



Article 25

Indigenous peoples have the right to maintain and strengthen their distinctive spiritual relationship with their traditionally owned or otherwise occupied and used lands, territories, waters and coastal seas and other resources and to uphold their responsibilities to future generations in this regard.

From the United Nations Declaration on the Rights of Indigenous Peoples



**CARIBOO REGIONAL DISTRICT
MEETING AGENDA**

October 18, 2024

9:45 a.m.

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

Pages

1. CALL TO ORDER

(The meeting is scheduled to commence at 9:45 a.m.)

1.1 Adoption of Agenda

Corporate Vote - Unweighted

That the agenda be adopted as presented.

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - September 26, 2024

7 - 21

Corporate Vote - Unweighted

That the minutes of the Cariboo Regional District Board meeting held September 26, 2024, be adopted.

3. DELEGATIONS/GUESTS

3.1 11:00 a.m. Delegation - Invasive Species Council of BC

22 - 44

Gail Wallin, Executive Director of the Invasive Species Council of BC will be in attendance to present information on invasive species and current projects in the Cariboo-Chilcotin region.

3.2 11:30 a.m. Delegation - Enbridge Inc.

45 - 63

Representatives from Enbridge's Community and Indigenous Engagement team will be in attendance to present an update regarding Enbridge's BC operations and an introduction of the Sunrise Expansion Program.

4. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

4.1 Area F – BL 5477

64 - 81

Stakeholder Vote – Unweighted – All Electoral Areas

6414 and 6416 Horsefly Landing Rd

Lot 2, District Lot 10289, Cariboo District, Plan 14202 and Lot 3, District Lot 10289, Cariboo District, Plan 14202

From Tourist Commercial (C 2) zone to Lakeshore Residential (RL) zone
(3360-20/20240019 – Gregory Heibert & Charlene Heibert)

Director LeBourdais

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5477, 2024 be read a third time, this 18th day of October 2024.

5. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**5.1 Area A – BL 5469**

82 - 101

Stakeholder Vote – Unweighted – All Electoral Areas

1381 Sam Toy Road

Lot 12, District Lot 3140, Cariboo District, Plan 19032

From Service Commercial (C 4) zone to Special Exception C 4-3 zone
(3360-20/20240011 – Renyard Holdings Inc.)

Director Sjostrom

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024 be adopted this 18th day of October 2024.

6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS**6.1 Area L – DVP20240037**

102 - 117

Stakeholder Vote – Unweighted – All Electoral Areas

6431 Erickson Road

Lot 1, District Lot 3871, Lillooet District, Plan 33204

(3090-20/20240037 – Russo) (Agent: Darrel Toews)

Director de Vries

That the application for a Development Variance Permit pertaining to Lot 1, District Lot 3871, Lillooet District, Plan 33204 be issued to vary Sections 4.2 (b) and 4.2 (c) (ii) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

That the minimum watercourse setback be reduced from 30 m (98.4 ft.) to 26.5 m (86.9 ft.) and that the required elevation above a watercourse be reduced from 3 m (9.84 ft.) to 2.64 m (8.66 ft.) to legalize the construction of the garage addition.

7. DEVELOPMENT SERVICES - OTHER BUSINESS

7.1 Area L – BL 5305 and 5306 – Completion Extension Request 118 - 139

Stakeholder Vote – Unweighted – All Electoral Areas

5916 Hwy 24

The Southwest ¼ of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847

From Rural Residential designation to Upland Residential designation

From Rural 1 (RR 1) zone to Special Exception R 1-4 and Rural 3 (RR 3) zones (3360-20/20200044 – van de Wetering) (Agent: Michael Kidston Land Surveying)

Director de Vries

That the application completion deadline for rezoning application 3360-20/20200044 be extended to April 21, 2025.

8. COMMUNITY SERVICES

8.1 Year-Round Grant for Assistance Application – Horsefly Quilt Club 140 - 145

Corporate Vote - Unweighted

Action is at the discretion of the Board.

8.2 Tatla Lake Community Hall Community Works Funding (CWF) solar panel project and enabling agreement. 146 - 151

Corporate Vote – Weighted

That up to \$28,000 for the installation of solar panels at the Tatla Lake Community Hall be approved from the 2024 Community Hall Energy Efficiency and Water Conservation envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

9. FINANCE

9.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - September 2024 152 - 198

Corporate Vote - Unweighted

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of September 2024, in the amount of \$4,112,653.87, consisting of \$29,665.12 paid by cheque, \$3,975,805.06 paid through electronic funds, and \$107,183.69 paid by Mastercard, be ratified.

10. INFORMATION ITEMS

10.1 Ministry of Forests - New Forest Landscape Planning Process 199 - 201

10.2	Ministry of Housing - UBCM Meeting Follow-Up	202 - 203
10.3	Reply from the Office of the Minister of the Ministry of Environment and Climate Change Strategy	204 - 207
10.4	Results of Special Voting – Waiving Notice Requirement for Special Meeting	208 - 208
10.5	Strathcona RD - Request for Housing Motion	209 - 209
10.6	Cariboo Building Permit Statistics - September 2024	210 - 212
10.7	CRD Delegations - Memorandum of Business	213 - 213
10.8	Emergency Preparedness Committee Minutes - September 25, 2024	214 - 217
10.9	Central Cariboo Joint Committee Minutes - September 25, 2024	218 - 221
10.10	Cariboo Regional District Board Minutes - Special Meeting - October 9, 2024	222 - 222

11. COMMITTEE/COMMISSION RECOMMENDATIONS

11.1	2024 Community Resiliency Investment Program - FireSmart Community Funding and Supports Application	223 - 227
	Corporate Vote - Unweighted	
	That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:	
	<i>That staff be authorized to proceed with the application for UBCM CRI – FireSmart Community Funding and Supports up to \$400,000.</i>	
11.2	Emergency Program Services Strategic Plan	228 - 275
	Stakeholder Vote - Weighted - All Electoral Areas	
	That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:	
	<i>That the Emergency Program Services Strategic Plan be endorsed as presented.</i>	
11.3	Emergency Notification System Policy	276 - 278
	Corporate Vote - Unweighted	
	That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:	
	<i>That the Emergency Notification System Use policy be endorsed as presented.</i>	

11.4 Decommissioning Plans for Cottonwood River Canyon Bridge

Corporate Vote - Unweighted

That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:

That the Cariboo Regional District Board send a letter to the Ministry of Transportation and Infrastructure, asking them to reconsider the decision on decommissioning plans for the Cottonwood River Canyon Bridge and permanent closure of a 400 metre section of the Quesnel-Hixon Road announced on August 13, 2024, with a copy to the Ministry of Emergency Management and Climate Readiness and the Ministry of Water, Land and Resource Stewardship.

11.5 Cariboo Memorial Complex Sound System Upgrade

279 - 282

Stakeholder Vote - Weighted - Electoral Areas D, E and F and City of Williams Lake

That the following resolution from the Central Cariboo Joint Committee meeting on September 25, 2024 be endorsed:

That pursuant to the report of Brandy Links, Community Services Facility Manager, City of Williams Lake dated August 8, 2024, the allocation for the proposed Cariboo Memorial Complex Sound System Upgrade be increased from \$25,000 to \$45,000, utilizing savings from other 2024 capital project.

12. BYLAWS FOR CONSIDERATION OF THREE READINGS**12.1 Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024**

283 - 287

Corporate Vote - Unweighted

That Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024 be read a first, second and third time this 18th day of October 2024.

13. BYLAWS FOR CONSIDERATION OF ADOPTION**13.1 Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024**

288 - 292

Corporate Vote - Unweighted

That Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024 be adopted this 18th day of October 2024.

14. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

14.1 Request from Director LeBourdais to Access Electoral Area F Director Initiative Funds 293 - 295

Corporate Vote - Unweighted

Action is at the discretion of the Board.

14.2 Request from Director Bachmeier to amend 2025 Board Schedule 296 - 309

Corporate Vote - Unweighted

Action is at the discretion of the Board.

14.3 Request from Director Forseth to Access Electoral Area D Director Initiative Funds 310 - 312

Corporate Vote - Unweighted

Action is at the discretion of the Board.

14.4 Director LeBourdais – Request for CRTC Letter of Support 313 - 317

Corporate Vote - Unweighted

Action is at the discretion of the Board.

15. DIRECTORS' ROUNDTABLE

The Directors may provide any brief updates at this time.

16. ESCRIBE FEEDBACK

17. ADJOURNMENT

Corporate Vote - Unweighted

That the meeting of Cariboo Regional District Board be adjourned at (TIME) p.m.
October 18, 2024.



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

September 26, 2024

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth (for a portion), Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director S. Rathor (for a portion), Director M. Pinkney, Director L. Roodenburg

STAFF: M. Daly, Chief Administrative Officer, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, Darron Campbell, Manager of Community Services, Connor Ikoma, Planning Officer I, G. Hilliard, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2024-9B-1

Moved Director Rathor

Seconded Director Massier

That the agenda be adopted as presented.

Carried

2. **ADOPTION OF MINUTES**

2.1 **Minutes of the Cariboo Regional District Board Meeting - September 6, 2024**

Corporate Vote - Unweighted

2024-9B-2

Moved Director Pare

Seconded Director Pinkney

That the minutes of the Cariboo Regional District Board meeting held September 6, 2024, be adopted.

Carried

4. **PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

4.1 **Area A – BL5488**

Stakeholder Vote – Unweighted – All Electoral Areas

1387 Maple Dr.

Block A (Plan B5167), District Lot 3139, Cariboo District

From Rural 3 (RR 3) zone to Rural 2 (RR 2) zone

(3360-20/20240030 – Boat Lake Ventures Ltd.) (Agent: Ultrawest Restoration)

Director Sjostrom

2024-9B-3

Moved Director Sjostrom

Seconded Director Glassford

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5488, 2024 be read a first and second time this 26th day of September 2024.

Carried

4.2 **Area L – BL5489 and 5490**

Stakeholder Vote – Unweighted – All Electoral Areas

8270 Wilson Lake Road

District Lot 1448, Lillooet District, Except Plans 18940 and KAP61316

From Rural Residential 1 designation to Rural Residential 2 designation

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone

(3360-20/20240028 – Law) (Agent: Michael Kidston)

Director de Vries

2024-9B-4

Moved Director de Vries

Seconded Director Massier

That Interlakes Area Official Community Plan Amendment Bylaw No. 5489, 2024 be read a first and second time this 26th day of September 2024.

Carried

2024-9B-5

Moved Director de Vries

Seconded Director Neufeld

That South Cariboo Area Zoning Amendment Bylaw No. 5490, 2024 be read a first and second time this 26th day of September 2024. Further, that adoption be subject to the following:

1. Adoption of the Interlakes Area Official Community Plan Amendment Bylaw No. 5489, 2024.
2. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal and riparian protection.

Further, that the cost of registration of the CRD Shoreland Management Policy covenant be borne by the applicant.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

5.1 Area I – BL5476

Stakeholder Vote – Unweighted – All Electoral Areas

605 Tibbles Road

The North ½ of District Lot 6704, Cariboo District, Except Plans 17113 and EPP97989

From Rural 1 (RR1) zone to Rural 2 (RR 2) zone

(3360-20/20240018 – Melanie Dydynsky)
Director Glassford

2024-9B-6

Moved Director Glassford
Seconded Director Richmond

That North Cariboo Area Rural Land Use Amendment Bylaw No. 5476, 2024 be read a third time, this 26th day of September 2024.

Carried

6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

6.1 Area E – DVP20240025

Stakeholder Vote – Unweighted – All Electoral Areas

2813 Chimney Lake Rd

Lot 27, Section 4, Township 42, Lillooet District, Plan 19701, Except Plans 29665, 40666 and KAP87381

(3090-20/20240014 – Field/Kwasny)

Director Neufeld

2024-9B-7

Moved Director Neufeld
Seconded Director Massier

That the application for a Development Variance Permit pertaining to Lot 27, Section 4, Township 42, Lillooet District, Plan 19701, Except Plans 29665, 40666 and KAP87381 be approved. Further, that a Development Variance Permit be issued to vary section 7.23 (c) (iii) (1) of the Central Cariboo Area Rural Land Use Bylaw No. 3503, 1999 as follows:

That the maximum total floor area of a secondary dwelling be increased from 130 square metres (1400 square feet) to 202.99 square meters (2185 square feet) to permit the construction of a new secondary dwelling.

Carried

CONTRARY TO THE MOTION: Director Forseth

7. AGRICULTURAL LAND COMMISSION APPLICATIONS

7.1 Area B – ALRB20240024

Donald McIntyre spoke to the application

Stakeholder Vote – Unweighted – All Electoral Areas

2335 and 2371 Rawlings Rd

Lot A, District Lot 10947, Cariboo District, Plan 21261 and Lot 1, District Lot 10947, Cariboo District, Plan 19247, Except Plan 21261

(3015-20/B20240024 – McIntyre)

Director Bachmeier

2024-9B-8

Moved Director Bachmeier

Seconded Director Massier

That the Provincial Agricultural Land Commission application for subdivision pertaining to Lot A, District Lot 10947, Cariboo District, Plan 21261 and Lot 1, District Lot 10947, Cariboo District, Plan 19247, Except Plan 21261 be supported and forwarded for the ALC with a recommendation for approval, subject to rezoning.

Carried

8. DEVELOPMENT SERVICES - OTHER BUSINESS

8.1 Area A – BL5479

Stakeholder Vote – Unweighted – All Electoral Areas

2505 Gook Rd

Lot A, District Lot 3971, Cariboo District, Plan 11639

From Residential 2 (R 2) zone to Special Exception R 2-1 zone

(3360-20/20240021- Matthew) (Agent: Peter Renyard)

Director Sjostrom

2024-9B-9

Moved Director Sjostrom

Seconded Director Richmond

That the condition of adoption for Quesnel Fringe Area Zoning Amendment Bylaw No. 5479, 2024 be replaced with the following:

- i. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to riparian protection.

Further, that the cost of registration of the shoreland management covenant be borne by the applicant.

Carried

8.2 Area H – Notice on Title –Lot A District Lot 2939 Lillooet District Plan KAP56036

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

2024-9B-10

Moved Chair Wagner

Seconded Director Glassford

That the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice on Title in the Land Title Office, in accordance with Section 57 of the *Community Charter* for Lot A District Lot 2939 Lillooet District Plan KAP56036 ; PID: 023-290-447.

Further, upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

Carried

9. COMMUNITY SERVICES

9.1 Year-Round Grant for Assistance Application – Tatla Lake Ski Club

Corporate Vote - Unweighted

2024-9B-11

Moved Director Pare

Seconded Director Glassford

That a Grant for Assistance in the amount of \$1,000 be authorized from the Electoral Area J Grant for Assistance fund to assist the Tatla Lake Ski Club with equipment and operator costs to expand trails within the existing network at the Martin Lake Recreation Area designated by Rec Sites and Trails BC.

Carried

10. FINANCE**10.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - August 2024**

Corporate Vote - Unweighted

2024-9B-12

Moved Director Glassford

Seconded Director Rathor

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of August 2024, in the amount of \$3,347,749.05, consisting of \$4,053.63 paid by cheque, \$3,238,097.01 paid through electronic funds, and \$105,598.41 paid by Mastercard, be ratified.

Carried

11. ADMINISTRATION**11.1 Draft 2025 Board Schedule**

Corporate Vote - Unweighted

2024-9B-13

Moved Director Glassford

Seconded Director de Vries

That the 2025 Board meeting schedule be endorsed as presented.

Carried

11.2 Tsq'escen 2nd Annual Strength Through Our Ancestors Pow-Wow Invitation and Donor Request

Corporate Vote - Weighted

2024-9B-14

Moved Chair Wagner

Seconded Director Bachmeier

That \$1,000 of the previously allocated Covid Smart Restart funds be provided to Tsq'escen in support of its 2nd Annual Strength Through Our Ancestors Pow-Wow.

Carried

13. COMMITTEE/COMMISSION RECOMMENDATIONS

13.1 Establishment of a Regional Trails and Parks Service

Corporate Vote - Unweighted

2024-9B-15

Moved Director Pare

Seconded Director Glassford

That the following resolution from the Committee of the Whole meeting on September 5, 2024 be endorsed:

That the CRD hereby confirms its desire to move forward with the establishment of a regional trails and parks service, and that the proposal be shared with the CRD's member municipalities to determine their desire to participate in the service.

Dealt with by the following resolution

2024-9B-16

Moved Director Forseth

Seconded Director Rathor

That the previous resolution be amended to read:

That the following resolution from the Committee of the Whole meeting on September 5, 2024 be endorsed, as amended below:

That the CRD hereby confirms its desire to move forward with the establishment of a regional trails and parks service, and that the proposal be shared with the CRD's member municipalities to determine their desire to participate in the service, subject to public engagement.

Carried

2024-9B-17

Moved Director Pare

Seconded Director Glassford

That the following resolution from the Committee of the Whole meeting on September 5, 2024 be endorsed, as amended below:

That the CRD hereby confirms its desire to move forward with the establishment of a regional trails and parks service, and that the proposal be shared with the CRD's member municipalities to determine their desire to participate in the service, subject to public engagement.

Carried**3. DELEGATIONS/GUESTS****3.1 11:00 a.m. Delegation - Lauren Bedford, Regional Agriculture Business Liaison - Community Futures Cariboo Chilcotin**

Lauren Bedford, Regional Agriculture Business Liaison with Community Futures Cariboo Chilcotin was in attendance to present information regarding Community Futures' involvement in the regional agriculture industry, identifying gaps/needs and extend an invitation to an agriculture focused event in November.

3.2 11:30 a.m. Delegation - Laurie Walters and Larry Stranberg from Community Futures Cariboo Chilcotin

Laurie Walters from Community Futures Cariboo Chilcotin was in attendance to provide an update on the PASS program (Planning a successful succession).

The meeting recessed at 11:50 a.m.

The meeting reconvened at 12:27 p.m.

13. COMMITTEE/COMMISSION RECOMMENDATIONS**13.2 Letter of Support for Barkerville Heritage Trust**

Corporate Vote - Unweighted

2024-9B-18

Moved Director Pare
Seconded Director Neufeld

That the following recommendation from the Committee of the Whole meeting on September 5, 2024 be endorsed:

That a letter of support be provided to the Barkerville Heritage Trust for its bid to renew the Barkerville Management Agreement.

Carried

13.3 Agriculture Producers Needs Assessment Project

Stakeholder Vote - Weighted - Electoral Areas A, B, C and I

2024-9B-19

Moved Director Sjostrom
Seconded Director Massier

That the following recommendation from the North Cariboo Rural Directors Caucus meeting on September 10, 2024, be endorsed:

That a funding contribution of \$2,000 be provided from the North Cariboo Economic Development budget to the Kersley Farmers Institute in support of the Agriculture Producers Needs Assessment Project. Further, that review and potential action items from the assessment be included as a goal in the North Cariboo Economic Development 2025 Business Plan.

Carried

13.4 Parkland School Lease

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I and City of Quesnel

2024-9B-20

Moved Director Bachmeier
Seconded Director Sjostrom

That the following recommendation from the North Cariboo Joint Committee meeting on September 10, 2024 be endorsed:

That as per the request of the Parkland Recreation Commission, the Cariboo Regional District provide 90-day notice of termination on October 1, 2024 to School District 28 as per Section (S) of the Licence to Occupy portions of the Parkland Elementary School, thus ending use of the school on December 31, 2024 as a community centre by the Commission.

Carried

14. BYLAWS FOR CONSIDERATION OF THREE READINGS

14.1 Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024

Corporate Vote - Unweighted

2024-9B-21

Moved Director Forseth

Seconded Director Glassford

That Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024 be read a first, second and third time this 26th day of September, 2024.

Carried

18. IN-CAMERA SESSION

18.1 In-Camera Session

Corporate Vote - Unweighted

2024-9B-22

Moved Director de Vries

Seconded Director Pare

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Sections 90(1)(a)(c)(e) of the *Community Charter*.

The meeting recessed at 12:38 p.m. to go in-camera.

The meeting reconvened at 1:00 p.m.

Chair Wagner left the meeting.

Vice-Chair Neufeld assumed the role of Chair.

2024-9B-23

Moved Director LeBourdais

Seconded Director Glassford

That the following resolution from the September 26, 2024 in-camera Cariboo Regional District Board meeting be hereby released from in-camera and confirmed in open meeting:

That the Board rescind Terry Murphy's appointment as Fire Chief of the Lac La Hache VFD and appoint Julie Machado as the new Fire Chief of Lac La Hache VFD to March 31, 2025. Further, that the necessary signatories be authorized to enter into the applicable agreement with Julie Machado. And further, that this resolution be released immediately from in-camera and confirmed in open meeting.

Carried

15. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

15.1 Request from Director Forseth to Invite "E" Division, BC RCMP as Future Delegation

Corporate Vote - Unweighted

2024-9B-24

Moved Director Forseth

Seconded Director Bachmeier

That E Division BC RCMP be invited to a Board meeting to discuss how the Cariboo Regional District can have input into the Provincial Plan.

Carried

15.2 Request from Director Forseth regarding Land Acknowledgement for meetings

Corporate Vote - Unweighted

2024-9B-25

Moved Director Forseth

Seconded Director Richmond

That the Cariboo Regional District's current practice of land acknowledgement be referred to the Policy Committee for review and recommendation back to the Board.

Carried

15.3 FireSmart Pilot Program for Regional District Cooperative Community Wildfire Response Organizations Request from Director Forseth

Corporate Vote - Unweighted

2024-9B-26

Moved Director Forseth

Seconded Director Rathor

That staff be requested to report back on the FireSmart Pilot Program for Regional District Cooperative Community Wildfire Response Organizations and the implications for the Cariboo Regional District.

Defeated

15.4 Request from Director Neufeld to Access Director Initiative Funds

Corporate Vote - Unweighted

2024-9B-27

Moved Director Neufeld

Seconded Director LeBourdais

That up to \$1,500 be allocated from Electoral Area E Director Initiative Funds for Director Neufeld to attend the Natural Resources Forum in Prince George.

Carried

15.5 Request from Director Bachmeier to Access Director Initiative Funds

Corporate Vote - Unweighted

2024-9B-28

Moved Director Bachmeier

Seconded Director Richmond

That up to \$2,000 be allocated from Electoral Area B Director Initiative Funds for Director Bachmeier to attend the Natural Resources Forum in Prince George.

Carried

15.6 Request from Director Anderson to Access Director Initiative Funds

Corporate Vote - Unweighted

2024-9B-29

Moved Director Anderson

Seconded Director Richmond

That up to \$1,000 be allocated from Electoral Area K Director Initiative Funds for Director Anderson to attend the NCGLA Mental Health and Addictions Symposium in Prince George.

Carried

16. DIRECTORS' ROUNDTABLE

The Directors may provide any brief updates at this time.

Director Forseth left the meeting.

2024-9B-30

Moved Director Neufeld

Seconded Director LeBourdais

That the appointment of Tom Price to the Electoral Area H Advisory Planning Committee be rescinded and that Rob Haretzmuller, Gail Maglis, and Deborah McCabe be appointed to the Electoral Area H Advisory Planning Committee.

Carried

Director Rathor left the meeting.

19. ADJOURNMENT

Corporate Vote - Unweighted

2024-9B-31

Moved Director Massier

Seconded Director de Vries

That the meeting of Cariboo Regional District Board be adjourned at 2:09 p.m.
September 26, 2024.

Carried

Chair

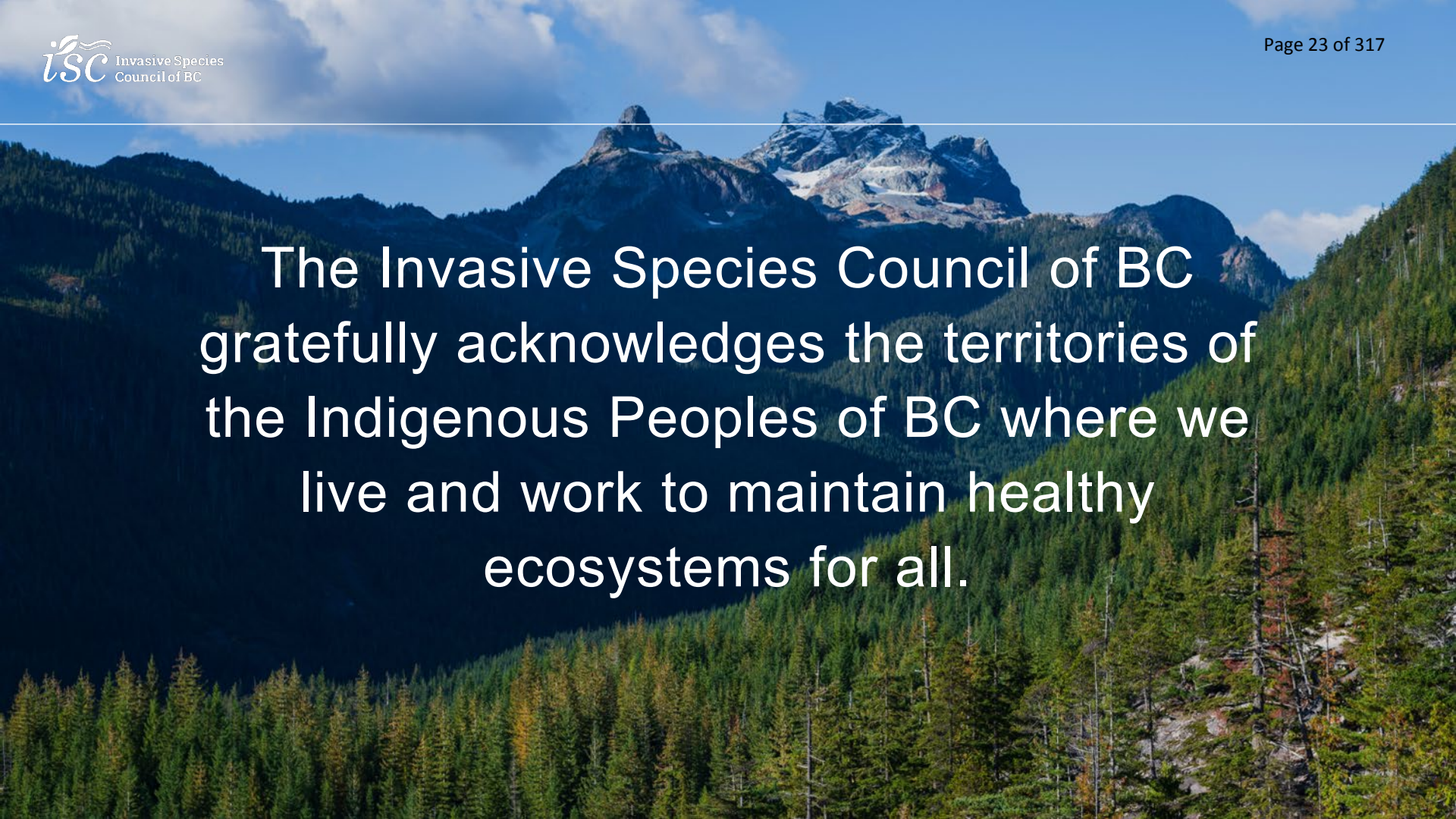
Manager of Corporate Services

Cariboo Regional District Board Presentation

October 18, 2024

GAIL WALLIN

INVASIVE SPECIES COUNCIL OF BC



The Invasive Species Council of BC
gratefully acknowledges the territories of
the Indigenous Peoples of BC where we
live and work to maintain healthy
ecosystems for all.

We Are:

Canada's largest provincial invasive species non-profit focused on education, outreach and training

Our Mission:

Take action to build healthy landscapes, habitats and communities through education and responsible practices to prevent the spread of invasive species.

Invasive Species in the Cariboo



BC Weed Control Act Regulations

- 39 species Provincially noxious
- 27 additional species noxious in 12 Regional Districts
- 4 species specific to CRD
 - Blueweed, Burdock, Orange hawkweed, Oxeye daisy.
- 3 provincial EDRR species known in CRD
 - Flowering Rush (Bouchie Lk)
 - Black Henbane (Alexis Creek +)
 - Perennial pepperweed (83 mile)



Flowering Rush



Perennial Pepperweed



Black henbane
Provincial EDRR



Blueweed



Burdock



Spotted knapweed



Orange hawkweed



Hoary alyssum

Yellow Flag Iris



- Aquatic perennial that grows along shorelines
- Forms dense mats
- Spreads by root fragments and floating seeds
- Three workshops



Rhizome pieces can regenerate



Seeds can float

Feral Pigs



Feral pig wallowing

- There are no native species of pigs in BC
- Received reports of feral pigs in Cariboo in 2024
- Represent crop loss to farmers due to wallowing and foraging behaviours



Goldfish



Smallmouth bass

Our Work in the Cariboo

Community Outreach

- **Farmers' Markets-** Williams Lake, Quesnel, and South Cariboo Community events i.e. South Cariboo Garlic Festival, Horsefly Salmon Festival, Boys Girls Club Street Party, TRU Welcome back BBQ
- **Community science** iNaturalist Bioblitz events



Williams Lake Farmer's Market

Youth Events



Nesika Elementary
students exploring the
educational trailer



Likely Elementary plant
identification and painting



Gavin Lake Youth
Camp

Agriculture Events

- **Information booths** i.e. Seedy Saturdays, Cariboo Meat-Up Producers Workshop, Cariboo Direct Farm Market Assoc.
- Agriculture and horticulture-focused **presentations** i.e. Williams Lake Garden Club and the Farm Life 2024 Workshop (Interlakes area)
- **4-H education** activities and info booths



Black henbane



YFI Benthic Barrier at Lac La Hache

- Lake association/community group **presentations** on invasive species identification Lac Des Roche Watershed Society, GLARA
- **Yellow flag iris control** workshops with Dr. Catherine Tarasoff in Williams Lake, Lac des Roches, and Lac La Hache

- **Education** i.e. Classroom, outdoor, and summer camp
- **Educational trailer** interactive displays and activities
- Annual grade 7 '**Earth Challenge**' lessons and activities
- **Community events** such as 'Marsh Magic' children's day at Scout Island



100 Mile Elementary
"Most Wanted" project



Play & Protect educational trailer



Children help remove invasive plants
during the WLFN Culture Camp

- Children's programs at culture camps and summer programs
- Invasive plant painting
- Invasive plant identification presentations and guided walks
- Community weed pulls
- Fall 2024 best management practices training

-





A volunteer planting native species at the EcoAction site

- Project to remediate a site at Scout Island
- Community and school group involvement to inventory, remove invasive plants and replant native species
- Gibraltar Mine sponsorship for planted species; volunteers for site prep and planting activities



Using a tow-net to collect
samples

Through Habitat Conservation Trust Foundation funding, sampled 12 lakes this 2024 season

- Lac La Hache, Williams Lake, Dragon Lake, Quesnel Lake, Horsefly Lake, Dekka Lake, Horse Lake, Canim Lake, Green Lake, Lac Des Roches, Bridge Lake, and Sheridan Lake.

To date, no mussels found have been found or suspected

Event Engagement

2024 Engagement to Date

- 46 events held
- 1284 adults engaged
- 1122 youth engaged

Thank you

QUESTIONS?

GWALLIN@BCINVASIVES.CA

Enbridge regional update

Cariboo Regional District

October 18, 2024

Land acknowledgement

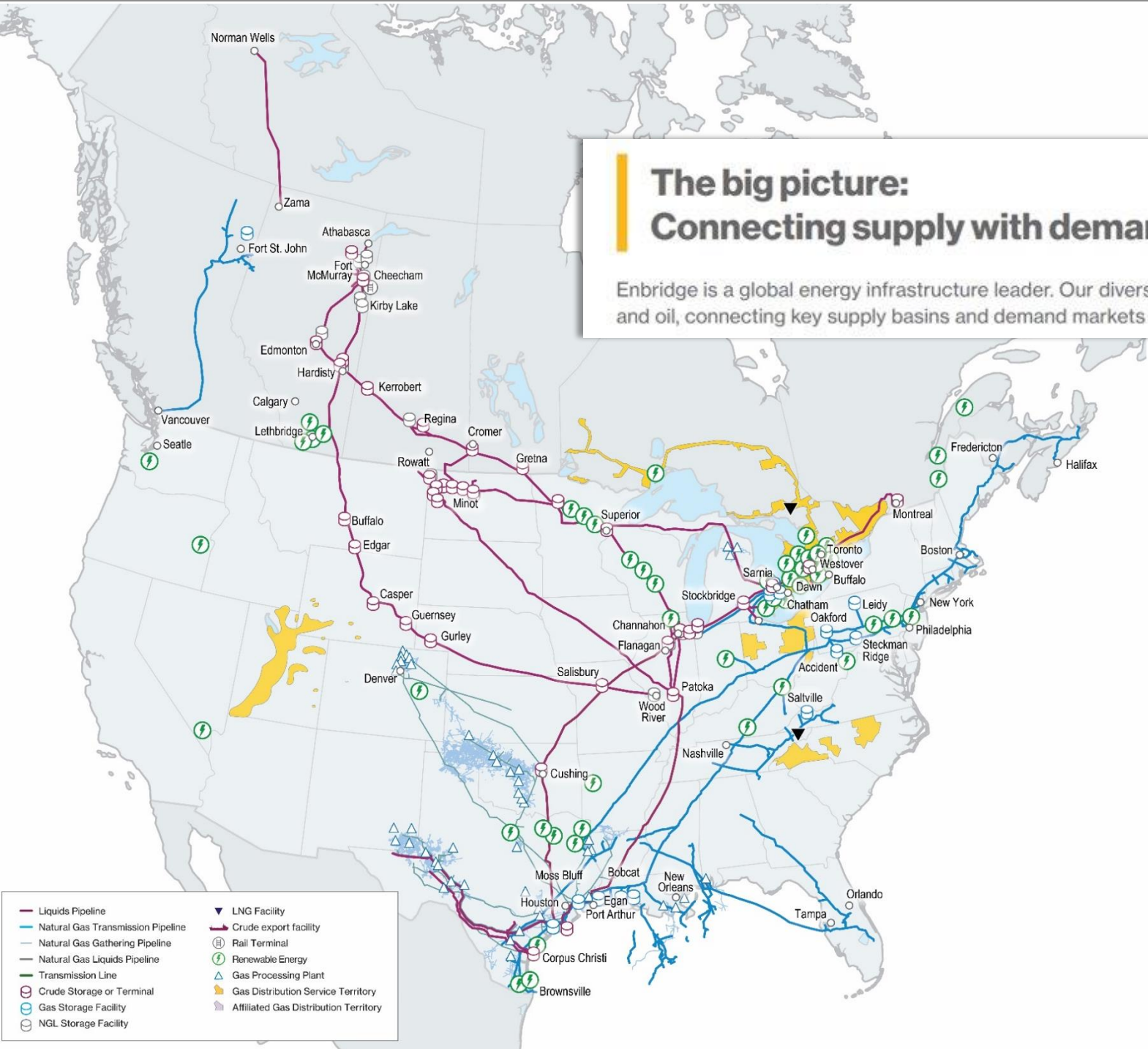
Our projects and operations span Treaty and Tribal lands, the National Métis Homeland, unceded lands and the traditional territories of Indigenous Nations, Tribes, Governments and Groups (Indigenous groups)¹ across North America, including the traditional territory of the Williams Lake First Nation.

¹ In this IRAP we are using the term "Indigenous groups" when referring to Indigenous nations, governments or groups in Canada and/or Native American Tribes and Tribal associations in the United States. We have the utmost respect for the unique rights and individual names of Indigenous groups across Turtle Island. This collective term is used solely for the purpose of the readability of the IRAP.



The big picture: Connecting supply with demand

Enbridge is a global energy infrastructure leader. Our diversified assets are balanced between natural gas and oil, connecting key supply basins and demand markets across North America.



Natural gas transmission in British Columbia

- Westcoast Energy Inc. (Westcoast), an Enbridge company, owns and operates the major natural gas transmission system in British Columbia (BC), referred to as the Westcoast or BC Pipeline system.
- The BC Pipeline system spans over 2,900 kilometers from near Fort Nelson in northeast BC and from Gordondale near the Alberta-BC border, south to the Canada-U.S. border at Huntingdon/Sumas.
- For almost 70 years, the gas transported by the BC Pipeline system is used to heat homes, businesses, hospitals and schools. This gas is also used for electric power generation and is a staple in a number of industrial and manufacturing processes that produce hundreds of products that improve our lives.



We help connect people with the energy they need to live their lives

Economic impacts to BC (2023)

- Jobs

- Enbridge's workforce included **224** BC-based permanent and temporary employees, and provisioned contractors, at year's end.
- Enbridge paid more than **\$23.7 million** in total wages to BC-based permanent and temporary employees.

- Tax and Economic Benefits

- Enbridge paid **\$72.9 million** in property tax across BC for energy projects, pipelines and related facilities, such as compressor stations.
- Enbridge's capital expenditures on items such as pipe steel, equipment purchases and replacement, system integrity-related investments, and capital leases, totaled **\$360 million**.

Enbridge is committed to supporting and strengthening the communities near our pipelines and facilities.

Economic impacts to BC (2023)

- Cariboo Regional District
 - More than \$14.4 million paid to the Cariboo Regional District in the 2023 tax season.
- This revenue can be used for schools, infrastructure (roads and bridges), health and wellness, recreation, transportation and other services that help strengthen the fabric of the community.



Enbridge is committed to supporting and strengthening the communities near our pipelines and facilities

Local Community Benefits

- In the Cariboo Regional District, over \$117,000 has been contributed directly to the community through donations to municipalities, charitable organizations and events since 2023, including:
 - Lhtako Quesnel 2024 BC Winter Games
 - Billy Barker Days
 - South Cariboo Garlic Festival
 - Invasive Species Council of British Columbia Society
 - Williams Lake Stampede Association
- What other initiatives are important to your community that Enbridge should know about?
- Are there other initiatives that Enbridge can support/invest in within the community?



Video

[Sunrise Expansion Program Video](#)

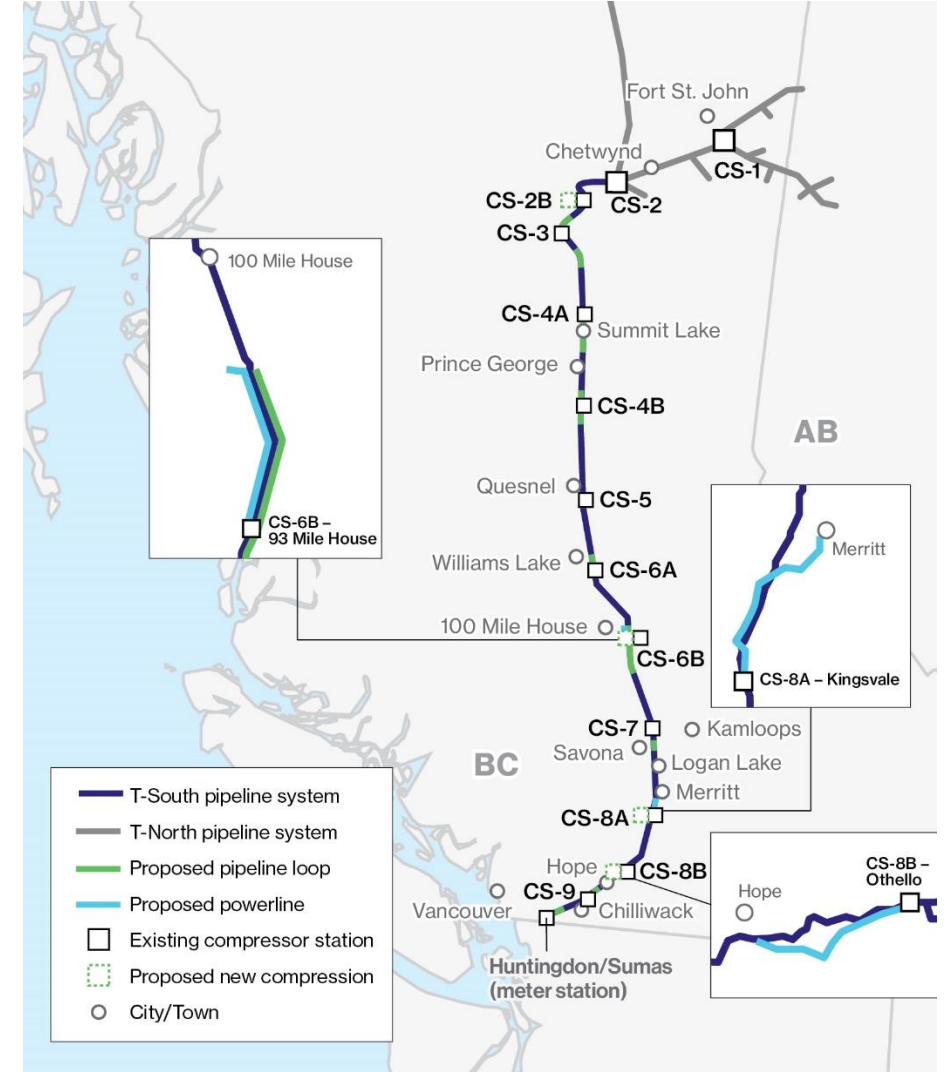
Sunrise Expansion Program

- Sunrise Expansion Program (Project) is a proposed expansion of the southern portion of the Westcoast or BC Pipeline system known as “T-South.”
- The Project is being driven by the demand for natural gas capacity to serve BC and the U.S. Pacific Northwest.
- Includes the addition of 42-inch diameter pipeline looping and additional compression to provide approximately 300 million cubic feet per day of additional natural gas transportation service.

Preliminary Project timelines

- Environmental studies began: Q2 2023
- Geotechnical studies began: Q4 2023
- Regulatory application submission (CER): Q2 2024
- Construction: Q2 2026 – Q4 2028
- In-service: Q4 2028

Project timelines are subject to change.



Map is for illustrative purposes only and not to scale. Project design is under development and configuration of pipeline loops, compressor units, additional compressor station modifications, and powerlines are subject to change.

Project Components

Pipeline looping



What is it?

The additional segments of pipeline that are connected to the system to increase flow capacity.

Where?

Approximately 137 km of 42-inch diameter pipeline to be added to the existing system in multiple loop segments; new right-of-way predominantly tracks the right-of-way for the existing pipeline system

Compression



Natural gas is highly pressurized as it travels through a pipeline by using compressor stations to move the gas from one point to the next.

Primary scope includes additional compression at existing compressor stations:

- CS-2B (Azouzetta Lake)
- CS-6B (93 Mile House)*
- CS-8A (Kingsvale)*
- CS-8B (Othello)*

**New electric-driven compressors are proposed to be installed.*

Power transmission



To power three of the four compressor units with electricity, new overhead powerlines are required.

An approximate total of 34 km of new overhead powerlines would be installed near the compressor stations that will have new electric compressor units.

The preferred route and alternatives are under evaluation and subject to change based on Indigenous engagement, environmental and geotechnical studies. In the Cariboo Regional District, the Project scope includes adding:

- **Pipeline loops:** 42-inch diameter pipeline looping proposed in three different locations
- **Compressor unit:** an electric-powered compressor unit at existing Compressor Station 6B (CS-6B) with 7 km overhead powerlines

Proposed Project Scope: Pipeline loops

The Pipeline loops will follow existing right-of-way and are proposed in the following areas:

- About 6 km from east of Williams Lake to Compressor Station 6A (CS-6A), north of 150 Mile House
- About 5.7 km of pipeline looping from south of 100 Mile House to north of Compressor Station 6B (CS-6B), and about 27.4 km from CS-6B to south of Green Lake



Proposed Project Scope: Compressor station and powerlines

- An additional electric-powered compressor unit is proposed to be installed at CS-6B.
- To power this unit, about 7 km of overhead powerlines will be installed from south of 100 Mile House to CS-6B.

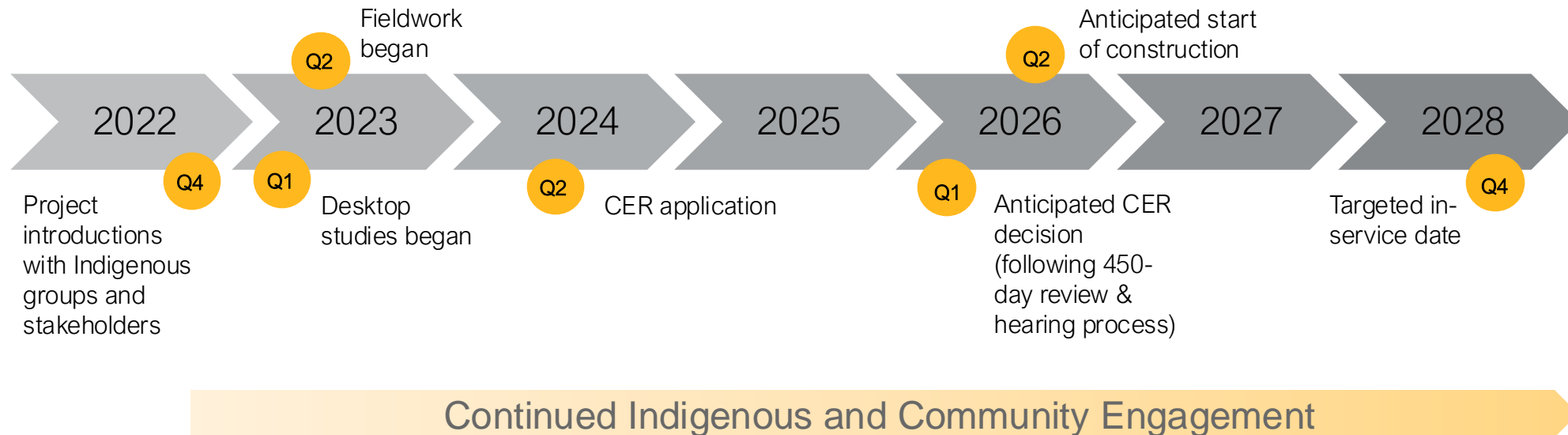


Socio-economic assessment & feedback

- Enbridge submitted a comprehensive Environmental and Socio-Economic Assessment (ESA) as part of the Project application. The ESA identified potential effects on the environment and local communities, and provided mitigation measures where practical.
- We have collaborated and engaged with Indigenous groups, landowners and other stakeholders, completing thousands of hours of field work and surveys, to evaluate and address potential effects of the Project.
- So, what's next?
 - Enbridge continues to seek information on key social issues in the community, including health, social and cultural well-being, employment, security and safety, access to local infrastructure and services, and more.
 - This data will inform the development of a socio-economic effects management plan (SEEMP), which outlines measures to identify, assess and mitigate social and economic impacts on local communities resulting from the Project.
 - With this, Enbridge would like to identify a contact within your municipal government to discuss the community's unique needs and potential socio-economic impacts.

CER application

- Enbridge submitted an application to the CER for approval of the Project on May 30, 2024.
- The CER application included reports on the robust engagement and environmental assessment processes conducted, ensuring Indigenous and public input in the application.
- The regulatory process is expected to run for about one to two years, including a public hearing, before the CER renders a decision.
 - Construction is targeted to start in 2026, pending regulatory approval, with a targeted in-service date in late 2028.



Application Links

- Posted on CER website and available through REGDOCS at Filing IDs C29824, C29826, and C29827
- Application consists of a central application document and a series of detailed appendices, including a comprehensive Environmental and Socio-economic Assessment Report (ESA)
- For ease of navigation, Westcoast has prepared:
 - an interactive application document index, and
 - an interactive ESA document index

Contact Us

Email

BCprojects@enbridge.com

Phone

1-833-267-2220 (toll-free)

Mail

Enbridge Inc.
3985 22 Ave
Prince George, BC V2N 1B7

Q&A





Date: 01/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Nigel Whitehead, Manager of Planning Services

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 3360-20/20240019

Short Summary:

Area F – BL 5477

6414 and 6416 Horsefly Landing Rd

Lot 2, District Lot 10289, Cariboo District, Plan 14202 and Lot 3, District Lot 10289, Cariboo District, Plan 14202

From Tourist Commercial (C 2) zone to Lakeshore Residential (RL) zone

(3360-20/20240019 – Gregory Heibert & Charlene Heibert)

Director LeBourdais

Voting:

Stakeholder Vote – Unweighted – All Electoral Areas

Memorandum:

This bylaw is being brought forward for consideration of third reading following the September 23, 2024 public hearing.

Attachments:

Information Package

Financial Implications:

N/A

Policy Implications:

N/A

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.

- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☒ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

Click here to enter text.

CAO Comments:

Click here to enter text.

Options:

1. Provide third reading;
2. Deny;
3. Defer.

Recommendation:

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5477, 2024 be read a third time, this 18th day of October 2024.



Planning Application Information Sheet

Application Type: Rezoning

File Number: 3360-20/20240019

Bylaw(s): Central Cariboo Area Rural Land Use Amendment 5477, 2024

Electoral Area: F

Date of Referral: April 22, 2024

Date of Application: April 12, 2024

Property Owner's Name(s): Gregory Hiebert
Charlene Hiebert

SECTION 1: Property Summary

Legal Description(s): Lot 2, District Lot 10289, Cariboo District, Plan 14202
Lot 3, District Lot 10289, Cariboo District, Plan 14202

Property Size(s): 0.44 ha (1.09 ac.)

Area of Application: 0.44 ha (1.09 ac.)

Location: 6416 Horsefly Landing Rd

Current Designation:

Min. Lot Size Permitted:
n/a

Current Zoning:

Tourist Commercial (C 2)

Min. Lot Size Permitted:

4000 sq. m. (43,057 sq. ft.)

Proposed Zoning:

Lakeshore Residential (RL)

Min. Lot Size Permitted:

0.4 ha (0.99 ac.)

Proposal: To rezone the properties from Tourist Commercial (C 2) to Lakeshore Residential (RL) to legalize an existing use. The zone of the property was changed with the adoption of Zoning Bylaw 3503. The previous owner provided an affidavit in 1982 stating that the property was used by Horsefly Lodge for tourist commercial activity prior to 1970.

No. and size of Proposed Lots: no new lots

No. and size of Proposed Lots: no new lots

Existing Buildings: Lot 2

house 169.46 sq. m. (1824 sq. ft.)

garage 89.19 sq. m. (960 sq. ft.)

Lot 3

house 81.29 sq. m. (875 sq. ft.)

garage 44.59 sq. m. (480 sq. ft.)

Proposed Buildings: none.

Road Name: Horsefly Landing Rd.

Road Type: Gravel/Dirt Road

Within the influence of a Controlled Access Highway: N/A

Services Available: Hydro, telephone, sewage disposal system and water pumped from lake

Within the confines of the Agricultural Land Reserve: No

Required to comply with the Shoreland Management Policy: Yes - Riparian and Septic

Name of Lake/Contributing River: Horsefly Lake

Lake Classification: Low

Within Development Permit Area: No

Adjoining Properties: (Source: B.C.A.A.)

Land Use:		Lot Sizes:
(a) North	Seasonal Resort	0.95 ha. (2.35 ac.)
(b) South	Single-family Residential	0.24 ha (0.6 ac.)
(c) East	n/a	n/a
(d) West	Seasonal Resort	0.95 ha. (2.35 ac.)

PLANNING COMMENTS

Background:

An application to rezone two lakefront properties to legalize the existing residential land use has been received. The subject properties are currently zoned Tourist Commercial (C 2) in the Central Cariboo Area Rural Land Use Bylaw No. 3503, 1999. The applicant proposes to rezone to Lakeshore Residential (RL) zone.

The subject properties are 0.24 ha (0.6 ac.) and 0.2 ha (0.49 ac.) in size. Each contains a dwelling and detached garage. The applicant indicates, and staff research confirms, that the properties were once utilized as part of a resort operation, however were sold for residential use a number of decades ago. The neighbouring parcel to the north and west is also zoned Tourist Commercial (C 2) and appears to be continuing operation as Horsefly Landing Resort.

Location & Surroundings:

The subject properties are located at 6414 and 6416 Horsefly Landing Road, fronting Horsefly Lake. Surrounding the property are similarly sized lakefront parcels. Horsefly Lake has a low sensitivity rating under the CRD Shoreland Management Policy.

CRD Regulations & Policies:

Central Cariboo Area Rural Land Use Bylaw No. 3505, 1999.

3.3 RESIDENTIAL

It is the policy of the Board with respect to residential uses and development:

(c) to allow for a range of lot sizes and uses for rural and rural residential type developments, where appropriate, and to minimize conflicts with agricultural operations;

8.9 LAKESHORE RESIDENTIAL (RL) ZONE

8.9.1 USES PERMITTED

No person shall, within any RL zone, use any lot or erect, alter or use any building or structure for any purpose except one or more of the following RL uses, namely:

(a) RESIDENTIAL USES:

- i) a single-family residential dwelling; or
- ii) one (1) secondary suite and must be subordinate to a single-family residential dwelling; or
- iii) one (1) carriage house and must be subordinate to a single-family residential dwelling; or
- iv) a temporary dwelling unit in conjunction with a single-family residential dwelling.

8.9.2 ZONE PROVISIONS

(a) LOT AREA (minimum): = 0.4 hectare (0.99 acre)

Rationale for Recommendation:

Planning staff are supportive of the proposed zoning amendment bylaw. The proposed Lakeshore Residential (RL) zone will align with the existing and long-standing residential use of the subject properties. Further, it will enable the property owner to facilitate a future sale of one or both properties, as lenders are often hesitant to finance properties with non-conforming land use.

Although these existing lots do not meet the minimum lot size of 0.4 ha (0.99 ac.) for the RL zone, the Rural Land Use Bylaw recognizes pre-existing lot sizes under section 7.5.

Electoral Area 'F' Advisory Planning Commission unanimously supported the proposal, confirming that the subject properties have not been used as a resort for decades and supporting the legalization of the existing land use.

The applicant will be required to comply with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection due to the proximity to Horsefly Lake.

Recommendation:

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5477, 2024 be read a first and second time this 5th day of July 2024. Further, that adoption be subject to the following:

- i. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal and riparian protection.

Further, that the cost of registration of the shoreland management covenant be borne by the applicant.

REFERRAL COMMENTS

Ministry of Transportation and Infrastructure: April 23, 2024

No concerns.

Ministry of Environment and Climate Change Strategy: Terrestrial, Aquatic Habitat and Wildlife Branch:

No response.

Ministry of Water, Land and Resource Stewardship:

No response.

Advisory Planning Commission: May 21, 2024

See attached.

Health Authority:

No response.

BOARD ACTION

July 5, 2024:

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5477, 2024 be read a first and second time this 5th day of July 2024. Further, that adoption be subject to the following:

- i. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the shoreland management covenant be borne by the applicant.

ATTACHMENTS

Appendix A: Bylaw 5477
Appendix B: General Map
Appendix C: Specific Map
Appendix D: Orthographic Map
Other: Applicant's Supporting Documents
Advisory Planning Commission Comments
Public Hearing Results



CARIBOO REGIONAL DISTRICT

BYLAW NO. 5477

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to amend Bylaw No. 3503, being the "Central Cariboo Area Rural Land Use Bylaw No. 3503, 1999".

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a Rural Land Use bylaw after a public hearing and upon the affirmative vote of the Directors.

WHEREAS an application has been received to rezone property.

NOW, THEREFORE, the Board of Directors of the Cariboo Regional District, duly assembled, hereby enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as the "Central Cariboo Area Rural Land Use Amendment Bylaw No. 5477, 2024".

2. AMENDMENT

Bylaw No. 3503 of the Cariboo Regional District is amended by:

- i) rezoning Lot 2, District Lot 10289, Cariboo District, Plan 14202 and Lot 3, District Lot 10289, Cariboo District, Plan 14202, from Tourist Commercial (C 2) zone to Lakeshore Residential (RL) zone; and
- ii) amending Schedule "C" accordingly.

READ A FIRST TIME THIS 5th DAY OF July, 2024.

READ A SECOND TIME THIS 5th DAY OF July, 2024.

A PUBLIC HEARING WAS HELD ON THE 23rd DAY OF September, 2024.

READ A THIRD TIME THIS _____ DAY OF _____, 2024.

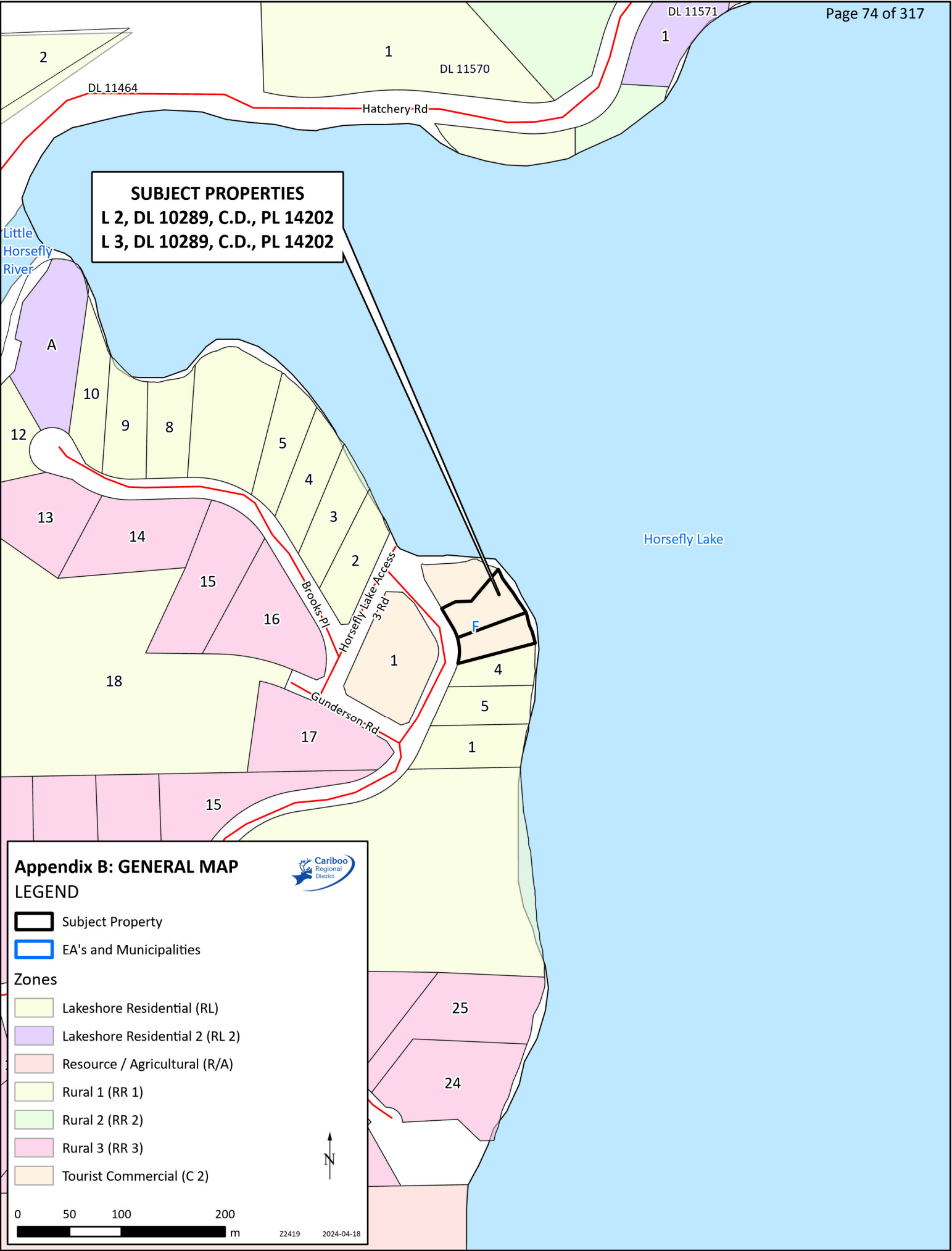
ADOPTED THIS _____ DAY OF _____, 2024.

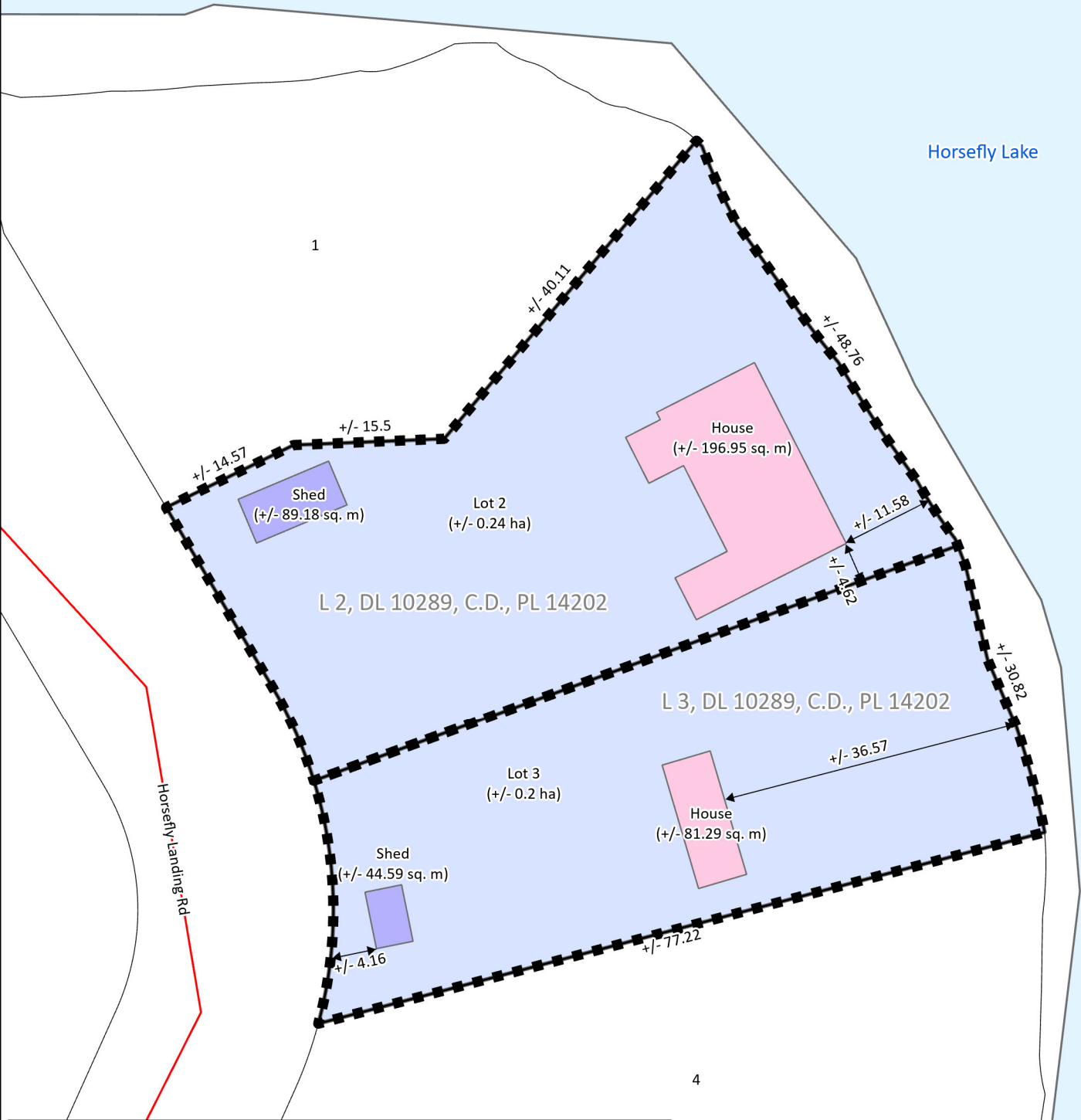
Chair

Manager of Corporate Services

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5477, cited as the "Central Cariboo Area Rural Land Use Amendment Bylaw No. 5477, 2024", as adopted by the Cariboo Regional District Board on the _____ day of _____, 2024.



Manager of Corporate Services



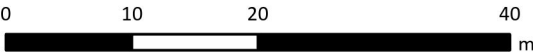


Appendix C: SPECIFIC MAP

LEGEND

-  Subject Property
-  Proposed Lakeshore Residential (RL) Zone

MEASUREMENTS
ARE METRIC



Z2419 2024-04-18

Disclaimer: Structure size and location is a graphical representation of information provided by the applicant and may not necessarily be drawn to scale.

SUBJECT PROPERTIES
L 2, DL 10289, C.D., PL 14202
L 3, DL 10289, C.D., PL 14202

Horsefly Lake

Horsefly Landing Rd

1

4

5

Appendix D: GENERAL MAP ORTHO

LEGEND

Subject Property

0102040

m

224192024-04-16

Cariboo

Regional District

N

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Describe the existing use of the subject property and all buildings: Single Family Residential

Describe the proposed use of the subject property and all buildings: Owners Residence

Describe the reasons in support for the application: To have the correct zoning as to what both properties are being used as.

Provide a general description of vegetation cover (i.e. treed, grassland, forage crop etc.): Lawn, Coniferous trees, Deciduous trees. Flowers and Shrubs planted over the last 30 years.

Provide general geographical information (i.e. existing lakes, streams, physical features etc.): We are situated at Horselfly lake.

Services Currently Existing or Readily Available to the Property (check applicable area)

* Readily Available means existing services can be easily extended to the subject property.

Services	Currently Existing?		Readily Available?*	
	Yes	No	Yes	No
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Water System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Sewer System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal System	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

lake water for drinking

Date of Meeting:	3 PM May 21, 2024
Location of Meeting:	CRD Meeting Room
File Number:	3360-20/20240019 – Z2419
Application Type:	Rezoning
Electoral Area:	F
Legal Description:	Lot 2, District Lot 10289, Cariboo District, Plan 14202 Lot 3, District Lot 10289, Cariboo District, Plan 14202
Property Location:	6416 Horsefly Landing Rd & 6414 Horsefly Landing Rd

Present:	
Chair:	Doug Watt
Members:	Carla Krogan,
	Dianna MacQueen ,
	Jack Darney, John Hoyrup
	Ross McCoubrey

Absent: Bee Hooker

Also Present:
Electoral Area Director: Maureen LaBourdaïs
Staff Support: None

RESOLUTION

THAT application with File Number 3360-20/20240019 – Z2419 be **SUPPORTED** / ~~REJECTED~~ for the following reasons:

- 1) The 2 lots have not operated as part of the resort for decades and are used for private residences only.

- 2) This application will make legal the present use of the properties.

Moved by Dianna, seconded by Jack.

For: 6 Against: 0

CARRIED / ~~DEFEATED~~

Termination:

That the meeting terminate.

Moved: John

Seconded: jack

CARRIED

Time: 3:15 PM

Douglas Watt _____
Recording Secretary

Douglas Watt _____
Chair

RESULTS OF PUBLIC HEARING

File No: 3360-20/20240019

Date: September 23, 2024

Location: Horsefly Community Hall

Re: **CENTRAL CARIBOO AREA RURAL ZONING AMENDMENT BYLAW NO. 5477, 2024**

Persons Present:

- ☒ Director: Maureen LeBourdais
☒ Owner(s): Gregory and Charlene Hiebert
☐ Agent: N/A
☐ Public: See attached list
☐ Staff:
☒ **No public in attendance** (excluding owner/agent)
-

- ☐ Meeting called to order at 7:01.
☐ Welcome, introduction and the "Purpose of a Public Hearing", including the rules for the meeting and the specifics of the application were read out.
☐ The following verbal comments and questions were received: (add additional sheet if required)
 Comments in favour:
 /
 Comments of concern/opposition:
 /
☐ Attendees were asked three times for further comments and/or questions. *no attendees.*
☒ The Chair called the meeting adjourned at 7:15. (Waited at least 10 mins from time of Calling to Order)

I certify this is a fair and accurate report on the results of the public hearing.

 Signature of Chair

[illegible]



Date: 01/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Nigel Whitehead, Manager of Planning Services

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 3360-20/20240011

Short Summary:

Area A – BL 5469

1381 Sam Toy Road

Lot 12, District Lot 3140, Cariboo District, Plan 19032

From Service Commercial (C 4) zone to Special Exception C 4-3 zone
(3360-20/20240011 – Renyard Holdings Inc.)

Director Sjostrom

Voting:

Stakeholder Vote – Unweighted – All Electoral Areas

Memorandum:

This bylaw is being brought forward for adoption following approval from the Ministry of Transportation and Infrastructure.

Attachments:

Information Package

Financial Implications:

N/A

Policy Implications:

N/A

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☒ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.

- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Endorse the recommendation;
2. Deny;
3. Defer.

Recommendation:

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024 be adopted this 18th day of October 2024.



Planning Application Information Sheet

Application Type: Rezoning

File Number: 3360-20/20240011

Bylaw(s): Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024

Electoral Area: A

Date of Referral: March 14, 2024

Date of Application: March 04, 2024

Property Owner's Name(s): Renyard Holdings Inc.

Applicant's Name: Renyard Holdings Inc.

SECTION 1: Property Summary

Legal Description(s): Lot 12, District Lot 3140, Cariboo District, Plan 19032

Property Size(s): 0.44 ha (1.09 ac.)

Area of Application: 0.44 ha (1.09 ac.)

Location: 1381 Sam Toy Road

Current Designation:
Highway Service Commercial

Min. Lot Size Permitted:
n/a

Current Zoning:
Service Commercial (C 4)

Min. Lot Size Permitted:
1600 sq. m. (17,223 sq. ft.)

Proposed Zoning:
Special Exception C 4- 3

Min. Lot Size Permitted:
1600 sq. m. (17,223 sq. ft.)

Proposal: The applicant is proposing the development of four commercial buildings. There is a total of 28 parking spaces and four loading spaces. The main access is proposed to be changed to Sam Toy Rd with access still existing off of Gook Rd. The applicant made a previous rezoning application (3360-20/20220023) to rezone the lot to Service Commercial (C 4) however did not have specific uses in mind at the time of rezoning. The applicants proposed uses do not align with the current zoning.

No. and size of Proposed Lots: n/a

No. and size of Proposed Lots: n/a

Existing Buildings: none

Proposed Buildings: Building A - 232.26 sq. m. (2500 sq. ft.)

Building B - 185.81 sq. m. (2000 sq. ft.)

Building C - 185.81 sq. m. (2000 sq. ft.)

Building D - 185.81 sq. m. (2000 sq. ft.)

Road Name: Sam Toy Ave

Road Type: Paved

Within the influence of a Controlled Access Highway: Cariboo HWY 97 S

Services Available: Existing- None

Available- hydro, telephone, community sewer, well, natural gas

Within the confines of the Agricultural Land Reserve: No

Required to comply with the Shoreland Management Policy: N/A

Name of Lake/Contributing River: None

Lake Classification: N/A

Within Development Permit Area: Yes

Development Permit Area Name: Highway 97 Corridor- Development Permit Area

Adjoining Properties: (Source: B.C.A.A.)

	Land Use:	Lot Sizes:
(a) North	Automobile Paint Shop, Garages, Etc.	0.2 ha. (0.5 ac.)
(b) South	Vacant	1.32 ha. (3.26 ac.)
(c) East	Single Family Dwelling	0.14 ha.-0.15 ha. (0.34 ac. -0.38 ac.)
(d) West	Storage & Warehousing	0.39 ha. (0.97 ac.)

PLANNING COMMENTS

Background:

It is proposed to rezone the 0.44 ha (1.09 ac.) subject property in order to allow uses additional to what is currently permitted in the Service Commercial (C 4) zone. The applicant plans to construct four commercial office/ retail buildings, three of the buildings are 185.81 sq. m. (2000 sq. ft.) and the fourth is 232.26 sq. m. (2500 sq. ft.). The property is zoned Service Commercial (C 4) in the Quesnel Fringe Area Zoning Bylaw 3504, 1999, and is designated as Highway Service Commercial in the Quesnel Fringe Area Official Community Plan Bylaw 4844, 2013.

The applicant has requested to rezone the subject property from Service Commercial (C 4) to Special Exception C 4-3. The proposed zone will align with the current Highway Service Commercial Designation.

Further, the subject property is within the Highway 97 Corridor Development Permit (DP) Area of the Quesnel Fringe Area Official Community Plan Bylaw 4844, 2013. The Highway 97 DP Area regulates the form and character of commercial and industrial developments along the highway.

The applicant has applied for a Development Permit (3060-20/20240009) for the Highway 97 Corridor Development Permit (DP) Area that was approved by the board on April 12, 2024.

The applicant made a previous rezoning application (3360-20/20220023) to rezone the lot from Institutional (P) to Service Commercial (C 4) however did not have specific uses in mind at the time of rezoning. The applicants proposed uses do not align with the current zoning. The OCP only allows for specific industrial uses to be considered on a case-by-case basis. The applicant was unsure at the time of the previous rezoning what uses might take place.

Location and Surroundings:

The subject property is located at 1381 Sam Toy Ave at the intersection of Sam Toy Ave and Gook Rd as shown in Appendix A. The property is currently vacant and is covered by grass. There are a variety of uses surrounding the property including Commercial to the north, light industrial to the west, residential to the west across Sam Toy Ave, and vacant land to the south. There are also multiple general industrial and heavy industrial uses along Sam Toy Ave.

CRD Regulations and Policies:

3504- Quesnel Fringe Area Zoning Bylaw, 1999.

5.4.3.3 Special Exception C 4-3 (3360-20/20240011)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned C 4-3, the permitted uses shall be:

(a) RESIDENTIAL USES:

- (i) an accessory dwelling unit.

(b) NON-RESIDENTIAL USES

- i) uses permitted in the Service Commercial (C 4) zone;
- ii) packing and crating, bottling and distribution plant, including a micro-brewery;
- iii) warehousing, including frozen food lockers, cold storage plants, feed and seed storage and distribution;
- iv) retail sale of household and personal goods;
- v) business or professional office;
- vi) personal service shop;
- vii) merchandise service shop;
- viii) postal outlet;
- ix) contractor's office or shop.

(c) CONDITIONS OF USE:

No activity may be undertaken which constitutes a nuisance to surrounding areas by reason of unsightliness or odours. Nor may any activity be undertaken which creates or causes a health, fire, or explosion hazard or electrical interference. Noise abatement measures in the form of screening may be required.

All other provisions of the C 4 zone shall apply.

Quesnel Fringe Area Official Community Plan Bylaw 4844, 2013.

The Highway 97 Corridor Development Permit Guidelines are outlined in the Quesnel Fringe Area OCP Bylaw No. 4844, 2013 regulating new developments along the highway corridor.

7.3 POLICIES

- 7.3.2 Additional commercial properties not shown on Schedule B may be considered for commercial use designation using site-specific special exception zones to allow limited commercial uses. A special exception zone permits specific uses as opposed to the entire range of uses permitted by the zoning classification.
- 7.3.9 The Highway Service Commercial area is intended to support highway travellers with a mixture of automotive, accommodation, and service commercial land uses. Light industrial uses are also supported where they can demonstrate land use compatibility and are buffered from neighbouring residential uses.

Rationale for Recommendations:

Planning staff are supportive of the proposed rezoning application. The lot size is in compliance with the proposed Special Exception zone and would align with the designation in the Quesnel Fringe Area Official Community Plan Bylaw 4844, 2013. The proposal would allow for additional commercial uses as well as light industrial uses including water bottling and packing and crating. Additionally, the uses being proposed are consistent with the surrounding OCP designations and property zones.

The Ministry of Transportation and Infrastructure (MOTI) has not commented on this application. The Electoral Area 'A' Advisory Planning Commission (APC) supported the proposed rezoning application however no comments were provided.

CRD Environmental Services reports that all buildings must connect to the Red Bluff Sewer system.

Recommendation:

That the Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024 be given first and second reading this 3rd day of May, 2024.

REFERRAL COMMENTS

Health Authority:

No Response

Ministry of Transportation and Infrastructure:

No Response

Advisory Planning Commission: April 9, 2024

See attached

CRD – Protective Services Dept:

No Response

Ministry of Environment and Climate Change Strategy:

No Response

CRD – Chief Building Official:

No Response

CRD – Environmental Services Dept.: March 14, 2024
See attached

BOARD ACTION

May 3, 2024:

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024 be given first and second reading this 3rd day of May 2024.

September 6, 2024:

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024 be read a third time, this 6th day of September 2024.

ATTACHMENTS

Appendix A: Bylaw 5469
Appendix B: General Map
Appendix C: Specific Map
Appendix D: Orthographic Map
Other: Applicant's Supporting Documentation
Advisory Planning Comments
CRD – Environmental Services Dept. Comments
Public Hearing Results



CARIBOO REGIONAL DISTRICT

BYLAW NO. 5469

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to amend Bylaw No. 3504, being the "Quesnel Fringe Area Zoning Bylaw No. 3504, 1999".

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a Zoning bylaw after a public hearing and upon the affirmative vote of the Directors.

WHEREAS an application has been received to rezone property.

NOW, THEREFORE, the Board of Directors of the Cariboo Regional District, duly assembled, hereby enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as the "Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024".

2. AMENDMENT

Bylaw No. 3504 of the Cariboo Regional District is amended by:

A) Inserting Section 5.4.3.3 as follows:

Special Exception C 4-3 (3360-20/20240011)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned C 4-3;

The following provisions shall apply:

a) Residential Uses

- i) An accessory dwelling unit

b) Non-Residential Uses

- i) Uses permitted in the Service Commercial (C 4) zone;
- ii) Packing and crating, bottling and distribution plant, including a micro-brewery;
- iii) Warehouse, including frozen lockers, cold storage plants, feed and seed storage and distribution;
- iv) Retail sale of household and personal goods;
- v) Business or professional office;
- vi) Personal service shop;
- vii) Merchandise service shop;
- viii) Postal outlet;
- ix) Contractor's Office or shop

c) Conditions of Use

No activity may be undertaken which constitutes a nuisance to surrounding areas by reason of unsightliness or odours, nor may any activity be undertaken which creates or causes a health, fire or explosion hazard or electrical interference. Noise abatement measures in the form of screening may be required.

All other provisions of the C 4 zone shall apply.

- B) Rezoning Lot 12, District Lot 3140, Cariboo District, Plan 19032 from Service Commercial (C 4) zone to Special Exception C 4-3 zone;

- C) Amending Schedule "C" accordingly.

READ A FIRST TIME THIS 3rd DAY OF May, 2024

READ A SECOND TIME THIS 3rd DAY OF May, 2024

A PUBLIC HEARING WAS HELD ON THE 21st DAY OF August, 2024

READ A THIRD TIME THIS 6th DAY OF September, 2024

APPROVED UNDER THE "TRANSPORTATION ACT" THIS 24th DAY OF September, 2024

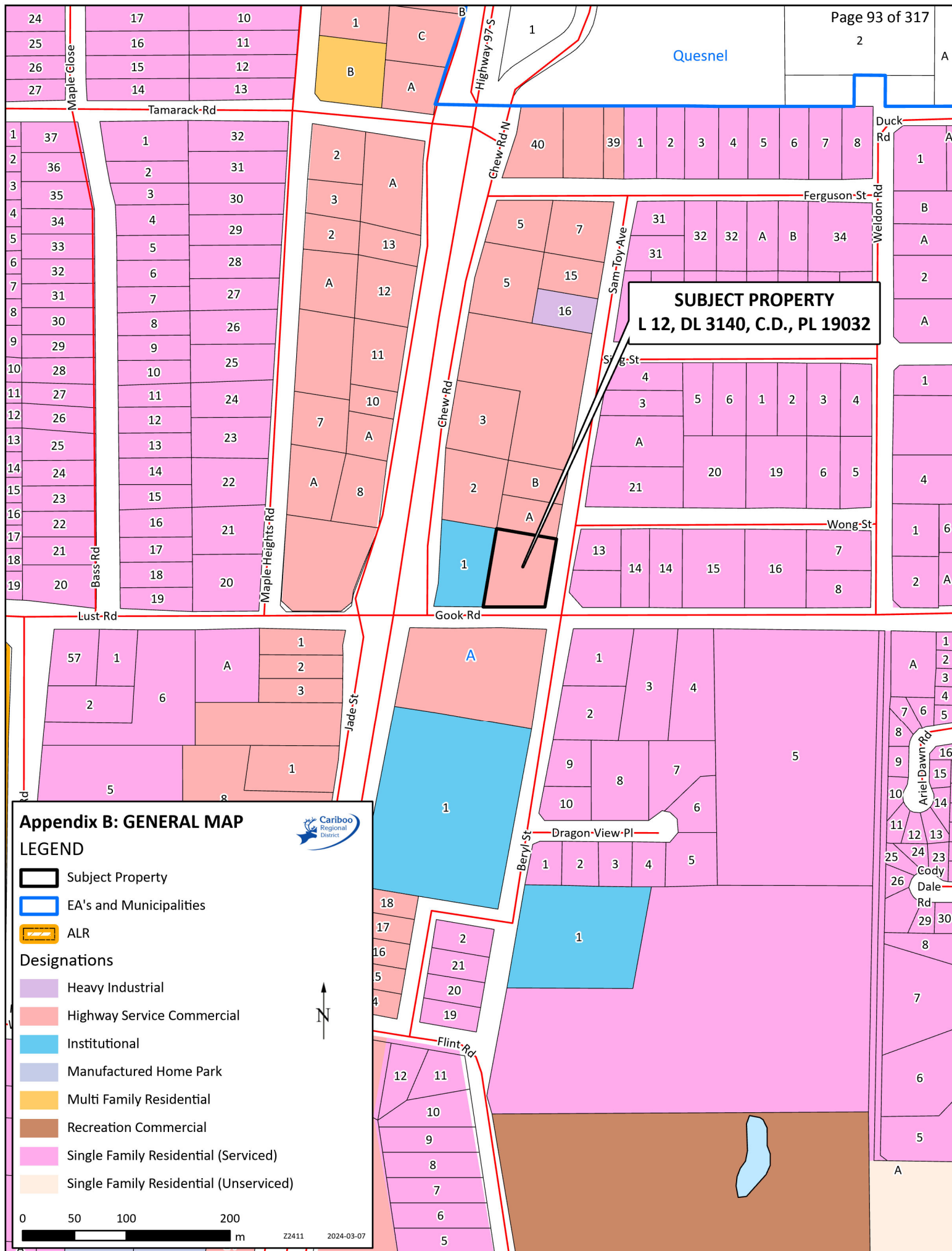
ADOPTED THIS _____ DAY OF _____, 2024

Chair

Manager of Corporate Services

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5469 cited as the "Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024", as adopted by the Cariboo Regional District Board on the _____ day of _____, 2024.

Manager of Corporate Services





Appendix C: SPECIFIC MAP

LEGEND



Subject Property



Proposed Special Exception C 4-3 Zone

MEASUREMENTS
ARE METRIC



Z2411 2024-03-07

Disclaimer: Structure size and location is a graphical representation of information provided by the applicant and may not necessarily be drawn to scale.

Ghew Rd

SUBJECT PROPERTY
L 12, DL 3140, C.D., PL 19032

B

A

Wong St

Sam Toy Ave

13

Gook Rd

Beryl St

1

Quesnel

Appendix D: GENERAL MAP ORTHO

LEGEND

 Subject Property



0 10 20 40
m

Z2411 2024-03-07

Describe the existing use of the subject property and all buildings: VACANT LAND

Describe the proposed use of the subject property and all buildings: _____

2500 SQFT Building FOR SMALL BOTTLING AND DISTRIBUTION FACILITY. 3-2000 - FOR RETAIL SERVICE BUSINESSES.

Describe the reasons in support for the application: TO ALLOW FOR A BROADER RANGE OF COMMERCIAL USES THAN JUST THE C-4 ZONING.

Provide a general description of vegetation cover (i.e. treed, grassland, forage crop etc.): _____

GRASS COVERAGE

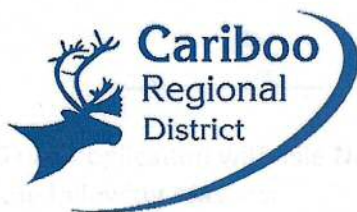
Provide general geographical information (i.e. existing lakes, streams, physical features etc.): _____

VACANT CLEAR LAND

Services Currently Existing or Readily Available to the Property (check applicable area)

* Readily Available means existing services can be easily extended to the subject property.

Services	Currently Existing?		Readily Available?*	
	Yes	No	Yes	No
Hydro	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Water System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Sewer System	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Well	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>FORTIS N/A</u>				



Planning Application Advisory Planning Commission Comment Form

Date of Meeting: 9 April 2024
Location of Meeting: CRD Boardroom 102-410 Kinchant Street Quesnel
File Number: 3360-20/20240011
Application Type: Rezoning
Electoral Area: A
Legal Description: Lot 12, District Lot 3140, Cariboo District, Plan 19032
Property Location: 1381 Sam Toy Road

ATTENDANCE

Present:

Chair: Roy Josephy
Members: Doug Service, Dave Moffatt, Marjorie Sales
Roy Josephy, Simon Tammis

Recording Secretary:

Owners/Agent:

☐ Contacted but
 declined to attend

Simon Tammis
Pete Remyard / Remyard Holdings Inc

Absent:

Vince Berlinguette
Ted Armstrong

Also Present:

Electoral Area Director: Mary Sjostrom
Staff Support: N/A

RESOLUTION

THAT application with File Number 3360-20/20240001 be SUPPORTED / REJECTED for the following reasons:

1)

2)

For: S Against: 0

CARRIED/DEFEATED

Termination:

That the meeting terminate.

Moved: Dag Service
Seconded: Dave Moffat

CARRIED

Time: 10.16


Recording Secretary

Chair

RESPONSE SUMMARY

☐ Approval Recommended for Reasons Outlined Below☐ Interests Unaffected by Bylaw☒ Approval Recommended Subject to Conditions Outlined Below☐ Approval Not Recommended Due to Reasons Outlined Below

All buildings must connect to the Red Bluff sewer system

Signed By: Title: *Manager of Environmental Services*Date: *14/03/2024*Agency: *CRD*

RESULTS OF PUBLIC HEARING

File No: 3360-20/20240011

Date: August 21, 2024

Location: Quesnel Legion Hall

Re: QUESNEL FRINGE AREA ZONING AMENDMENT BYLAW NO. 5469, 2024

Persons Present:

- ☒ Director: Mary Sjostrom
- ☒ Owner(s): Pete Renyard
- ☐ Agent: N/A
- ☐ Public: See attached list
- ☐ Staff:
- ☐ No public in attendance (excluding owner/agent)

-
- ☒ Meeting called to order at 7:00 PM.
 - ☒ Welcome, introduction and the "Purpose of a Public Hearing", including the rules for the meeting and the specifics of the application were read out.

- ☐ The following verbal comments and questions were received: (add additional sheet if required)
Comments in favour:

No public attendance.

Comments of concern/opposition:

- ☐ Attendees were asked three times for further comments and/or questions.
- ☐ The Chair called the meeting adjourned at 7:15 PM. (Waited at least 10 mins from time of Calling to Order)


I certify this is a fair and accurate report on the results of the

Signature of Chair



Director AREA A.

Public Hearing Attendance**"Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024"****Date of Public Hearing: August 21, 2024****Application: 1381 Sam Toy Road (3360-20/20240011)**

Name	Address
Pete Penzance	



Date: 07/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Nigel Whitehead, Manager of Planning Services

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 3090-20/20240037

Short Summary:

Area L – DVP20240037

6431 Erickson Road

Lot 1, District Lot 3871, Lillooet District, Plan 33204

(3090-20/20240037 – Russo) (Agent: Darrel Toews)

Director de Vries

Voting:

Stakeholder Vote – Unweighted – All Electoral Areas

Memorandum:

See planning comments on attached information package.

Attachments:

Information Package

Financial Implications:

N/A

Policy Implications:

N/A

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.

- ☒ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Endorse recommendation;
2. Deny;
3. Defer.

Recommendation:

That the application for a Development Variance Permit pertaining to Lot 1, District Lot 3871, Lillooet District, Plan 33204 be issued to vary Sections 4.2 (b) and 4.2 (c) (ii) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

That the minimum watercourse setback be reduced from 30 m (98.4 ft.) to 26.5 m (86.9 ft.) and that the required elevation above a watercourse be reduced from 3 m (9.84 ft.) to 2.64 m (8.66 ft.) to legalize the construction of the garage addition.



Planning Application Information Sheet

Application Type: Development Variance Permit

File Number: 3090-20/20240037

Electoral Area: L

Date of Referral: August 26, 2024

Date of Application: August 08, 2024

Property Owner's Name(s): Giuseppe Russo
Gloria Russo

Applicant's Name: Darrel Toews, Bittersweet Management
Services Inc.

SECTION 1: Property Summary

Legal Description(s): Lot 1, District Lot 3871, Lillooet District, Plan 33204

Property Size(s): 0.85 ha. (2.1 ac.)

Area of Application: 0.85 ha. (2.1 ac.)

Location: 6431 Erickson Road

Current Designation:
Lakeshore Residential

Min. Lot Size Permitted:
0.4 ha (0.99 ac.)

Current Zoning:
Rural 3 (RR 3)

Min. Lot Size Permitted:
0.8 ha (1.98 ac.)

Variance Requested: The applicants have requested a variance to 4.2 (b) and 4.2 (c) i) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

That the watercourse setback from 30 m (98.43 ft.) to 26.5 m (86.94 ft.) and reduce the elevation above a watercourse from 3 m (9.84 ft.) to 2.64 m (8.66 ft.) to allow for the construction of an addition to the attached garage.

Proposal: To reduce the watercourse setback from 30 m (98.4 ft) to 26.5 m (86.9 ft) and reduce the elevation above a watercourse from 3.0 m (9.88 ft) to 2.64 m (8.66 ft) to allow the construction of an attached garage addition.

Existing Buildings: House - 213.38 sq. m. (2296.80 sq. ft.)
Shed - 11.15 sq. m. (120 sq. ft.)

Proposed Buildings: Attached garage addition - 30.71 sq. m. (330.56 sq. ft.)

Services Available: Hydro, telephone, Sewage Disposal System, Well, Natural Gas.

Within the confines of the Agricultural Land Reserve: No

Required to comply with the Shoreland Management Policy: N/A

Name of Lake/Contributing River: Attwood Creek

Horse Lake

Lake Classification: High

Within Development Permit Area: Yes

Development Permit Area Name: Aquatic Habitat Development Permit Area

Adjoining Properties: (Source: B.C.A.A.)

	Land Use:	Lot Sizes:
(a) North	n/a	n/a
(b) South	2 Acres Or More (Single Family Dwelling, Duplex)	1.25 ha. (3.08 ac.)
(c) East	2 Acres Or More (Manufactured Home)	0.83 ha. (2.04 ac.)
(d) West	Single Family Dwelling	0.5 ha. (1.24 ac.)

PLANNING COMMENTS

Background:

The applicant has requested a variance to reduce the watercourse setback for horizontal distance as well as the distance above the natural boundary of a watercourse. The requested variance from 30 m (98.4 ft.) to 26.5 m (86.9 ft.) horizontal distance is a relaxation of section

4.2 (b) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 and the requested variance from 3 m (9.84 ft.) to 2.64 m (8.66 ft.) elevation is a relaxation of section 4.2 (c) (ii) of the South Cariboo Area Zoning Bylaw No. 3501, 1999.

The subject property is 0.85 ha. (2.1 ac.) and is zoned Rural 3 (RR 3) in the South Cariboo Area Bylaw No. 3501, 1999. It is designated Lakeshore Residential in the South Cariboo Area Official Community Plan No. 5171, 2018. The property contains a shed 11.15 sq. m. (120 sq. ft.) and a house 21.38 sq. m. (2296.80 sq. ft.) that was previously constructed with a DVP (4270-20/20120084) to reduce the setback distance from a watercourse to 21 m and the distance above a watercourse to 1.5 m. The previously approved DVP does not apply to any future development of the property and may only be utilized for the original proposal.

Work on the proposed addition to the principal dwelling was started prior to the issuance of a building permit or Development Variance Permit. The applicant was informed by the building department that a permit would be required.

This lot also has a covenant that was previously registered on title (T25019) that makes the grantor aware of the risk of flood damage. The grantor agrees not to claim damages from the Cariboo Regional District or grantee responsible for any damages caused by flooding.

Location and Surroundings:

The subject property is located at 6431 Erickson Road on the south side of Horse Lake as seen in Appendix A. The property has some small trees along Attwood Creek with the remainder of the property covered by lawn.

CRD Regulations and Policies:

3501 South Cariboo Area Zoning Bylaw, 1999

4.2 LAKE/WATERCOURSE SETBACK PROVISIONS

Notwithstanding any other provisions of this bylaw, no building or any part thereof shall be constructed, reconstructed, moved or extended, except a fence, dock, boat launching facility, or waterworks facility, so that the building is located:

- (b) within 30 metres (98.43 feet) of the natural boundary of a watercourse;
- (c) on ground surface or the underside of the floor system of any building or part thereof, less than 0.6 metre (1.97 feet) above the two-hundred-year flood level where it has been determined, or, where it has not been determined:

- ii) 3 metres (9.84 feet) above the natural boundary of a watercourse or Green Lake, Canim Lake and Mahood Lake.

Rationale for Recommendations:

Staff are supportive of the proposal however caution the approval of Development Variance Permits in relation to lake/ watercourse setback provisions. South Cariboo Area Zoning Bylaw 3501, 1999 allows applicants to have the 200-year flood level determined by a professional and build no less than 0.6 m (1.97 ft.) below that. This provision is to allow construction without creating unnecessary risk. The applicant has previously been approved for a DVP in 2012 that reduced the required watercourse setbacks greater than what is proposed. Additionally, the proposed construction is for the expansion of the garage which is considered attached ancillary.

The Ministry of Transportation and Infrastructure (MOTI) has made no comments on this application.

The Interior Health Authority (IHA) has not provided comments on this application.

The Area 'L' Advisory Planning Commission (APC) has responded in support of the proposed development variance permit. The reasons provided are that they considered the request a minor variance, the creek only flows seasonally and slopes away from the property, they believe a qualified environmental professional will inspect the property, and the house has previously received a variance.

In summary, Planning staff are supportive of the proposed Development Variance Permit application. The proposed watercourse setbacks are not beyond what has already been granted and with a covenant on title the applicant is aware of the inherent flood risk.

Alternatively, the Board may wish to consider rejecting the proposal considering the applicant started construction without a permit and, although likely minor, the proposal may increase the risk of property damage by flood.

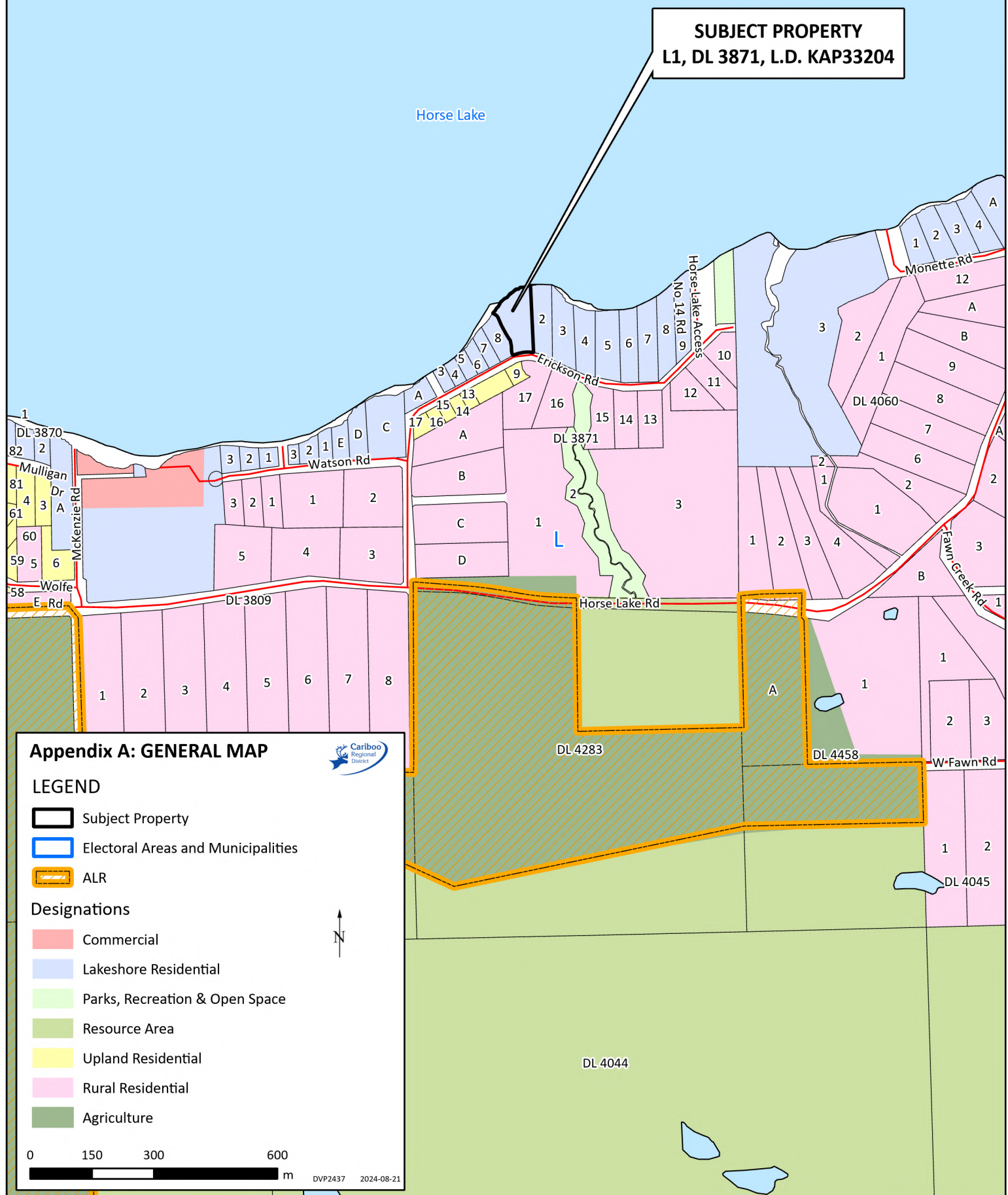
Recommendation:

That the application for a Development Variance Permit pertaining to Lot 1, District Lot 3871, Lillooet District, Plan 33204 be approved. Further, that a Development Variance Permit be issued to vary Sections 4.2 (b) and 4.2 (c) (ii) of the South Cariboo Area Bylaw No. 3501, 1999 as follows:

That the minimum watercourse setback be reduced from 30 m. (98.4 ft.) to 26.5 m (86.9 ft.) and that the required elevation above a watercourse be reduced from 3 m. (9.84 ft.) to 2.64 m (8.66 ft.) to legalize the construction of the garage addition.

ATTACHMENTS

Appendix A: General Map
Appendix B: Specific Map
Appendix C: Orthographic Map
Other: Applicant's Supporting Documentation
Advisory Planning Commission Comments



Horse Lake

L1, DL 3871, L.D. KAP33204

Shed
(+/-11.15 sq.m.)

Deck
(+/-17.67 sq.m.)

Deck
(+/-36.55 sq.m.)

House
(+/-213.38 sq.m.)

Proposed Garage Addition
(+/-30.71 sq.m.)

8

+/-156.9

2

+/- 26.5


+/- 27

+/- 27.3

+/- 5.9

Appendix B: SPECIFIC MAP

LEGEND

 Subject Property

MEASUREMENTS
ARE METRIC

0 10 20 40
m

DVP2437

2024-08-23



Disclaimer: Structure size and location is a graphical representation of information provided by the applicant and may not necessarily be drawn to scale.

To reduce the watercourse setback from 30m to 26.5m and reduce the elevation above a watercourse from 3m to 2.64m to allow construction of a garage addition.

SUBJECT PROPERTY
L1, DL 3871, L.D. KAP33204


Horse Lake

2

8

Appendix C: GENERAL MAP ORTHO

LEGEND

 Subject Property



0 5 10 20
m

DVP2437

2024-08-21

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Describe the existing use of the subject property and all buildings:

Residence
storage shed

Describe the proposed use of the subject property and all buildings:

Residence

Describe the reasons in support for the application:

It is a small addition
(12'x27') to the existing attached garage. The existing
attached garage is not deep enough to accommodate parking cars

Provide a general description of vegetation cover (i.e. treed, grassland, forage crop etc.):

Small trees
and underbrush along creek. The rest of property
is lawn.

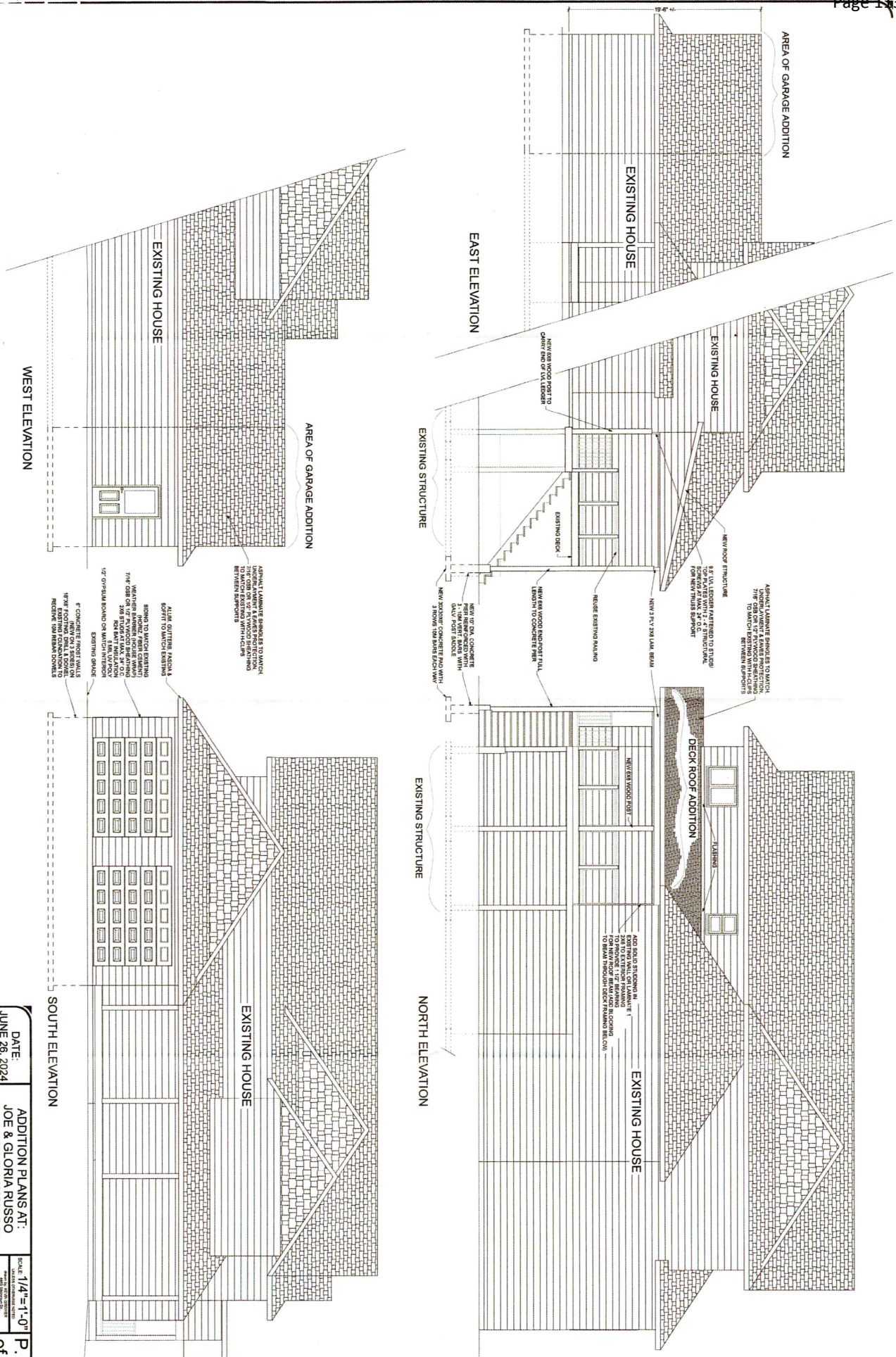
Provide general geographical information (i.e. existing lakes, streams, physical features etc.):

Horse Lake, lake front property
Attwood creek west side of property

Services Currently Existing or Readily Available to the Property (check applicable area)

* Readily Available means existing services can be easily extended to the subject property.

Services	Currently Existing?		Readily Available?*	
	Yes	No	Yes	No
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Water System	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Sewer System	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal System	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Well	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>natural gas</u>				





Planning Application Advisory Planning Commission Comment Form

Date of Meeting: Sept. 4 2024 @ 7:07 pm
 Location of Meeting: Interlakes, Brown's House

File Number: 3090-20/20240037
 Application Type: Development Variance Permit
 Electoral Area: L
 Legal Description: Lot 1, District Lot 3871, Lillooet District, Plan 33204
 Property Location: 6431 Erickson Road

ATTENDANCE

Present:

Chair:

Members:

Sharron Woloshyn

Dori Denison, Greg Atherton, Steve Brown,
Gordon Ross, Ursula Hart

Recording Secretary:

Owners/Agent:

☐ Contacted but
declined to attend

Sharron Woloshyn

Giuseppe Russo & Gloria Russo (owners)
Darrel Toews (agent)

Absent:

Manuela Betschart, Barb Matfin, Glen Clark

Also Present:

Electoral Area Director:

Staff Support:

Eric deVries

Public:

Jamie Law, Dan Law (also on our Sep 4 agenda)

RESOLUTION

Motioned by Steve Brown, seconded by Greg Atherton...

THAT application with File Number 3090-20/20240037 be SUPPORTED / REJECTED for the following reasons:

- 1) The variances requested are relatively minor, setback ≤ 12 feet & the elevation ≤ 2 feet.
- 2) The "creek" rarely flows except for seasonal runoff. The land next to the creek, slopes away from the subject property.
- 3) A QEP (Qualified Environmental Professional) will inspect the proposal.
- 4) The existing house received a variance to build with a reduced setback and elevation. The proposed addition asks for the same.

Other Discussion items:

- Attwood Creek has a substantial buffer zone upstream of this property.
- The foreshore of Horse Lake has had the riparian buffer zone eliminated and replaced with lawn.
- The documentation does not accurately depict the ^{actual} structures on this property.

For: 5 Against: 1

CARRIED / DEFEATED

Termination:

That the meeting terminate.

Moved: Ursula Hart

Seconded: Gordon Ross

CARRIED

Time: 7:28 pm

Recording Secretary

Chair



Date: 08/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Nigel Whitehead, Manager of Planning Services

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 3360-20/20200044

Short Summary:

Area L – BL 5305 and 5306 – Completion Extension Request

5916 Hwy 24

The Southwest ¼ of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847

From Rural Residential designation to Upland Residential designation

From Rural 1 (RR 1) zone to Special Exception R 1-4 and Rural 3 (RR 3) zones

(3360-20/20200044 – van de Wetering) (Agent: Michael Kidston Land Surveying)

Director de Vries

Voting:

Stakeholder Vote – Unweighted – All Electoral Areas

Memorandum:

These bylaws received third reading on May 7, 2021. As per Cariboo Regional District Development Procedures, Guidelines & Fees Bylaw No. 5458, 2024 the completion date is October 21, 2024.

The applicant is requesting a deadline extension to allow further time for the covenant requirement.

Staff support the granting of a completion extension for six months with the completion date being April 21, 2025

Attachments:

Information Package

Financial Implications:

N/A

Policy Implications:

N/A

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☒ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Endorse recommendation;
2. Approve alternative extension;
3. Deny.

Recommendation:

That the application completion deadline for rezoning application 3360-20/20200044 be extended to April 21, 2025.



Planning Application Information Sheet

Application Type: Rezoning/OCP Amendment

File Number: 3360-20/20200044

Bylaw(s): South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021 and South Cariboo Area Zoning Amendment Bylaw No. 5306, 2021

Electoral Area: L

Date of Referral: January 19, 2021

Date of Application: October 21, 2020

Property Owner's Name(s): MARY VAN DE WETERING
BERT VAN DE WETERING

Applicant's Name: Michael Kidston Land Surveying

SECTION 1: Property Summary

Legal Description(s): The Southwest 1/4 of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847

Property Size(s): 8.54 ha (21.1 ac.)

Area of Application: 8.54 ha (21.1 ac.)

Location: 5916 Hwy 24

Current Designation:
Rural Residential

Min. Lot Size Permitted:
4 ha (9.88 ac.)

Proposed Designation:
Upland Residential

Min. Lot Size Permitted
2 ha (4.94 ac.)
(0.8 ha with a community water system)

Rural Residential

4 ha (9.88 ac.)

Current Zoning:
Rural 1 (RR 1)

Min. Lot Size Permitted:
4 ha (9.88 ac.)

Proposed Zoning:

Special Exception R 1-4

Min. Lot Size Permitted:

0.4 ha (0.988 ac.)

Rural 3 (RR 3)

0.8 ha (1.98 ac.)

Rural 1 (RR 1)

4 ha (9.88 ac.)

Proposal: To subdivide the property into four smaller residential lots to create opportunity for more affordable rural housing.

No. and size of Proposed Lots: Lot 1 - 0.45 ha (1.11 ac.)

Lot 2 - 1.01 ha (2.5 ac.)

Lot 3 - 1.01 ha (2.5 ac.)

Lot 4 - 6.1 ha (15.07 ac.)

Existing Buildings: 115.34 sq. m (1241.51 sq. ft.) Storage shed, 9 sq. m (96.88 sq. ft.)
Pumphouse/electrical shed

Proposed Buildings: 1 Mobile home

Road Name: Eli's Road

Road Type: Gravel/Dirt Road

Within the influence of a Controlled Access Highway: Highway 24

Services Available: Hydro, Telephone, Well (Currently existing)

Sewage disposal system (Readily available)

Within the confines of the Agricultural Land Reserve: No

Required to comply with the Shoreland Management Policy: Yes - Riparian and Septic

Name of Lake/Contributing River: 93 Mile Creek

Lake Classification: High

Within Development Permit Area: Yes

Development Permit Area Name: Aquatic Habitat Development Permit Area

Adjoining Properties: (Source: B.C.A.A.)

	Land Use:	Lot Sizes:
(a) North	060 2 Acres Or More (Single Family Dwelling, Duplex)	5.06 ha (12.5 ac.)
	070 2 Acres Or More (Outbuilding)	4.49 ha (11.1 ac.)

(b) South	060 2 Acres Or More (Single Family Dwelling, Duplex)	4.04 ha (9.98 ac.)
	061 2 Acres Or More (Vacant)	258.99 ha (640 ac.)
	061 2 Acres Or More (Vacant)	4.07 ha (10.06 ac.)
	060 2 Acres Or More (Single Family Dwelling, Duplex)	4.88 ha (12.08 ac.)
(c) East	060 2 Acres Or More (Single Family Dwelling, Duplex)	4.09 ha (10.1 ac.)
	060 2 Acres Or More (Single Family Dwelling, Duplex)	4.05 ha (10 ac.)
	063 2 Acres Or More (Manufactured Home)	4.05 ha (10 ac.)
	060 2 Acres Or More	18 ha (44.48 ac.)
(d) West	202 Store(S) And Living Quarters	2.83 ha (7 ac.)
	063 2 Acres Or More (Manufactured Home)	4.06 ha (10.03 ac.)

PLANNING COMMENTS

Background:

It is proposed to rezone an 8.54 ha (21.1 ac.) rural residential property to subdivide into four smaller residential lots and create opportunity for more affordable rural housing. The subject property is currently zoned as Rural 1 (RR 1) in the South Cariboo Area Zoning Bylaw No. 3501, 1999 and is designated as Rural Residential in the South Cariboo Area Official Community Plan Bylaw No. 5171, 2018.

The proposed lot sizes do not comply with the permitted lot size provisions under the current zoning of RR 1. Therefore, the applicant has requested to rezone a portion of the subject property

from Rural 1 (RR 1) zone to Special Exception R 1-4 and Rural 3 (RR 3) zones. The proposal includes one 0.45 ha (1.11 ac.) R 1 lot, two 1.01 ha (2.5 ac.) RR 3 lots and the remainder RR 1 lot of 6.1 ha (15.07 ac.) in size as shown in Appendix C.

South Cariboo Area Zoning Bylaw No. 3501, 1999 is proposed to be amended by including the following section:

5.12.3.4 Special Exception R 1-4 Zone (3360-20/20200044)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned R 1-4:

- i) Interior Side Yard – Setback = 3 metres (4.92 feet)

All other provisions of the R 1 zone shall apply.

Further, it is proposed to redesignate the property from Rural Residential to Upland Residential and the remainder Rural Residential designations respectively to maintain compliance with the proposed zoning. It is also requested to amend Schedule “A” of the South Cariboo Area Official Community Plan Bylaw No. 5171, 2018 by inserting the following text after 8.3.3:

- i) Where parcels are isolated by road, water boundaries, or other factors, reduced area may be considered on individual merits and conditions. Water and sewer provision must meet provincial servicing requirements. Further development criteria to be met and administered by Subdivision Approval Authority at subdivision approval stage.

Location & Surroundings:

The subject property is located at 5916 Little Fort Highway 24 in the Lone Butte neighbourhood as shown in Appendix B. It is mostly covered in second growth trees and grass/shrubs with highly sensitive 93 Mile Creek that flows through the southern portion of the property. In terms of topography, there is a gradual slope towards 93 Mile Creek.

There is a 115.34 sq. m (1,241.51 sq. ft.) storage shed, 9 sq. m (96.88 sq. ft.) pumphouse/electrical shed and a well existing on the property. Currently, the property is being cleared and improved for building a long-term residence. It is mostly surrounded by rural residential lots with a commercial lot to the west and a large vacant crown land to the south of the subject property.

CRD Regulations and Policies:

3501- South Cariboo Area Zoning Bylaw, 1999

5.12 RESIDENTIAL 1 (R 1) ZONE

5.12.2 ZONE PROVISIONS

- (a) LOT AREA (minimum) = 0.4 hectares (0.988 acres)

5.20 RURAL 3 (RR 3) ZONE

5.20.2 ZONE PROVISIONS

- (a) LOT AREA (minimum) = 0.8 hectares (1.98 acres)

5.18 RURAL 1 (RR 1) ZONE

5.18.2 ZONE PROVISIONS

- (a) LOT AREA (minimum) = 4 hectares (9.88 acres)

Rationale for Recommendations:

Planning staff are supportive of the proposed zoning amendment application. The proposal is in compliance with Section 8.2 of the South Cariboo Area Official Community Plan (OCP) Bylaw by permitting a range of lot sizes and maintaining the varied character of the area.

To provide an adequate buffer and privacy for the neighbouring property to the west, the Advisory Planning Commission (APC) has recommended that the required interior side yard setback be increased. Planning Staff agrees with that reasoning and, therefore, has amended the proposal requiring a 3 m (4.94 ft.) interior side yard setback from west boundary of the subject property.

The Ministry of Transportation and Infrastructure (MOTI) currently has no objections over the proposed rezoning. However, there are several development criteria that will be considered at the subdivision approval stage including but not limited to right of way dedication, no direct access to Little Fort Highway 24, sewage disposal, proof of water, archeological assessment, and drainage.

Based on current best practice, Interior Health Authority (IHA) encourages a minimum of 1 ha (2.47 ac.) parcel size to ensure sustainable onsite water and sewer services. The proposed Lot 1 size of 0.45 ha (1.11 ac.) is clearly not in compliance, but staff recognizes that the lot size of the proposed Lot 1 is restricted due to the existing road layout. Although the size of Lot 1 is significantly small for a rural area, a single-family development is still feasible as seen further east in the Lone Butte neighbourhood. Therefore, planning staff recommends approval of this application.

The applicant must comply with the CRD Shoreland Management Policy with respect to sewage disposal and riparian protection due to the presence of highly sensitive 93 Mile Creek on the subject property. This will further ensure the ability of the proposed new lots to accommodate sustainable sewerage disposal systems.

Further, the subject property is within the Aquatic Habitat Development Permit Area as designated under Section 488 (1) (a) of the *Local Government Act* for the protection of the natural environment, its ecosystems and biological diversity. As per Section 5.5.2 of the South Cariboo Area OCP Bylaw, a Development Permit will be required prior to the subdivision of land or construction of a building/structure on the subject property.

Recommendation:

1. That South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021 be approved.
2. That South Cariboo Area Zoning Amendment Bylaw No. 5306, 2021 be approved. Further, that adoption be subject to the following conditions:
 - i) Adoption of the South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021.
 - ii) The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the Shoreland Management Policy covenant be borne by the applicant.

REFERRAL COMMENTS

Health Authority: February 8, 2021

Interior Health Healthy Communities thanks you for the opportunity to provide a health perspective to this proposal that will create rural housing by subdividing an existing lot into four smaller residential lots.

The bylaw will create a variation in parcel size from all adjoining parcels that is in keeping with the community design.

One of the proposed lots is 0.45 hectares in size, which would not meet the Interior Health guidelines for subdivision requirements for parcels serviced with onsite drinking water and onsite sewerage.

These parcels are approximately 20 km from the community of 100 Mile House, which would require the residents to be dependant on private vehicles to carry out their daily activities. Healthy neighbourhood design as per the Healthy Built Environment Linkages Toolkit facilitates

land use decisions that prioritize complete, compact and connected communities, which have positive health impacts on the population's physical and mental health.

Interior Health aims to improve health and wellness by creating policies and environments that support good health.

Ministry of Transportation and Infrastructure: January 22, 2021
eDAS # 2021-00423

The Ministry of Transportation and Infrastructure has no objection in principle to the proposed rezoning. Please note this in no way constitutes subdivision approval and items to be considered at the subdivision stage may include but are not limited to:

- No direct access to 93 Mile Little Fort Highway # 24
- Right of way dedication
- Sewage Disposal
- Proof of Water
- Archaeology Assessment
- Drainage

Advisory Planning Commission: February 1, 2021
See attached.

Ministry of Environment and Climate Change Strategy:
No response

CRD Chief Building Official: January 29, 2021
No objection to application

BOARD ACTION

March 5, 2021

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021 be read a first and second time this 5th day of March, 2021.

That South Cariboo Area Zoning Amendment Bylaw No. 5306, 2021 be read a first and second time this 5th day of March 2021. Further that adoption be subject to the following:

- 1) Adoption of South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021

- 2) The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the covenant be borne by the applicant.

May 7, 2021

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021 and South Cariboo Area Zoning Amendment Bylaw No. 5306, 2021 be read a third time, this 7th day of May, 2021.

October 20, 2023:

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated October 10, 2023, regarding an application completion extension request for rezoning application 3360-20/20200044, be received. Further, that a completion extension be granted to October 21, 2024.

ATTACHMENTS

Appendix A:	Bylaw No. 5305 and 5306
Appendix B:	General Map
Appendix C:	Specific Map
Appendix D:	Orthographic Map
Other:	Applicant's supporting documentation
	Advisory Planning Commission Comments
	Results of Public Hearing



CARIBOO REGIONAL DISTRICT

BYLAW NO. 5305

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to amend Bylaw No. 5171, being the "South Cariboo Area Official Community Plan Bylaw No. 5171, 2018".

WHEREAS the Regional Board may, amend by bylaw an official community plan; and

WHEREAS the Regional Board has in its consideration of this bylaw had due regard to the consideration and requirements of the *Local Government Act*;

NOW, THEREFORE, the Board of Directors of the Cariboo Regional District, duly assembled, enacts as follows:

1. CITATION:

This bylaw may be cited as the "South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021".

2. AMENDMENT

Bylaw No. 5171 of the Cariboo Regional District is amended as follows:

- i) Schedule "A" of Bylaw No. 5171 of the Cariboo Regional District is amended by Inserting the following text after 8.3.3:
 - i Where parcels are isolated by road, water boundaries, or other factors, reduced area may be considered on individual merits and conditions. Water and sewer provision must meet provincial servicing requirements. Further development criteria to be met and administered by Subdivision Approval Authority at subdivision approval stage.

ii) Schedule "D" of Bylaw No. 5171 of the Cariboo Regional District is amended by:

Redesignating a portion of the Southwest 1/4 of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847 from Rural Residential to Upland Residential as shown on Schedule "A";

READ A FIRST TIME this 5th day of March, 2021.

READ A SECOND TIME this 5th day of March, 2021.

A PUBLIC HEARING WAS HELD ON THE 14th DAY OF April, 2021.

READ A THIRD TIME this 7th day of May, 2021.

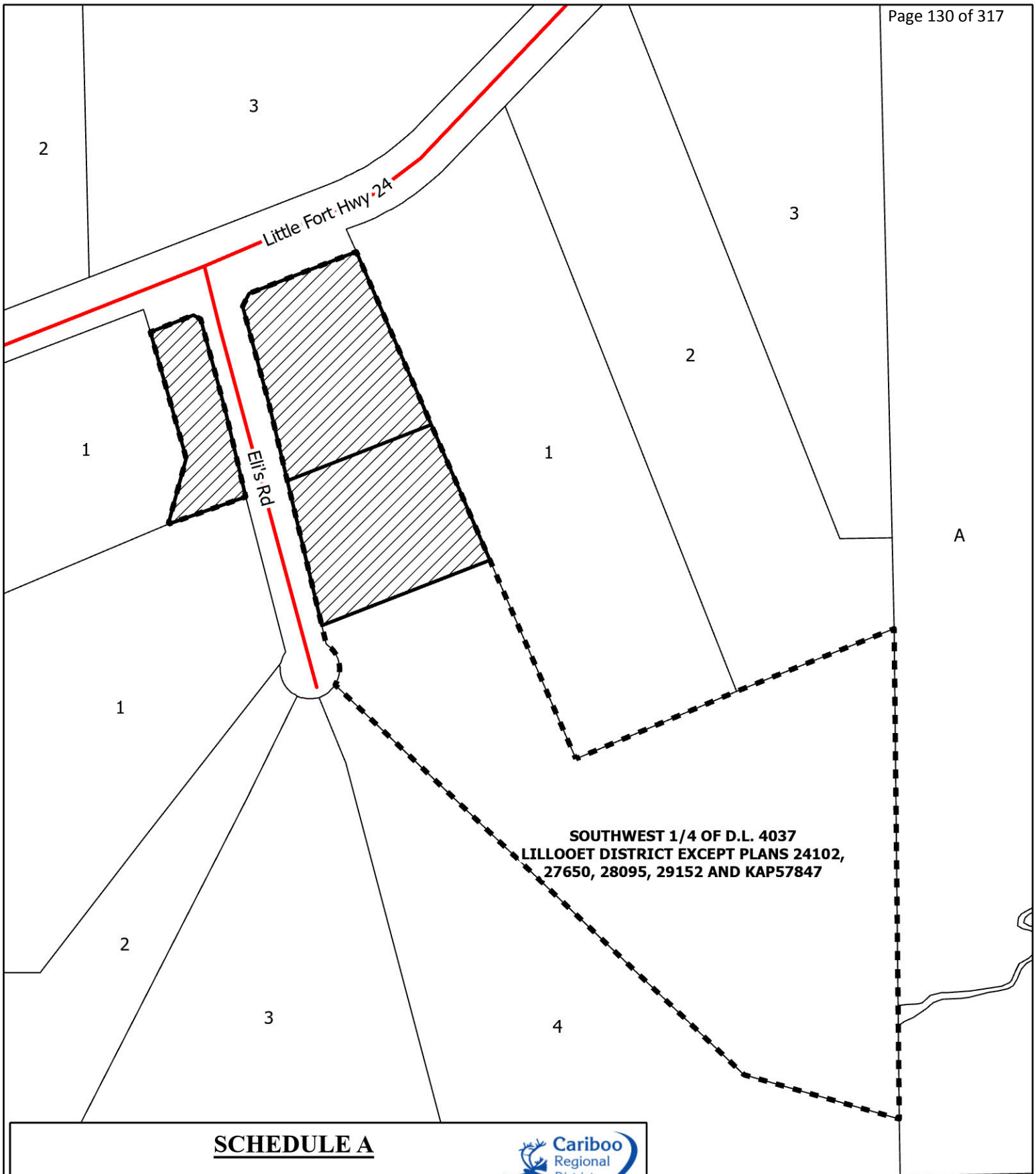
ADOPTED this _____ day of _____, 2023.

Chair

Manager of Corporate Services

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5305, cited as the "South Cariboo Area Official Community Plan Amendment Bylaw No. 5305, 2021", as adopted by the Cariboo Regional District Board on the _____ day of _____, 2023.

Manager of Corporate Services



SCHEDULE A

LEGEND

-  Subject Property
-  Proposed Upland Residential Designation

0 30 60 120 m

MEASUREMENTS
ARE METRIC

Z2044





CARIBOO REGIONAL DISTRICT

BYLAW NO. 5306

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to amend Bylaw No. 3501, being the "South Cariboo Area Zoning Bylaw No. 3501, 1999".

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a Zoning bylaw after a public hearing and upon the affirmative vote of the Directors.

WHEREAS an application has been received to rezone property.

NOW, THEREFORE, the Board of Directors of the Cariboo Regional District, duly assembled, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as the "South Cariboo Area Zoning Amendment Bylaw No. 5306, 2021".

2. AMENDMENT

Bylaw No. 3501 of the Cariboo Regional District is amended by:

- i) Including Section 5.12.3.4 into Schedule "A" as follows:
 5.12.3.4 Special Exception R 1-4 Zone (3360-20/20200044)
 Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned R 1-4:
 - i) Interior Side Yard - Setback = 3 metres (4.92 feet)

All other provisions of the R 1 zone shall apply.
- ii) rezoning a portion of the Southwest 1/4 of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847 from Rural 1 (RR 1) zone to Special Exception R 1-4 and Rural 3 (RR 3) zones as shown on Schedule "A"; and
- iii) amending Schedules "C" and "D" accordingly.

South Cariboo Area
Zoning Amendment Bylaw No. 5306, 2021

READ A FIRST TIME THIS 5th DAY OF March, 2021.

READ A SECOND TIME THIS 5th DAY OF March, 2021.

A PUBLIC HEARING WAS HELD ON THE 14th DAY OF April, 2021.

READ A THIRD TIME THIS 7th DAY OF May, 2021.

APPROVED UNDER THE "TRANSPORTATION ACT" THIS 25 DAY OF May, 2021.

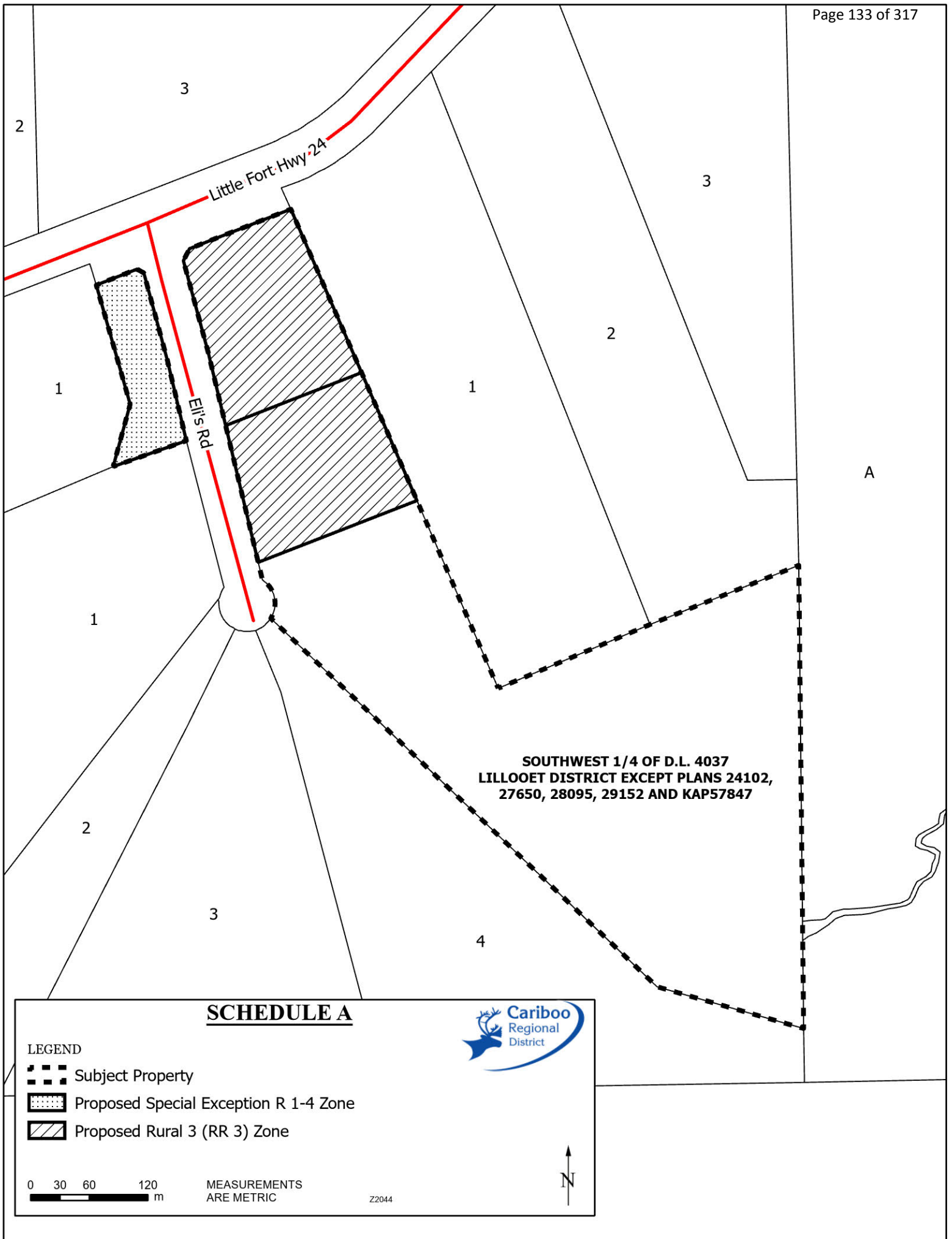
ADOPTED THIS _____ DAY OF _____, 2021.

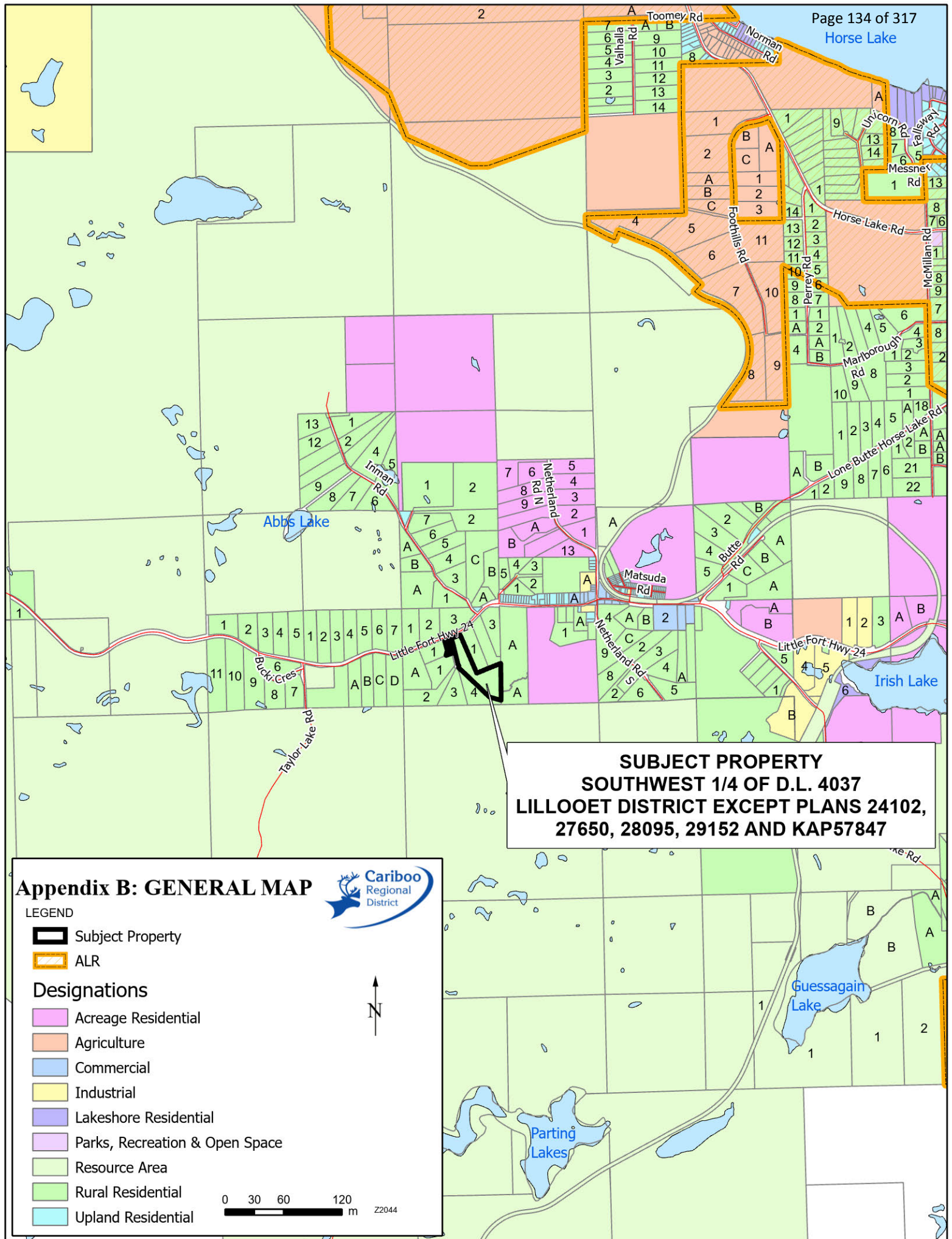
Chair

Manager of Corporate Services

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5306, cited as the "South Cariboo Area Zoning Amendment Bylaw No. 5306, 2021", as adopted by the Cariboo Regional District Board on the _____ day of _____, 2021.

Manager of Corporate Services





SUBJECT PROPERTY
SOUTHWEST 1/4 OF D.L. 4037
LILLOOET DISTRICT EXCEPT PLANS 24102,
27650, 28095, 29152 AND KAP57847

Appendix B: GENERAL MAP

LEGEND

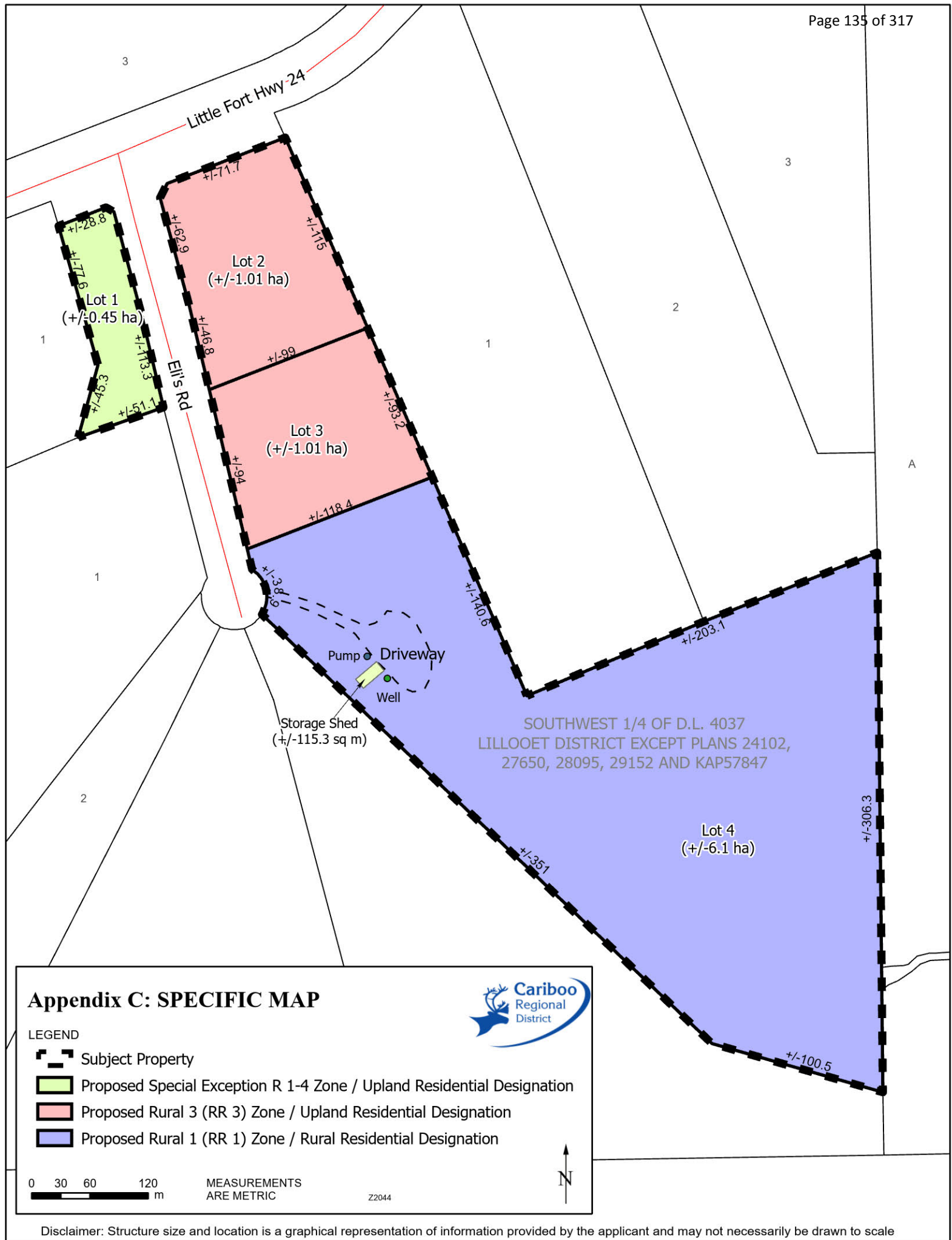
- Subject Property
- ALR

Designations

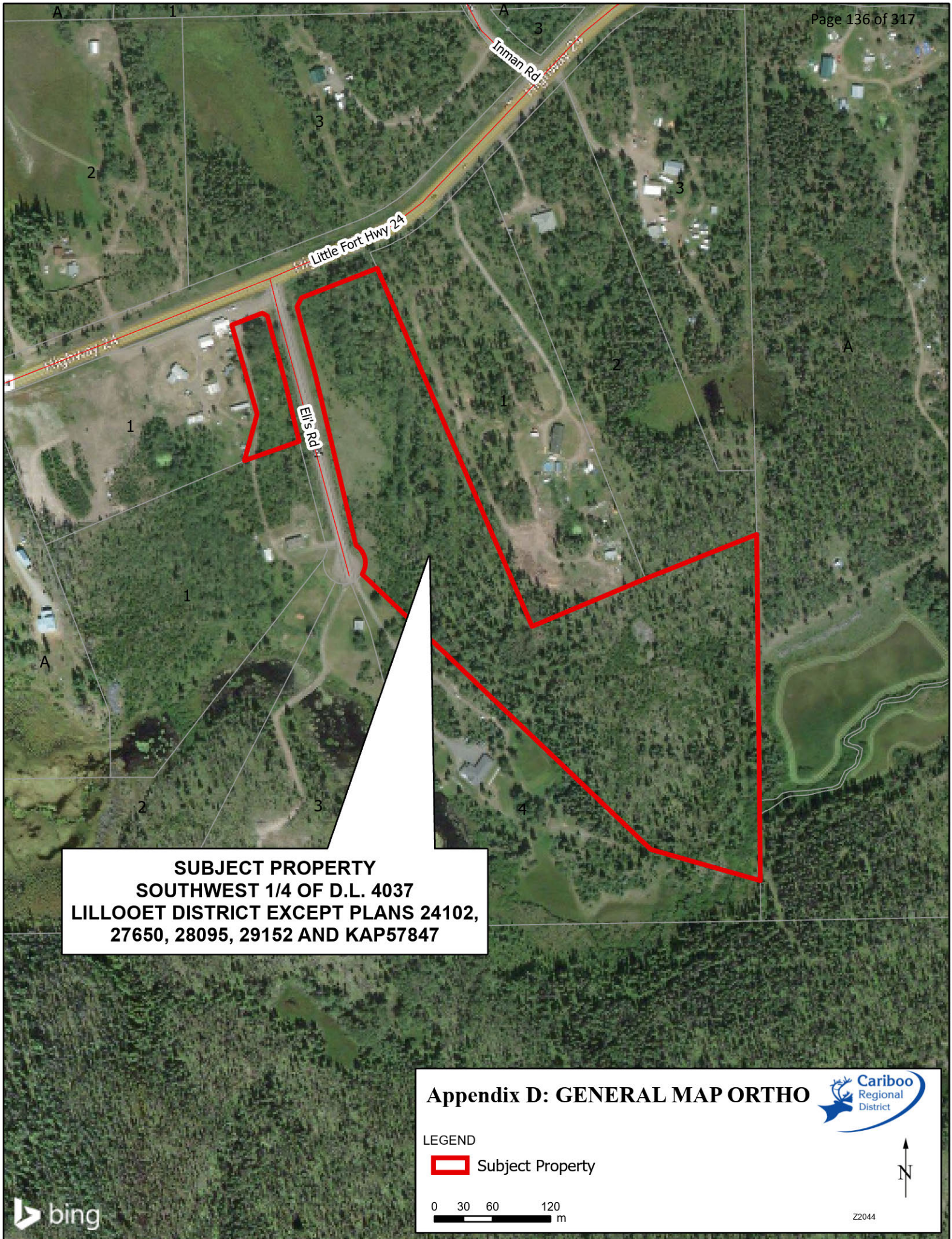
- Acreage Residential
- Agriculture
- Commercial
- Industrial
- Lakeshore Residential
- Parks, Recreation & Open Space
- Resource Area
- Rural Residential
- Upland Residential

0 30 60 120 m Z2044





Disclaimer: Structure size and location is a graphical representation of information provided by the applicant and may not necessarily be drawn to scale



SUBJECT PROPERTY
SOUTHWEST 1/4 OF D.L. 4037
LILLOOET DISTRICT EXCEPT PLANS 24102,
27650, 28095, 29152 AND KAP57847

Appendix D: GENERAL MAP ORTHO



LEGEND

Subject Property

0 30 60 120
 m



Z2044

SW 1/4 DL 4037, L.D. -
Reasons in support of rezoning

- current property configuration is a result of subdivision ongoing over 47 years
- **Proposed Lot 1** is of no use as “hooked” across Eli's Road. It is reasonably shaped, has minimum depth of 34 m, widening to the south. Property is high and dry, slopes moderately (3 – 4 %) away from adjoining Lot 1 of Plan 29152, and is sandy well-drained soil. This lot is covered in second growth pine, fir, and poplar.
- **Proposed Lots 2 and 3** have level frontage onto Eli's Road. Property is mostly treed with second growth pine and poplar. Both lots are well shaped, flat, and offer opportunity to develop these properties easily to make use of the 1 ha size. Proposed Lots 1, 2, and 3 promote the stated objective of the OCP “to maintain the varied character of the area, by permitting a range of lot sizes”. These smaller lots also create opportunity for more affordable rural housing by not requiring, and then not utilizing, large areas of land. Most or many 2 and 4 hectare lots only utilize less than 50% of their area.
- **Proposed Lot 4** remains large enough to meet current zoning and OCP designation. It is well away from Highway 24, and is largely treed with some initial clearing for residential development to continue. Future development could occur with no significant restraints, but none is contemplated at this time. 93 Mile Creek through the SEly tip of this property is not affected, and offers no benefit for any use.

The owners of this property wish to create one smaller lot for their son (Lot 3) and to keep the remainder (Lot 4) for their eventual relocation to the South Cariboo. The one extra residential lot (Lot 2) will help pay for the development costs to finalize this proposal.

File No: 3360-20/20200044

ADVISORY PLANNING COMMISSION RESPONSE FORM

Minutes of the meeting of the Electoral Area 'L' advisory planning commission held on 1st February
 in the on phone, located at _____, BC, commencing at _____

PRESENT: Chair Alan Boyd
 Members Ursula Hart, Sharon Woloshyn,

Recording Secretary Inga Kluft

Owners/Agent, or Michael Kidston, Bert van de Wetering
☐ Contacted but declined to attend

ABSENT: Peter Bowler, Art Guimard, Justin Guimard, Steve Brown

ALSO PRESENT: Electoral Area Director Willow Mc Donald
 Staff support (if present)

Agenda Items

Sharon: Motion to accept with changes setbacks to Lot 1

REZONING/OCF APPLICATION – 3360-20/20200044 (The Southwest 1/4 of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847)

/ : "THAT the application to rezone/redesignate property at 5916 HWY 24, be supported/rejected for the following reasons:

- i) we recommend to change the setbacks for lot 7 ~~rezone~~ side to provide privacy for west neighbour
- ii)

1111 For: 4 Against: 0

CARRIED/DEFEATED

Termination

/ : That the meeting terminate.

CARRIED

Time: 7:30 pm

Recording Secretary

Chair

RESULTS OF PUBLIC HEARING

File No: 3360-20/20200044

Date: April 14, 2021

Location: CRD Boardroom Via Teleconference

Re: **SOUTH CARIBOO AREA OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 5305, 2021 AND SOUTH CARIBOO AREA ZONING AMENDMENT BYLAW NO. 5306, 2021****Persons Present:**

- ☒ Director: Willow Macdonald
- ☒ Owner(s): Bert and Mary van de Wetering
- ☒ Agent: Michael Kidston
- ☐ Public: See attached list
- ☒ Staff: John MacLean, Chief Administrative Officer, Shivani Sajwan, Planning Officer II and Jonathan Reitsma, Planning Officer I
- ☒ **No public in attendance** (excluding owner/agent)

- ☐ **Waited ten (10) minutes and then called the meeting adjourned.**
- ☒ Roll call conducted by Planning Staff.
- ☒ Welcome, introduction and the "Purpose of a Public Hearing", including the rules for the meeting and the specifics of the application were read out by the Chair/Area Director/Alternate. The hearing was called to order at 7:03 pm.
- ☐ The Chair read out public comments received within the last 48 hours. ☒ No comments received within the last 48 hours. Previously submitted comments available for viewing on CRD website and in CRD offices.
 - 1) Date: _____ Name: _____
 - 2) Date: _____ Name: _____
- ☐ The following verbal comments and questions were received: (add additional sheet if required)
 Comments in favour: _____

 Comments of concern/opposition: _____
- ☒ Attendees were asked three times for further comments and/or questions.
- ☒ The Chair called the meeting adjourned at 7:14 pm.

I certify this is a fair and accurate report on the results of the public hearing.

Signature of Chair



Date: 08/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Kathie Vilkas, Regional Economic Community Development Officer

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 1850-02

Short Summary:

Year-Round Grant for Assistance Application – Horsefly Quilt Club

Voting:

Corporate Vote - Unweighted

Memorandum:

A Year-Round Grant for Assistance has been received by the Cariboo Regional District from the Horsefly Quilt Club, requesting \$1000 to assist with hiring a long arm quilter and quilting materials to provide comfort quilts to those in need in the Horsefly area.

Attachments:

Year-Round Grants for Assistance Application from the Horsefly Quilt Club

Financial Implications:

		Tax requisition	Allocated	Unallocated
A	Director Sjostrom	\$ 5,000	\$ 833.34	\$ 4,166.66
B	Director Bachmeier	\$ 5,000	\$ 583.33	\$ 4,416.67
C	Director Massier	\$ 5,000	\$ -	\$ 5,000.00
D	Director Forseth	\$ 5,000	\$ 2,916.67	\$ 2,083.33
E	Director Neufeld	\$ 5,000	\$ 3,243.66	\$ 1,756.34
F	Director LeBourdais	\$ 5,000	\$ 1,666.67	\$ 3,333.33
G	Director Richmond	\$ 5,000	\$ 1,666.68	\$ 3,333.32
H	Director Wagner	\$ 5,000	\$ 666.66	\$ 4,333.34
I	Director Glassford	\$ 5,000	\$ 583.33	\$ 4,416.67
J	Director Pare	\$ 5,000	\$ 3,000.00	\$ 2,000.00

K	Director Anderson	\$ 5,000	\$ 3,333.00	\$ 1,667.00
L	Director de Vries	\$ 5,000	\$ 1,666.66	\$ 3,333.34
TOTAL		\$ 60,000	\$ 20,160.00	\$ 39,840.00

Policy Implications:

The Board may wish to consider the following excerpts from the Grants for Assistance Policy when considering this application.

POLICY STATEMENT:

1. Principles

The Cariboo Regional District has adopted the following principles to govern and guide the decision making around the consideration of Grants for Assistance:

a) It is not mandatory to participate in a Grants for Assistance program. Electoral Area Directors should have the ability to declare that their respective Electoral Area is not participating in part or all the Grants for Assistance Program, or to establish financial limits to their participation.

b) The Cariboo Regional District Board does not intend to utilize these provisions of the Local Government Act to provide operational financing, but rather to assist with events and /or projects.

c) The Cariboo Regional District Board does not intend to provide assistance under the provisions of the Local Government Act to replace the financial responsibilities of senior levels of government, other governments or government agencies and affiliates, or to replace primary funding opportunities such as grants offered by senior levels of government.

d) The Cariboo Regional District Board has both statutory and budgetary limitations on the amount of funds available for providing assistance under the provisions of the Local Government Act and wishes to ensure that these funds are disbursed as fairly and equitably as possible to deserving applicants with due regard to the degree of benefit that will result to the taxpayers that will be responsible for paying for the assistance provided.

e) The Cariboo Regional District Board has an obligation to all of its citizenry to protect the regional district from exposure to liability that could arise as a result of its funding relationships.

f) There must be a direct and logical connection between the Electoral Area considering the Grants for Assistance and the event/project.

2. Evaluation (year-round applications)

c) The following shall be considered in evaluating and prioritizing the applications for assistance:

i. Is the purpose for which funding is requested consistent with the purpose and principles of the Grants for Assistance program?

ii. Does the organization have the capacity to deliver the proposed project or event?

iii. Is the amount of grant reasonable when compared with the potential community benefits?

iv. Has the applicant previously received assistance from the Cariboo Regional District or its member

municipalities?

v. Has the organization publicly recognized previous financial assistance provided by the Cariboo Regional District and do they have suitable plans for recognition of this grant funding if approved?

d) Applications for Assistance will NOT be approved for:

- i. Purposes for which the Board identifies as potentially exposing the Cariboo Regional District or its member municipalities to risk of unacceptable liability.
- ii. Groups/projects/services which would more appropriately be funded by other levels of government, government agencies, affiliates and crown corporations.
- iii. Purposes disallowed by the Local Government Act.
- iv. Purposes which, in the Board's opinion, would more appropriately be addressed by establishing a regional district service to either operate an extended or local service or to contribute towards the costs of the service provided by someone else.
- v. Applications that do not conform with the provisions or intents of this policy.

3. Award

a) Applicants will be advised:

- i. After the close of the application period, that their application has been received, that it is under review, and that they will be advised of a decision as soon as is practical.
- ii. Upon issuing of the grant cheque, the Cariboo Regional District's financial contribution is subject to specified conditions.

b) It is a condition of the grant that the applicant publicly recognizes the Cariboo Regional District's financial support as proposed in their application or as subsequently agreed.

c) It is a condition of the grant that, upon completion of the project or event, the applicant must provide a brief report of the project or event which outlines:

- i. use to which the grant funds were put
- ii. success of the project or event
- iii. benefits of the project or event
- iv. photographs where appropriate

d) Failure to provide a report will result in the rejection of future grant applications.

e) It is a condition of the grant that the applicant must obtain Board approval for substantive changes in the proposed use of grant funds.

f) Where a project or event is unable to proceed without funding from other sources, grant funds will not be issued by the Cariboo Regional District until the applicant has confirmed that the other funding is available.

g) Applicants who receive grant funds are encouraged to purchase goods and services from local businesses.

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☒ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Provide approval and details of electoral area funding allocations;
2. Other action at the discretion of the Board;
3. Defer.

Recommendation:

Action is at the discretion of the Board.



GRANTS FOR ASSISTANCE APPLICATION

Year-Round Intake for Grants Under \$1,000

Organization Information

Name of Organization:	Horsefly Quilt club	
Mailing Address:		
Telephone (office):		email:
Purpose of Organization:		
BC Society or Charitable Registration Number (if applicable):		
Chairperson's name:	Suzie Ambrose (grants)	
Telephone:		email:
Treasurer or Financial Officer's name:		
Telephone:		email:

Grant Request \$ 1,000.00

Proposed Use of Grant:

To buy the necessary threads, fabric, batting, backing and hire a long arm quilter to finish the quilts.

Our original member who did the long arm quilting has moved to Kamloops due to family health leaving us without that service.

Start date of project: Jan 2025

End date of project: Dec 2025



GRANTS FOR ASSISTANCE APPLICATION

Year-Round Intake for Grants Under \$1,000

How will you indicate the CRD is contributing to your organization?

Post a thank you in the Williams Lake Tribune and in the Horsefly newsletter,

Previous CRD Grant (if applicable) Year: 2023 1000.00
\$

Project:

giving Comfort Quilts to the Horsefly village and area. Helping those in need due to family emergencies, health issues, terminal illnesses, fires etc.

**THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT
TO THE BEST OF MY KNOWLEDGE.**

Sept. 26, 2024

Date



Date: 09/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 1855-05

Short Summary:

Tatla Lake Community Hall Community Works Funding (CWF) solar panel project and enabling agreement.

Voting:

Corporate Vote – Weighted

Memorandum:

The Tatla Lake Area Community Association has requested a Community Works Funding contribution of up to \$28,000 to support an estimated \$53,000 project to install solar panels at the Tatla Lake Community Hall.

The Association is applying for a BC Hydro rebate for up to \$25,000 to support the project and is applying for CWF funding to cover the remaining cost.

It is expected that the 32- 500 W PV panels will produce energy of about 15,700 kWh annually. Any electricity reduction will help the Association to lower the carbon footprint of the facility and free up funds for other projects. The Association has sourced quotes for the project.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Tatla Lake Area Community Association is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government.

Under the terms of the agreement, the Association is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

Attachments:

- 1) Request letter from the Tatla Lake Area Community Association
- 2) Tatla Lake Community Hall CWF project information package

Financial Implications:

The proposal from the Tatla Lake Area Community Association requests up to \$28,000 from the Community Hall Energy Efficiency and Water Conservation envelope of the 2024 CWF program. The Board approved the CWF funding schedule for 2024, including the Community Hall Energy Efficiency and Water Conservation envelope which has a total of \$150,000 available. If this application from the Tatla Lake Area Community Association is approved, \$28,000 will be committed leaving a balance of \$2,000 available for other eligible community hall projects.

Policy Implications:

None. The Board approved the CWF funding schedule for 2024, including the Community Hall Energy Efficiency and Water Conservation envelope.

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☒ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

[Click here to enter text.](#)

Options:

- 1) Endorse recommendation;
- 2) Other action at the direction of the Board;
- 3) Defer.

Recommendation:

That up to \$28,000 for the installation of solar panels at the Tatla Lake Community Hall be approved from the 2024 Community Hall Energy Efficiency and Water Conservation envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Tatla Lake area Community Association

Box 75

16451 Highway 20

Tatla Lake, BC

V0L 1V0

October 9, 2024

Dear Darren

Re : Solar installation for the Tatla Lake area Community Hall

The Tatla Lake area Community Association is submitting this application for solar funding.

Pro Circuit Electrical Ltd. (Rudy Dyck) has been to the Community Hall and given us an estimate on installing an appropriate solar system to reduce our hydro costs.

Please find attached a copy of said estimate.

Rudy has already applied, on our behalf, to BC Hydro for their grant. They will grant 50% up to a maximum of \$25, 0000.

What we require would be the balance.

Please take into consideration the additional costs (in small print at the bottom of the estimate). In addition to the \$52,080.00, BC Hydro will need to come and disconnect and reconnect for a fee of approximately \$950.00. This making the approximate total \$53,30.00.

That being said. We are asking you for your consideration/support of up to \$28,000.00 for a solar system installation at the Tatla Lake area Community Hall

Thank you for your time and consideration

Johanna Kirby

TLACA Vice President



Community Works Funds

Project Request

Description of Project

CRD Function: EA Administration (1002-2132-2920 cost code:)

Scope: Install solar panels and, if possible, carry out other related, minor services.

Location: Tatla Lake Community Hall

Category:

Public Transit	_____	Community Energy Systems	<u> X </u>
Water & Wastewater	_____	Solid Waste Management	_____
Capacity Building	_____		

Desired Outcomes – Please explain the outcomes this project will achieve:

It is expected that the 32 - 500W PV panels will produce energy for use at the hall of about 15,700 kWh annually.

Proposed Measurement – Please outline indicators to measure outcomes:

- 1) That the solar panels will result in an annual energy production of approximately 15,700 kWh.

Budget – Please complete Schedule A – See Attached Budget Outline

Timeline – Please provide a timeline indicating projected start date and completion date of project.

Start date: October 21, 2024

Completion date: December 31, 2025

Progress Reporting:

For projects under \$50,000 and less than one-month timeline, a progress report will be required at the completion of project.

For projects over \$50,000 and longer than one month, a progress report is required at monthly intervals before funds can be transferred to applicable budget.

Progress Report on Completion X

Progress Report Monthly _____

Commencing:

Completed by: Kathleen MacDonald, Community Services

Date: October 9, 2024

Schedule A

Cariboo Regional District Community Works Funds

Budget Outline

Tatla Lake Community Hall - EA Administration

Tangible Capital Assets

Please list

Equipment/Improvements Contribution

Please list

Installation of solar panels	up to \$28,000
------------------------------	----------------

<hr/>	
<i>total</i>	\$ 28,000.00

Contracted Services

Please list

<hr/>	
<hr/>	

Professional Services

Please list

<hr/>	\$	-
<hr/>	\$	

Total Budget	up to \$28,000
--------------	----------------

1. Pro Circuit Electrical Ltd.

Date Proposal Call Completed: _____

Cariboo Regional District

Mastercard Purchase By Vendor
Aug 27th - Sept 26th, 2024

Supplier - Name	Total
0324-Napa Quesnel	\$20.91
1001566-Prontobc	\$285.60
1002580-Prontobc	\$285.60
150 Mile Wesco	\$213.75
4 Mile Store And Coffe	\$638.01
994391-Prontobc	-\$141.39
A&w Store #0586	\$26.52
Active Rent-All	\$615.21
Active911 Inc	\$70.31
Afca Book Store	\$408.06
Als Laboratory Group	\$1,331.78
Amazon MktpI 9g1oc6on3	\$179.12
Amazon MktpI AI82c6v93	\$734.16
Amazon MktpI Pn98e47b3	\$47.04
Amazon Zt0zw1p21	\$52.63
Amzn Mktp Ca 245m505z3	\$25.90
Amzn Mktp Ca 9h87867z3	\$68.84
Amzn Mktp Ca G749o0m13	\$612.83
Amzn Mktp Ca P64j57b73	\$63.60
Amzn Mktp Ca Qm60960r3	\$77.70
Amzn Mktp Ca R461k4rl1	\$27.84
Amzn Mktp Ca Rk5qm9eo2	\$19.03
Amzn Mktp Ca Rk6a76f91	\$58.79
Amzn Mktp Ca Rk8fm9l90	\$375.82
Amzn Mktp Ca Z87922o52	\$36.74
Amzn Mktp Ca Z89fy5zs1	\$43.92
Amzn Mktp Ca Zt6533wi2	\$70.45
Amzn Mktp Ca Zt9no4yy2	\$21.58
Andrew Sheret Limited	\$78.39
Apple.Com/Bill	\$10.39
Asana.Com	\$100.74
Associated Fire Safety	\$1,261.26
Autow	\$302.94
Barr Plastics Inc	\$8,400.00
Bee Jay Auto Wrecking	\$127.68
Best Buy Express 132	\$27.99
Best Buy Propane	\$66.68
Best Western Hotels	\$737.08
Big Country Lanes	\$413.25
Billy Barker Casino Ho	\$222.00
Black Press Group Ltd	\$9,450.25
British Columbia Water	\$900.90
Brodart Canada Company	\$1,391.73
Brodex Industries Ltd	\$1,239.06
Brogan Fire & Safety #	\$52.50
Brogan Fire & Safety#9	\$1,611.95
C3 Alliance Corp.	\$1,713.60
Cameo Plumbing Ltd	\$64.52
Canadian Public Relati	\$445.20
Canadian Tire #438	\$792.45
Canadian Tire #487	\$272.25
Canco Petroleum #103	\$2,219.47
Canco Petroleum #105	\$152.12
Canco Petroleum #138 Q	\$26.80
Canco Petroleum #142 1	\$25.00
Canco Petroleum #161 C	\$137.62
Cariboo Custom Monogra	\$18.90
Cariboo Ford Ltd	\$669.61
Cariboo Hose & Hydraul	\$51.58
Cba Acronis	\$116.12

Cariboo Regional District

Mastercard Purchases by Department
Aug 27th - Sept 26th, 2024

Department	Total
Administration	\$45,885.43
Community Services	\$779.52
Development Services	\$6,678.35
Emergency Planning	\$1,601.37
Environmental Services	\$14,525.22
Library Services	\$4,706.94
Protective Services	\$33,006.86
Grand Total	\$107,183.69

Cba Veeam	\$667.29
Cdw Canada #aa5fj3l	\$468.34
Cdw Canada #aa65d2h	\$361.73
Chateau Whistler Resor	\$1,758.56
Chilcotin River Tradin	\$180.91
Chucks Auto Supply Ltd	\$379.33
Chv40080 Williams Lake	\$917.97
Chv40124 Quesnel (Dt)	\$351.23
Chv40155 100 Mile Hous	\$255.39
City Of Nanaimo	\$105.00
Civicinfo Bc	\$1,155.00
Cleanway Supply Inc.	\$412.42
Cloverdale Paint #21	\$17.83
Costco Wholesale W161	\$73.14
Cpabc The Cpabc Caree	\$210.00
Cpc / Scp 645354	\$105.42
Cpc / Scp 649244	\$50.12
Cpc Scp/0000321683459	\$478.80
Cpc Scp/0000321684611	\$399.00
Cpc Scp/Pu-Ram 6037730	\$3.68
Cpc Scp/Pu-Ram 6037834	\$3.68
Cpc Scp/Pu-Ram 6038020	\$3.68
Cpc Scp/Pu-Ram 6038060	\$3.68
Cpc Scp/Pu-Ram 6038085	\$3.68
Cpc Scp/Pu-Ram 6038110	\$3.68
Cpc Scp/Pu-Ram 6038125	\$3.68
Cpc Scp/Pu-Ram 6038161	\$3.68
Cpc Scp/Pu-Ram 6038189	\$3.68
Cpc Scp/Pu-Ram 6038205	\$3.68
Cpc Scp/Pu-Ram 6038208	\$3.68
Cpc Scp/Pu-Ram 6038234	\$3.68
Cpc Scp/Pu-Ram 6038313	\$3.68
Cpc Scp/Pu-Ram 6038328	\$3.68
Cpc Scp/Pu-Ram 6038355	\$3.68
Cpc Scp/Pu-Ram 6038361	\$3.68
Cpc Scp/Pu-Ram 6038378	\$3.68
Cpc Scp/Pu-Ram 6038393	\$3.68
Cpc Scp/Pu-Ram 6038439	\$3.68
Cpc Scp/Pu-Ram 6038452	\$3.68
Cpc Scp/Pu-Ram 6038468	\$3.68
Cpc Scp/Pu-Ram 6038494	\$3.68
Cpc Scp/Pu-Ram 6038500	\$3.68
Cpc Scp/Pu-Ram 6038527	\$3.68
Cpc Scp/Pu-Ram 6038543	\$3.68
Cpc Scp/Pu-Ram 6038593	\$3.68
Cpc Scp/Pu-Ram 6038601	\$3.68
Craigs Table - Quesne	\$66.98
Customlanyard.Net	\$296.16
Cyberimpac A#31355	\$35.29
Deep Creek Husky	\$50.00
Dell Canada Inc (Cad-P	\$523.93
Dennys 03-044 Quesnel	\$30.27
Do - More Promotional	\$134.12
Dollarama # 483	\$36.39
Donex Pharmacy 556525	\$12.64
Downtown Service	\$370.34
Drivehq Cameraftp.Com	\$5.87
E B Horsman Son 22	\$32.80
Eagle Home Building Ce	\$476.41
Easyredir.Com/Charge	\$144.14
Environmental Operator	\$341.25
Eventbrite/Cprsnorther	\$214.33
Exeter Valley Truck &	\$20.00
Express Custom Manufac	\$1,570.02
Extra Foods #8582	\$364.11
Facebk Gm5v778952	\$4.15
Fairmont Chateau Whist	\$43.05

Fairmont Waterfront	\$290.00
Firepower Emergency Ap	\$208.71
Forest Grove Store	\$111.28
Forest Grove Supplies	\$68.21
Four Rivers Coop Broad	\$50.00
Four Rivers Co-Operati	\$111.97
Fraserview Pharmacy Lt	\$17.10
Gallagher Power Fencin	\$568.94
Garmin	\$111.76
Garths Electric Co. L	\$740.39
Gmo Globalsign	\$125.28
Google Gsuite Cariboor	\$13.98
Gordos Rent-All	\$40.00
Hach Canada	\$602.59
Hcm Invasive Species C	\$0.00
Hh Bldg Cntr - William	\$28.27
Home Hardware Ecommerc	\$791.28
Hostpapa Web Hosting	\$27.29
In Otex Manufacturing	\$1,497.07
Inland Kenworth	\$120.85
Interior Locksmith	\$16.75
Iron Horse Pub	\$189.68
Jamf Software, Llc	\$216.32
Kal-Tire #045	\$3,437.03
Kersley General Store	\$33.08
Lions Pub	\$50.10
Local Govt Mgmt Assoc	\$94.50
Lone Butte General Sto	\$1,158.84
Lone Butte Supply Ltd.	\$73.76
Lordco Autoparts #79	\$91.67
Markey Mechanical Ltd	\$409.50
Marks Store #139	\$314.98
Marriott Hotel Vancouv	\$14,933.61
Mascon By Telus	\$44.75
McLeese Lake General S	\$125.59
Milestones Whistler #5	\$43.19
Mobil@ - 2934	\$1,198.79
Mobil@ - 3782	\$643.28
Motherlode Car And Dog	\$18.00
Motherlode Carwash	\$16.52
Motherlode Quick Oil C	\$131.89
Motherlode Wash	\$10.50
Mountview Handimart	\$179.01
Msft E0100teg68	\$22.85
Nable Technologies	\$46.08
Napa Auto 100 Mile Hou	\$55.29
New-Line Products	\$280.03
Ninite.Com 866.925.082	\$27.92
Ok Tire	\$47.04
Ontario Firehall Book	\$506.18
Opsview Limited	-\$1,863.44
Pacific Coastal Airlin	\$510.00
Petro Canada02671	\$1,770.14
Petro Canada39084	\$453.48
Petro Canada70024	\$824.36
Quality Office Solutio	\$85.11
Racetrac Lac La Hache	\$110.70
Raider Hansen Quesnel	\$1,218.98
Ramada Inns	\$2,107.65
Red Tomato Pies - Will	\$194.62
Restaurant Karamias Ns	\$88.92
Roadpost Ca	\$363.70
Rona Hc 61320 Quesnel	\$34.04
Rona Hc 61340 Wil Lak	\$185.07
Rona Interlakes Buildi	\$76.12
Save On Foods #929	\$309.76
Save On Foods Online	\$44.34

Shoppers Drug Mart #21	\$15.31
Sigma Safety Corp	\$1,008.00
Siriusxm.Ca/Acct	\$13.43
Smittys	\$34.03
Southern Irrigation Wi	\$31.07
Sp Canops Fire Safet	\$155.84
Sp Level Six Cdn	\$984.99
Sp Logistics Institute	\$519.75
Special Occasion Licen	\$25.00
Speedy Peteys Car Was	\$60.00
Sq Black?s Detailing	\$367.50
Sq Canadian Mental He	\$712.00
Sq Lac La Hache Baker	\$32.16
Sq Lac La Hache Commu	\$210.00
Sq Md Firetech Servic	\$323.23
Sq Nutech Safety Ltd.	\$126.00
Sq Privat	\$490.00
Stampede Glass	\$204.12
Staples Business Depot	\$415.39
Staples Professional/6	\$2,110.56
Staples Store #140	\$154.74
Staples Store #172	\$70.93
Staples.Ca	\$288.76
Starlink Internet	\$1,450.40
Sugarcane Petroleum Pr	\$122.05
Super Save Gas #59	\$312.51
Super Save Gas #80	\$254.85
T&i Safety Equipment	\$704.37
Tasco Supplies	\$248.18
Tenaquip Limited	\$25.53
The Red Tomato	\$79.21
Thomas Communicationsl	\$293.96
Tim Hortons #0516	\$5.19
Tim Hortons #0786	\$57.63
Tim Hortons #1751	\$208.30
Tim Hortons #1914	\$20.38
Tokyo Hot Coast Inn Of	\$0.00
Trinity Western Univer	\$41.50
Uline	\$859.55
Uni-Select Inc.	\$195.30
Van Kam Freightways Lt	\$202.45
Vista Radio Ltd. - Wes	\$567.00
Wal-Mart #1106	\$50.40
Wal-Mart #3199	\$130.65
West Central Pipe	\$277.62
Wildwood Foods Ltd	\$86.40
Williams Lake Honda	\$92.28
Williams Lake Water Fa	\$74.00
Willis Harper Home Har	\$74.42
Wings Tap & Grill Ques	\$89.11
WI Forestry Supplies	\$1,038.74
Work N Play Clothing #	\$19.03
Xplore Inc	\$1,738.09
Zoleo Inc.	\$467.06
Grand Total	\$107,183.69



Supplier : 0001 To 9999

Batch : 11

Cheque Dates : Sep 01, 2024 To Sep 30, 2024

Bank : 0099 To 03

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
0358	PUROLATOR INC.						
555051055	CRDL/150 MILE VFD/SC AIRPORT/PROT SERVICES/INTERLK & FOREST GROVE VFD - COURIER JUN 28 - JUL 25 2024	157	01-Aug-2024	01-Aug-2024	1,652.09	1,652.09	0.00
Supplier Totals :					1,652.09	1,652.09	0.00
0596	TELUS						
AUG 2024	MCLEESE LAKE LIBRARY - INTERNET APR - SEP 2024	157	14-Aug-2024	14-Aug-2024	360.64	360.64	0.00
AUG 2024 (4422)	FOREST GROVE LIBRARY - INTERNET MAY-SEP 2024	169	02-Aug-2024	02-Aug-2024	358.03	358.03	0.00
AUG 2024 (6039)	INTERLAKES VFD - PHONE TO AUG 2024	169	20-Aug-2024	20-Aug-2024	277.49	277.49	0.00
Supplier Totals :					996.16	996.16	0.00
10650	CAINE DEAN						
08272024	APC EXPENSE - MILEAGE AUG 27 2024	169	27-Aug-2024	27-Aug-2024	42.00	42.00	0.00
Supplier Totals :					42.00	42.00	0.00
1606	PETTY CASH - QUESNEL LIBRARY						
AUG 2024	QNL LIBRARY - P/CASH TO AUG 9 2024	169	04-Aug-2024	04-Aug-2024	109.20	109.20	0.00
Supplier Totals :					109.20	109.20	0.00
1824	PETTY CASH - WELLS LIBRARY						
09042024	WELLS LIBRARY - P/CASH TO AUG 28 2024	170	04-Sep-2024	04-Sep-2024	53.50	53.50	0.00
Supplier Totals :					53.50	53.50	0.00
2235	PETTY CASH - 100 MILE LIBRARY						
09102024	OHM LIBRARY - P/CASH TO SEP 10 2024	170	10-Sep-2024	10-Sep-2024	106.95	106.95	0.00
Supplier Totals :					106.95	106.95	0.00
3963	LAUREN SUSAN						
2024	PINE VALLEY SEWER - SET	157	31-Aug-2024	31-Aug-2024	1,166.00	1,166.00	0.00



Supplier : 0001 To 9999

Batch : \II

Cheque Dates : Sep 01, 2024 To Sep 30, 2024

Bank : 0099 To 03

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
	OUT PIPE/MOVE SPRINKLERS MAY 12 - 20 2024						
Supplier Totals :					1,166.00	1,166.00	0.00
4417 Q3 2024	MURPHY, DECEASED ESTATE OF TERRY LAC LA HACHE VFD - CHIEFS FEES JULY 1 - 7 2024	157	31-Aug-2024	31-Aug-2024	240.38	240.38	0.00
Supplier Totals :					240.38	240.38	0.00
5049 AUG 2024	PETTY CASH - LIKELY LIBRARY LIKELY LIBRARY - P/CASH TO AUG 20 2024	169	31-Aug-2024	31-Aug-2024	97.88	97.88	0.00
Supplier Totals :					97.88	97.88	0.00
5673 09132024	TSILHQOT'IN NATIONAL GOVERNMENT TNG CULTURAL AWARENESS TRAINING - SEP 16 2024	170	13-Sep-2024	13-Sep-2024	2,100.00	2,100.00	0.00
Supplier Totals :					2,100.00	2,100.00	0.00
6289 SEP 2024	HORNBY NATHAN NATHAN HORNBY BIG LK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	99.00	99.00	0.00
Supplier Totals :					99.00	99.00	0.00
6701 08272024	HALL STAN APC EXPENSE - MILEAGE AUG 27 2024	169	27-Aug-2024	27-Aug-2024	24.50	24.50	0.00
Supplier Totals :					24.50	24.50	0.00
6964 08232024	GAMACHE REAL RED BLUFF SEWER - REIMBURSEMENT FOR DAMAGE TO DRIVEWAY @ 2002 CRYSTAL ST, QUESNEL	157	23-Aug-2024	23-Aug-2024	14,813.40	14,813.40	0.00
Supplier Totals :					14,813.40	14,813.40	0.00



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7031 SEP 2024	WHITECROSS SCOTT SCOTT WHITECROSS EAGLE CRK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	325.00	325.00	0.00
Supplier Totals :					325.00	325.00	0.00
7042 08162024	JENNER KENNETH NC - BUILDING PERMIT FEE REFUND	157	16-Aug-2024	16-Aug-2024	150.00	150.00	0.00
Supplier Totals :					150.00	150.00	0.00
7062 08302024	CHIFAN ANA SC - BUILDING PERMIT FEE REFUND	157	30-Aug-2024	30-Aug-2024	2,704.00	2,704.00	0.00
Supplier Totals :					2,704.00	2,704.00	0.00
7079 09032024	PERRY LARRY REIMBURSEMENT FOR WATER TREATMENT COURSE	158	03-Sep-2024	03-Sep-2024	775.95	775.95	0.00
Supplier Totals :					775.95	775.95	0.00
7196 09062024	PETTY CASH - KAREN PAUL TATLA LAKE LIBRARY - P/CASH TO SEP 6 2024	170	06-Sep-2024	06-Sep-2024	66.60	66.60	0.00
Supplier Totals :					66.60	66.60	0.00
7296 09052024	NEESON SARAH CRDL - PURCHAS OF 3 TITLES FROM WL AUTHOR	170	05-Sep-2024	05-Sep-2024	55.00	55.00	0.00
Supplier Totals :					55.00	55.00	0.00
7300 08222024	REHMAN ALI WL LIBRARY - TEMP. LIBRARY CARD REIMBURSEMENT	169	22-Aug-2024	22-Aug-2024	25.00	25.00	0.00
Supplier Totals :					25.00	25.00	0.00



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7322	HORSEFLY COMMUNITY HALL						
09172024	PLANNING - HALL RENTAL FOR PUBLIC HEARING 3360-20/20240019 HIEBERT	170	17-Sep-2024	17-Sep-2024	30.00	30.00	0.00
Supplier Totals :					30.00	30.00	0.00
8186	100 MILE HOUSE WRANGLERS JR A HOCKEY CLUB						
BBQ	CRD GOVERANCE - BOTR 100 MILE BBQ	170	18-Sep-2024	18-Sep-2024	594.31	594.31	0.00
Supplier Totals :					594.31	594.31	0.00
8975	ORANGE SHIRT SOCIETY						
2024	DONATION TO ORANGE SHIRT SOCIETY 2024 ANNUAL COMMEMORATION	176	25-Sep-2024	25-Sep-2024	1,000.00	1,000.00	0.00
Supplier Totals :					1,000.00	1,000.00	0.00
9045	WILLIAMS EDDIE						
SEP 2024	EDDIE WILLIAMS BIG LK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
9193	PETTY CASH - WILLIAMS LAKE LIBRARY						
09052024	WL LIBRARY - P/CASH AUG 2024	170	05-Sep-2024	05-Sep-2024	145.00	145.00	0.00
Supplier Totals :					145.00	145.00	0.00
9983	RECEIVER GENERAL						
AUG 2024 (56RI)	ACCT#728114356RI - WAGE GARNISHMENT PP 16-18	157	30-Aug-2024	30-Aug-2024	1,993.20	1,993.20	0.00
Supplier Totals :					1,993.20	1,993.20	0.00
Computer Paid Total :					29,665.12	29,665.12	0.00

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0001 AUG 2024	B.C.G.E.U AUGUST 2024 UNION DUES	157	29-Aug-2024	29-Aug-2024	9,830.74	9,830.74	0.00
Supplier Totals :					9,830.74	9,830.74	0.00
0002 400003974749	BC HYDRO SEP 2024 HYRDO 180 N 3rd Avenue	189	25-Sep-2024	25-Sep-2024	25,185.71	25,185.71	0.00
Supplier Totals :					25,185.71	25,185.71	0.00
0009 PP18/2024	MUNICIPAL PENSION PLAN PP18 PENSION CONTRIBUTIONS	189	09-Sep-2024	09-Sep-2024	38,607.14	38,607.14	0.00
PP19/2024	PP 19 PENSION CONTRIBUTIONS	189	23-Sep-2024	23-Sep-2024	61,718.22	61,718.22	0.00
Supplier Totals :					100,325.36	100,325.36	0.00
0017 28352	CITY OF WILLIAMS LAKE CC REC - MAY 2024 OPERATION/MAINT.	159	01-Jun-2024	01-Jun-2024	359,835.54	359,835.54	0.00
28480	CC REC - JULY 2024 OPERATION/MAINT.	160	31-Jul-2024	31-Jul-2024	224,274.72	224,274.72	0.00
SEP 2024 (17208	CCSAR - ACCT#17208 UTILITIES JUL - AUG 2024	170	11-Sep-2024	11-Sep-2024	69.28	69.28	0.00
SEP 2024 (2080)	CC CRD/WL LIBRARY - ACCT #2080 UTILITIES JUL - AUG 2024	170	11-Sep-2024	11-Sep-2024	504.48	504.48	0.00
Supplier Totals :					584,684.02	584,684.02	0.00
0027 CB00000014860	ENVIRONMENTAL 360 SOLUTIONS CENTRAL OHM LIBRARY - GARBAGE SERVICE AUG 2024	169	31-Aug-2024	31-Aug-2024	51.98	51.98	0.00
CB0000013521	CC REFUSE - JULY 2024 RECYCLE BINS	169	01-Aug-2024	01-Aug-2024	575.25	575.25	0.00
CB0000014831	EAGLE CREEK REFUSE - AUG 2024 COLLECTION	169	31-Aug-2024	31-Aug-2024	2,551.50	2,551.50	0.00
CB0000014861	150 MILE VFD - GARBAGE SERVICE AUG 2024	169	31-Aug-2024	31-Aug-2024	107.10	107.10	0.00
CB0000014862	108 MILE RANCH - AUG 2024 CURBSIDE COLLECTION	169	31-Aug-2024	31-Aug-2024	10,929.37	10,929.37	0.00
CB0000014863	CCSAR - GARBAGE SERVICE AUG 2024	169	31-Aug-2024	31-Aug-2024	24.15	24.15	0.00
CB0000014864	CC REFUSE - REYCLE BINS AUG 2024	169	31-Aug-2024	31-Aug-2024	714.00	714.00	0.00

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Invoice No.	Description	Batch	Invoice Date	Due Date	Amount	Amount
CB0000014865	CC REFUSE - IP WEED BIN AUG 2024	169	31-Aug-2024	31-Aug-2024	26.30	26.30
CB0000014866	CRD / WL LIBRARY - GARBAGE SERVICE AUG 2024	169	31-Aug-2024	31-Aug-2024	462.00	462.00
Supplier Totals :				15,441.65	15,441.65	0.00
0035	DISTRICT OF 100 MILE HOUSE					
13234	SC 2024 ANNUAL CEMETARY SERVICES CONTRIBUTION	169	01-Aug-2024	01-Aug-2024	5,000.00	5,000.00
13239	SC REC - 2024 SOCCER FIELD MAINTENANCE CONTRIBUTION	169	02-Aug-2024	02-Aug-2024	61,000.00	61,000.00
13282	SC REC - BENCH AT DOG PARK	170	04-Sep-2024	04-Sep-2024	2,870.07	2,870.07
13294	SC TRANSIT - JAN - JUL 2024 SHARED SERVICES	170	09-Sep-2024	09-Sep-2024	35,305.52	35,305.52
13295	OHM CURBSIDE COLLECTION JAN - JUL 2024	170	09-Sep-2024	09-Sep-2024	31,777.49	31,777.49
13296	SC WATER - OPERATORS WAGES & BENEFITS FOR AUG 2024	170	09-Sep-2024	09-Sep-2024	5,210.35	5,210.35
Supplier Totals :				141,163.43	141,163.43	0.00
0055	CITY OF QUESNEL					
32802	NC REC - JULY 2024 OPERATING/MAINT.	171	31-Jul-2024	31-Jul-2024	386,716.84	386,716.84
32855	BOUCHIE LAKE VFD - WEIGHT ROOM PUNCH CARDS JUL & AUG 2024	169	31-Aug-2024	31-Aug-2024	109.45	109.45
32856	10 MILE VFD - POOL PUNCH CARDS JUL & AUG 2024	169	31-Aug-2024	31-Aug-2024	340.53	340.53
Supplier Totals :				387,166.82	387,166.82	0.00
0088	HODGSON RICK					
JULY 2024	BLDG INSPECTION - CONSULTING SERVICES JULY 17 - 25 2024	178	25-Sep-2024	25-Sep-2024	2,362.50	2,362.50
Supplier Totals :				2,362.50	2,362.50	0.00
0139	BROGAN FIRE & SAFETY A DIVISION OF GUILLEVIN					
30066675	150 Mile VFD - Cylinders (2)	169	01-Aug-2024	31-Aug-2024	3,286.50	3,286.50
30114502	Bouchie Lake VFD - SCBA mounting brackets	161	01-May-2024	31-May-2024	3,304.00	3,304.00



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30152666	Deka Lake VFD Cylinders - Grant Purchase	169	28-Aug-2024	27-Sep-2024	5,197.50	5,197.50	0.00
Supplier Totals :					11,788.00	11,788.00	0.00
0144	CANADA POST CORPORATION						
9928650193	CRD - POSTAGE ON BOTR 100 MH MAILOUTS	169	26-Aug-2024	26-Aug-2024	541.83	541.83	0.00
Supplier Totals :					541.83	541.83	0.00
0163	SERVICE ELECTRIC LTD.						
13206	RED BLUFF SEWER - ANNUAL ELECTRIC INSPECTION 2024	157	01-Aug-2024	31-Aug-2024	4,200.00	4,200.00	0.00
4062	RED BLUFF SEWER - REDWING STATION PUMP 1 FAILURE	157	28-Aug-2024	27-Sep-2024	627.33	627.33	0.00
Supplier Totals :					4,827.33	4,827.33	0.00
0179	TEED ROY						
2024 HOLDBACK	KERSLEY REC - MGMT FEE HOLDBACK 2024	170	05-Sep-2024	05-Sep-2024	2,700.05	2,700.05	0.00
SEP 2024	KERSLEY REC - SEP 2024 DIRECTOR SERVICES	170	13-Sep-2024	13-Sep-2024	4,700.01	4,700.01	0.00
Supplier Totals :					7,400.06	7,400.06	0.00
0187	VAN KAM FREIGHTWAYS LTD.						
010-4274622	108 WATER - FREIGHT ON PARISTALIC PUMPS	170	05-Sep-2024	05-Sep-2024	160.45	160.45	0.00
Supplier Totals :					160.45	160.45	0.00
0202	WHITE RICK						
JUL - SEP 2024	Rick White CCSAR CCSAR CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
0320	KONING DONNA						
475543	KERSLEY VFD - Q2 2024 JANITORIAL	169	07-Aug-2024	07-Aug-2024	450.00	450.00	0.00
SEP 2024	KERSLEY REC - SEP 2024 CUSTODIAL	170	13-Sep-2024	13-Sep-2024	1,094.00	1,094.00	0.00

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Supplier Totals :					1,544.00	1,544.00	0.00
0365	TERUS CONSTRUCTION A DIVISION OF COLAS WESTERN						
3566807	SC AIRPORT - HOLDBACK RELEASE INV #3550213	169	01-Aug-2024	01-Aug-2024	7,073.63	7,073.63	0.00
Supplier Totals :					7,073.63	7,073.63	0.00
0423	ROGERS WIRELESS INC.						
2860910444	CCSAR CELL PHONE SEPTEMBER 2024	189	17-Sep-2024	17-Sep-2024	84.22	84.22	0.00
Supplier Totals :					84.22	84.22	0.00
0446	EAGLE HOME BUILDING CENTER						
405113-00	Disc golf baskets - part of the Bouchie Lake disc golf course development	178	02-Sep-2024	02-Oct-2024	8,478.18	8,478.18	0.00
Supplier Totals :					8,478.18	8,478.18	0.00
0479	TRIPLE P SANITATION 1998 LTD.						
20049	CCTS - WATER DELIVERY	169	30-Aug-2024	29-Sep-2024	293.61	293.61	0.00
Supplier Totals :					293.61	293.61	0.00
0521	KAL TIRE						
049381619L	FOREST GROVE VFD - UNIT #3195, E11 2007 FREIGHTLINER TIRE REPAIR	157	01-Aug-2024	31-Aug-2024	1,236.66	1,236.66	0.00
049386593L	INTERLAKES VFD - UNIT T2-1 TIRES	157	28-Aug-2024	27-Sep-2024	969.38	969.38	0.00
Supplier Totals :					2,206.04	2,206.04	0.00
0526	UNITED CONCRETE & GRAVEL LTD.						
W137323	FROST CREEK REFUSE - ROAD CRUSH	170	16-Sep-2024	16-Oct-2024	564.90	564.90	0.00
Supplier Totals :					564.90	564.90	0.00
0575	FOREST GROVE & DISTRICT RECREATION SOCIETY						
178035	FOREST GROVE HALL - FURNACE REPLACEMENT 50% PROGRESS PAYMENT	157	25-Aug-2024	25-Aug-2024	6,164.45	6,164.45	0.00

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178035B	FOREST GROVE HALL - FURNACE REPLACEMENT FINAL PAYMENT	169	25-Aug-2024	25-Aug-2024	6,164.44	6,164.44	0.00
Supplier Totals :					12,328.89	12,328.89	0.00
0577	GARTH'S ELECTRIC LTD.						
23836	Supply and Install 2 7.5 HP Motor Starters at Forest Grove Pumphouse per Estimate dated May 09, 2024	170	13-Sep-2024	13-Sep-2024	8,541.84	8,541.84	0.00
23837	108 WATER - TROUBLESHOOT VFD'S HOUR METERS	170	05-Sep-2024	05-Sep-2024	425.25	425.25	0.00
23838	LLH SEWER - REPLACE LOW TEMPERATURE SENSOR @ MAIN LIFT STN	170	05-Sep-2024	05-Sep-2024	373.72	373.72	0.00
23845	108 WATER - TROUBLESHOOT RESERVOIR ISSUES	170	06-Sep-2024	06-Sep-2024	708.75	708.75	0.00
Supplier Totals :					10,049.56	10,049.56	0.00
0584	CLOVERDALE PAINT INC.						
021307950	Paint for the gazebo at the Pioneer Park lo mo trail	157	27-Aug-2024	26-Sep-2024	748.15	748.15	0.00
Supplier Totals :					748.15	748.15	0.00
0585	TELUS COMMUNICATIONS INC. (PAP)						
4006878	EOC INTERNET SEPTEMBER 2024	189	24-Sep-2024	24-Sep-2024	168.00	168.00	0.00
SEP 2024	SEP 2024 TELUS 911 SERVICE	189	15-Aug-2024	15-Aug-2024	8,652.19	8,652.19	0.00
SEP 2024 VOIP	SEP 2024 VOIP WILLIAMS LAKE OFFICE - GENERAL ADMIN	189	15-Sep-2024	15-Sep-2024	4,959.74	4,959.74	0.00
SEPTEMBER202	WELLS LIBRARY - SMART HUB 5G UNIT SEPTEMBER 2024	189	06-Sep-2024	06-Sep-2024	601.40	601.40	0.00
Supplier Totals :					14,381.33	14,381.33	0.00
0678	BOUCHIE LAKE RECREATION COMMISSION						
0766	APC - HALL RENTAL RENTAL FOR MEETING AUG 27 2024	157	29-Aug-2024	29-Aug-2024	22.50	22.50	0.00
Q2 2024	BOUCHIE LAKE REC - Q2 2024 OPERATING EXPENSES	157	01-Aug-2024	01-Aug-2024	25,512.46	25,512.46	0.00

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Supplier Totals :					25,534.96	25,534.96	0.00
0722	BARLOW CREEK RECREATION COMMISSION						
JUN 2024	BARLOW CREEK REC - JUNE 2024 OPERATING EXPENSES	157	01-Aug-2024	01-Aug-2024	18,209.37	18,209.37	0.00
Supplier Totals :					18,209.37	18,209.37	0.00
0728	ROE LAKE & DISTRICT REC. COMMISSION						
59	ROE LK CH - JAN-AUG 2024 OPERATING EXPENSE	170	04-Sep-2024	04-Sep-2024	7,119.24	7,119.24	0.00
Supplier Totals :					7,119.24	7,119.24	0.00
0821	MCLEESE LAKE RECREATION COMMISSION						
AUG 2024	MCLEESE LAKE HALL - JAN - JUL 2024 EXPENSES	157	01-Aug-2024	01-Aug-2024	24,510.68	24,510.68	0.00
Supplier Totals :					24,510.68	24,510.68	0.00
0837	GIBRALTAR MINES LTD.						
JUL-24	GIBRALTAR REFUSE - JULY 2024	157	27-Aug-2024	26-Sep-2024	39,404.23	39,404.23	0.00
Supplier Totals :					39,404.23	39,404.23	0.00
0894	CHIMNEY FELKER LAKES LANDHOLDERS ASSOCIATION						
2024 GFA	YEAR ROUND 2024 GFA - ANNUAL GOLF TOURNAMENT FOOD COSTS	157	22-Aug-2024	22-Aug-2024	510.00	510.00	0.00
Supplier Totals :					510.00	510.00	0.00
0907	CLEANWAY SUPPLY INC.						
I0264901	108 WATER - RETURNS/DEPOSIT	132	12-Jul-2024	11-Aug-2024	-806.40	-806.40	0.00
W0265800	LEXINGTON & ALEXIS CREEK WATER - CHLORINE SANITIZER	132	12-Jul-2024	11-Aug-2024	214.67	214.67	0.00
W0266265	108 MILE WATER - CHLORINE	170	06-Sep-2024	06-Oct-2024	2,305.38	2,305.38	0.00
W0266559	LEXINGTON / ALEXIS CREEK WATER - LIQUID CHLORINE SANITIZER	150	31-Jul-2024	30-Aug-2024	42.54	42.54	0.00
W0267435	108 MILE WATER - CHLORINE	157	23-Aug-2024	22-Sep-2024	2,305.38	2,305.38	0.00



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Supplier Totals :					4,061.57	4,061.57	0.00
0910	FORT GARRY FIRE TRUCKS LTD.						
43461	Design, Build and Supply 2024 2000 IG Crusader Tender on Freightliner M-2 106 Chassis for Interlakes	161	30-May-2024	29-Jun-2024	200,691.94	200,691.94	0.00
43461B	Design, Build and Supply 2024 2000 IG Crusader Tender on Freightliner M-2 106 Chassis for Interlakes	161	30-May-2024	29-Jun-2024	356,545.02	356,545.02	0.00
43461B+	Supply and Install Unistruts in ALL free Compartments in the Interlakec VFD Tender JO345 per email q	161	30-May-2024	29-Jun-2024	1,271.20	1,271.20	0.00
Supplier Totals :					558,508.16	558,508.16	0.00
0972	108 MILE RANCH COMMUNITY ASSOCIATION						
207	108 MILE RCA - COMMUNITY HALL PROJECT 50% PROGRESS PAYMENT	157	29-Aug-2024	29-Aug-2024	22,500.00	22,500.00	0.00
Supplier Totals :					22,500.00	22,500.00	0.00
0974	MAHOOD VALLEY RANCH						
APR 2024	MAHOOD LAKE REFUSE: APR 2024	157	01-Aug-2024	31-Aug-2024	3,897.60	3,897.60	0.00
AUG 2024	MAHOOD LAKE REFUSE: AUG 2024	157	01-Aug-2024	31-Aug-2024	2,252.25	2,252.25	0.00
JUL 2024	MAHOOD LAKE REFUSE: JULY 2024	157	01-Aug-2024	31-Aug-2024	2,231.25	2,231.25	0.00
JUN 2024	MAHOOD LAKE REFUSE: JUNE 2024	157	01-Aug-2024	31-Aug-2024	2,210.25	2,210.25	0.00
MAY 2024	MAHOOD LAKE REFUSE: MAY 2024	157	01-Aug-2024	31-Aug-2024	2,231.25	2,231.25	0.00
Supplier Totals :					12,822.60	12,822.60	0.00
0975	VIKER CONSTRUCTION LTD.						
1152	Deactivate a well and perform hall repairs at Kersley Recreation Centre	169	20-Aug-2024	19-Sep-2024	593.25	593.25	0.00
Supplier Totals :					593.25	593.25	0.00
0990	CELTIC AND ELDORADO CONSTRUCTION LTD.						



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2024-557	108 GREENBELT - BOAT LAUNCH REBUILD	170	17-Sep-2024	17-Sep-2024	36,002.45	36,002.45	0.00
Supplier Totals :					36,002.45	36,002.45	0.00
10004 JUL - SEP 2024	MEEKER MICHELLE Michelle Meeker Forest Grove VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
10018 60	MORTON PATRICK NIMPO LAKE RECYCLING - ATTENDANT AUG 2024	157	30-Aug-2024	30-Aug-2024	880.00	880.00	0.00
Supplier Totals :					880.00	880.00	0.00
10049 JUL - SEP 2024	BEER POUL Poul Beer Interlakes VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	4,687.50	4,687.50	0.00
Supplier Totals :					4,687.50	4,687.50	0.00
10112 234883240831	QUADIENT CANADA LTD. EA/ADMIN - ACCT #234883 POSTAGE METER REFILL	170	01-Sep-2024	01-Sep-2024	264.58	264.58	0.00
Supplier Totals :					264.58	264.58	0.00
10117 INV 4392 (A/R) JUL - SEP 2024	SUGDEN DAVID TO TRANSFER A/R INV #4392 TO A/P ACCOUNT David Sugden Barlow Creek VFD CHIEFS FEES JUL - SEP 2024	149	15-Aug-2024	15-Aug-2024	-1,114.86	-1,114.86	0.00
					3,125.00	3,125.00	0.00
Supplier Totals :					2,010.14	2,010.14	0.00
10182 135942 135943 AUG 2024	IAN HICKS DBA GREEN PHOENIX VENTURES SCLF - ELECTRIC FENCE SPRAY MAHOOD LANDFILL - ELECTRIC FENCE SPRAY NAZKO REFUSE - AUG 2024	158	03-Sep-2024	03-Sep-2024	1,564.50	1,564.50	0.00
					976.50	976.50	0.00
					6,641.25	6,641.25	0.00

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Invoice No.	Description	Batch	Invoice Date	Due Date	Amount	Amount
Supplier Totals :				9,182.25	9,182.25	0.00
10198	MILLER QUINN					
Q1 2024	TEN MILE VFD - Q1 2024	160	01-Jul-2024	01-Jul-2024	208.33	208.33
	ADMIN CONTRACT SERVICES					0.00
Q2 2024	TEN MILE VFD - Q2 2024	160	01-Jul-2024	01-Jul-2024	208.33	208.33
	ADMIN CONTRACT SERVICES					0.00
Supplier Totals :				416.66	416.66	0.00
10214	SOUTH POINT RESORT LTD					
BFIP 2024	2024 BUSINESS FACADE	157	29-Aug-2024	29-Aug-2024	5,000.00	5,000.00
	IMPROVEMENT PROGRAM					0.00
Supplier Totals :				5,000.00	5,000.00	0.00
10228	HAMILTON MARIA					
08162024	INTERLAKES VFD -	157	16-Aug-2024	16-Aug-2024	742.90	742.90
	REIMBURSEMENT FOR					0.00
	EXPENSES JUL 17 - AUG 15					
	2024					
Supplier Totals :				742.90	742.90	0.00
10236	NORTHERN FIRE APPARATUS INC.					
0548	INTERLAKES VFD - E31 PMP	157	20-Aug-2024	20-Aug-2024	2,002.69	2,002.69
	SERVICE/INSPECTION					0.00
0549	INTERLAKES VFD - E21 PMP	157	21-Aug-2024	21-Aug-2024	4,934.97	4,934.97
	SERVICE/INSPECTION &					0.00
	FOAM PRO CONTROL					
	MODULE REPAIR					
0550	INTERLAKES VFD - E11 PMP	157	22-Aug-2024	22-Aug-2024	1,996.86	1,996.86
	SERVICE/INSPECTION					0.00
0551	DEKA LAKE VFD - E11 PMP	157	24-Aug-2024	24-Aug-2024	1,853.65	1,853.65
	SERVICE/INSPECTION					0.00
0552	DEKA LAKE VFD - TENDER 11	157	25-Aug-2024	25-Aug-2024	1,000.58	1,000.58
	PMP SERVICE/INSPECTION					0.00
0553	MIOCNE VFD - E12 PMP	157	26-Aug-2024	26-Aug-2024	1,000.58	1,000.58
	SERVICE/INSPECTION					0.00
0554	LONE BUTTE VFD - E11 PMP	157	29-Aug-2024	29-Aug-2024	1,853.65	1,853.65
	SERVICE/INSPECTION					0.00
0555	FOREST GROVE VFD - E21	169	31-Aug-2024	31-Aug-2024	1,756.36	1,756.36
	PMP SERVICE/INSPECTION &					0.00
	REPAIR TANK FILL VALVE					
0556	FOREST GROVE VFD - E11	170	02-Sep-2024	02-Sep-2024	1,949.08	1,949.08
	PMP SERVICE/INSPECTION					0.00
0557	FOREST GROVE VFD - T11	170	02-Sep-2024	02-Sep-2024	931.28	931.28
						0.00

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0558	PERFORM INSPECTION & LUBE REGIMEN 108 MILE VFD - E12 PMP SERVICE/INSPECTION & REPAIRS TO TANK VALVE	170	04-Sep-2024	04-Sep-2024	2,143.77	2,143.77	0.00
0559	108 MILE VFD - T11 PMP SERVICE/INSPECTION & FOAM SYSTEM SERVICE	170	05-Sep-2024	05-Sep-2024	1,446.28	1,446.28	0.00
0560	LLH VFD - T11 PMP SERVICE/INSPECTION & REPAIRS	170	07-Sep-2024	07-Sep-2024	1,631.36	1,631.36	0.00
0561	LLH VFD - E11 PMP SERVICE/INSPECTION & REPAIRS	170	09-Sep-2024	09-Sep-2024	1,769.88	1,769.88	0.00
0562	LLH VFD - E12 PMP SERVICE/INSPECTION & REPAIRS	170	09-Sep-2024	09-Sep-2024	1,372.70	1,372.70	0.00
0563	LLH VFD - E13 PMP SERVICE/INSPECTION	170	10-Sep-2024	10-Sep-2024	1,297.41	1,297.41	0.00
0565	KERSLEY VFD - T11 REPLACE ELECTRIC PRIMER W/TRIDENT AIR JET PRIMER	170	14-Sep-2024	14-Sep-2024	3,938.53	3,938.53	0.00
Supplier Totals :					32,879.63	32,879.63	0.00
10245	BENNETT BRITTANY						
Q3 2024	CCSAR - ADMIN CONTRACT SERVICES Q3 2024	170	12-Sep-2024	12-Sep-2024	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
10246	DONAHUE AIRFIELD SERVICES						
161	Grass cutting at the 150 Heritage Site	170	04-Sep-2024	04-Sep-2024	819.00	819.00	0.00
165	SC AIRPORT - CONTRACT SERVICES SEP 2024	170	06-Sep-2024	06-Sep-2024	11,199.99	11,199.99	0.00
AUG 2024	SC AIRPORT - AUG 2024 FUEL SALES COMMISSION	169	31-Aug-2024	31-Aug-2024	679.33	679.33	0.00
Supplier Totals :					12,698.32	12,698.32	0.00
10272	VIPER FUELS INC.						
M63701	LAC LA HACHE REFUSE - PROPANE TANK RECYCLING	169	01-Aug-2024	01-Aug-2024	262.50	262.50	0.00
M63703	FOREST GROVE REFUSE - PROPANE TANK RECYCLING	169	01-Aug-2024	01-Aug-2024	262.50	262.50	0.00
Supplier Totals :					525.00	525.00	0.00

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10313	SPOTLESS UNIFORM						
1941011	NC CRD - MAT RENTAL	170	05-Sep-2024	05-Sep-2024	64.00	64.00	0.00
1941012	QNL LIBRARY - MAT RENTAL	170	05-Sep-2024	05-Sep-2024	66.73	66.73	0.00
Supplier Totals :					130.73	130.73	0.00
10342	QUESNEL TREE REMOVAL LTD.						
090187	ALEXANDRIA REFUSE - TREE REMOVAL FOR SITE DEVELOPMENT	157	02-Aug-2024	02-Aug-2024	735.00	735.00	0.00
Supplier Totals :					735.00	735.00	0.00
10344	KARASSOWITSCH ANDREW						
Q3 2024	DEKA LAKE VFD - ADMIN CONTRACT SERVICES Q3 2024	170	15-Sep-2024	15-Sep-2024	313.00	313.00	0.00
Supplier Totals :					313.00	313.00	0.00
10356	RECEIVER GENERAL OF CANADA						
PP18-0001/2024	PP 18 - RP0001 PAYROLL DEDUCTIONS	189	03-Sep-2024	03-Sep-2024	60,698.46	60,698.46	0.00
PP18-0002/2024	PP 18 - RP0002 PAYROLL DEDUCTIONS	189	03-Sep-2024	03-Sep-2024	16,288.33	16,288.33	0.00
PP19-0001/2024	PP 19 - RP0001 PAYROLL DEDUCTIONS	189	16-Sep-2024	16-Sep-2024	105,441.55	105,441.55	0.00
PP19-0002/2024	PP 19 - RP0002 PAYROLL DEDUCTIONS	189	16-Sep-2024	16-Sep-2024	14,310.28	14,310.28	0.00
Supplier Totals :					196,738.62	196,738.62	0.00
10357	CANADA LIFE						
SEPTEMBER202	SEPTEMBER 2024 - EMPLOYEE BENEFIT PREMIUMS	189	01-Sep-2024	01-Sep-2024	53,333.67	53,333.67	0.00
Supplier Totals :					53,333.67	53,333.67	0.00
10376	MINISTER OF FINANCE						
SEP 2024	EHT - SEP 2024 INSTALMENT	189	03-Sep-2024	03-Sep-2024	26,866.98	26,866.98	0.00
Supplier Totals :					26,866.98	26,866.98	0.00
10378	OVING ANNETTE						

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24-023	FOREST GROVE VFD - HALL 1 & 2 CLEANING AUG 2024	170	11-Sep-2024	11-Sep-2024	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
10410 SEP 2024	SUTTON SPECIAL RISK INC (OPTIONAL) POLICY # 056/028717A, SEP 2024 VOLUNTARY AD&D PREMIUMS	157	30-Aug-2024	30-Aug-2024	6.60	6.60	0.00
Supplier Totals :					6.60	6.60	0.00
10414 SEP 2024	LIKELY SCHOOL PAC LIKELY SCHOOL PAC LIKELY REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
10419 2440	SQUEAKY CLEAN CARIBOO OHM LIBRARY - AUG 2024 JANITORIAL	157	27-Aug-2024	27-Aug-2024	2,016.03	2,016.03	0.00
2441	CRD / WL LIBRARY - AUG 2024 JANITORIAL	157	27-Aug-2024	27-Aug-2024	4,699.48	4,699.48	0.00
Supplier Totals :					6,715.51	6,715.51	0.00
10449 IN92109085	SBA CANADA TOWER RENT - SEP 2024	170	01-Sep-2024	01-Sep-2024	787.50	787.50	0.00
Supplier Totals :					787.50	787.50	0.00
10462 2303	SWEPT AWAY CLEANING PLUS MIOCENE VFD - CLEANING AUG 2024	157	29-Aug-2024	29-Aug-2024	270.00	270.00	0.00
Supplier Totals :					270.00	270.00	0.00
10623 INV-2955	WASP MANUFACTURING LTD Supply 1.5 x 100' ALTRA SPEC 187 w/ Intant Couplings Fire Hose for 108 Mile VFD per W.A.S.P. Estima	170	11-Sep-2024	11-Sep-2024	5,308.80	5,308.80	0.00
Supplier Totals :					5,308.80	5,308.80	0.00

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10674 Q3 2024	STEVENSON ELANA CCSAR - ADMIN CONTRACT SERVICES Q3 2024	170	12-Sep-2024	12-Sep-2024	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
10678 JUL - SEP 2024	SHELLEY SETH Seth Shelley Ten Mile VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
10701 14512	NORWEST VAC ENVIRONMENTAL CCTS - PORTABLE TOILET RENTAL AUG 2024	170	06-Sep-2024	06-Sep-2024	398.65	398.65	0.00
Supplier Totals :					398.65	398.65	0.00
10706 Q3 2024	HORSWELL JOHN GREYAM 108 MILE VFD - ADMIN CONTRACT SERVICES Q3 2024	170	18-Sep-2024	18-Sep-2024	415.00	415.00	0.00
Supplier Totals :					415.00	415.00	0.00
10735 1740212	FOUR RIVERS CO-OPERATIVE 108 MILE VFD - FUEL AUG 2024 (CARDS #7124, 7165, 7140)	157	31-Aug-2024	31-Aug-2024	425.68	425.68	0.00
1741406	SC UTILITIES - FUEL AUG 5 - 8 2024 (CARD #9091)	169	31-Aug-2024	31-Aug-2024	394.23	394.23	0.00
Supplier Totals :					819.91	819.91	0.00
10766 SEP 2024	INSCHO DWAYNE DWAYNE INSCHO RISKE CRK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
10778 AUG 2024	LANG RICHARD FOREST GROVE VFD - LAWN MAINTENANCE AUG 2024	157	27-Aug-2024	27-Aug-2024	330.00	330.00	0.00



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Supplier Totals :					330.00	330.00	0.00
10815 SEP 2024	GIESBRECHT JONATHAN Payment for Jonanthan Giesbrecht to act as the transition facility manager for the Kersley Recreatio	170	13-Sep-2024	13-Sep-2024	1,500.00	1,500.00	0.00
Supplier Totals :					1,500.00	1,500.00	0.00
10816 SEP 2024	INGLIS JAMES JAMES INGLIS FROST CREEK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	75.00	75.00	0.00
Supplier Totals :					75.00	75.00	0.00
10817 24-337-01	SEA ISLAND PROJECTS SCRA FUEL SYSTEM REDESIGN AND COST	169	01-Aug-2024	01-Aug-2024	9,124.50	9,124.50	0.00
Supplier Totals :					9,124.50	9,124.50	0.00
1233 09102024	CARIBOO ELDERS BUILDING AND REC SOCIETY CRD GOV. - BOTR HALL RENTAL SEP 5 & 6 2024	170	10-Sep-2024	10-Sep-2024	550.00	550.00	0.00
Supplier Totals :					550.00	550.00	0.00
1236 55584 55595	THE QUESNEL SIGN STOP LTD NC REC - SUPPLY KIOSK MAP BARLOW CREEK VFD - MEMBER DECALS (A. SAMSON)	169 157	20-Aug-2024 21-Aug-2024	19-Sep-2024 20-Sep-2024	18.21 42.01	18.21 42.01	0.00 0.00
Supplier Totals :					60.22	60.22	0.00
1325 17743	MACKAY ELECTRIC CCTS - REPAIR STOP LIGHT SWITCHES	170	03-Sep-2024	03-Oct-2024	199.02	199.02	0.00
Supplier Totals :					199.02	199.02	0.00
1393	MARKEY MECHANICAL LTD.						

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58680	150 MILE VFD - QUARTERLY FURNACE SERVICE	169 30-Aug-2024	29-Sep-2024	409.50	409.50	0.00
Supplier Totals :				409.50	409.50	0.00
1436	UNITED LIBRARY SERVICES INC.					
866436	CRDL - BOOKS	157 01-Aug-2024	01-Aug-2024	3,786.85	3,786.85	0.00
867033	CRDL - BOOKS	157 01-Aug-2024	01-Aug-2024	1,982.48	1,982.48	0.00
867537	CRDL - BOOKS	169 01-Aug-2024	01-Aug-2024	2,438.93	2,438.93	0.00
867823	CRDL - BOOKS	157 02-Aug-2024	02-Aug-2024	665.84	665.84	0.00
867975	CRDL - BOOKS	157 06-Aug-2024	06-Aug-2024	1,531.18	1,531.18	0.00
868649	CRDL - BOOKS	169 13-Aug-2024	13-Aug-2024	2,527.30	2,527.30	0.00
868733	CRDL - BOOKS	157 13-Aug-2024	13-Aug-2024	827.81	827.81	0.00
868906	CRDL - CD & BOOK PROCESSING	157 15-Aug-2024	15-Aug-2024	94.68	94.68	0.00
869307	CRDL - BOOKS	157 20-Aug-2024	20-Aug-2024	910.54	910.54	0.00
869567	CRDL - CD & BOOK PROCESSING	157 22-Aug-2024	22-Aug-2024	45.03	45.03	0.00
869582	CRDL - BOOKS	169 22-Aug-2024	22-Aug-2024	570.94	570.94	0.00
869953	CRDL - BOOKS	169 27-Aug-2024	27-Aug-2024	1,769.41	1,769.41	0.00
870123	CRDL - CD & BOOK PROCESSING	169 29-Aug-2024	29-Aug-2024	85.90	85.90	0.00
870530	CRDL - BOOKS	170 03-Sep-2024	03-Sep-2024	2,182.71	2,182.71	0.00
870894	CRDL - CD & BOOK PROCESSING	170 06-Sep-2024	06-Sep-2024	137.18	137.18	0.00
Supplier Totals :				19,556.78	19,556.78	0.00
1535	QUESNEL SEARCH & RESCUE SOCIETY					
2024	CRD 2024 ANNUAL CONTRIBUTION	170 18-Sep-2024	18-Sep-2024	17,950.00	17,950.00	0.00
Supplier Totals :				17,950.00	17,950.00	0.00
1667	PATERSON SEPTIC SERVICE					
25016	SC LANDFILL - VACUUM TRUCK TO PUMP OUT HOLDING TANK	157 21-Aug-2024	21-Aug-2024	136.50	136.50	0.00
25066	108 MILE WATER - PUMP ALL 3 TANKS AT PLANT SEP 6 2024	170 06-Sep-2024	06-Sep-2024	288.75	288.75	0.00
Supplier Totals :				425.25	425.25	0.00
1723	BK TWO-WAY RADIO LTD.					
LOC20IN29586	supply and installation of 911	158 03-Sep-2024	03-Oct-2024	3,629.27	3,629.27	0.00

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	base station and antenna in central hall for Interlakes VFD - as per						
Supplier Totals :					3,629.27	3,629.27	0.00
1908	JASON SKURATOW BACKHOE SERVICE						
2147	WATCH LAKE LF TRENCH EXCAVATION	170	11-Sep-2024	11-Oct-2024	27,541.50	27,541.50	0.00
Supplier Totals :					27,541.50	27,541.50	0.00
1919	100 MILE DEVELOPMENT CORPORATION						
2013569	SC REC - 2024 MEH EXETER/LODGE CONFERENCE CENTRE ANNUAL CONTRIBUTION	169	01-Aug-2024	01-Aug-2024	60,000.00	60,000.00	0.00
2013571	SC EC DEV - 2024 VISITOR INFO ANNUAL CONTRIBUTION	169	01-Aug-2024	01-Aug-2024	31,000.00	31,000.00	0.00
2013573	SC REC CENTRE - Q2 2024 SUBSIDY & MANAGEMENT FEE	157	02-Aug-2024	02-Aug-2024	50,973.73	50,973.73	0.00
Supplier Totals :					141,973.73	141,973.73	0.00
1936	POULIN EMILY						
09022024	CCSAR - MILEAGE & MEALS FOR COURSE IN CHILLIWACK MAY 30 - JUN 2 2024	170	02-Sep-2024	02-Sep-2024	933.06	933.06	0.00
Supplier Totals :					933.06	933.06	0.00
1962	CINTAS LOCATION 889						
4202470994	WL LIBRARY - MAT RENTAL	157	19-Aug-2024	19-Aug-2024	91.08	91.08	0.00
4202471342	SC CRD - MAT RENTAL	169	20-Aug-2024	20-Aug-2024	69.15	69.15	0.00
4202471425	OHM LIBRARY - MAT RENTAL	157	20-Aug-2024	20-Aug-2024	130.88	130.88	0.00
4203191995	WL LIBRARY - MAT RENTAL	157	26-Aug-2024	26-Aug-2024	91.08	91.08	0.00
4203192021	CRD BLDG - MAT RENTAL/AIR FRESHENER	169	26-Aug-2024	26-Aug-2024	131.29	131.29	0.00
4203192408	SC CRD - MAT RENTAL	169	27-Aug-2024	27-Aug-2024	69.15	69.15	0.00
4203803171	WL LIBRARY - MAT RENTAL	170	03-Sep-2024	03-Sep-2024	91.08	91.08	0.00
4203803273	CRD BLDG - MAT RENTAL/AIR FRESHENER	170	03-Sep-2024	03-Sep-2024	131.29	131.29	0.00
4203803467	SC CRD - MAT RENTAL	170	04-Sep-2024	04-Sep-2024	69.15	69.15	0.00
4203803553	OHM LIBRARY - MAT RENTAL	170	04-Sep-2024	04-Sep-2024	130.88	130.88	0.00

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4204633426		170	09-Sep-2024	09-Sep-2024	91.08	91.08	0.00
4204633491	CRD BLDG - MAT RENTAL/AIR FRESHENER	170	09-Sep-2024	09-Sep-2024	131.29	131.29	0.00
4204633751	SC CRD - MAT RENTAL	170	10-Sep-2024	10-Sep-2024	69.15	69.15	0.00
4205350098	WL LIBRARY - MAT RENTAL	170	16-Sep-2024	16-Sep-2024	91.08	91.08	0.00
4205350203	CRD BLDG - MAT RENTAL/AIR FRESHENER	170	16-Sep-2024	16-Sep-2024	131.29	131.29	0.00
Supplier Totals :					1,518.92	1,518.92	0.00
1984	O-NETRIX						
337122	CCTS - DEC 11 2023 NVP IP ADDRESS UPGRADE	169	01-Aug-2024	01-Aug-2024	246.75	246.75	0.00
Supplier Totals :					246.75	246.75	0.00
1995	FALK CHRISTIE						
09022024	CCSAR - MILEAGE TO COURSE IN CHILLIWACK MAY 3 - 5 2024	170	02-Sep-2024	02-Sep-2024	540.96	540.96	0.00
Supplier Totals :					540.96	540.96	0.00
2069	HADDAD CHRIS						
JUL - SEP 2024	Chris Haddad 108 Mile VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
2163	WILLIAMS LAKE & DISTRICT CHAMBER OF COMMERCE						
20240428	CC EC DEV - LUNCH SPONSOR FOR RECRUITMENT/RETENTION WORKSHOP	170	04-Sep-2024	04-Oct-2024	1,500.00	1,500.00	0.00
Supplier Totals :					1,500.00	1,500.00	0.00
2381	KGC FIRE RESCUE INC.						
236572	CCSAR - 2 BLADE 2001 CUTTERS	157	06-Aug-2024	21-Aug-2024	785.31	785.31	0.00
Supplier Totals :					785.31	785.31	0.00
2398	CARIBOO CHEVROLET BUICK GMC LTD.						
418282	PROTECTIVE SERVICES - WINDSHIELD	170	05-Sep-2024	05-Sep-2024	1,297.90	1,297.90	0.00

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	REPLACEMENT ON UNIT #110						
CAR1240829	Purchase 4 New Chevrolet Coolorado Work Trucks Model 14C43 per Order Details # DGDH2M Dated Dec. 15,	169	29-Aug-2024	29-Aug-2024	57,276.06	57,276.06	0.00
CAR1240829B	Purchase 4 New Chevrolet Coolorado Work Trucks Model 14C43 per Order Details # DGDH2M Dated Dec. 15,	169	29-Aug-2024	29-Aug-2024	57,276.06	57,276.06	0.00
Supplier Totals :					115,850.02	115,850.02	0.00
2404	WILKINS LANCE						
JUL - SEP 2024	Lance Wilkins West Fraser VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	1,500.00	1,500.00	0.00
Supplier Totals :					1,500.00	1,500.00	0.00
2520	FORTISBC-NATURAL GAS						
SEP 2024 FORTI	SEP 2024 FORTIS 101-410 Kinchant St	189	23-Sep-2024	23-Sep-2024	1,546.56	1,546.56	0.00
Supplier Totals :					1,546.56	1,546.56	0.00
2588	BLACKY'S TRUCK & CAR WASH						
30199	CCSAR - CARWASH AUG 2024	169	31-Aug-2024	30-Sep-2024	161.00	161.00	0.00
Supplier Totals :					161.00	161.00	0.00
2589	HORSEFLY DISTRICT BOARD OF TRADE						
082724	CC ED DEV - HORSEFLY DISC GOLF COURSE RESEARCH & MATERIALS	169	27-Aug-2024	27-Aug-2024	501.71	501.71	0.00
Supplier Totals :					501.71	501.71	0.00
2612	MCCARTHY PAUL						
JUL - SEP 2024	Paul McCarthy 150 Mile VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	1,250.00	1,250.00	0.00
Supplier Totals :					1,250.00	1,250.00	0.00
2714	MASCON BY TELUS						
SEPTEMBER202	SC LANDFILL INTERNET SEPTEMBER 2024	189	01-Sep-2024	01-Sep-2024	44.75	44.75	0.00

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Supplier Totals :					44.75	44.75	0.00
2741 Q3 2024	PICCOLO ADAM 108 MILE VFD - ADMIN CONTRACT SERVICES Q3 2024	170	18-Sep-2024	18-Sep-2024	415.00	415.00	0.00
Supplier Totals :					415.00	415.00	0.00
2833 JUL - SEP 2024	ELLIOTT BRAD Brad Elliott Wildwood VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
2846 00011457 00011635 00011714 00011850 00011851 00011852 00012195 00012196 00012307	ASSOCIATED FIRE & SAFETY 108 VFD - Turn out Gear Ten Mile VFD - Turn Out Gear Deka Lake VFD - strainers wrench Kersley VFD - Turn Out Gear UBCM Grant Purchase - Bunker Gear Deka Lake VFD - Turn out Gear - Grant Purchase Ten Mile VFD - Turn out Gear Westfraser VFD - Turn out Gear Deka Lake VFD - Nozzles	169 169 169 169 169 169 169 170 170 170	13-Aug-2024 19-Aug-2024 21-Aug-2024 27-Aug-2024 27-Aug-2024 27-Aug-2024 09-Sep-2024 09-Sep-2024 12-Sep-2024	12-Sep-2024 18-Sep-2024 20-Sep-2024 26-Sep-2024 26-Sep-2024 26-Sep-2024 09-Oct-2024 09-Oct-2024 12-Oct-2024	3,165.75 9,451.05 2,825.97 9,241.52 15,364.64 9,305.27 6,314.12 2,987.81 1,127.19	3,165.75 9,451.05 2,825.97 9,241.52 15,364.64 9,305.27 6,314.12 2,987.81 1,127.19	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
Supplier Totals :					59,783.32	59,783.32	0.00
2894 77775420 77775554 77780870 77780892 77780952	AIR LIQUIDE CANADA INC. BOUCHE LAKE VFD - CYLINDER RENT AUG 2024 INTERLAKES VFD - E31 PMP SERVICE/INSPECTION 150 MILE VFD - CYLINDER RENT AUG 2024 108 MILE VFD - CYLINDER RENT AUG 2024 LONE BUTTE VFD - CYLINDER RENT AUG 2024	157 157 169 157 157	31-Aug-2024 31-Aug-2024 31-Aug-2024 31-Aug-2024 31-Aug-2024	30-Sep-2024 30-Sep-2024 30-Sep-2024 30-Sep-2024 30-Sep-2024	34.72 34.72 17.37 43.40 26.04	34.72 34.72 17.37 43.40 26.04	0.00 0.00 0.00 0.00 0.00
Supplier Totals :					156.25	156.25	0.00

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Invoice No.	Description	Batch	Invoice Date	Due Date	Amount	Amount	Amount
3326	BREE CONTRACTING LTD.						
PC#4	LLH - WELL & PUMPHOUSE PROJECT PP#4	170	05-Sep-2024	05-Sep-2024	28,897.67	28,897.67	0.00
PC#5	ACW - WELL & PUMPHOUSE PROJECT PP#5	170	05-Sep-2024	05-Sep-2024	55,373.69	55,373.69	0.00
Supplier Totals :					84,271.36	84,271.36	0.00
3429	ROCKY MOUNTAIN PHOENIX						
IN0147863	Wildwood VFD - Hose	170	12-Sep-2024	27-Sep-2024	1,859.20	1,859.20	0.00
IN030868	Annual Air Compressor Service and Air Sample Testing per Contract for Miocene VFD and Work Order 376	157	16-Aug-2024	31-Aug-2024	2,711.36	2,711.36	0.00
Supplier Totals :					4,570.56	4,570.56	0.00
3518	RESCUE CANADA RESOURCE GROUP INC.						
24488	CCSAR - SWIFTWATER SAFETY RESCUE LEVEL 2 COURSE JUL 13-14 2024	157	01-Aug-2024	11-Aug-2024	2,678.61	2,678.61	0.00
Supplier Totals :					2,678.61	2,678.61	0.00
3557	GLOBALSTAR CANADA SATELLITE CO.						
72717255	911/CRD SAT PHONE SEPTEMBER 2024	189	17-Sep-2024	17-Sep-2024	907.13	907.13	0.00
75717254	CCSAR SAT PHONE SEPTEMBER 2024	189	17-Sep-2024	17-Sep-2024	671.94	671.94	0.00
Supplier Totals :					1,579.07	1,579.07	0.00
3569	BERGEN RICHARD						
AUG 2024	FOREST GROVE VFD - LAWN MAINTENANCE AUG 2024	157	27-Aug-2024	27-Aug-2024	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
3603	PAPYRUS PRINTING (WILLIAMS LAKE)						
68320	CRD - 2024 BOTR 100 MH MAILER	169	23-Aug-2024	23-Aug-2024	949.76	949.76	0.00
68435	ADMIN - BUSINESS CARDS (MACDONALD & MCMULLEN)	158	03-Sep-2024	03-Sep-2024	225.12	225.12	0.00
68608	ADMIN - BUSINESS CARDS (J. KOZUKI)	170	12-Sep-2024	12-Sep-2024	115.36	115.36	0.00
68610	RED BLUFF SEWER -	170	12-Sep-2024	12-Sep-2024	660.80	660.80	0.00

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	SEPTIC DISCHARGE FORMS						
Supplier Totals :					1,951.04	1,951.04	0.00
3632	VISA RENTALS & LEASING INC.						
PG-34872I5	Supply 2 x 1 Ton Rental Pickups 6 Months and 1 x 1/2 Ton Pick Up Rental for 6 Months per email quot	157	30-Aug-2024	30-Aug-2024	1,120.00	1,120.00	0.00
PG-34873I5	Supply 2 x 1 Ton Rental Pickups 6 Months and 1 x 1/2 Ton Pick Up Rental for 6 Months per email quot	157	30-Aug-2024	30-Aug-2024	1,400.00	1,400.00	0.00
PG-35098I1	Supply 2 x 1 Ton Rental Pickups 6 Months and 1 x 1/2 Ton Pick Up Rental for 6 Months per email quot	157	30-Aug-2024	30-Aug-2024	1,400.00	1,400.00	0.00
Supplier Totals :					3,920.00	3,920.00	0.00
3685	BIG CREEK COMMUNITY ASSOCIATION						
2024 GFA	2024 GFA - BIG CREEK ROUND UP FOOD COSTS	157	22-Aug-2024	22-Aug-2024	1,000.00	1,000.00	0.00
Supplier Totals :					1,000.00	1,000.00	0.00
3837	HORIZON CLIMATE CONTROLS						
7635	CC CRD - REPAIRS TO HVAC AFTER ANNUAL MAINTENANCE	170	04-Sep-2024	04-Oct-2024	5,189.75	5,189.75	0.00
Supplier Totals :					5,189.75	5,189.75	0.00
3933	SCHICKWORKS SIGNS & STITCHES						
6153	PROTECTIVE SERVICES - REFLECTIVE DECAL PACKAGE FOR UNIT #110	157	26-Aug-2024	26-Aug-2024	1,400.58	1,400.58	0.00
6167	SRM SIGNS	157	28-Aug-2024	28-Aug-2024	173.69	173.69	0.00
6202	Supply Reflectove "No Parking" sign 48.00 in x 12.00 in 1105 Easy Apply High Performance Vinyl Top p	170	04-Sep-2024	04-Sep-2024	132.81	132.81	0.00
Supplier Totals :					1,707.08	1,707.08	0.00
4044	LEFEBVRE JEFF						
JUL - SEP 2024	Jeff Lefebvre Bouchie Lake VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00

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Supplier Totals :					3,125.00	3,125.00	0.00
4072	SHAW CABLE						
1734\010924	QNL LIBRARY INTERNET SEPTEMBER 2024	189	11-Sep-2024	11-Sep-2024	202.72	202.72	0.00
1881\010924	WILDWOOD VFD PHONE/INTERNET SEPTEMBER 2024	189	01-Sep-2024	01-Sep-2024	181.52	181.52	0.00
2085\010924	CRDL INTERNET SEPTEMBER 2024	189	20-Sep-2024	20-Sep-2024	487.26	487.26	0.00
2442\010924	CRDL INTERNET SEPTEMBER 2024	189	05-Sep-2024	05-Sep-2024	264.27	264.27	0.00
2756\010924	SAR PHONE INTERNET SEPTEMBER 2024	189	18-Sep-2024	18-Sep-2024	306.71	306.71	0.00
3341\010924	108 MILE VFD INTERNET SEPTEMBER 2024	189	14-Sep-2024	14-Sep-2024	290.53	290.53	0.00
4193\010924	SC AIRPORT INTERNET SEPTEMBER 2024	189	24-Sep-2024	24-Sep-2024	73.81	73.81	0.00
5077\010924	QNL LIBRARY INTERNET SEPTEMBER 2024	189	27-Sep-2024	27-Sep-2024	123.01	123.01	0.00
5655\010924	BOUCHIE LAKE VFD PHONE INTERNET SEPTEMBER 2024	189	17-Sep-2024	17-Sep-2024	269.12	269.12	0.00
5971\010924	LEXINGTON WATER - PHONE SEPTEMBER 2024	189	12-Sep-2024	12-Sep-2024	36.91	36.91	0.00
6052\010924	BARLOW CREEK VFD PHONE/INTERNET SEPTEMBER 2024	189	02-Sep-2024	02-Sep-2024	249.76	249.76	0.00
6275\010924	SC CRD PHONE INTERNET SEPTEMBER 2024	189	05-Sep-2024	05-Sep-2024	195.99	195.99	0.00
6542\010924	OHM LIBRARY PHONE INTERNET SEPTEMBER 2024	189	05-Sep-2024	05-Sep-2024	173.60	173.60	0.00
6623\010924	OHM LIBRARY INTERNET SEPTEMBER 2024	189	05-Sep-2024	05-Sep-2024	173.60	173.60	0.00
8233\010924	108 WATER PHONE INTERNET SEPTEMBER 2024	189	01-Sep-2024	01-Sep-2024	120.91	120.91	0.00
9442\010924	108 MILE PUMPHOUSE INTERNET SEPTEMBER 2024	189	01-Sep-2024	01-Sep-2024	119.79	119.79	0.00
Supplier Totals :					3,269.51	3,269.51	0.00
4100	WALTERS STEVE						
08/29/2024	SC AIRPORT - AWOS REPAIRS	169	29-Aug-2024	29-Aug-2024	168.00	168.00	0.00
Supplier Totals :					168.00	168.00	0.00
4188	END OF THE ROLL						
36605	CCTS - FLOOR	169	27-Aug-2024	27-Aug-2024	428.78	428.78	0.00

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	REPLACEMENT BATHROOM SCALE						
Supplier Totals :					428.78	428.78	0.00
4200	INVASIVE SPECIES COUNCIL OF BRITISH COLUMBIA						
ISC 243	Invasive Species Council of BC Education and Outreach Activities	169	01-Aug-2024	01-Aug-2024	71,400.00	71,400.00	0.00
Supplier Totals :					71,400.00	71,400.00	0.00
4220	T & I SAFETY EQUIPMENT						
12037	Supply Bullard Wildland Helmet - Full Brim - Black per Pricie Sheet dated June 05, 2024	157	20-Aug-2024	20-Aug-2024	2,036.01	2,036.01	0.00
Supplier Totals :					2,036.01	2,036.01	0.00
4246	BMO						
0905268-2408	45505 BMO MASTERCARD CHARGES	189	26-Aug-2024	01-Sep-2024	109,598.41	109,598.41	0.00
Supplier Totals :					109,598.41	109,598.41	0.00
4404	TRUE CONSULTING GROUP						
397-0824-124	Engineering, design, and project management services for Lac La Hache Water per TRUE Consulting prop	170	12-Sep-2024	12-Sep-2024	1,372.37	1,372.37	0.00
397-0824-125	ALEXIS CREEK WATER - WELL & PUMPHOUSE IMPROVEMENTS AUG 2024	170	12-Sep-2024	12-Sep-2024	921.90	921.90	0.00
397-0824-126	Design Iron and Manganeg Removal Treatment System for the Horse Lake pumphouse building per TRUE Pr	170	12-Sep-2024	12-Sep-2024	7,800.45	7,800.45	0.00
Supplier Totals :					10,094.72	10,094.72	0.00
4528	CLASS ROLAND						
SEP 2024	ROLAND CLASS NEMIAH REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00

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4630	ILJ VENTURES LTD.						
1263	CCTS - WOOD WASTE	157	31-Aug-2024	31-Aug-2024	2,252.25	2,252.25	0.00
1265	BIG LAKE & LIKELY LANDFILL MANAGEMENT AUG 2024	157	31-Aug-2024	31-Aug-2024	13,428.98	13,428.98	0.00
1266	VARIOUS SITES MANAGEMENT AUG 2024	157	31-Aug-2024	31-Aug-2024	14,007.00	14,007.00	0.00
Supplier Totals :					29,688.23	29,688.23	0.00
4645	RCAP LEASING INC.						
1151459	ADMIN - EZ SCAN OCT 2024	170	06-Sep-2024	06-Sep-2024	1,018.98	1,018.98	0.00
Supplier Totals :					1,018.98	1,018.98	0.00
4670	CEL-COM SYSTEMS LTD						
53310	LAC LA HACHE VFD - MOTOROLA MINITOR PAGER	169	01-Aug-2024	31-Aug-2024	588.00	588.00	0.00
Supplier Totals :					588.00	588.00	0.00
4689	BAKER CREEK COMMUNITY CLUB						
08292024	PLANNING - HALL RENTAL SEP 9 2024	157	29-Aug-2024	29-Aug-2024	150.00	150.00	0.00
Supplier Totals :					150.00	150.00	0.00
4707	QUALITY OFFICE SOLUTIONS INCORPORATED						
47046	ADMIN/ENVIRO/EMERG. PLANNING - PHOTOCOPIES AUG 2024	170	10-Sep-2024	10-Sep-2024	432.86	432.86	0.00
47047	CRDL - PHOTOCOPIES AUG 2024	170	10-Sep-2024	10-Sep-2024	425.52	425.52	0.00
47108	SC CRD - PHOTOCOPIES AUG 2024	170	11-Sep-2024	11-Sep-2024	162.12	162.12	0.00
47117	NC CRD - PHOTOCOPIES AUG 2024	170	11-Sep-2024	11-Sep-2024	50.34	50.34	0.00
Supplier Totals :					1,070.84	1,070.84	0.00
4713	FOUR STAR COMMUNICATIONS INC.						
790956	ADMIN - SEP 2024 ANSWERING SERVICE	170	01-Sep-2024	01-Sep-2024	213.16	213.16	0.00
Supplier Totals :					213.16	213.16	0.00

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4741	CARWEN CUSTOM BUILDERS LTD.						
6426	108 MILE WATER - WATER TURN OFF TO REPAIR SIDE LINK @ 5155 KALLUM DRIVE	157	27-Aug-2024	27-Aug-2024	142.80	142.80	0.00
6432	108 MILE WATER - EMERGENCY CALL-OUT FOR SUSPECTED WATERMAIN BREAK	157	28-Aug-2024	28-Aug-2024	321.30	321.30	0.00
Supplier Totals :					464.10	464.10	0.00
4822	MURRAY JOHN						
Q3 2024	108 MILE VFD - ADMIN CONTRACT SERVICES Q3 2024	170	18-Sep-2024	18-Sep-2024	415.00	415.00	0.00
Supplier Totals :					415.00	415.00	0.00
4838	COAST PACIFIC SUPPLY LTD						
CRD-001	Bouchie Lake VFD - Grant purchases	169	30-Aug-2024	30-Aug-2024	8,277.50	8,277.50	0.00
Supplier Totals :					8,277.50	8,277.50	0.00
4882	KDH ELECTRIC						
0711	Replace Motor and VFD at Alexis Creek Sewer Lagoons per email quote dated May 30, 2024 (Lloyd)	169	01-Aug-2024	31-Aug-2024	5,429.55	5,429.55	0.00
Supplier Totals :					5,429.55	5,429.55	0.00
5132	CARIBOO PROPANE LTD.						
225047	LAC LA HACHE REFUSE - 2024 TANK RENTAL	170	09-Sep-2024	09-Oct-2024	134.40	134.40	0.00
225048	INTERLAKES REFUSE - 2024 TANK RENTAL	170	09-Sep-2024	09-Oct-2024	134.40	134.40	0.00
225050	FOREST GROVE REFUSE - 2024 TANK RENTAL	170	09-Sep-2024	09-Oct-2024	134.40	134.40	0.00
Supplier Totals :					403.20	403.20	0.00
5420	BF QUESNEL JANITORIAL PLUS						
SEP 2024	NC CRD / QNL LIBRARY - SEP 2024 JANITORIAL	170	18-Sep-2024	18-Oct-2024	3,685.82	3,685.82	0.00

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Supplier Code	Supplier Name				Invoice	Paid	Discount
Invoice No.	Description	Batch	Invoice Date	Due Date	Amount	Amount	Amount
Supplier Totals :					3,685.82	3,685.82	0.00
5442	CVS MIDWEST TAPE LLC						
505404219	CRDL - DVD'S	161	01-May-2024	31-May-2024	362.82	362.82	0.00
505502142	CRDL - DVD'S	161	20-May-2024	19-Jun-2024	158.02	158.02	0.00
505536905	CRDL - DVD'S	161	28-May-2024	27-Jun-2024	51.38	51.38	0.00
505863630	CRDL - DVD'S	157	06-Aug-2024	05-Sep-2024	877.88	877.88	0.00
505893912	CRDL - DVD'S	157	12-Aug-2024	11-Sep-2024	372.36	372.36	0.00
505926138	CRDL - DVD'S	169	19-Aug-2024	18-Sep-2024	426.29	426.29	0.00
505959602	CRDL - DVD'S	169	26-Aug-2024	25-Sep-2024	138.69	138.69	0.00
505995195	CRDL - DVD'S	170	03-Sep-2024	03-Oct-2024	203.25	203.25	0.00
Supplier Totals :					2,590.69	2,590.69	0.00
5710	J. HINSCHKE CONTRACTING LTD. DBA 93 MILE						
5085	WATCH LAKE REFUSE - ACCESS ROAD WORK	170	05-Sep-2024	05-Sep-2024	2,029.13	2,029.13	0.00
Supplier Totals :					2,029.13	2,029.13	0.00
5749	WAGER STAN						
09042024	LAC LA HACHE VFD - ICS 100 COURSE REIMBURSEMENT	170	04-Sep-2024	04-Sep-2024	44.54	44.54	0.00
Supplier Totals :					44.54	44.54	0.00
5807	PARKLAND RECREATION COMMISSION						
Q2 2024	PARKLAND REC - Q2 2024 OPERATING EXPENSES	157	13-Aug-2024	13-Aug-2024	19,099.34	19,099.34	0.00
Supplier Totals :					19,099.34	19,099.34	0.00
5864	API ALARM INC.						
4781127	QNL LIBRARY - ALARM MONITORING SEP - NOV 2024	170	01-Sep-2024	01-Oct-2024	94.50	94.50	0.00
Supplier Totals :					94.50	94.50	0.00
5866	ROLSTON'S LAKESIDE SERVICE						
01-2024	LIKELY LF TRENCH EXCAVATION	170	11-Sep-2024	11-Sep-2024	12,064.88	12,064.88	0.00
02-2024	LIKELY GW WELL ROAD ACCESS	170	13-Sep-2024	13-Sep-2024	4,413.36	4,413.36	0.00

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Supplier Totals :					16,478.24	16,478.24	0.00
5889 AUG 2024	SOUTH CARIBOO SUSTAINABILITY SOCIETY OHM LIBRARY - GARDENING SERVICE AUG 2024	169	31-Aug-2024	31-Aug-2024	838.50	838.50	0.00
Supplier Totals :					838.50	838.50	0.00
5948 P472756	SUMAS ENVIRONMENTAL SERVICE INC. CCTS - HHW COLLECTION AUG 6 2024	157	12-Aug-2024	12-Aug-2024	2,952.94	2,952.94	0.00
Supplier Totals :					2,952.94	2,952.94	0.00
6069 Q3 2024	RIED MARSHA 108 MILE VFD - ADMIN CONTRACT SERVICES Q3 2024	170	18-Sep-2024	18-Sep-2024	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
6172 PO#4240	HARRISON DESIGN Design Interior Space of new 150 Mile Fire Hall per Quote dated April 23, 2024	169	31-Aug-2024	31-Aug-2024	5,675.25	5,675.25	0.00
Supplier Totals :					5,675.25	5,675.25	0.00
6223 FFS#3/51WW	CARIBOO CHILCOTIN CONSERVATION SOCIETY WASTE WISE PROGRAM - SEP 2024	170	09-Sep-2024	09-Sep-2024	4,046.50	4,046.50	0.00
Supplier Totals :					4,046.50	4,046.50	0.00
6235 S00188594-2	SUMMIT CUSTOMS BROKERS AND TRADE CONSULTANTS CRDL - GST ON IMPORT OF AIR PURIFIER PARTS	157	25-Aug-2024	25-Aug-2024	116.70	116.70	0.00
Supplier Totals :					116.70	116.70	0.00
6251 NEMIAH REFUSE	NEW PATH FORESTRY LTD NEMIAH REFUSE - AUG 2024 MAINTENANCE	169	31-Aug-2024	31-Aug-2024	4,921.88	4,921.88	0.00

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Supplier Totals :					4,921.88	4,921.88	0.00
6339	FRONTLINE HELICOPTERS						
125147	Heli Hover Exit Training - April 21 2024	171	01-Jul-2024	01-Jul-2024	5,292.00	5,292.00	0.00
Supplier Totals :					5,292.00	5,292.00	0.00
6380	COAST ROPES AND RESCUE						
SO-10836	4 ice rescue suits - CCSAR Coast Ropes and Rescue	169	21-Aug-2024	21-Aug-2024	9,535.04	9,535.04	0.00
Supplier Totals :					9,535.04	9,535.04	0.00
6534	GRIEVE JONATHAN						
JUL - SEP 2024	Jon Grieve Lone Butte VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
6538	AQUA SERVE WATER HAULING LTD.						
3323	NAZKO LANDFILL - FIRE SUPPRESSION/WATER	170	04-Sep-2024	04-Sep-2024	2,663.85	2,663.85	0.00
Supplier Totals :					2,663.85	2,663.85	0.00
6632	DOVETAIL LOG CRAFT						
489924	Suply Material, construct abd install new Welcome to the Cariboo Regional District sign per Dovetail	157	07-Aug-2024	07-Aug-2024	15,000.00	15,000.00	0.00
Supplier Totals :					15,000.00	15,000.00	0.00
6636	MARS SECURITY & PROTECTION SERVICES LTD						
20240831-1245	WL LIBRARY - SECURITY SERVICE AUG 2024	169	31-Aug-2024	31-Aug-2024	4,851.00	4,851.00	0.00
Supplier Totals :					4,851.00	4,851.00	0.00
6715	SARMED SCHOOL						
2024-05	CCSAR - SAR MEDIC 1 TRAINING	169	12-Aug-2024	12-Aug-2024	6,070.00	6,070.00	0.00

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Supplier Totals :					6,070.00	6,070.00	0.00
6754 AUG 2024	GODDARD BARB INTERLAKES VFD - HALL 2 & 3 CLEANING AUG 2024	157	31-Aug-2024	31-Aug-2024	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
6758	JEPSON PETROLEUM LTD. DBA NORTHWEST FUELS LTD						
12465	AV Gas for SCRA - ~15000L	157	23-Aug-2024	23-Aug-2024	29,446.80	29,446.80	0.00
12468	AV Gas for Anahim Lake Airport (7800L)	169	23-Aug-2024	23-Aug-2024	16,061.23	16,061.23	0.00
12487	Jet A (24000L) for Anhiam Lake Airport	157	28-Aug-2024	28-Aug-2024	32,216.01	32,216.01	0.00
12556	AV Gas 2200L for ALA	170	10-Sep-2024	10-Sep-2024	4,417.11	4,417.11	0.00
Supplier Totals :					82,141.15	82,141.15	0.00
6806 SEP 2024	HORSEFLY SENIORS ACTIVITY & WELLNESS SOCIETY HORSEFLY SENIORS ACTIVITY & WELLNESS SOCIETY HORSEFLY REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
6900 S0162425	SKEANS PNEUMATIC & AUTOMATION INC ALEXIS CREEK SEWER - SUTORBILT TEARDOWN ASSESSMENT	169	01-Aug-2024	01-Aug-2024	1,823.61	1,823.61	0.00
Supplier Totals :					1,823.61	1,823.61	0.00
6905 INSTAL#4	ZIRNHELT TIMBER FRAMES LTD ANAHIM LK AIRPORT - TERMINAL EXPANSION INSTALMENT #4	169	15-Aug-2024	14-Sep-2024	67,500.00	67,500.00	0.00
Supplier Totals :					67,500.00	67,500.00	0.00
6917 2024 GFA	TEAM BHULLAR FOUNDATION YEAR ROUND 2024 GFA - WRESTLING DAY EVENT	157	22-Aug-2024	22-Aug-2024	1,000.00	1,000.00	0.00



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Supplier Totals :					1,000.00	1,000.00	0.00
6922 430105	HOULE ELECTRIC LIMITED WL OFFICE - TROUBLESHOOT OFFLINE PANEL	170	06-Sep-2024	06-Oct-2024	1,249.45	1,249.45	0.00
Supplier Totals :					1,249.45	1,249.45	0.00
6954 00035323	COMFOR-TEK SEATING INC. New chairs and chair mover for the Kersley Hall	157	09-Aug-2024	09-Aug-2024	10,760.16	10,760.16	0.00
Supplier Totals :					10,760.16	10,760.16	0.00
6969 936896	NOORDEN CARIBOO TRAILS NC REC - PIONEER PARK LOW MOBILITY TRAIL PROJECT MGMT	157	26-Aug-2024	26-Aug-2024	10,500.00	10,500.00	0.00
Supplier Totals :					10,500.00	10,500.00	0.00
6983 468	WLACL WORKS SUPPORTED WORK CC CRD - AUG 2024 RECYCLING	169	30-Aug-2024	30-Aug-2024	125.00	125.00	0.00
Supplier Totals :					125.00	125.00	0.00
6999 145	GRIEVE KATHLEEN LONE BUTTE VFD - HALL CLEANING JAN - JUL 2024	170	05-Sep-2024	05-Sep-2024	275.00	275.00	0.00
Supplier Totals :					275.00	275.00	0.00
7012 08222024 09242024	DOWLING C MONETTE LOGGING SC LANDFILL GRADING - JULY 2024 WATCH LAKE LANDFILL - GRADING SEP 4 2024	157 170	22-Aug-2024 04-Sep-2024	22-Aug-2024 04-Sep-2024	2,493.75 1,197.00	2,493.75 1,197.00	0.00 0.00
Supplier Totals :					3,690.75	3,690.75	0.00
7020 BFIP 2024	PETERS COLLEEN 2024 BUSINESS FACADE IMPROVEMENT PROJECT	157	29-Aug-2024	29-Aug-2024	3,743.80	3,743.80	0.00

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Supplier Totals :					3,743.80	3,743.80	0.00
7060	WRIGHT CANADA HOLDINGS LTD dba SPECTRUM RESOURCE						
5549B	SC IPM - SPRAYING SERVICES ADD'L JUNE 2024	157	01-Aug-2024	01-Aug-2024	2,543.15	2,543.15	0.00
5551B	CENTRAL IPM - SPRAYING SERVICES ADD'L JUNE 2024	157	01-Aug-2024	01-Aug-2024	4,439.30	4,439.30	0.00
5552B	NC IPM - SPRAYING SERVICES ADD'L JUNE 2024	157	01-Aug-2024	01-Aug-2024	1,837.72	1,837.72	0.00
5639	SC IPM - SPRAYING SERVICES AUG 2024	157	08-Aug-2024	08-Aug-2024	35,051.93	35,051.93	0.00
5640	CC IMP - SPRAYING SERVICES AUG 2024	157	08-Aug-2024	08-Aug-2024	41,871.33	41,871.33	0.00
5646	NC IPM - SPRAYING SERVICES AUG 2024	157	08-Aug-2024	08-Aug-2024	52,675.62	52,675.62	0.00
5647	CHILCOTIN IPM - SPRAYING SERVICES AUG 2024	157	08-Aug-2024	08-Aug-2024	23,058.24	23,058.24	0.00
Supplier Totals :					161,477.29	161,477.29	0.00
7063	VIKE MARK						
09172024	IP - 50/50 PRODUCT REBATE	170	17-Sep-2024	17-Sep-2024	2,500.00	2,500.00	0.00
Supplier Totals :					2,500.00	2,500.00	0.00
7086	YELLOWHEAD HELICOPTERS LTD.						
58628	911 EMERG SYSTEM - HELICOPTER TO ACCESS SITE RE: TWO SISTERS SLIDE	169	16-Aug-2024	16-Aug-2024	3,391.50	3,391.50	0.00
Supplier Totals :					3,391.50	3,391.50	0.00
7110	BERGER OLIVER						
2024-8	VARIOUS SITES - RECYCLING DEPOT INSPECTIONS 2024	157	26-Aug-2024	26-Aug-2024	1,188.88	1,188.88	0.00
Supplier Totals :					1,188.88	1,188.88	0.00
7119	MARSHALL'S 150 MILE STORE						
BFIP 2024	2024 BUSINESS FACADE IMPROVEMENT PROGRAM	157	29-Aug-2024	29-Aug-2024	5,000.00	5,000.00	0.00
Supplier Totals :					5,000.00	5,000.00	0.00

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7184 JUL - SEP 2024	AALTONEN DON Don Aaltonen Lac La Hache VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	2,884.62	2,884.62	0.00
Supplier Totals :					2,884.62	2,884.62	0.00
7195 08192024	AIREY ALEX MIOCENE VFD - DEPLOYMENT FUEL & GAS CAN	169	19-Aug-2024	19-Aug-2024	1,063.59	1,063.59	0.00
Supplier Totals :					1,063.59	1,063.59	0.00
7223 5820	MD FIRETECH SERVICE CCTS - FIRE EX DE-ENERGIZE	170	05-Sep-2024	05-Sep-2024	53.55	53.55	0.00
Supplier Totals :					53.55	53.55	0.00
7235 08192024	AFFLECK WADE TEN MILE VFD - 108 VIERA COURSE MAY 31 - JUN 7 2024	157	19-Aug-2024	19-Aug-2024	1,972.44	1,972.44	0.00
Supplier Totals :					1,972.44	1,972.44	0.00
7253 18744	ROYALITE INDUSTRIAL MAINTENANCE LTD. TEN MILE VFD - REPAIRS TO TENDER 12	169	01-Aug-2024	01-Aug-2024	5,384.24	5,384.24	0.00
Supplier Totals :					5,384.24	5,384.24	0.00
7254 OCT 2024	NOORT INVESTMENTS LTD. SC CRD - OCT 2024 RENT	170	18-Sep-2024	18-Sep-2024	2,112.19	2,112.19	0.00
Supplier Totals :					2,112.19	2,112.19	0.00
7304 870088	JEPSON PETROLEUM LTD. MIOCENE VFD - FUEL AUG 5 2024	157	06-Aug-2024	06-Aug-2024	71.46	71.46	0.00
870317	MIOCENE VFD - FUEL AUG 16 2024	157	20-Aug-2024	20-Aug-2024	184.15	184.15	0.00
871911	CRD REFUSE - FUEL AUG 2024	157	31-Aug-2024	31-Aug-2024	420.09	420.09	0.00
871954	MIOCENE VFD - FUEL AUG 2024	157	31-Aug-2024	31-Aug-2024	227.07	227.07	0.00



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872510	CCSAR - FUEL AUG 2024	169	31-Aug-2024	31-Aug-2024	2,162.29	2,162.29	0.00
Supplier Totals :					3,065.06	3,065.06	0.00
7343	VIKE DUSTIN						
09172024	IP - 50/50 PRODUCT REBATE	170	17-Sep-2024	17-Sep-2024	2,500.00	2,500.00	0.00
Supplier Totals :					2,500.00	2,500.00	0.00
7358	DUHAMEL QUINTIN						
JUL - SEP 2024	Quintin Duhamel Miocene VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
7386	NORTHERN RECYCLING INC						
AUG 2024	NORTH HAUL, BAKER & CQU RECYLCING DEPOT - AUG 2024	169	31-Aug-2024	31-Aug-2024	29,536.15	29,536.15	0.00
Supplier Totals :					29,536.15	29,536.15	0.00
7423	INTERLAKES CABIN TIME HOME SERVICES						
00000609-2	Supply Material, Equipment and Labour to install a Dry Hydrant at the Boat Launch off Petty John Roa	157	31-Aug-2024	31-Aug-2024	11,000.00	11,000.00	0.00
Supplier Totals :					11,000.00	11,000.00	0.00
7449	SMITH ERIC						
JUL - SEP 2024	Eric Smith Kersley VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
7480	MACHADO JULIE						
09022024	LAC LA HACHE VFD - REIMBURSE FOR FUNERAL EXP. & GARLIC FESTIVAL POP UP ROOF COVER	170	02-Sep-2024	02-Sep-2024	286.25	286.25	0.00
Supplier Totals :					286.25	286.25	0.00
8173	LAKE CITY SECONDARY SCHOOL - SD#27						

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2024	LAKE CITY SECINARY - 24/2025 BURSARY	170	10-Sep-2024	10-Sep-2024	1,000.00	1,000.00	0.00
Supplier Totals :					1,000.00	1,000.00	0.00
8234	HAMELIN LACEY						
SEP 2024	LACEY RANGER 150 MILE REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	600.00	600.00	0.00
Supplier Totals :					600.00	600.00	0.00
8236	RCAP LEASING (PAP)						
399268-010924	RCAP PHOTOCOPIER LEASE SEPTEMBER 2024	189	01-Sep-2024	01-Sep-2024	873.34	873.34	0.00
440563-010924	RCAP PHOTOCOPIER LEASE SEPTEMBER 2024	189	01-Sep-2024	01-Sep-2024	756.00	756.00	0.00
81852-10	RCAP EOC PHOTOCOPIER - LEASE SEPT 2024	189	01-Sep-2024	01-Sep-2024	235.22	235.22	0.00
81853-010924	RCAP LIBRARY PHOTOCOPIER - LEASE SEPT 2024	189	01-Sep-2024	01-Sep-2024	604.80	604.80	0.00
93763-010924	RCAP CCSAR PHOTOCOPIER LEASE SEPTEMBER 2024	189	01-Sep-2024	01-Sep-2024	175.84	175.84	0.00
Supplier Totals :					2,645.20	2,645.20	0.00
8241	WISHART DOREEN						
AUG 2024	INTERLAKES VFD - HALL #1 CLEANING AUG 2024	169	31-Aug-2024	31-Aug-2024	87.50	87.50	0.00
Supplier Totals :					87.50	87.50	0.00
8285	SNOOKA AIRCRAFT SERVICES						
2024053	ANAHIM LK AIRPORT - FUEL SALES COMMISSION AUG 2024	157	31-Aug-2024	31-Aug-2024	1,119.87	1,119.87	0.00
2024055	ANAHIM LK AIRPORT - CONTRACT SERVICES SEP 2024	170	17-Sep-2024	17-Sep-2024	6,781.24	6,781.24	0.00
Supplier Totals :					7,901.11	7,901.11	0.00
8300	PHINNEY DELMAR						
SEP 2024	PHINNEY DELMAR SHEILA COTTONWOOD REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	500.00	500.00	0.00

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Supplier Totals :					500.00	500.00	0.00
8354	ELLIOTT ROBERT						
498309	CHIMNEY LAKE REFUSE - BACKHOE WORK AUG 16 - 31 2024	157	31-Aug-2024	31-Aug-2024	1,900.00	1,900.00	0.00
498310	CHIMNEY LAKE REFUSE - BACKHOE WORK SEP 1 - 15 2024	170	15-Sep-2024	15-Sep-2024	1,260.00	1,260.00	0.00
Supplier Totals :					3,160.00	3,160.00	0.00
8852	GOLD TRAIL RECYCLING LTD.						
CB0000014545	INTERLAKES REFUSE - AUG 2024 CB BINS	169	31-Aug-2024	31-Aug-2024	506.36	506.36	0.00
CB0000014546	HHW MANAGEMENT AUG 2024	169	31-Aug-2024	31-Aug-2024	630.00	630.00	0.00
CB0000014547	CRD REFUSE - ELECTRONICS PICKUP AUG 2024	169	31-Aug-2024	31-Aug-2024	525.00	525.00	0.00
Supplier Totals :					1,661.36	1,661.36	0.00
8894	08011962 HOLDINGS LTD./DBA BUBBAS DIGGIN'						
7237	CCTS - YARD & GARDEN WASTE REMOVAL	157	26-Aug-2024	26-Aug-2024	5,250.00	5,250.00	0.00
Supplier Totals :					5,250.00	5,250.00	0.00
8909	MEQUIPCO LTD.						
54561	Supply One (1) AMA3200-285 Auger Monster per Quote # JWC20220929_CARIBOORD_R 002 dated January 17, 20	170	12-Sep-2024	12-Sep-2024	94,356.64	94,356.64	0.00
Supplier Totals :					94,356.64	94,356.64	0.00
8944	DICKSON DAVE						
AUG 2024	024 WILDFIRES - TASK #24-1975, EAF 24-002-001, ESS SUPPORT SERVICES AUG 2024	169	28-Aug-2024	28-Aug-2024	945.00	945.00	0.00
Supplier Totals :					945.00	945.00	0.00
8963	GAGNE KIM						



Supplier : 0001 To 9999
Batch : All

EFT Date : 01-09-2024 To 30-Sep-2024
Bank : 0099 To 03

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
SEP 2024	KIM GAGNE CHIMNEY LK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
8992 INV77012	CENTRIX CONTROL SOLUTIONS LP Supply Blue-White Municipal Peristaltic Pumps with all parts for installation per Centrix Quote # 06	169	30-Aug-2024	30-Aug-2024	14,405.44	14,405.44	0.00
Supplier Totals :					14,405.44	14,405.44	0.00
8996 SEP 2024	MULVAHILL JOE JOE MULVAHILL ALEXIS CRK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
9047 AUG 2024	WELLS AND AREA COMMUNITY ASSOCIATION WELLS RECYCLING DEPOT - AUG 2024	169	31-Aug-2024	31-Aug-2024	1,107.00	1,107.00	0.00
Supplier Totals :					1,107.00	1,107.00	0.00
9186 SEP 2024	DOERKSEN TYLER TYLER DOERKSEN WELLS REFUSE - AUG 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
9218 44 AUG 2024	NIMPO CONTRACTING WEST CHILCOTIN - AUG 2024 MAINTENANCE COCHIN LK, PUNTZI, TATLA LK & KLEENA KLEENE REFUSE MAINTENANCE & TRENCHING AUG 2024	157	31-Aug-2024	31-Aug-2024	4,374.16	4,374.16	0.00
					25,589.56	25,589.56	0.00
Supplier Totals :					29,963.72	29,963.72	0.00
9238 Q3 2024	BRITTON DENISE DEKA LAKE VFD - ADMIN CONTRACT SERVICES Q3	170	15-Sep-2024	15-Sep-2024	750.00	750.00	0.00



Supplier : 0001 To 9999
Batch : All

EFT Date : 01-09-2024 To 30-Sep-2024
Bank : 0099 To 03

Supplier Code	Supplier Name				Invoice	Paid	Discount
Invoice No.	Description	Batch	Invoice Date	Due Date	Amount	Amount	Amount
	2024						
				Supplier Totals :	750.00	750.00	0.00
9240	NASH TOM						
Q3 2024	DEKA LAKE VFD - ADMIN CONTRACT SERVICES Q3 2024	170	15-Sep-2024	15-Sep-2024	313.00	313.00	0.00
				Supplier Totals :	313.00	313.00	0.00
9247	BUTTERFLY EFFECT COMMUNICATIONS INC.						
343	2024 CHILCOTIN LANDSLIDE - TASK 24-5071, EAF 24-001, COMMUNICATIONS ASSISTANCE	169	20-Aug-2024	20-Aug-2024	1,575.00	1,575.00	0.00
				Supplier Totals :	1,575.00	1,575.00	0.00
9296	INTEGRA TIRE AND AUTO CENTER						
87542	ENVIRO SERVICES - UNIT #3783 2019 FORD F150 TIRES	169	01-Aug-2024	01-Aug-2024	1,910.03	1,910.03	0.00
				Supplier Totals :	1,910.03	1,910.03	0.00
9365	MITCH JORGENSEN & CO. INC.						
1591	150 MILE VFD - FOOD FOR WL RIVER VALLEY FIRE & E11 SIREN REPAIRS	157	14-Aug-2024	14-Aug-2024	2,736.97	2,736.97	0.00
				Supplier Totals :	2,736.97	2,736.97	0.00
9415	WHITE LAUREL						
AUG 2024	CCSAR - BUILDING CLEANING AUG 2024	170	09-Sep-2024	09-Sep-2024	120.00	120.00	0.00
JUL 2024	CCSAR - BUILDING CLEANING JULY 2024	157	01-Aug-2024	01-Aug-2024	180.00	180.00	0.00
				Supplier Totals :	300.00	300.00	0.00
9644	AVIA NG INC.						
14317	SC AIRPORT - RNWY REHAB/ELECTRICAL REPLACEMENT	157	01-Aug-2024	01-Aug-2024	2,878.93	2,878.93	0.00
				Supplier Totals :	2,878.93	2,878.93	0.00

CARIBOO REGIONAL DISTRICT
Council/Board Report-Summary (EFT)



AP5060 **Page :** 42
Date : Oct 10, 2024 **Time :** 8:50 am

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Supplier : 0001 To 9999
Batch : All

EFT Date : 01-09-2024 **To** 30-Sep-2024
Bank : 0099 To 03

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
9656	BUFFALO CREEK CONSULTING						
24-03 LANDSLID	2024 LANDSLIDE - TASK #24-5170, EAF 24-001 AG. LIASON AUG 12 - 22 2024	157	22-Aug-2024	22-Aug-2024	1,837.00	1,837.00	0.00
Supplier Totals :					1,837.00	1,837.00	0.00
9704	TURNER SIMON						
08122024	APC MEETING AUG 13 2024 RE: 3360-20/20240030	157	12-Aug-2024	12-Aug-2024	25.00	25.00	0.00
Supplier Totals :					25.00	25.00	0.00
9729	OCTO ENGINEERING						
3602	Design and Engineer Covered Exterior Staircase and Egress Door for Interlakes Hall #3 per Project #:	170	19-Sep-2024	19-Sep-2024	630.00	630.00	0.00
Supplier Totals :					630.00	630.00	0.00
9746	LAUSMAN CHRISTINA						
6	MOWING AT LIKELY AIRSTRIP - will involve mutiple invoices	157	29-Aug-2024	29-Aug-2024	1,520.00	1,520.00	0.00
Supplier Totals :					1,520.00	1,520.00	0.00
9796	DENNISON DORI						
JUL - SEP 2024	Dori Dennison Deka Lake VFD CHIEFS FEES JUL - SEP 2024	170	18-Sep-2024	18-Sep-2024	3,125.00	3,125.00	0.00
Supplier Totals :					3,125.00	3,125.00	0.00
9832	THRING SHARON H						
SEP 2024	SHARON THRING MCLEESE LK REFUSE - SEP 2024 SHARE SHED MAINT	170	18-Sep-2024	18-Sep-2024	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
9885	ROD MOHR SERVICES						
116989	NAZKO LIBRARY - DELIVER & BUILD FURNITURE	169	28-Aug-2024	28-Aug-2024	710.00	710.00	0.00
116991	WL LIBRARY - FIX BOOK TROLLEY, INSTALL DFIB, PRESSURE WASH, ETC	170	09-Sep-2024	09-Sep-2024	450.00	450.00	0.00

CARIBOO REGIONAL DISTRICT
Council/Board Report-Summary (EFT)



AP5060 **Page :** 43
Date : Oct 10, 2024 **Time :** 8:50 am

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Supplier : 0001 To 9999
Batch : All

EFT Date : 01-09-2024 **To** 30-Sep-2024
Bank : 0099 To 03

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
116992	LLH SEWER & 103 / 108 WATER - MOWING & WEED EATING	170	12-Sep-2024	12-Sep-2024	1,836.00	1,836.00	0.00
116993	CRD - CHANGE LIGHT BULBS/WEEDEATING	170	17-Sep-2024	17-Sep-2024	763.00	763.00	0.00
116994	OHM LIBRARY - FIX FRONT COUNTER GATE, CHG BULBS, DUMP RUNS, ETC	170	17-Sep-2024	17-Sep-2024	946.00	946.00	0.00
Supplier Totals :					4,705.00	4,705.00	0.00
9914	EXCEED ELECTRICAL ENGINEERING						
10406-0013	10406 SCADA & COMMUNICATIONS UPGRADE AUG 2024	170	09-Sep-2024	09-Sep-2024	10,500.00	10,500.00	0.00
Supplier Totals :					10,500.00	10,500.00	0.00
9938	JIMCO QUALITY SERVICES						
0000245	WILDWOOD SEWER - BANK VEGETATION CLEAN-UP	170	16-Sep-2024	16-Sep-2024	2,056.85	2,056.85	0.00
Supplier Totals :					2,056.85	2,056.85	0.00
EFT Paid Total :					3,975,805.06	3,975,805.06	0.00

Total Unpaid for Approval :	0.00
Total Discount :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	29,665.12
Total EFT Paid for Approval :	3,975,805.06
Grand Total ITEMS for Approval :	4,005,470.18



September 19, 2024

Cariboo Regional District
Suite D, 180 North Third Avenue,
Williams Lake, BC V2G 2A4

Dear Cariboo Regional District Directors:

We are reaching out to share information about the new Forest Landscape Planning (FLP) process being initiated in the Cariboo Natural Resource Region (CAR), in partnership with First Nations. Everyone's contributions and valuable input are crucial to the success of this initiative. The FLP process is a collaborative effort that seeks to integrate diverse perspectives and expertise to create sustainable and resilient forest landscapes. We believe that inputs from a wide variety of knowledge and experience can greatly enhance the quality and effectiveness of our planning efforts.

In February 2023, the Ministry of Forests announced establishing eight new Forest Landscape Planning tables in collaboration with First Nations communities. (<https://news.gov.bc.ca/releases/2023FOR0009-000191>). Two of these eight new FLPs are being developed in the Cariboo are in within the 100 Mile House and Williams Lake Area. The Province is committing to this initiative to advance positive change within the British Columbia's Forest Sector, starting with reconciliation with Indigenous People, addressing sustainability issues, focussing on ecosystem health, and responding to societal values and expectations.

A FLP is a tactical plan at the landscape level and will be used to guide forest management and forest operations that are subject to an agreement under the *Forest Act* in British Columbia. FLPs are developed in partnership with First Nations, with input from forestry operators, local governments, interested parties and the public. The FLPs are intended to replace and enhance the existing licensee developed Forest Stewardship Plans (FSPs).

The key goals of Forest Landscape Plans are to:

- Identify where and how forest management activities can occur (i.e. timber harvesting, road layout, silviculture activities).
- Provide clarity on overlapping direction from strategic plans and land use objectives including wildfire risk reduction plans and access management plans.
- Efficiently address changing conditions (e.g. climate change, wildfires).
- Address the potential environmental impacts of timber harvesting activities.
- Consider cumulative effects to prepare for possible future forest conditions.

Information on the forest landscape planning framework can be found here:

[Forest Landscape Plans - Province of British Columbia \(gov.bc.ca\)](https://gov.bc.ca/forest-landscape-plans)

There are 5 phases for each FLP, as follows:

Phase	Milestone
Pre-Planning	<ul style="list-style-type: none"> • Terms of reference, work plan and Indigenous consultation and cooperation process developed
Values Identification and Assessment	<ul style="list-style-type: none"> • Current conditions evaluation • Confirmation of Values to be considered in the FLP
Plan Development	<ul style="list-style-type: none"> • Outcomes and planning guidelines established for each of the 5 objectives. • Finalize draft plan recommendations
Plan Establishment	<ul style="list-style-type: none"> • FLP order
Plan Implementation and Monitoring	<ul style="list-style-type: none"> • Forest Act Agreement Holders (Licensees) develop Forest Operations Plan that identify roads, blocks and operations for a 5- year period. • Implement monitoring plan • 5 year public report completed

The Ministry of Forests and partnering First Nations are currently in the Pre-Planning phase where they are exploring the scope, structure, area of focus and vision of the project, as well as developing working guidelines and Terms of Reference with the partner First Nations.

As we progress in the development of the FLPs we will provide further information and updates, including the planning of community meetings. These will be an opportunity for the local communities and interested parties to attend to learn more about FLPs and any possible involvement. In the meantime, if you are interested in learning more, please let us know.

Thank you for your time and consideration on this topic. Please contact Lindsey Wood, Director of Strategic Initiatives in the Cariboo Natural Resource Region, at 250-302-5791 or Lindsey.Wood@gov.bc.ca, for any assistance you may require.

Yours truly,



Lindsey Wood,
Director of Strategic Initiatives
Cariboo Natural Resource Region



October 3, 2024

Reference: 70535

Margo Wagner
Chair, Regional District of Cariboo
180 North 3rd Avenue, Suite D
Williams Lake BC V2G 2A4
Email: mwagner@cariboord.ca

Dear Margo Wagner:

I am writing to thank your delegation for taking the time to meet with Ministry of Housing representatives at this year's Union of BC Municipalities (UBCM) Annual Convention held in Vancouver on September 17, 2024. We appreciated the opportunity to connect in-person.

Since you met with Ministry staff, a provincial election has been called and I am following up on behalf of the Ministry of Housing. I would like to acknowledge the important topics discussed during your meeting.

During the meeting, several topics were raised, including challenges related to building inspections in the region. I noted in particular your comments regarding the capacity impacts of covering such a large area, as well as the added difficulty of finding accommodation for inspectors in some communities. These challenges were noted as affecting the Region's ability to meet the eligibility requirements for the Secondary Suite Incentive Program (SSIP), which it was felt would be of significant interest to many residents of the Region. For any further discussions about SSIP eligibility you may wish to follow up with the Housing Policy Branch following the election at: housing.policy@gov.bc.ca.

As we are in the election period, and the BC Government is in caretaker mode, issues regarding future funding for programs and other policy and operational decisions will be deferred until after the election is complete and the incoming government is in place.

Page 1 of 2

Margo Wagner
Page 2 of 2

Thank you for taking the time to meet with us and bring forward issues that are important to the Regional District of Cariboo, and foremost the people of British Columbia.

Sincerely,



Jessica Brooks
Executive Director
Planning and Land Use Management Branch
Ministry of Housing

cc: Murray Daly, CAO, Regional District of Cariboo



Reference: 412342

October 7, 2024

Their Worship Mayor Surinderpal Rathor
and Councillors
City of Williams Lake
450 Mart Street
Williams Lake BC V2G 1N3

Margo Wagner, Chair
and Directors
Cariboo Regional District
180 North 3rd Avenue, Suite D
Williams Lake BC V2G 2A4

Sent via email: mayor@williamslake.ca; mwagner@cariboord.ca

Dear Mayor Rathor and Chair Wagner:

Thank you for your letter of September 6, 2024, addressed to the Minister of Environment and Climate Change Strategy, regarding the Williams Lake Air Quality Roundtable. As a provincial election has been called, I am responding on behalf of the Minister.

Airshed plans and strategies to manage priority air contaminants are under development or being implemented in numerous communities in B.C. The collaboration between local citizens, local governments, First Nations and industry to determine community air quality priorities is an essential part of the planning process.

The airshed management planning process also includes comprehensive technical assessments of air quality, which the Ministry is pleased to support. Specifically, Ministry staff provide technical advice on ambient air quality monitoring and air quality modelling, present information related to ambient air quality levels and trends and support public engagement. The Ministry also provides funding to communities to assist with the ongoing administration of air quality roundtables (or airshed groups).

...2

- 2 -

As you note in your letter, the Williams Lake Air Quality Roundtable was initiated in the early 2000s. Significantly, this work resulted in one of the first voluntary community airshed management plans in the province. While the Ministry initially led the roundtable, since 2010, with community leadership and sponsorship, the Ministry has taken the role of a technical and regulatory advisor. In addition to technical advice, since 2016, the Ministry has provided \$59,000 to support the Williams Lake Air Quality Roundtable. In 2022, the Williams Lake Air Quality Roundtable became a Select Committee of the City with city and regional district representatives acting as co-chairs.

The Ministry's current technical and regulatory advisor role in community airshed planning allows us to continue to provide support in nine communities across B.C. In addition, air quality roundtables tend to be most successful when they are championed by community members such as local and regional leaders and/or citizens who live in and have a deep connection to the community.

It is encouraging to hear that both the City of Williams Lake and the Cariboo Regional District are considering options to enable development of an updated airshed management plan. I recognize the value of the Ministry's continued partnership with the City of Williams Lake and the Cariboo Regional District to build on past successes of the Williams Lake Air Quality Roundtable towards supporting an updated airshed management plan.

Thank you again for taking the time to write.

Sincerely,



Jim Standen
Acting Deputy Minister

cc: Office of the Minister of the Ministry of Environment and Climate Change Strategy
Lore Schick, Deputy Corporate Officer / Executive Assistant FOI Coordinator,
Cariboo Regional District



File: 0400-20-MOECCS

September 6, 2024

VIA EMAIL: ENV.Minister@gov.bc.ca

The Honourable George Heyman
Minister of Environment and Climate Change Strategy

Dear Minister Heyman:

Re: Williams Lake Air Quality Roundtable

We are writing on behalf of the Cariboo Regional District Board and City of Williams Lake Council to request that your ministry take a lead role in reviving the Williams Lake Air Quality Roundtable.

In the early 2000's, the BC Ministry of Environment administered the Williams Lake Air Quality Roundtable as a community stakeholder group that met approximately two to four times per year at City Hall. In 2006, the roundtable, chaired by a representative of the Williams Lake Environmental Society, produced an Air Quality Management Plan that expired in 2016. We are unclear on the specific timeframe but, at some point, the Ministry of Environment stopped administering the group.

Currently, the roundtable exists as a City of Williams Lake select committee that includes a broad range of local sectors, including First Nations, industry, government, health, and environment, to share information about air quality issues. While a good forum for information sharing, we do not believe this committee structure is an effective vehicle to develop future action plans; it has met infrequently over the past few years. As neither the Cariboo Regional District nor the City has internal expertise to provide technical guidance for this group, we believe it would be more effective if it were a Ministry-led function.

The development of an updated Air Quality Management Plan would be of great value to Williams Lake and surrounding area. Given that air quality management is a provincial responsibility, we believe that the most effective way to develop the desired plan would be a group (with the broad input available under the current or similar membership) administered by the Ministry of Environment, as occurred in the past.



Thank you for considering our request. The Cariboo Regional District and the City of Williams Lake remain committed to this important initiative and look forward to seeing it proceed in most effective and efficient way possible.

Yours truly,

[Redacted Signature]
Chair Margo Wagner

[Redacted Signature]
Mayor Surinderpal Rathor

Cariboo Regional District

City of Williams Lake

Attch: Williams Lake Air Quality Roundtable Terms of Reference as of May 11, 2021

cc: MLA Lorne Doerkson, Cariboo-Chilcotin
MLA Coralee Oakes, Cariboo North
Williams Lake Air Quality Roundtable Members

Date: 09/10/2024

To Chair and Directors, Cariboo Regional District Board:

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 0550-03

Short Summary:

Results of Special Voting – Waiving Notice Requirement for Special Meeting

Background:

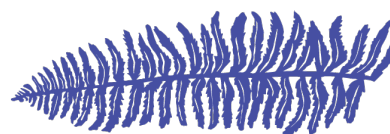
Special Voting pursuant to BC Reg. 41/91 was conducted on October 8, 2024 by way of email, resulting in the following resolution:

“That Notice is hereby waived for a Special Board meeting to be held tomorrow, October 9, 2024, at 8:00 a.m. via electronic means.”

On behalf of the Chair, this item is provided to inform the Board of the results of Special Voting.

Attachments:

None



Robyn Mawhinney

Regional Director, Discovery Islands & Mainland Inlets
RMawhinney@srd.ca • 250.203.2468

Director's Report

July 18 2024

To: Chair & Directors, Regional Board

From: Director Robyn Mawhinney

Re: Rural & Island Housing

Across our region and the province, housing is a serious issue. Housing needs are as diverse as the SRD's communities & rural areas, and attainable, secure housing builds healthy communities.

Rural Islands Economic Partnership (RIEP) is an organization focused on building sustainable economic resilience for eighteen coastal islands and nearby rural regions. In consideration of housing's current critical nature, RIEP struck a Housing Working Group. This group is focused on moving the needle on housing on the coastal islands: through conversation it's become clear that rural island housing projects have not been viewed favourably by provincial housing funders. Across the islands, at least three housing projects, including two which are 'shovel-ready', were not supported in BC Housing's 2023/2024 call for proposals.

The many voices emphasising BC's acute housing shortage increases the challenge of small island and rural projects being considered. Therefore, I propose the following motion for the Board's consideration:

Whereas housing needs are critical in rural communities and coastal islands, and rural housing projects which have applied for BC Housing support have not received it, therefore the SRD Board resolves to send a letter to the Premier and Minister of Housing calling on the Province to consider creating a rural housing stream and supports to facilitate construction of projects suited with the unique constraints of rural housing.

Respectfully,

Robyn Mawhinney

Director, Discovery Islands and Mainland Inlets, Area C, Strathcona Regional District

MEMORANDUM

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TO: Chair and Directors, Cariboo Regional District Board
 FROM: Virgil Hoefels, Chief Building Official
 RE: Inspection Activity Report - Cariboo Regional District Building Inspection Area

	<u>CENTRAL CARIBOO</u>		<u>NORTH CARIBOO</u>		<u>SOUTH CARIBOO</u>		<u>TOTALS</u>	
MONTH OF SEPTEMBER:	2024	2023	2024	2023	2024	2023	2024	2023
Total Building Permit Inspections	94	66	45	57	172	193	311	316
Footings	7	13	7	6	10	19	24	38
Foundation	4	6	2	7	15	24	21	37
Pre-Backfill	4	2	3	3	8	13	15	18
Framing	22	11	6	1	19	21	47	33
Rough-In for Radon	9	2	3	2	6	12	18	16
Plumbing	18	4	4	1	9	23	31	28
Insulation	9	9	4	5	20	12	33	26
Woodstoves, Chimneys, etc.	0	0	0	0	3	2	3	2
Final Inspection	11	10	8	17	47	40	66	67
Miscellaneous/Other	4	2	1	3	11	8	16	13
Files Closed	6	7	7	12	24	19	37	38
 YEAR TO DATE:								
Total Building Permit Inspections	366	429	372	394	1131	1335	1869	2158
Footings	32	51	32	38	77	130	141	219
Foundation	22	32	17	32	85	121	124	185
Pre-Backfill	12	17	7	14	48	62	67	93
Framing	55	60	40	40	135	178	230	278
Rough-In for Radon	32	25	8	15	44	55	84	95
Plumbing	36	34	16	18	100	123	152	175
Insulation	37	45	23	32	102	128	162	205
Woodstoves, Chimneys, etc.	1	4	1	3	30	38	32	45
Final Inspection	84	89	116	97	298	296	498	482
Miscellaneous/Other	10	19	38	43	47	65	95	127
Files Closed	45	53	74	63	165	139	284	255

MEMORANDUM

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TO: Chair and Directors, Cariboo Regional District Board
 FROM: Virgil Hoefels, Chief Building Official
 RE: Building Permit Statistics - Cariboo Regional District Building Inspection Area

	<u>CENTRAL CARIBOO</u>		<u>NORTH CARIBOO</u>		<u>SOUTH CARIBOO</u>		<u>TOTALS</u>	
MONTH OF SEPTEMBER:	2024	2023	2024	2023	2024	2023	2024	2023
Value of Construction	\$499,000	\$581,252	\$2,508,059	\$838,566	\$2,660,132	\$4,039,129	\$5,667,191	\$5,458,947
No. of Permits Issued	12	10	14	7	29	36	55	53
BP to Complete (Renewals)	5	3	3	2	16	16	24	21
No. of Residential Building Permits	0	1	1	2	5	5	6	8
No. of Manufactured Homes	3	0	0	0	1	5	4	5
No. of other Permits (garages/workshops/improvements /additions & misc.)	4	6	9	3	7	10	20	19
Industrial / Institutional / Commercial	0	0	1	0	0	0	1	0
YEAR TO DATE:								
Value of Construction	\$4,028,778	\$9,194,588	\$8,218,957	\$7,298,739	\$18,158,886	\$32,363,438	\$30,406,621	\$48,856,765
No. of Permits Issued	64	84	77	96	208	305	349	485
BP to Complete (Renewals)	20	21	28	29	101	146	149	196
No. of Residential Building Permits	4	10	5	11	32	40	41	61
No. of Manufactured Homes	8	12	9	10	10	14	27	36
No. of other Permits (garages/workshops/improvements /additions & misc.)	30	39	30	46	63	103	123	188
Industrial / Institutional / Commercial	2	2	5	0	2	3	9	5

MEMORANDUM**TO:** Chair and Directors, Cariboo Regional District Board**FROM:** Virgil Hoefels, Chief Building Official**RE:** Building Permit Statistics - Municipalities' Building Inspection Area

	<u>CITY OF WILLIAMS LAKE</u>		<u>CITY OF QUESNEL</u>		<u>DIST. OF 100 MILE HOUSE</u>		<u>TOTALS</u>	
MONTH OF SEPTEMBER:	2024	2023	2024	2023	2024	2023	2024	2023
Value of Construction	\$883,320	\$1,208,000	\$13,841,000	\$2,923,675	\$230,000	\$658,700	\$14,954,320	\$4,790,375
No. of Permits Issued	20	5	5	21	2	6	27	32
No. of Residential Building Permits (includes dwellings, mobiles, garages, etc.)	16	4	1	18	2	5	19	27
YEAR TO DATE:								
Value of Construction	\$9,882,290	\$208,981,900	\$24,312,577	\$11,047,885	\$3,300,299	\$9,973,765	\$37,495,166	\$230,003,550
No. of Permits Issued	103	77	76	94	23	33	202	204
No. of Residential Building Permits (includes dwellings, mobiles, garages, etc.)	66	37	43	66	11	14	120	117

***note, information provided by municipalities**

DELEGATIONS
MEMORANDUM OF BUSINESS
Cariboo Regional District

October 18, 2024

Remaining Delegations	Scheduling Status
Cross Connection Control Program – Maintenance Training School (MTS)	November 7, 2024 – 10:30
Interior Health Health Impacts of Extreme Climate Events and Community Level Response	November 7, 2024 – 11:30
Cariboo Fire Centre Fire plans and bans in the Chilcotin	December 6, 2024 – 11:00
Ministry of Agriculture and Food Greg Bartle and Nicole Pressey – Land Use Planning for Agriculture	December 6, 2024 – 11:30
Agricultural Land Commission ALC 101	Awaiting confirmation
MLA Coralee Oakes (To discuss Electoral District updates in her riding)	Awaiting confirmation
Fraser Basin Council (Board Res. No. 2019-12-51)	Director LeBourdais to update the Board after a 2023 FBC meeting.
Irene Gilbert and Chief Helen Henderson, on behalf of the Northern Secwepemc Cultural Society (To provide an update on the Cultural Centre Project – Board Res. No. 2024-5A-30)	Awaiting confirmation



CARIBOO REGIONAL DISTRICT

EMERGENCY PREPAREDNESS

COMMITTEE MINUTES

September 25, 2024

2:00 p.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT : Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director M. Neufeld, Director M. LeBourdais, Director T. Pare, Director E. de Vries

STAFF : M. Daly, Chief Administrative Officer, Irene Israel, Manager of Emergency Programs, J. Kozuki, Emergency Program Coordinator, Leanne Rivet, Emergency Program Coordinator, Alyson Campbell, Emergency Program Assistant, Pippa Reissner, Emergency Program Assistant, Roger Hollander, Regional Fire Chief, Travis Flanagan, FireSmart Educator, Gerald Pinchbeck, Manager of Communications, L. Schick, Deputy Corporate Officer/Executive Assistant

1. CALL TO ORDER

1.1 Adoption of Agenda

EPC.2024-09-1

Moved Director Bachmeier

Seconded Director LeBourdais

That the agenda be adopted as presented, with addition of discussion regarding letter to MOTI regarding decommissioning plans for the Cottonwood River Canyon Bridge.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Emergency Preparedness Committee - April 30, 2024

EPC.2024-09-2

Moved Director Sjostrom

Seconded Director Pare

That the minutes of the Emergency Preparedness Committee meeting, held April 30, 2024, be adopted.

Carried

4. ACTION ITEMS

4.1 2024 Community Resiliency Investment Program - FireSmart Community Funding and Supports Application

EPC.2024-09-3

Moved Director Bachmeier

Seconded Director Sjostrom

That staff be authorized to proceed with the application for UBCM CRI – FireSmart Community Funding and Supports up to \$400,000.

Carried

4.2 Emergency Program Services Strategic Plan

EPC.2024-09-4

Moved Director Pare

Seconded Director Bachmeier

That the Emergency Program Services Strategic Plan be endorsed as presented.

Carried

4.3 Emergency Notification System Policy

EPC.2024-09-5

Moved Director LeBourdais

Seconded Director Neufeld

That the Emergency Notification System Use policy be endorsed as presented.

Carried

4.4 Decommissioning Plans for Cottonwood River Canyon Bridge

EPC.2024-09-6

Moved Director Bachmeier

Seconded Director Neufeld

That the Cariboo Regional District Board send a letter to the Ministry of Transportation and Infrastructure, asking them to reconsider the decision on decommissioning plans for the Cottonwood River Canyon Bridge and permanent closure of a 400 metre section of the Quesnel-Hixon Road announced on August 13, 2024, with a copy to the Ministry of Emergency Management and Climate Readiness and the Ministry of Water, Land and Resource Stewardship.

Carried

5. ADJOURNMENT

EPC.2024-09-7

Moved Director Pare

Seconded Director de Vries

That the Cariboo Regional District Emergency Preparedness Committee meeting be adjourned at 3:27 p.m., September, 25, 2024.

Carried

Chair

Manager of Corporate Services

MINUTES OF THE CENTRAL CARIBOO JOINT COMMITTEE MEETING HELD IN THE CARIBOO REGIONAL DISTRICT BOARDROOM ON WEDNESDAY, SEPTEMBER 25, 2024 AT 5:30 PM

PRESENT: Co-Chair S. Rathor and Councillor A. Delainey (alternate)
Co-Chair M. LeBourdais, Directors S. Forseth and M. Neufeld

ABSENT: Councillor M. Moses (on leave) and S. Nelson

IN ATTENDANCE: G. Muraca, Chief Administrative Officer, City of Williams Lake
R. Schill, Deputy Corporate Officer, City of Williams Lake
S. Miranda, Director of Community Services, City of Williams Lake
B. Links, Community Services Facility Manager, City of Williams Lake
D. Campbell, Manager of Community Services, Cariboo Regional District

ALSO PRESENT: CRD Board Chair, Director M. Wagner
CRD Area 'J' Director Tolin Pare
CRD Area 'K' Director Betty Anderson

Melissa Normandin, Executive Director – Central Cariboo Arts & Culture Society – Spring 2024 Arts and Culture Grant Awards Report – SEE ITEM B1

CALL TO ORDER

Acknowledgement of meeting being held on traditional Secwépemc territory.

A1. Adoption of Agenda

CCJ.2024-09-1

Moved by Councillor Delainey
Seconded by Director LeBourdais

"That the agenda be adopted as presented."

CARRIED UNANIMOUSLY

A2. Minutes of the Joint Committee Meeting held May 23, 2024

CCJ.2024-09-2

Moved by Director Neufeld
Seconded by Director LeBourdais

"That the Minutes of the Central Cariboo Joint Committee Meeting held May 23, 2024 be adopted as circulated."

CARRIED UNANIMOUSLY

-
- B1. Central Cariboo Arts & Culture Society's 'Spring 2024 Arts and Culture Grant Awards Report'
-

CCJ.2024-09-3

Moved by Director Forseth
Seconded by Director LeBourdais

"That the Central Cariboo Arts & Culture Society's 'Spring 2024 Arts and Culture Grant Awards Report' be received for information."

CARRIED UNANIMOUSLY

- B2. Capital Project Budget Adjustment – CMRC Rink I Arena Sound System
-

CCJ.2024-09-4

Ratification required by: CRD

Moved by Director Forseth
Seconded by Director LeBourdais

"That pursuant to the report of Brandy Links, Community Services Facility Manager, City of Williams Lake dated August 8, 2024, Joint Committee endorse an increase to the proposed Arena Sound System Upgrade budgeted at \$25,000 to \$45,000, utilizing savings from other 2024 capital project."

CARRIED UNANIMOUSLY

- B3. Discussion Item – Central Cariboo Recreation and Leisure Services 2024 Business, Financial and Capital Plans
-

CCJ.2024-09-5

Moved by Director LeBourdais
Seconded by Director Neufeld

"That the Central Cariboo Recreation and Leisure Services 2025 business plan goal #3 regarding a feasibility study for a multi-purpose turf and indoor courts building be deferred to 2026 in the CCRLS Business Plan."

CARRIED UNANIMOUSLY

-
- B4. Discussion Item - Central Cariboo Arts and Culture 2024 Business and Financial Plans
-

- B5. Central Cariboo Joint Committee Terms of Reference Amendment – New Joint Grant Applications Review Process
-

CCJ.2024-09-6

Ratification required by: City

Moved by Director Forseth
Seconded by Director LeBourdais

"That pursuant to the report of Rena Schill, Deputy Corporate Officer, City of Williams Lake dated September 18, 2024, That Joint Committee approve the proposed amendment to the Central Cariboo Joint Committee Terms of Reference to allow for an annual special joint review meeting to include all members of City Council and Cariboo Regional District Area D, E, F, J and K Directors, for consideration of funding applications submitted under the CRD's Grants for Assistance Program and the City's Community Grants Program, respectively."

CARRIED UNANIMOUSLY

- B6. Discussion Item – BC Transit Extending Services Back to Rural Fringe Areas (per Director Forseth)
-

- *Staff will coordinate a delegation by the regional BC Transit staff representative to a future Central Cariboo Joint Committee meeting in this regard.*

- B7. Action Page for September 25, 2024
-

CCJ.2024-09-7

Moved by Director Forseth
Seconded by Director Neufeld

"That the Action Page dated September 25, 2024 be received and items 3 and 4 be deleted."

CARRIED UNANIMOUSLY

C1. Adjournment

CCJ.2024-09-8

Moved by Director Forseth

Seconded by Director Neufeld

"That this meeting be adjourned."

CARRIED UNANIMOUSLY

Time: 7:22 PM

CERTIFIED CORRECT:

CO-CHAIR



**CARIBOO REGIONAL DISTRICT
MEETING AGENDA**

October 9, 2024

8:00 a.m.

Special Meeting via Electronic Means

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

That the agenda be adopted as presented.

3. IN-CAMERA SESSION

3.1 In-Camera Session

Corporate Vote - Unweighted

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(g) of the *Community Charter*.

4. ADJOURNMENT

Corporate Vote - Unweighted

That the meeting of Cariboo Regional District Board be adjourned at 8:25 a.m. October 9, 2024.



Date: 18/09/2024

To: Emergency Preparedness Committee

And To: Murray Daly, Chief Administrative Officer

From: Irene Israel, Manager of Emergency Program Services

Date of Meeting: Emergency Preparedness Committee_Sep25_2024

File: 1855-20

Short Summary:

2024 Community Resiliency Investment Program - FireSmart Community Funding and Supports Application

Voting:

-

Memorandum:

The 2024 UBCM Community Resiliency Investment (CRI) FireSmart Community Funding and Supports provide funding to reduce the risk of wildfires and mitigate their impacts on communities. Emergency Program Services staff propose to submit an application that will seek funding to enhance FireSmart programming in the CRD.

This year's request includes funding for a FireSmart position and the development of Community Wildfire Resiliency Plans (CWRPs) for Electoral Areas D, E, F, G, H, and L. This will position the CRD to access future funding for FireSmart initiatives.

Attachments:

- 1) CRI 2024 FireSmart Community Funding and Supports

Financial Implications:

[Click here to enter text.](#)

Policy Implications:

[Click here to enter text.](#)

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.

- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☒ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

[Click here to enter text.](#)

Options:

1. Endorse recommendation;
2. Other action at the discretion of the Emergency Preparedness Committee.

Recommendation:

That staff be authorized to proceed with the application for UBCM CRI – FireSmart Community Funding and Supports up to \$400,000.



Community Resiliency Investment Program 2024 FireSmart Community Funding and Supports

Overview of the UBCM Community Resiliency Investment (CRI) FireSmart Community Funding and Supports:

The UBCM Community Resiliency Investment (CRI) program FireSmart Community Funding and Supports provides grant funding to communities to enhance community resilience to wildfire by promoting the adoption of FireSmart principles and activities.

What the CRD Emergency Program Service is seeking through the UBCM 2024 CRI FireSmart Funding and Community Supports grant.

The CRD is applying for funds to support the following:

- Build six Community Wildfire Resiliency Plans (CWRP) for Electoral Areas D, E, F, G, H, and L
- Continue with a full-time FireSmart position and training for the position
- Continue to develop and implement a FireSmart Education program throughout the Cariboo Regional District
- Continue with the Community Wildfire Resiliency Committee (CWRC)
- Attend the Wildfire Resiliency & Training Summit
- Implement FireSmart BC Library Program

Timelines

The application deadline for this intake is September 30th, and UBCM will notify us of our application status within approximately 90 days. If approved, the funded program will run throughout 2025.

Requirements for Funding

To qualify for funding, all applicants are required to have

- 1) A FireSmart Position
- 2) Participate in a Community FireSmart and Resiliency Committee
- 3) Have acceptable Community Wildfire Resiliency Plans (CWRP).

The CRD's existing Community Wildfire Protection Plan, expires this year.

This year's application positions us to be able to create new Community Wildfire Resiliency Plans for all electoral areas within the next two years. This will allow the CRD to access up to \$800,000 in funding for FireSmart activities under the current funding structure.

Future of the CRD FireSmart Program through the Community Resiliency Investment Program

There are plenty of ways for this funding to be used in future years to the benefit of many CRD business units.

<u>Dept</u>	<u>Ideas that align with grant funding</u>
Solid Waste Management	<ul style="list-style-type: none"> • Provide off-site vegetative debris disposal for residential property or homeowners who have undertaken their own residential scale FireSmart vegetation management
Community Services	<ul style="list-style-type: none"> • Facility improvements to reduce wildfire risk • Green Spaces Assessments & fire risk reduction projects (parks, gardens cemeteries, naturalized spaces, trails, pathways, linear parks) on FN or public land • Develop FireSmart policies and practices for the design and maintenance of publicly owned buildings • FireSmart assessments for publicly owned buildings publicly owned critical infrastructure, and/or green spaces. • Support the FireSmart BC Plant Program at local garden centres or nurseries. Includes plant tags, banners, staff buttons and in-store advertising • Implementing recommended FireSmart improvements to local community assets demonstrates wildfire prevention principles and best practices to community members and other stakeholders • Fuel management, publicly owned land
Environmental Services	<ul style="list-style-type: none"> • Seasonal Utilities Aide to reduce wildfire risks around Engineering and Community infrastructure • Specific improvements to infrastructure that reduce wildfire risk • FireSmart assessments for publicly owned buildings, publicly owned critical infrastructure
Protective Services	<ul style="list-style-type: none"> • Local FireSmart Representative • Assess, inventory and purchase FireSmart structure protection equipment. • FireSmart assessments for publicly owned buildings, publicly owned critical infrastructure • Fire Fighter and Fire Leadership Training • Assess community water delivery ability as required for suppression activities, limited to current water system evaluation and available flow analysis • Training for FireSmart Positions • Cross-train fire department members only to include structural fire and interface wildfire training. • Completion of recommended mitigation activities identified in a completed FireSmart Assessment, limited to labour costs required to

	<p>complete activities Residential homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves</p> <ul style="list-style-type: none"> • FireSmart Canada Neighbourhood Recognition • Conduct FireSmart Home Partners Assessment for individual residential properties or homes • Fuel management on publicly owned land
Planning, Building & Bylaws	<ul style="list-style-type: none"> • Amending OCP's, Community Plans or land use, bylaws to incorporate FireSmart principles • Revise landscaping requirements in zoning and DPA's to incorporate FireSmart principles • Establish or revise DPA's for Wildfire Hazard • Amend referral processes for new developments to ensure multiple departments (Fire & EM are included)
Emergency Program Services	<ul style="list-style-type: none"> • Community Wildfire Resiliency Plans • Community preparedness events: Farm and Ranch Wildfire Preparedness workshop, Wildfire Community Preparedness Day, FireSmart day, and/or wildfire season open houses. • Mapping of wildfire risk areas • Develop and/or participate in cross-jurisdictional meetings and tabletop exercises specifically focused on wildfire preparedness and suppression, including seasonal wildfire readiness meetings. • Cultural Safety and Humility Training
Library Services	<ul style="list-style-type: none"> • FireSmart educational resources • FireSmart BC Education Program • FireSmart BC Library Program





Date: 18/09/2024

To: Emergency Preparedness Committee

And To: Murray Daly, Chief Administrative Officer

From: Irene Israel, Manager of Emergency Program Services

Date of Meeting: Emergency Preparedness Committee_Sep25_2024

File: 7130-01

Short Summary:

Emergency Program Services Strategic Plan

Voting:

-

Memorandum:

Emergency Program Services staff have developed a strategic plan in alignment with the 2023 business plan goal, and as recommended by the 2021 Emergency Program Key Findings Report.

A draft plan was presented for discussion at the Emergency Committee meeting on April 30, 2024, where feedback was provided. Actionable recommendations have since been incorporated into the plan.

The primary objective of this strategic plan is to establish a structured approach to emergency management within the CRD that ensures the safety and well-being of all residents, minimizes disruptions to CRD Emergency Management Program operations, and facilitates a swift and coordinated response to crises.

The Plan makes recommendations to:

- Align the program with the new BC Emergency and Disaster Management Act (EDMA)
- Adapt to the emerging complexities of extended and intensified response seasons and incorporate them into the broader frameworks of mitigation preparedness and recovery cycles.
- Strengthen regional partnerships and governance structures to enhance collaborative efforts.
- Establish the program as a model for regional district emergency management.

Attachments:

- 1) Emergency Program Services Strategic Plan

Financial Implications:

[Click here to enter text.](#)

Policy Implications:

[Click here to enter text.](#)

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☒ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse recommendation;
2. Other action at the discretion of the Emergency Preparedness Committee.

Recommendation:

That the Emergency Program Services Strategic Plan be endorsed as presented.



Emergency Program Services – Strategic Plan 2024

Cariboo Regional District



Respectfully submitted to the Cariboo Regional District

Irene Israel – Manager - Emergency Program Services

iisrael@cariboord.ca

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DISCLAIMER

This plan is the property of the Cariboo Regional District (CRD) and is intended to be used by the CRD, its staff, and authorized parties for the purpose of emergency management program development.

Information and data used in the compilation of this report has been gathered from various sources and sessions made available and possible by the CRD and others and accessed for the purposes of research. These include the following:

- Various existing CRD plans, documents, maps, financial statements, and other sources of information.
- Various Government of British Columbia reports, websites, documents, legislation, and other sources.
- Consultation with CRD staff, volunteers, and external agency representatives.
- Consultation with subject matter experts and a variety of external agencies.
- Various professional websites and reference documents.

The information contained in this document is the application of Clear Sky Consulting Ltd.'s professional expertise and opinion, subject to the accuracy and content of available information and the scope of work. Furthermore, it must be expected that the CRD Emergency Program Services will continue to evolve and be influenced positively and negatively by many factors. The use of this information indicates acceptance of full responsibility for any errors or omissions contained herein.



FIRST NATIONS LAND ACKNOWLEDGEMENT

The Cariboo Regional District acknowledges that it is situated on the traditional and unceded territory of the Dakelh, Tsilhqot'in, Secwepemc First Nations.



CONTACT INFORMATION

For further information about this report, please contact the Cariboo Regional District. Please direct all inquiries to one of the two individuals noted below.

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This report was compiled by:

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EXECUTIVE SUMMARY

The Cariboo Regional District Emergency Program Services Strategic Plan serves as a comprehensive framework to enhance preparedness, response, and recovery capabilities within our jurisdiction. While not an operational emergency plan, the strategic plan provides insight on program structure, legislative requirements and governance, staffing, and administration. With an overall program focus on mitigating risks, fostering collaboration, and ensuring community resilience, this plan outlines strategic objectives and actionable initiatives to safeguard lives, property, and infrastructure before, during, and after emergencies. A summary of these initiatives can be found in **Appendix B – Recommendations for Action and Implementation**

The key components of this plan include the following:

- Establish a vision, mission, and values for the Emergency Program Services (EPS),
- Provide insight about legislative and internal Cariboo Regional District (CRD) governance and policies,
- Describing the program from a structural and staffing perspective,
- Describing the changing provincial legislative landscape and the challenges it presents,
- Discusses internal policies, bylaws, and committees, and describes the need for continual improvement of these internal systems,
- Discusses the concepts, benefits, and areas where regional emergency management may be beneficial, and,
- Notes the importance of professional development in both the EPS and the emergency operations centre team.

Implementation and continuous improvement of the principles and structures described in the plan will assist the CRD EPS to adapt to the increasing frequency and impact of disasters and changing provincial requirements regarding local government emergency program obligations.

Improved intergovernmental relations, including with local First Nations and Indigenous Governing Bodies, and a more regional approach to some aspects of emergency management will be helpful in coming years. Adapting to the increased requirements resulting from provincial legislative changes and acknowledging the challenge of limited staff and financial resources, increased workloads, and adaptation to more frequent and impactful emergency events is a necessity.



INTRODUCTION

Natural and human-caused hazards are increasing in frequency, impact, and duration across British Columbia. The necessity for a local government to have a robust emergency management program is more critical now than at any previous point. As local governments and First Nations within British Columbia grapple with an array of potential crises, ranging from natural hazards to pandemics and cyber threats, the imperative to proactively plan and effectively respond has become one of the primary focuses of individuals, families, businesses, and governments within BC. This strategic plan outlines a comprehensive framework designed to navigate the multifaceted challenges of emergency management, ensuring resilience, continuity, and the safeguarding of communities, individuals, families, and businesses.

The legislative landscape within British Columbia is also changing quickly. In November of 2023, the Province of British Columbia, under the guidance of the newly created Ministry of Emergency Management and Climate Readiness (EMCR), enacted the Emergency and Disaster Management Act (EDMA). This Act and its associated regulations (which were still under development during the creation of this strategic plan) will have profound impacts on how local government emergency management programs are designed, staffed, and function. These required changes include a significant emphasis on planning and preparation, requirements to engage with Indigenous Governing Bodies (IGBs), and changes to emergency processes such as States of Local Emergency (SOLEs) and evacuations. The CRD Emergency Program Services wishes to be as proactive to manage these required changes as they become apparent.

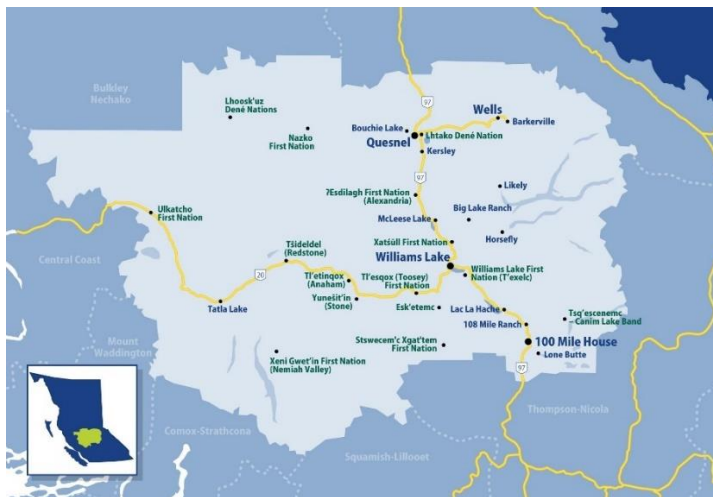
Drawing upon all of the previously completed work undertaken by the Cariboo Regional District (CRD) Emergency Program Services and best practices derived organizationally and locally, this strategic plan encourages a holistic and shared stewardship approach to emergency management. By integrating risk assessment, mitigation strategies, preparedness measures, response protocols, and recovery efforts, this framework aims to enhance organizational agility, minimize disruption, and mitigate the adverse impacts of unforeseen events.

Central to the approach is the recognition that effective emergency management is more than a reaction to emergency events; it demands proactive anticipation, planning, and coordination across all levels of the CRD. By fostering a culture of preparedness, collaboration, and regional support for all partners, a resilient governance system capable of navigating the most challenging of circumstances can be developed.



Typical acronyms and definitions for emergency management terms - which may be unfamiliar to new staff or readers - are found in **Appendix A**. Recommendations for Action and Implementation, can be found in **Appendix B**.

Incorporated in 1968, the CRD has 12 electoral areas and 4 incorporated municipalities. Municipalities include Quesnel, Williams Lake, 100 Mile House, and Wells. The region's boundaries sit on the traditional territories of the Dakelh, Secwépemc, and T̓silhqot'in Nations.



Cariboo Regional District – Emergency Program Services Strategic Plan 2024



Purpose

The primary objective of this strategic plan is to establish a structured approach to emergency management within the CRD that ensures the safety and well-being of all residents, minimizes disruptions to CRD Emergency Program Services operations, and facilitates a swift and coordinated response to crises. **This strategic plan is not an emergency management response or operations plan.** By identifying and documenting key aspects of the CRD Emergency Program Services operations, this plan can help guide the allocation of resources and the implementation of initiatives to strengthen the organization's resilience and capacity to manage emergencies effectively.

Vision, Mission, and Values

Having strong concepts of the direction that an organization or program wishes to grow in is an important part of organizational design. Visions, missions and values can set the tone for an organization, allowing policies, procedures and other guiding documents to be built from these statements.

Cariboo Regional District

The CRD itself has vision, mission (shown below) and values, as well as general mandates, which describe the direction of the CRD itself.

Vision

- Building Communities Together

Mission



Figure 2. CRD Mission Graphic



Values

- Honesty
- Fiscal Responsibility
- Accountability
- Responsiveness
- Environmental Sustainability

General Mandates

- Provide essential services to rural residents;
- Represent all residents, including those inside municipal boundaries, on issues of regional concern;
- Represent all residents in sub-regional areas and providing joint services in partnership with the municipal areas.

Cariboo Regional District Emergency Program Services

The vision, mission, and values for the CRD Emergency Program have been developed as part of this strategic plan to support the overall concept of the program.

Vision

To create a resilient and prepared regional district where safety and well-being thrive even in the face of adversity, ensuring that every individual feels secure and supported during times of crisis.

Mission

The Cariboo Regional District Emergency Program Services is committed to proactively planning, coordinating, and implementing effective emergency management strategies and response measures. We strive to safeguard lives, protect property, and preserve the environment through collaboration, education, and innovation. Our mission is to build a culture of preparedness, resilience, and unity within the Cariboo region.

Values

- **Safety:** We prioritize the safety and well-being of all individuals within the Cariboo region, ensuring that every action we take is aimed at minimizing harm and maximizing protection.
- **Integrity:** We operate with honesty, transparency, and accountability, upholding the highest ethical standards in all our actions.
- **Collaboration:** We foster partnerships and cooperation among a variety of government agencies and provincial Ministries, local governments, First Nations



governments, community organizations, businesses, and residents to collectively enhance emergency preparedness, response, mitigation, and recovery efforts.

- **Resilience:** We believe in the strength and adaptability of our region. We empower individuals and organizations to recover stronger from adversity.
- **Innovation:** We embrace creativity and forward-thinking approaches to address evolving challenges and find effective solutions in emergency management.
- **Inclusivity:** We respect and value the diversity of our community, ensuring that our emergency programs are accessible, inclusive, and responsive to the needs of all residents, regardless of background or circumstance.
- **Continuous Improvement:** We are committed to learning from experiences, evaluating our performance, and implementing lessons learned to continuously enhance the effectiveness and efficiency of our emergency programs.

BCEMS Response Goals

The British Columbia Emergency Management System is a useful tool for understanding the structure by which the BC Ministry of Emergency Management and Climate Readiness (EMCR) structures their management of emergencies within BC.

In particular, the BCEMS Response Goals are helpful for establishing priority actions, especially during response and recovery activities during the management of emergency events.

BCEMS RESPONSE GOALS	
1.	Ensure the health and safety of responders
2.	Save lives
3.	Reduce suffering
4.	Protect public health
5.	Protect infrastructure
6.	Protect property
7.	Protect the environment
8.	Reduce economic and social losses

Figure 3. BCEMS Response Goals. Source: BC Emergency Management System guide.



Scope

The scope of this plan encompasses the range of activities and the mandate of the CRD Emergency Program Services.

It acknowledges the influence that this program has on other areas of the CRD governance, and the influence that the programs have on the CRD Emergency Program Services, but also acknowledges that these programs may have their own strategic and organizational plans and documentation which guide their own operations.

The CRD is a regional partner with municipalities, First Nations, and other neighbouring regional districts, as well as provincial ministries and the provincial government as a whole and acknowledges that these organizations will be guided by their own plans, procedures and documents – but looks to support and acknowledge this collaboration where possible.

Information about linkages to other plans and documents, both internal and external, are detailed later in this plan.

Strategic Plan Renewal

At any time, the CRD may update this plan to ensure that it continues to align with CRD governance structures, program design, climate adaptation strategies and internal and external governance and legislation structures.

This plan should be reviewed annually to ensure that it remains relevant given the quickly changing climate of provincial guidance, emergency management, and climate adaptation. A full scale review should be undertaken every three to five years, following major organizational changes at the CRD or following a major emergency event which may change or alter the operations of the CRD Emergency Program Services group going forward.

A Changing Legislative Landscape

In November of 2023, the Ministry of Emergency Management and Climate Readiness released updated emergency management legislation, which guides all emergency management activities undertaken by the provincial government and by local authorities. At the time of development of this report, the Emergency and Disaster Management Act (EDMA) itself has been released, but the supporting regulations are either in development or are slated for development. As such, organizations like the CRD will have to be aware of changes in legislation and ensure that there are time and resources dedicated to updating plans like this one (and other related plans and documents) and that internal processes



and procedures are adapted to meet the requirements of these new legislative requirements.

Increasing Numbers, Duration and Impact of Disasters

In crafting a strategic plan for an emergency management program, considering the influence of a changing emergency management landscape and the need for adaptation to this new reality cannot be overstated. Climate change poses multifaceted challenges to emergency preparedness and response efforts, necessitating a proactive approach to adapt to evolving situations and their influence on the built environment. Local government emergency management programs are having to adapt quickly to changing conditions, such as an increased frequency and intensity of extreme weather events, shifting precipitation patterns, droughts, floods, and wildfires directly influence the occurrence and severity of emergencies. Consequently, integrating adaptation strategies into emergency management plans becomes imperative for enhancing resilience and minimizing vulnerabilities.

Effective adaptation within the context of emergency management involves a comprehensive assessment of natural and human-caused hazards and their related risks and vulnerabilities, followed by the development of targeted mitigation and response measures and plans. This may streamline the investment in systems and infrastructure improvements to withstand extreme weather events, enhancing early warning systems, revising land-use planning regulations to account for changing environmental conditions, and fostering community stewardship to promote resilience-building initiatives. By embedding adaptation principles into strategic planning frameworks, emergency management programs can better anticipate, prepare for, and respond to the complex challenges posed by a changing hazards, ultimately safeguarding lives, property, and critical infrastructure.

GOALS OF THE CRD EMERGENCY PROGRAM

CRD Emergency Program Services provides emergency management support to CRD residents with the following goals guiding their actions.

- Alignment with provincial legislation and regulatory requirements
- Adapting to meet the challenges of increasing frequency, duration and impact of both natural and human caused hazards
- Ensuring that, where possible, staff and financial program resources meet the needs imposed on the program by emergency events



- Undertake high quality risk assessments and build plans from these assessments
- Empower risk informed decision making for both the CRD and CRD residents
- Be transparent, accountable and open through public information and information sharing
- Achieve and ensure equitable outcomes for CRD residents
- Be a good regional partner
- Be a model regional district emergency program

CRD EMERGENCY PROGRAM ADMINISTRATION

The CRD currently hosts an established, functional, and high performing emergency program. This program has been at the forefront of resiliency and public safety protection of CRD residents for many years.

The program itself is headquartered at the CRD Williams Lake office but has the mandated responsibility for emergency management for the entirety of the Cariboo Regional District administered lands.

It should be noted that lands and residents within incorporated municipalities, First Nations reserve lands, and federally managed properties do not fall within the jurisdiction of the CRD, or the CRD Emergency Program.

Structure and Organization

The CRD Emergency Program, as of September 2024, has a total of five full time staff members including the following positions:

- 1 - service manager (Manager of Emergency Program Services)
- 2 – Emergency Program Coordinators (EPC)
- 2 – Emergency Program Assistants (EPA)

All five staff are currently based out of the Williams Lake CRD office, and with varied roles and responsibilities, but have a geographical positional focus which encompasses the entire CRD.

The CRD Emergency Program Services reports to the Chief Administrative Officer.



Geographical, Functional, or Hybrid Program Design

Emergency management programs can be structured in various ways to support residents and businesses. These structures include geographical, functional, or hybrid designs.

Geographical Structure

This structure allocates staff and resources to specific geographic areas within a jurisdiction. Staff may be centrally located or dispersed within their designated areas. For example, a regional district might have emergency coordinators for northern, central, and southern sub-regions or separate emergency managers for rural and municipal emergency management.

Functional Structure

This structure divides responsibilities by function or activity, such as:

- Operational activities (e.g., response, EOC activation).
- The four main pillars of emergency management (response, recovery, preparedness, mitigation).
- Areas of expertise (finance, policy development, incident command).
- Prior experience (wildfire, structure fire, ESS experience).

Hybrid Structure

A hybrid structure combines geographic and functional expertise. For instance, a staff member might be responsible for a high-wildfire-probability area due to their wildfire management background. This structure requires careful management to ensure all program responsibilities and geographic regions are covered.

The CRD Emergency Program Services currently uses a functional structure but plans to transition to a hybrid model as it evolves.

Linkages to Other CRD Service Areas

The CRD Emergency Program operates as an independent local government service for the benefit of all CRD residents – outside of First Nations and municipal governments. A portion of the tax levy within the CRD supports the CRD Emergency Program.

From the position within the CRD government structure – the CRD Emergency Program has many linkages to other departments within the CRD. Subject matter expertise, collaboration governance activities and special or extraordinary linkages are present with these other CRD departments (such as drawing in staff during EOC activations).



While all CRD departments have some interaction with one another, not all are dependent on each other for success. Those that are more closely linked with the CRD Emergency Program are noted below:

- Administrative Services
- Protective Services
- Planning and Development Services
- Finance Service
- Environmental Services
- Community Services

The CRD EPS also has a significant and important linkage to the Manager of Intergovernmental Relations. This position works directly with neighbouring, linked, and various levels of governments, and can enhance and navigate the sometimes challenging world of intergovernmental relations and communications with residents, visitors, businesses, and partners. The Communications department plays a significant role in Emergency Response and Preparedness, with staff required to participate in Emergency Operations as part of their job descriptions. These CRD partners are extremely helpful when navigating discussions about unified command, shared resources, informing residents, and shared decision making.

Document Linkages Within the CRD

Within the CRD overall, both internal to EPS, and external, there are many plans, documents and reports which overlap across specific service areas. These plans are updated by EPS staff and external parties as prioritized and needed, and as such, may be in force in the future, or may be replaced by newer or different documents.

- Cariboo Regional District Strategic Plan: 2022-2026 (Administrative Services)
- Business Continuity Plan for the CRD (Administrative Services – in development as of 2024)
- Agricultural Area Plan (Development Services)
- Volunteer Fire Department Emergency Management and Response Plans (Protective Services)
- Solid waste management, carcass disposal and debris removal plans (Environmental Services)
- Emergency Management and Response Plans for Water Systems (Environmental Services)
- Airport Management and Emergency Response Plans (Community Services)



- CRD Emergency Program Strategic Review 2021
- 2020 CRD Hazard, Risk and Vulnerability Analysis
- 2020 Emergency Program Guide
- CRD Emergency Plan
- 2020 Emergency Response and Recovery Plan / Guide
- 2021 Emergency Support Services Plan / Guide
- Crisis Communication Plan

Other linkages include

- Land Use Planning, Development Control
Hazard mitigation can be accomplished with the help of land use planning to ensure that future developments are located appropriately and built to high standards. This land use planning will reduce the number of developments that are built without risk awareness, without risk mitigation efforts, and with appropriate Building Inspection oversight
- Geohazard Risk Management
Landslide study projects are led by the Planning and Development Service – which leads to bylaw changes, and requirements and responsibilities for the Emergency Program Services staff.
- Flood Plain Mapping
Flood mapping projects led by the Planning and Development Service – which leads to bylaw changes, and requirements and responsibilities for the Emergency Program Services staff.
- FireSmart program within the CRD – This program is coordinated by EPS and will need other CRD departments, neighbouring local governments, provincial government agencies, volunteer groups, and residents to mitigate wildfire risk through education, fuel reduction, and building material choices.

CRD Emergency Program Strategic Review

In 2021 the CRD undertook a strategic review of the CRD Emergency Program and Services. This strategic review considered CRD emergency responses over previous years, the documentation, procedures, and processes developed from those events, research, and engagement (both internal and external) and legislative influences on emergency programs in BC. Many of the recommendations from that strategic review have been implemented, which includes adding additional staff after the 2021 Board resolutions to increase staff for this CRD service.



Program Budget and Funding

The CRD EPS is funded as a core service area of the CRD, with a scope of providing services all CRD residents outside of First Nations and incorporated municipalities. This core funding covers staff wages and salaries, program administration and some emergency response capabilities (such as the Emergency Operations Centre).

Extraordinary projects, such as plan and document development, technology enhancements for emergency response, and training and exercising programs may be funded through a variety of grant programs, such as the Union of BC Municipalities [Community Emergency Preparedness Fund](#) grant streams.

LEGISLATIVE REQUIREMENTS

The CRD EPS is governed by both legislative requirements internal to the CRD, and by legislative instruments external to the CRD.

Internal CRD Bylaws, Policies and Guidance

Bylaws

The primary documents which enable and guide the CRD EPS are the suite of bylaws related to Emergency Program Services. The program was officially established in 2004, and various bylaw enactments and amendments bring the program to where it currently stands. The current bylaw is the following:

- Bylaw 4595, Cariboo Regional District Emergency Management Program Regulatory Bylaw adopted.

With the introduction of new provincial emergency management legislation, a bylaw revision will be needed to ensure that the CRD EPS functions according to provincial legal requirements. The inclusion of planning requirements, Indigenous Engagement requirements, multi-jurisdictional emergency management organization requirements, enhanced risk assessment processes, and other EDMA requirements will need to be included in any new bylaw. Barriers to a bylaw revision in September 2024 include the following:

- Local government emergency management program requirements will be mandated under the Local Government Emergency Management Regulation, which is currently in development by the Ministry of Emergency Management and Climate Readiness (proposed for delivery by end of 2025)



- The lack of specific guidance by EMCR in the form of a template or standardized bylaw for local government emergency management programs which would show terminology and structure acceptable to EMCR and the Province of BC.

Emergency Program Committees

There are various types of emergency management committees used by local governments and First Nations in BC.

One type of emergency management committee is an inwardly focusing committee. In this example, there are often two distinct types as well. A committee composed of staff representatives, led by an emergency manager, may specifically be tasked with the operational aspects of an emergency program (such as the training and supply of staff to an EOC). The second type of internal emergency management committee is one composed of both staff representatives and elected officials and is tasked with the strategic direction and development of an emergency management program itself.

Within the CRD EPS, there are a variety of internal and external committees or participation in the committees of others.

The CRD EPS can make changes to the current structure of emergency management committees utilized within the CRD EPS. Currently, the only functional CRD EPS committee hosts representatives from both CRD staff and elected officials.

There are structural, procedural and nomenclature issues with the current committee structure. CRD EPS can modernize the committee structure to align with the current bylaw, anticipate future bylaw changes, and align committee with what is both required by CRD EPS to function in an agile and effective manner while still meeting the needs of the CRD Board of Directors.

The diverse types of committees utilized by emergency management programs are critical parts of any functional program.

MOUs Within CRD EPS

CRD EPS also utilizes formal memorandums of understanding (MOUs) for the following agreements with partners who are external to the CRD:

- MOU for Emergency Support Services – the CRD has MOUs in place for ESS with the City of Quesnel, the City of Williams Lake, and the District of 100 Mile House



- Emergency Communications Procedure Agreement between the CRD, the BC Wildfire Service, the T̓silhqot'in National Government and the Xeni Gwet'in First Nation
- Bylaw contribution agreements for SAR and Road Rescue programs (which are typically staffed / supported by volunteers)
- Bylaws governing Central Cariboo SAR

MOUs are helpful in providing the guidance, authority, and proper representation of various parties in sharing services, resources and in other collaborative efforts.

External Legislation

Emergency and Disaster Management Act

The BC Emergency and Disaster Management Act (EDMA) is a legislative framework enacted by the province of British Columbia in Canada to provide a comprehensive legal basis for managing emergencies and disasters within its jurisdiction. Enacted in November of 2023, this legislation outlines the roles, responsibilities, and powers of government agencies, organizations, and individuals involved in emergency preparedness, response, and recovery efforts.

The Act establishes protocols for the coordination of resources, communication strategies, and the implementation of measures necessary to mitigate, respond to, and recover from emergencies and disasters. It empowers designated authorities to declare a state of emergency when deemed necessary to protect public safety and welfare.

Under this legislation, provisions are made for the establishment of emergency management plans, the deployment of emergency services, the allocation of funds, and the enforcement of necessary measures to ensure effective disaster management. Additionally, the Act outlines the legal framework for addressing issues such as evacuation procedures, emergency shelters, and the protection of critical infrastructure during times of crisis.

In 2024, the regulations that guide further roll-out of the Act are still under development. These include repeal and replacement of the Compensation and Disaster Financial Assistance regulation, and the Local Government regulation. The local government regulation, in particular, will have a considerable influence and impact on CRD Emergency Program operations. An addendum to this strategic plan should be undertaken once all of the regulations associated with EDMA are enacted by the provincial government.



Local Government Requirements Under EDMA

The following are some of the key changes from the previous BC Emergency Program Act to the new Emergency and Disaster Management Act.

The following list is not exhaustive and a more formal process by CRD Emergency Program staff to review EDMA and the associated regulations, discuss the requirements with EMCR staff, and undertake a formal review and adoption process for this new legislation is recommended.

The provincial adoption of EDMA and its associated regulations is expected to have significant impacts on local government emergency management operations. It is widely anticipated that the adoption of EDMA will require local governments to add more staff resources, with more areas of expertise (such as Communications and Finance knowledge), larger program budgets from their local governments to support the additional requirements, and a greater involvement of elected officials and local government leadership (such as CAOs).

Comprehensive Emergency Plans

Local governments must develop and maintain comprehensive emergency preparedness plans tailored to their specific risks and vulnerabilities. These plans should outline strategies for response, recovery, and mitigation efforts in the event of emergencies or disasters.

These plans may be required to be reviewed by EMCR staff and may be required in advance of activities like response funding for emergency response activities.

Risk Assessment

Conducting thorough risk assessments is essential for identifying potential hazards and assessing their potential impact on the community. Local governments will be responsible for regularly evaluating and updating these assessments to ensure they remain relevant and effective. These requirements are unclear at this time; however, these assessments may be required to be reviewed by EMCR staff and may be required in advance of activities like response funding for emergency response activities.

Indigenous Engagement Requirements

EDMA mandates comprehensive Indigenous engagement protocols within its framework. These requirements emphasize meaningful consultation and collaboration with Indigenous communities in all phases of emergency planning, response, and recovery efforts. They underscore the significance of respecting Indigenous rights, traditional



knowledge, and cultural practices throughout the emergency management process. Additionally, the Act emphasizes the establishment of effective communication channels and partnership-building initiatives to ensure Indigenous voices are heard and their contributions are valued in mitigating the impact of disasters and emergencies.

There are specific requirements for Indigenous engagement requirements (IERs) within the Act – especially regarding declaration of states of local emergency (SOLE), and evacuation processes. Emergency plans and EOC procedural documents should be updated to reflect these requirements as the timely implementation of emergency management tools such as SOLEs require new activities to be undertaken.

Multi-Jurisdictional Emergency Management Organizations

The Multi-Jurisdictional Emergency Management Organizations (MJEMO) requirements outlined in EDMA establish a structured framework for collaborative emergency management efforts across various jurisdictions within British Columbia. These provisions mandate the establishment of coordinated emergency response mechanisms involving multiple agencies, municipalities, and governmental bodies. First Nations and Indigenous governing bodies may also be partners within these arrangements. Key components encompass defining roles and responsibilities, establishing communication protocols, facilitating resource allocation, and conducting joint training and exercises to enhance preparedness and response capabilities. The Act underscores the importance of seamless coordination and cooperation among stakeholders to effectively mitigate, prepare for, respond to, and recover from emergencies and disasters within the province.

The Act considers formal organizations that already fill this role such as the Integrated Partnership for Regional Emergency Management ([IPREM](#)) in Metro Vancouver. The Act also encourages regional partners to enter into these agreements and provides provisions for the Minister of Emergency Management and Climate Readiness to implement these programs regionally where necessary.

State of Local Emergency Process

The declaration of a State of Local Emergency (SOLE) process has changed significantly from the pre-2023 Emergency Program Act to the new Emergency and Disaster Management Act. EDMA now requires that a local government (such as the CRD) engage with local Indigenous Governing Bodies (IGBs) prior to declaring a SOLE. If engagement cannot take place, the local government must either engage as soon as is reasonable or provide rationale to the Minister of EMCR as to why engagement was not possible.

The changes include an additional process prior to the declaration of a SOLE – which includes a request to the EMCR Minister for approval to declare a SOLE.



Emergency Planning

EDMA speaks in general terms about the importance of the preparedness and planning needed prior to emergency events. Recovery planning is also mentioned (in terms of recovery plans being required before provincial funds are expended on recovery activities).

It is expected that, when developed, the Local Government regulation that supports EDMA and provides guidance to local governments will include stronger requirements to guide the emergency planning process. It is expected that pre-recovery plans may also be required, and recovery plans will be required (and will need to be shared with EMCR staff) when provincial recovery support is required.

REGIONAL EMERGENCY MANAGEMENT

Regionalization of emergency management programs (in whole or in part) among partners is a means of extending scarce staff and financial resources in smaller local governments and leveraging the strengths of each organization. With the increased emphasis in provincial legislation in engaging and working with local Indigenous Governing Bodies, a regional approach to emergency management can fulfill legislative requirements while also bringing significant strength to partner emergency management programs.

There are many ways that regionalization could benefit a larger region, without any one government entity relinquishing their authority or decision making authority. These may include:

- **Regional or joint grant applications** (often, grants can be lumped together under one project, boosting the region's ability to undertake larger projects, which are aligned in scope).
- **Regional training and exercising activities** (often, trainers require a minimum number of participants and travel costs are high to more remote regions for trainers – joint programs can reduce costs for all participants and make sessions more likely to be successful)
- **Joint planning** – in some aspects of emergency management, joint planning can be highly beneficial. This may include joint hazard management and/or mitigation plans, service level plans (such as shared Emergency Social Services plan, some of which already exist within EPS), or MOUs for sharing of EOC resources.

There are benefits to considering regionalization in all four phases of emergency management.



EDMA speaks to the establishment of Multi-Jurisdictional Emergency Management Organizations – which the Minister of Emergency Management and Climate Readiness has the power to implement where needed in the province. While the complete intent, structure, and application of this approach is not yet known, as the regulations guiding local government emergency management programs are not complete, EMCR clearly desires local governments to move in this regional direction.

Planning, Preparedness and Mitigation Phases

Within the Preparedness and Mitigation phases of emergency management, there can be great benefit to leveraging funding sources (such as grants or allocated funding). Utilizing a regional approach to these phases can lead to a larger budget to undertake these kinds of activities.

Shared mitigation projects (where hazards exist across jurisdictional boundaries, or where shared responsibilities exist) can be highly beneficial. For example, shared programs to reduce wildfire or flood risk can have significant benefits and reduced workloads for project contributors when shared across jurisdictions. It also leads to better coordination when and if these hazards present an emergency event that needs to be managed, as all partners had a place in the planning for these events.

Emergency management organizations that approach planning regionally can develop comprehensive emergency plans that address a wide range of hazards, risks, vulnerabilities, and scenarios. This holistic approach allows for better preparedness and eventually response to regional emergencies.

Within the preparedness phase, communications shared by more than one government body about hazards, risk, and preparedness activities can lead to greater trust from residents and more awareness. The workload needed to produce, manage, and respond to these activities is also reduced for all parties. Preparedness materials and programs can be designed so that the objectives of each partner are effectively considered.

Response and Recovery Phases

A regional approach to emergency response and recovery is highly beneficial for a number of reasons.

Scarce Resource Sharing: Different jurisdictions within a region often face similar risks and challenges. By pooling resources and expertise, regional emergency management organizations can more efficiently allocate personnel, equipment, and funds to address these shared concerns.



Coordinated Response: Emergencies rarely respect administrative boundaries. A regional approach ensures that response efforts are coordinated across jurisdictions, preventing duplication of effort, and ensuring a more effective and timely response for affected residents.

Increased Capacity: Staff resources available to emergency managers for EOC activations are always at a premium. By working together, and sharing or pooling staff resources, jurisdictions can enhance their overall capacity to respond to emergencies. This may also involve joint EOC training and exercises, sharing of EOC best practices and after action reviews, and enhancing relationships with neighboring agencies and organizations.

Economies of Scale: Regional collaboration can lead to cost savings through shared procurement, training, and other operational activities. By leveraging economies of scale, jurisdictions can stretch limited resources further and achieve better outcomes. This may also apply to receiving aid during emergency events.

Unified Command and / or Communication: During emergencies, effective incident command and incident communication is essential. A regional approach allows for the establishment of unified communication systems and protocols, facilitating information sharing and coordination among all involved partners.

Improved Community Resilience: By taking a regional approach to emergency management, communities can build stronger networks and partnerships that enhance overall resilience. The overall goal remains to limit the impact of the event, and to facilitate faster recovery periods – leading to better outcomes for residents and governments alike.

Generally speaking, a regional approach to emergency management enables jurisdictions to work together more effectively to build resilient communities, while ensuring the sustainability of their own emergency programs.

Key Partners

The key non-Indigenous partners for enhanced regional collaboration include the municipalities within the CRD - District of 100 Mile House, the City of Williams Lake, District of Wells, and the City of Quesnel.

Neighbouring regional districts are also key partners and relations with the organizations should be strengthened whenever possible. These include the following regional districts:

- Thompson-Nicola Regional District,



- Bulkley-Nechako Regional District,
- Fraser-Fort George Regional District,
- Squamish Lillooet Regional District,
- Strathcona Regional District,
- Regional District of Mount Waddington, and;
- Central Coast Regional District

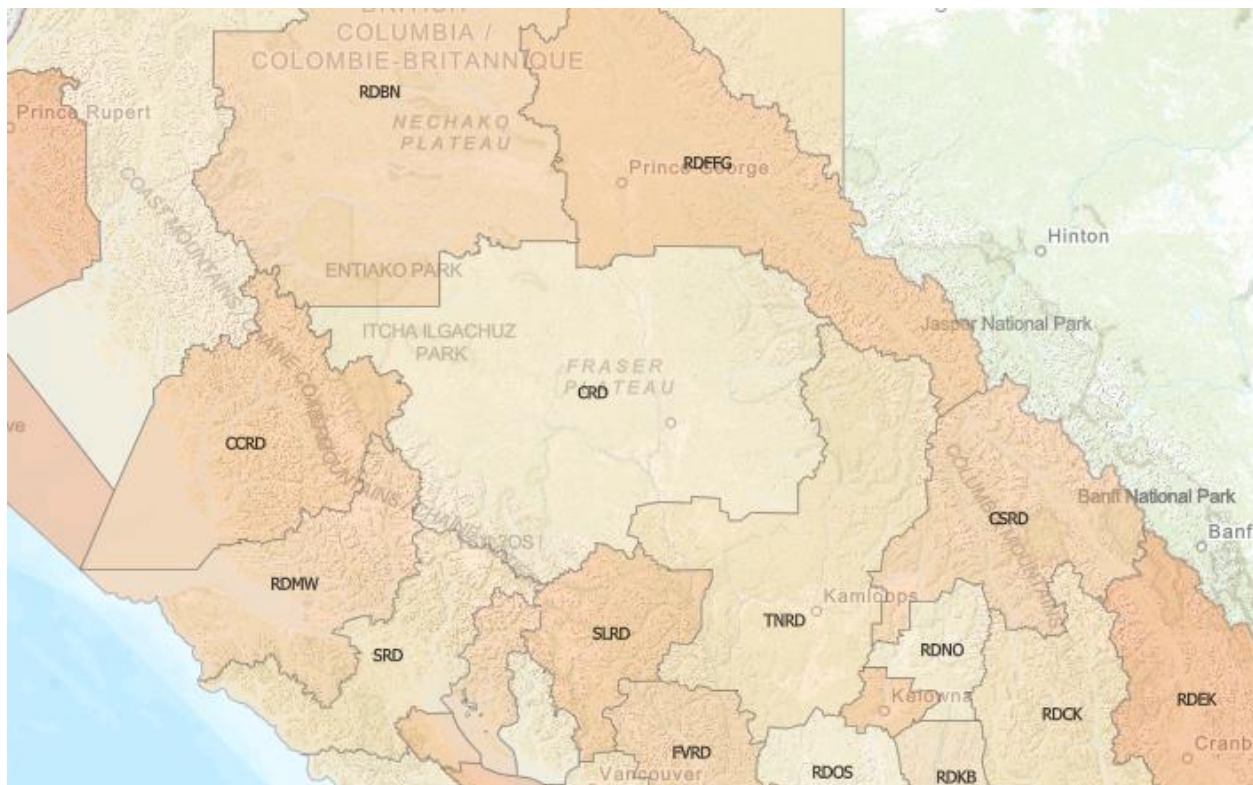


Figure 4. Regional districts bordering the CRD

The CRD also shares the administration of large areas of non-residential land with 14 First Nations communities. First Nations within the CRD include the Dakelh, Tsilhqot'in, and Secwepemc First Nations. More information about the First Nation communities within the Cariboo Regional District can be found at this [link](#). The image below shows the relative traditional territories of these Nations and their relation to the CRD jurisdictional boundaries.

Of note, the Tsilhqot'in National Government administers a tract of Declared Title Lands which are encompassed by areas which the CRD has jurisdiction over. The Declared Tsilhqot'in Title Land is located within Electoral Area J, with a small portion extending into Electoral Area K. In 2019, an Emergency Response Protocol for the title lands was signed by Xení Gwet'in First Nations Government, Tsilhqot'in National Government, the Province



(as represented by the Minister of Public Safety & Solicitor General and Minister of Forests), and the Cariboo Regional District. In 2022, the protocol was updated to include an Emergency Communications Procedure.

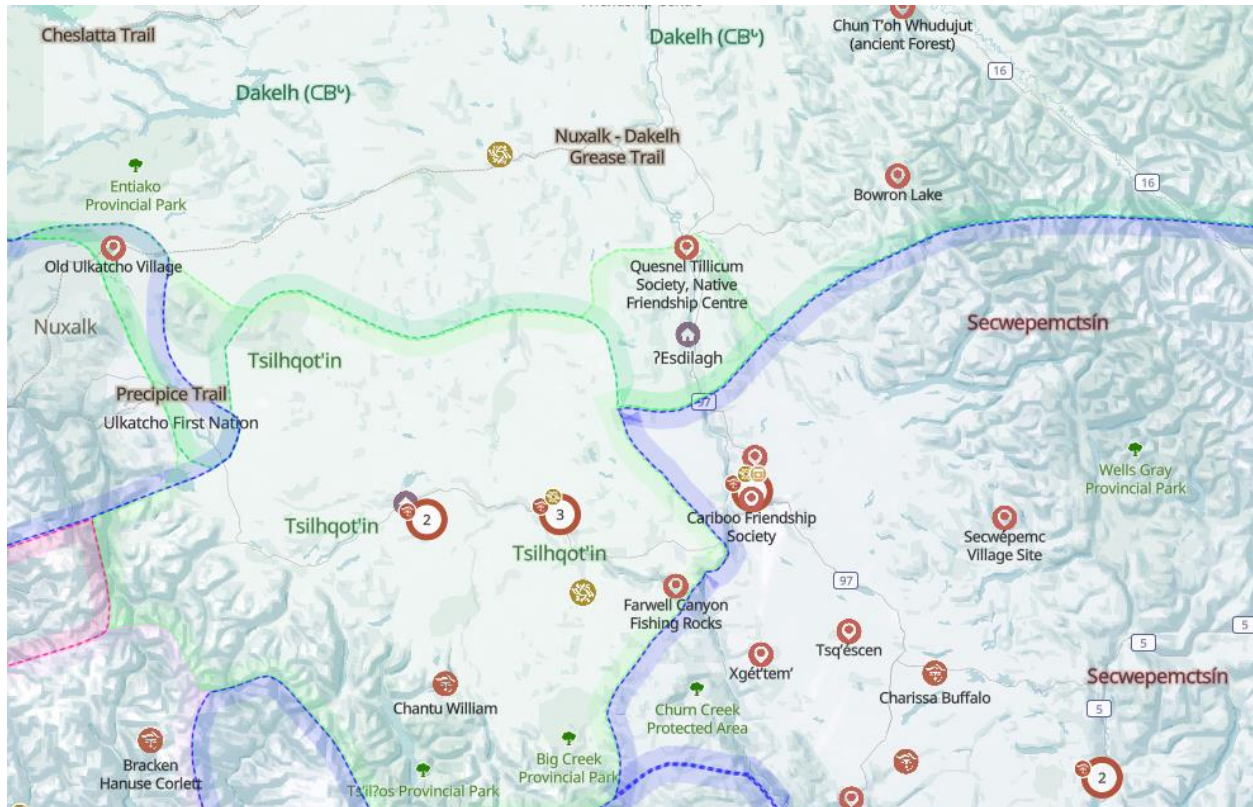


Figure 5. First Nations traditional territory in relation to the CRD.

EMERGENCY PROGRAM PROFESSIONAL DEVELOPMENT

Having a structured and planned professional development process within an emergency management program is an important part of having both a high-performing emergency management organization and an integral part of staff wellness.

Emergency Program Staff Development

There are several ways to ensure that emergency program staff receive ongoing training and development opportunities. Some of these include the following (but the points below are not an exhaustive list):

- Attending training that is either offered by the Justice Institute of BC or EMCR, either in partnership with the CRD, or in nearby neighbouring communities
- Receiving training in the [Incident Command System](#) – which the BC Emergency Management System is based upon
- Seeking grants and allocating funds to training and exercise programs that build operational efficiency
- Supporting staff with professional development plans
 - Always consider soft or complementary skills that staff wish to develop – such as technical writing, communications, graphic design, or other skill sets that are helpful to have within the organization

EOC Team Development

It is important to develop the skill sets and familiarity of EPS staff and part-time EOC practitioners (staff from other CRD services or partner governments). Part-time practitioners, in particular, may need significant training and development to excel in their roles in an EOC.

EPS and EOC staff training can be enhanced through staff attendance at CRD or partner government training sessions, local or regional emergency exercises (tabletop, functional, full scale, or drills), or through various other professional training and development opportunities that may be offered by the CRD to staff.

IMPLEMENTATION AND EVALUATION

It is important to consider how a strategic plan will be implemented or aligned with program requirements and the changing needs of communities as climate change and community composition changes within local government jurisdictions.

Recommendations for Action and Implementation is included in **Appendix B**.



Program Improvement

It is recommended that this plan be reviewed annually for two reasons. One, any requirements, or need to renew or update the plan should be recorded and a decision by EPS leadership should be undertaken to determine the update process for the plan. Two, EPS staff may wish to monitor the implementation of aspects of this plan or reflect on how the program is operating in reference to this plan.

An annual review allows for the proactive consideration of both plan and program alignment, which builds organizational resiliency.

Key Performance Indicators

Key Performance Indicators (KPIs) for an emergency management program strategic plan are designed to measure various aspects of the program's effectiveness, efficiency, and impact. Some potential KPIs that can be used by the CRD EPS include:

EOC Activation Time: Consider the time it takes for the CRD to establish a functional EOC after the notification of an incident requiring EOC support. How long does it take for the incident site to receive suitable support?

Resource Utilization: Assess the efficiency of resource allocation during emergency response, including staff, volunteers, equipment, and finances. Is the application of resources scalable – either increasing resources or demobilizing resources when they are not longer needed. Are suitable systems in place for resource tracking?

Training and Exercise Completion Rate: Track the percentage of EPS staff and EOC participants who complete required training and participate in exercises to ensure program and EOC readiness.

Communication Effectiveness: Evaluate the effectiveness of internal and public-facing communication systems and protocols during emergencies, including the timeliness and clarity of communication to partner agencies and the public. How long does it take to notify EMCR of an emergency? How long to notify residents if action is needed on their part?

Community Preparedness and Resiliency Levels: Monitor the level of preparedness and resiliency among community members through surveys, drills, and participation in preparedness programs. Evaluate the resilience of communities to withstand and recover from emergencies, including indicators such as social cohesion, economic stability, and



infrastructure resilience. How does EPS promote greater personal and community resiliency?

Coordination with Partner Agencies: Measure the effectiveness of coordination and collaboration with partner agencies, including local, First Nations, regional, and provincial entities, as well as non-governmental organizations and private sector partners. Where can intergovernmental relations be improved, and new partnerships be formed?

Public Awareness and Education: Track the reach and impact of public awareness campaigns and educational programs aimed at promoting emergency preparedness and safety. Are EPS public education campaigns well received by all sectors of the region?

Risk Reduction Measures Implemented: Assess the implementation of risk reduction measures, such as hazard mitigation projects, building code enforcement, flood construction levels and land use planning. Which other CRD service areas need input and resources to support preparedness and mitigation for residents and businesses?

Feedback and Improvement Processes: Monitor the collection and analysis of feedback from stakeholders and lessons learned from past emergencies to identify areas for improvement and inform future planning efforts. How can residents inform EPS of what they need in terms of support, education, and how can they provide input to the program?

These KPIs should be tailored to align with the specific goals of EPS (as they continue to evolve with regional growth and climate changes), and they should be regularly monitored and evaluated to track progress and make informed decisions about resource allocation and program adjustments and alignment.



Figure 6. Big Stick wildfire, 2021.

SUMMARY

The Cariboo Regional District Emergency Program Services Strategic Plan outlines a comprehensive approach to program structure and operations and aims to help address and mitigate potential risks and emergencies within our region. This plan serves as key component in the series of plans, procedures, policies, and bylaws necessary for effective emergency preparedness, response, mitigation, and recovery within the regional district.

The Cariboo Regional District Emergency Program Services Strategic Plan represents a collective effort to safeguard the well-being of our communities and minimize the impact of emergencies on our residents, businesses, and infrastructure. Through proactive planning, collaboration, and resilience-building initiatives, we aim to create a safer and more prepared region for generations to come.



Figure 7. A narrow road in British Columbia's Cariboo Chilcotin region.

APPENDIX A: ACRONYMS AND DEFINITIONS

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Definitions

Activation: The act of initiating the emergency plan, or an Emergency Operations Centre, and different levels of site support.

Adaptation: The practice of adjusting or taking actions to limit or reduce vulnerability to changing hazard risk. In the context of climate change impacts on coastal flood hazard risk, specific adaptation actions might include improved coastal zone management, changes to planning, permitting, codes and standards, structural design, and social preparedness.

All-Hazards: Referring to the entire spectrum of hazards, whether they are natural or human induced. For example, hazards can stem from natural (e.g., geological, or meteorological) events, industrial accidents, national security events, or cyber events.

All-Hazards Approach (or Plan): An emergency management approach that recognizes that the actions required to mitigate the effects of emergencies are essentially the same, irrespective of the nature of the incident, thereby permitting an optimization of planning, response, and support resources.

Assets-at-Risk: Refers to those things that may be harmed by hazard (e.g., people, houses, buildings, cultural assets, or the environment).

British Columbia Emergency Management System (BCEMS): An emergency management system founded on the principles of the Incident Command System. BCEMS is required to be used by all ministries and Crown Corporations and cross-jurisdictionally in B.C.

Build Back Better: A strategy aimed at reducing the risk to the people of nations and communities in the wake of future disasters and shocks. The approach integrates disaster risk reduction measures into the restoration of physical infrastructure, social systems and shelter, and the revitalization of livelihoods, economies and the environment

Business Continuity: An ongoing process by all type industries to ensure that the necessary steps are taken to determine the impact of potential losses and maintain viable recovery strategies, recovery plans, and continuity of services.

Consequences: Often refer to the potential outcomes or impacts that may result from exposure to a specific hazard. These consequences are often analyzed to understand the severity of potential risks and vulnerabilities in each situation. In hazard analysis,



consequences may include physical damage, injuries, or loss of life caused by the hazard. In risk analysis, consequences help determine the potential losses, such as financial costs, environmental impacts, or social disruptions resulting from a hazardous event.

Dike: An embankment designed and constructed to prevent the flooding of land. A dike is supported by related works, such as flood boxes, gates and pumps that serve to hold back floodwaters while continuing to discharge water from behind the dike.

Disaster: “A calamity that (a) is caused by accident, fire, explosion, or technical failure or by the forces of nature, and (b) has resulted in serious harm to the health, safety, or welfare of people, or in widespread damage to property.” [Emergency Program Act]

Disaster Risk Reduction (DRR): The concept and practice of reducing disaster risks through systematic efforts to analyze and reduce the causal factors of disasters. Disaster risk reduction includes disciplines like disaster mitigation and preparedness.

Emergency: A present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property.

Emergency Management and Climate Readiness (Ministry of): The province's lead coordinating agency for all emergency management activities, including response, planning, training, testing, and exercising.

Emergency Management: An ongoing process to prevent, mitigate, prepare for, respond to, and recover from an emergency or disaster that threatens life, property, operations or the environment.

Emergency Operations Centre: The physical location at which the co-ordination of information and resources to support domestic incident management activities normally takes place. An EOC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction.

Emergency Plan: A document developed to ensure quick access to the information necessary for effectively responding to an emergency.

Emergency Program Coordinator: The person responsible for the day-to-day management of an organization's emergency management program. May also be referred to as planner, manager, or director.



Engineers and Geoscientists B.C.: Engineers and Geoscientists British Columbia is the business name of the Association of Professional Engineers and Geoscientists of the Province of British Columbia. Engineers and Geoscientists BC regulates and governs these professions under the authority of the Professional Governance Act and the Engineers and Geoscientists Act.

First Nations: On-reserve communities that are supported by Emergency Management and Climate Readiness during emergencies through a 10-year bilateral agreement signed in 2017 with the Federal Government. While the Federal Government, through the Department of Indigenous Services Canada (ISC), holds the legislated responsibility for emergency management activities on First Nations Reserve Lands, the agreement enables EMBC to provide First Nations with the full range of emergency management services that Local Authorities receive.

Flood and Flooding: The presence of water on land that is normally dry. Often used to describe a watercourse or body of water that overtops its natural or artificial confines.

Flood Risk Assessment: Evaluation of a flood hazard (including the expected flood extent, depth, and direction of flow) together with information about assets and people that are vulnerable to flooding to identify potential economic, social, cultural and environmental losses from flooding.

Flood Hazard: A potentially damaging flood event that may cause the loss of life, injury, property damage, social and economic disruption, or environmental degradation.

Flood Mitigation: Steps to reduce flood damage by structural measures (such as dikes), non-structural measures (such as keeping populations and assets away from flood-prone areas or requiring floodproofing), or a combination of these measures.

Forests (Ministry of): The Ministry responsible for the stewardship of provincial Crown land and ensures the sustainable management of forests, wildlife, wildfire, and other land-based resources. The Ministry works with Indigenous and rural communities to strengthen and diversify their economies.

Hazard: A source of potential harm, or a situation with a potential for causing harm, in terms of human injury; damage to health, property, the environment, and other things of value; or some combination of these.

Hazard, Risk, and Vulnerability Analysis (HRVA): An assessment of:



- **Hazards:** These are sources of potential harm, or situations with a potential for causing harm, in terms of human injury; damage to health, property, the environment, and other things of value; or some combination of these.
- **Risk:** This refers to the likelihood that a hazard will occur, as well as the severity of possible impact to health, property, the environment, or other things of value.
- **Vulnerability:** This refers to the people, property, infrastructure, industry, resources, or environments that are particularly exposed to adverse impact from a hazardous event.

Impact: The physical/environmental, social, economic, and political consequences or adverse effects that may occur as the result of a hazardous event.

Indigenous Traditional Knowledge: A holistic system of knowledge that belongs to First Nations, embedded in culture and tradition, built through generations of living in close relationship with the land, and which can carry spiritual significance.

Incident Command System (ICS): Originally developed as a fire response management system by various jurisdictions in the United States, this incident management system has been widely adopted by first responders and emergency management programs throughout North America.

Local Authority: Municipalities, regional districts, and Treaty First Nations who have specific legislated emergency management requirements set out in the Emergency and Disaster Management Act (EDMA).

Likelihood: A general concept relating to the chance of an event occurring. Likelihood is generally expressed as a probability or a frequency of a hazard of a given magnitude or severity occurring or being exceeded in any given year. It is based on the average frequency estimated, measured, or extrapolated from records over a large number of years, and is usually expressed as the chance of a particular hazard magnitude being exceeded in any one year (i.e., the Annual Exceedance Probability, AEP).

Mitigation: Activities which reduce or eliminate the impacts of an emergency or anticipated emergency, before, during or after the emergency event. One of the four phases of emergency management in BC.

Preparedness: Activities undertaken prior to an emergency to ensure an effective response to and recovery from the consequences of an emergency event. One of the four phases of emergency management in BC.



Probability: In statistics, a measure of the chance of an event or an incident happening. This is directly related to likelihood.

Province: Pertaining to government of the Province of British Columbia or the general geographic area which is known as the Province of BC.

Provincial Emergency Coordination Centre: The central emergency operations centre activated to provide overall co-ordination of the integrated provincial response to an emergency or disaster. The Provincial Emergency Coordination Centre manages the overall provincial government response, which includes the provision of support for the regional levels. This may include consultation with senior elected officials, management of emergency information for the public, resource co-ordination and policy guidance. Communications and collaboration with external agencies such as crown corporations, federal emergency response agencies, non-governmental organizations and other provinces are managed at the Provincial Central Coordination level.

Provincial Regional Emergency Operations Centre: The Provincial Regional centre responsible for coordinating regional response activities, supporting local EOCs assigning regional (provincial and federally assigned) critical resources, providing regional messaging, and providing situational understanding to the PECC.

Recovery: Activities and programs designed to support communities to rebuild post-disaster in a resilient, culturally safe, and appropriate way. One of the four phases of emergency management in BC.

Resilience: The ability of a system (such as individual or multiple buildings or infrastructure assets), community, or society exposed to hazards to resist, absorb, accommodate, and recover from the effects of a hazard in a timely and efficient manner, including through the preservation and restoration of its essential basic structures and functions.

Resources: Equipment, supplies, personnel, volunteers, and facilities available for assignment or staging in support of emergency management activities.

Resilience: The ability of a system, community or society exposed to hazards to resist, absorb, accommodate, adapt to, transform, and recover from the effects of a hazard in a timely and efficient manner.



Resource Management: A process for identifying and managing available resources to enable timely and unimpeded access to the resources needed to prevent, mitigate, prepare for, respond to, or recover from an incident.

Response: The phase of emergency management during which actions are taken in direct response to an imminent or occurring emergency/disaster in order to manage its consequences. One of the four phases of emergency management in BC.

Risk: A concept that takes into consideration the likelihood that a hazard will occur, as well as the severity of possible impact to health, property, the environment, or other things of value.

Risk Assessment: A method to determine the nature and extent of risk by analyzing potential hazards and evaluating existing conditions of vulnerability that together could potentially harm exposed buildings, infrastructure, people, property, services, livelihoods, and the environment on which they depend.

Risk assessments (and associated risk mapping) include: a review of the technical characteristics of hazards, such as their location, intensity, frequency, and probability; the analysis of exposure and vulnerability, including the physical, social, health, economic, cultural, and environmental dimensions; and the evaluation of the effectiveness of prevailing and alternative coping capacities, with respect to likely risk scenarios. This series of activities is sometimes known as a risk analysis process.

Risk Management: The systematic approach and practice of managing uncertainty to minimize potential harm and loss.

Sendai Framework: The Sendai Framework for Disaster Risk Reduction 2015-2030 (Sendai Framework) was the first major agreement of the post-2015 development agenda and provides Member States with concrete actions to protect development gains from the risk of disaster. Canada and the Province of British Columbia have agreed to incorporate the framework into appropriate policies.

Situational Awareness: Knowing what is going on and what has happened with respect to the current incident, what could go on in terms of future impact or outcomes, and what options exist in terms of response actions.

Subject Matter Expert: Provincial, regional, or local experts with knowledge on a specific area of expertise, such as hazard(s) likelihood, consequences, environmental and economic impacts.



Vulnerability: The characteristics and circumstances of a community, system, or asset that make it susceptible to the damaging effects of a hazard. For buildings and infrastructure assets, vulnerability is a product of both exposure and susceptibility to damage.

Acronyms

BCR	<p>Band Council Resolution:</p> <p>A BCR is a written resolution or authorizing document of Chief and Council adopted at a duly convened meeting of the elected council for the First Nation.</p>
BCEHS	<p>BC Emergency Health Services:</p> <p>This service provides ambulatory care and transport for sick or injured persons in British Columbia</p>
BCEMS	<p>British Columbia Emergency Management System:</p> <p>Identifies the standardized approach to emergency management to be utilized and practiced by provincial government agencies, ministries, and crown corporations. BCEMS is based on the Incident Command System.</p>
DFA	<p>Disaster Financial Assistance:</p> <p>Financial aid provided to residents and communities to compensate for losses incurred during emergency incidents.</p>
ECC	<p>Emergency Coordination Centre:</p> <p>(Part of the PECC, as noted below)</p>
EM	<p>Emergency Management:</p> <p>Is the organization and management of the resources and responsibilities for dealing with all humanitarian aspects of emergencies (preparedness, response, mitigation, and recovery). The aim is to reduce the harmful effects of all hazards, including disasters.</p>



EMCR / EMBC	<p>Emergency Management and Climate Readiness / Emergency Management British Columbia:</p> <p>The coordinating agency for all provincial emergency management activities, including response, planning, training, testing, and exercising. Formerly known as Emergency Management BC (EMBC).</p>
EMP	<p>Emergency Management Plan:</p> <p>Is a comprehensive document that outlines the strategies, procedures, and resources to be used in preparing for, responding to, mitigating, and recovering from various emergencies or disasters. It serves as a guide for individuals, organizations, or communities to address emergencies and protect lives, property, and the environment effectively and efficiently.</p>
EOC	<p>Emergency Operations Centre:</p> <p>A facility activated to support entities responsible for emergency response and recovery.</p>
EDMA	<p>Emergency and Disaster Management Act:</p> <p>EDMA and the associated regulations provide the legislative framework for the management of disasters and emergencies in B.C. for non-indigenous communities.</p>
EPC	<p>Emergency Program Coordinator:</p> <p>The emergency program coordinator is responsible for the day-to-day management of the emergency program. The duties associated with this position should be clearly defined, and the appropriate level of authority and decision-making ability provided.</p>
ESS	<p>Emergency Support Services:</p> <p>A provincially managed, short term, program to see essential services provided to evacuees in emergency situations with the intent of preserving their emotional and physical wellbeing. Services are typically in place for 72 hours post-incident.</p>
FNESS	<p>First Nations Emergency Services Society:</p> <p>The mission of FNESS is to assist First Nations in developing and sustaining safer and healthier communities by providing the programs and services such as Fire Services, Forest Fuel Management and Emergency Management support.</p>



HRVA	<p>Hazard, Risk and Vulnerability Analysis:</p> <p>The purpose of an HRVA is to help a community make risk-based choices to address vulnerabilities, mitigate hazards and prepare for response to and recovery from hazard events.</p>
IC	<p>Incident Commander:</p> <p>Is the person responsible for all aspects of an emergency response; including quickly developing incident objectives, managing all incident operations, application of resources as well as responsibility for all persons involved. The incident commander sets priorities and defines the organization of the incident response teams and the overall incident action plan.</p>
ICS	<p>Incident Command System:</p> <p>A standardized emergency management concept specifically designed to allow its user(s) to adopt an integrated organizational structure equal to the complexity and demands of single or multiple incidents, without being hindered by jurisdictional boundaries.</p>
ISC	<p>Indigenous Services Canada:</p> <p>Works collaboratively with partners to improve access to high quality services for First Nations, Inuit, and Métis. Our vision is to support and empower Indigenous peoples to independently deliver services and address the socio-economic conditions in their communities.</p>
ICP	<p>Incident Command Post:</p> <p>The incident command post is located at or in the immediate vicinity of the incident site and is the focus of the conducting of direct, on-scene control of tactical operations. Incident planning is also conducted at the ICP. This location is set up immediately following the onset of an event to provide a safe, nearby location to provide leadership and oversight.</p>
PECC	<p>Provincial Emergency Coordination Centre:</p> <p>The Provincial Emergency Coordination Centre (PECC), located on Vancouver Island, is the operational arm of EMCR that supports PREOCs in their response activities.</p>



PREOC	<p>Provincial Regional Emergency Operations Centre:</p> <p>During emergencies, such as wildfires, floods or earthquakes, local governments are responsible for leading local response efforts. If the emergency is beyond their capacity, PREOCs can be opened to provide support. PREOCs are offices comprised of emergency management staff, trained to assist local governments with planning, coordination and logistics.</p>
RC	<p>Reception Centre:</p> <p>Are locations designated by the local ESS team, in cooperation with the local authority, as safe gathering places for people displaced from their homes because of an emergency or disaster.</p>
SOLE	<p>State of Local Emergency:</p> <p>Declaring a state of local emergency enables local authorities in the Province of British Columbia to exercise the emergency powers listed in the Emergency Program Act. Local authority emergency program staff and elected officials must be prepared to declare a state of local emergency in response to an emergency or disaster at a moment's notice.</p>



APPENDIX B: RECOMMENDATIONS FOR ACTION AND IMPLEMENTATION

The Recommendations below has been developed in conjunction with the Emergency Program Services, as part of the process of creating the 2024 CRD Emergency Program Services Strategic Plan.

Recommendations
Program Structure
The CRD Emergency Program Services should briefly review the structure of the Emergency Program Services annually to ensure that the best possible coverage is provided for CRD residents, especially given the nature of climate adaptation, and changing provincial government legislative requirements.
Review the current emergency management committee structure at use within the CRD Adapt or adopt committee structures as necessary to manage organizational and legislative changes.
Consider how and when the emergency management committee needs to review and vet plans, such as the 2024 Strategic Plan, and other emergency management, response or other plans that may be developed within the department. Develop a process flow or procedure to document how this may be conducted in a structured manner.
Policy Group: The role, composition, and principles of a CRD Policy Group are unclear at this time. The Policy Group is an Incident Command System term and relates to a group of individuals who do not usually staff positions within an EOC but represent the executive leadership and leadership of a local authority. The Policy Group provides strategic guidance during emergency response and recovery and can support the general emergency management program within an organization during the preparedness and mitigation phases of emergency management as well.
Bylaws and Agreements
Review and amend CRD bylaws that reference or are influenced by changes in provincial legislation – this should be undertaken when the Province of BC has finalized regulations around local government emergency programs.
Legislative Changes
As the CRD EPS Strategic Plan was developed while the regulations associated with new provincial emergency management legislation are underway, it is recommended to undertake a brief review of the potential impacts of new legislation on all CRD policies and guidance once all regulations are enacted by the provincial government and include that as an addendum to the strategic plan.



CRD EPS staff should undertake a formal review process of EDMA and its associated regulations, and determine the changes needed to CRD plans, policies, procedures, and practices.

Update emergency management, operations and response plans, hazard specific plans, and internal EOC and Emergency Program Service plans, procedures, and policies to include the new requirements for Indigenous engagement requirements.

Consider developing an addendum to the CRD EPS Training and Exercising Plan, which would incorporate training and exercising for and as a result of provincial legislative requirements. This might include:

- Training to adapt to the new legislation.
- Training to manage the new requirements for post event reporting and management of multi-jurisdictional emergency management organizations
- Cultural safety training to assist with Indigenous engagement requirements

Undertake other training and exercises as appropriate.

Emergency Management Operations

As additional guidance becomes available from EMCR, consider the concept of regionalization with neighbouring municipalities, regional districts, and First Nations.

This does not mean formal regionalization (although that is an option as well) but partnering with others to ensure that both capacity and financial opportunities are optimized. Partnering with municipalities within the CRD, First Nations governments, neighbouring regional districts and other interested parties can greatly enhance the capacity of CRD EPS. Opportunities for regionalization may include:

- Seeking collaborative grant opportunities that can be used for plan development, risk assessment, training, exercising or other emergency management activities.
- Memorandums of understanding between organizations to share staff and other resources when one partner needs additional staff support (may be response driven or general cross-training and support).
- Shared messaging and communications initiatives (again, may be during response and recovery or solely preparedness and awareness activities).
- Shared volunteer response teams – such as creating regional Emergency Support Services teams – either more formally, or informally.

The overall capacity of all organizations would be greatly enhanced by a more regional approach.

Continue the development of the Community Liaison Program. This program will facilitate timely information dissemination, gather community feedback, and coordinate resources to enhance emergency response and recovery efforts. This will include contracts, training, and capacity building



EDMA Engagement Project Management

Database development: document all interactions, feedback, agreements, and outcomes related to indigenous engagements.

Project Management Tools to track, allocate & manage resources, communications, cultural sensitivity training, planning, etc.

Technology to integrate findings E.g. area of traditional territory, culturally sensitive areas, etc.

Develop emergency communications processes, capacity, and policy to:

- Efficiently distribute emergency information via the website, pamphlets, and social media.
- Utilize and maintain the Emergency Notification System for timely alerts.
- Consistently share preparedness information year-round through community engagement efforts.
- Safeguard the reputation of the CRD with clear, accurate communication.
- Coordinate media efforts when multiple agencies are involved to ensure unified messaging.
- Monitor and manage the spread of misinformation, particularly on social media, during emergencies.

Apply for the Community Resiliency Investment funds for FireSmart programming for use by other CRD business units if a linkage to wildfire resiliency efforts is demonstrated. This will include building Community Wildfire Resiliency Plans, to be able to access the allocation of funding.

Emergency Operations Centre

Conduct After Action reviews and implement recommendations

Create an EOC Health, Safety and Wellness policy and expand the use of staff from other agencies, consultants, and contractors to alleviate the pressure on internal CRD staff.

Ensure that templates, plans, procedures, and policies are updated to accommodate the new declaration of a SOLE process required under EDMA.

Training and Exercising Plan

A straightforward way to maintain a clear and updated list of each EPS and EOC staff member's status and accumulated training and experience is to develop a training and exercise plan. This plan should list each staff member and participant and should list the following particulars about each individual:

- Name of individual
- Date of training or exercise
- Type or description
- If they are working towards accreditation (Such as the JIBC Emergency Management Certificate), maintain a log of this is helpful



It can also be useful to track EOC deployments, as this experience is vital to maintaining a pool of experienced staff members who can support an activation

Incorporate, improve and maintain technology into an Emergency Operations Centre (EOC) to enhance situational awareness, information exchange, and data recording, thereby improving overall coordination and response efficiency. Eg: ArcGIS, IMS, Cloud-Based Collaboration Tools, Virtual EOC, Mobile Field Data Collection

Program Staffing

Consider structural changes to the staffing within the CRD Emergency Program Services. Consider the application of geographical-based staff allocations (as described within the EPS Strategic Plan) as a hybrid model, as opposed to a straight functional application of staff resources.

Develop a position, to enhance the compliance component of the CRD Emergency Program Services, with the intention that this staff member would be responsible, in part, for the following activities:

- Legislative analysis and policy research, monitoring, and oversight
- Support the development of agreements, memorandum of understanding, and other formal collaborative documents, among a variety of other activities.
- Oversee the management of relations with volunteer groups whose administration falls within the mandate of EPS

Consider how the EPS can support the entirety of the four phases of emergency management – response, recovery, preparedness and mitigation – with enough staffing for the preparedness and mitigation phases.

Legal Support

Consider accessing sources of sound legal advice regarding legislative changes and challenges associated with the increasing frequency, severity, and duration of emergency events.

Conduct legal reviews on EOC processes to mitigate risks, ensure compliance, and protect your legal rights and interests.

Business Continuity Planning

To meet the requirements of new provincial legislation under EDMA, and as a government best practice, develop a business continuity plan for the CRD EPS, and support and encourage the CRD as an organization to undertake a whole-of-government business continuity plan development process.

Note that it has been indicated that EDMA will have BCP requirements for local governments when these regulations are developed.



Date: 25/09/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Gerald Pinchbeck, Manager of Communications

Date of Meeting: Emergency Preparedness Committee_Sep25_2024

File: 0340-50/2024

Short Summary:

Emergency Notification System Policy

Background:

The CRD has operated an emergency notification system (ENS) since 2015. The purpose of this is to notify residents of certain areas when they are impacted by emergency orders and alerts. The system has also been used to notify residents of potential threats to life safety, utility system service disruptions, and risks from drinking water requiring a boil water notice, water quality advisory, or do not consume notice. Additionally, long-standing practice has been to not use the system for non-CRD alerts, including flood warnings, air quality advisories, or burning restrictions.

Presently, there is no formal policy in place for the emergency notification system to ensure that the CRD's operating standards for issuing ENS notifications aligns with the Board's desires for how the system could be used.

A draft policy is provided for consideration. This policy aligns with the CRD's current use of the system, and confirms the practice of only issuing CRD-issued alerts and notifications. Provincial alerts and notices would not be broadcast from this system under the policy. The EOC Director is also given discretion on issuing further alerts and updates as required to protect life safety.

Attachments:

Emergency Notification System Use Policy – DRAFT

Index # Title



Regional Board Policy

Emergency Notification System Use

Category: Emergency Services	Policy Number:	Replaces:	
Type: <input checked="" type="checkbox"/> Policy <input type="checkbox"/> Procedure	Authority: <input checked="" type="checkbox"/> Board <input type="checkbox"/> Administrative	Approved By: <input checked="" type="checkbox"/> Board <input type="checkbox"/> CAO <input type="checkbox"/> Department Head	
Office of Primary Responsibility: Emergency Program Services			
Date Adopted:	Board Resolution Number:	Date to be Reviewed:	
Manner Issued:			

PURPOSE:

To set parameters for how the Emergency Notification System (ENS) will be used by the Cariboo Regional District.

POLICY:

1. ENS Notifications will be authorized and approved by the following persons:
 - a. The Emergency Operations Centre (EOC) Director, EOC Deputy Director, or Public Information Officer, in the case of notifications sent through the Emergency Operations Centre.
 - b. The Manager of Utilities or designate in the case of utility system advisories.
2. The ENS will be used to notify people in an impacted area of the following:
 - a. Evacuation Orders and Evacuation Alerts;
 - b. Shelter-in-Place Notifications;
 - c. Other emergency notifications at the discretion of the EOC Director;
 - d. Utility System Service Disruptions; or
 - e. Boil Water Advisories, Do Not Consume Water Notices, Water Quality Advisories.

3. Critical Notifications will only be sent through the ENS for the following:
 - a. Evacuation Orders;
 - b. Shelter in Place Notifications;
 - c. Do Not Consume Water Notices;
 - d. Boil Water Advisories; or
 - e. Other emergency notifications about life safety hazards, at the discretion of the EOC Director.
4. All other notifications sent through the ENS will be informational only.
5. The ENS will not be used to broadcast alerts, orders, or advisories issued by other agencies for areas in the CRD. This includes, but is not limited to:
 - a. Area Restrictions;
 - b. Air Quality Advisories;
 - c. Burning Prohibitions;
 - d. Extreme Heat / Cold Warnings;
 - e. Thunderstorm Advisories / Watches / Warnings;
 - f. Healthcare Facility service disruptions; or
 - g. Highway and Road Closures or Advisories.

POLICY STATEMENT:

The Cariboo Regional District will operate a public emergency notification system, managed by the Emergency Program Services Department. The system will be used only for critical notifications which impact the life, safety, or health of people in the CRD.

*** END OF POLICY ***

<u>Amended (Y/N)</u>	<u>Date Reissued</u>	<u>Authority (Resolution #)</u>



CITY OF WILLIAMS LAKE COUNCIL REPORT

DATE OF REPORT: August 8, 2024
DATE & TYPE OF MEETING: September 25, 2024 Joint Committee Meeting
AUTHOR: Brandy Links, Community Services Facility Manager
SUBJECT: CAPITAL PROJECT BUDGET ADJUSTMENT – CMRC RINK 1 ARENA
SOUND SYSTEM
FILE: 7900-10; 2-6-0

Recommendation

That Joint Committee endorse an increase to the proposed Arena Sound System Upgrade budgeted at \$25,000 to \$45,000, utilizing savings from other 2024 capital projects.

Purpose

To share information on the arena sound systems upgrades and seek approval to update the capital project budget based on current needs.

Discussion

Background

The Twin Ice Arenas are used throughout the year by many different user groups, from our new KIJHL Team, Minor Hockey, Figure Skating, and the Stampeders during ice season, to Pickleball, Lacrosse and Daycamp during dry floor season. Both rinks host a variety of large community events such as Dry Grad, Indoor Rodeo, Job Fairs, Winter Wonderland, and a host of others larger events throughout the year. Our current Sound Systems are approximately 15+ years old and with advancements in technology and increased usage the system is struggling to meet user needs. With the age of the current infrastructure, an increasing volume of failures have been reported and replacement parts needed are no longer available from suppliers.

Analysis

In consultation with Sound Solutions out of Vancouver, who specialize in sound systems in large spaces and have upgraded a multitude of arenas throughout BC, a few options were presented. Currently, the best and most economical solution is described below in this report. See Attachment A for additional details.

A full replacement of the sound system in Rink 1 is required. The ability to utilize the remaining functioning components from Rink 1 could be used to improve the sound system in Rink 1. This will help improve both the quality and sound, create a user-friendly system, and reduce the failures and inconsistencies in both rinks.

Rink 1 Sound System CMRC – Capital Project Budget Adjustment**Page 2****Options**

1. Leave the capital budget as approved and do a partial upgrade to the system.
2. Utilize the \$21,000 from the capital plan savings toward this project, completing the Rink 2 system as presented (recommended).
3. Leave the current sound system as is and move the project to 2025 as a capital project.

Other Information

- There were savings of \$21,000 in the capital budget when the pool re-grouting project was adjusted to the dressing room shower upgrade in April 2024.
- The anticipated savings for the pool heat exchanger project is \$5,000.
- These savings and adjustments would easily cover the funds required for the overhaul of the Rink 1 sound system, and the utilization of the spare working components into Rink 2, upgrading that sound system.

Financial Considerations (Cost and Resource Allocation)

- ☒ Yes: This is a higher priority capital project and can not be completed for current budgeted amount. The overall capital budget will not be impacted, rather a reallocation of the current project funding.

☐ N/A

Legislative Considerations (Applicable Policies and/or Bylaws)

☐ Yes

☒ N/A

This project aligns with the following Focus Areas of Council's Strategic Plan:

- ☒ Collaboration and Partnerships
- ☐ Indigenous Relations
- ☒ Livability / Positive Atmosphere
- ☐ Housing
- ☒ Infrastructure
- ☒ Organizational Effectiveness

OR

☐ *Core Service (not identified in Focus Areas, but necessary local government function)

This report has been prepared in consultation with:

- Stacey Miranda, Director of Community Services, City of Williams Lake

Approved for Agenda by:

Chief Administrative Officer

Respectfully submitted,

Brandy Links
Community Services Facility Manager

ATTACHMENTS:

Attachment A – 2024-2028 Capital Plan

importance

Cariboo Memorial Recreation Complex-Capital Plan.								
Project								
		2023	2024	2025	2026	2027	2028	2029
Pool Equipment		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Fitness Equipment		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Sondex Heat Exchanger for 25 M Pool			\$ 45,000.00					
New Chlorine System - Pending Report				\$ 280,000.00				
Complex Exterior Wood Siding Replacement (Fire Smart)					165,000			
Gibraltar room sound and light upgrade			\$ 5,000.00	\$ 175,000.00				
Gibratat Room Ice Machine/Fridge			\$ 12,000.00					
LED Light upgrade Remaining Facility	\$ 6,000.00	\$ 15,000.00						
New Arena Ice Edger		\$ 12,000.00						
2024 Tile Dressing Room Showers /Re-grout pool basins (pitting)		\$ 65,000.00	\$ 65,000.00					
Rooftop Grid-Connected Solar PV System option A & B	\$ 450,000.00							
Upgrade Arena sound system		\$ 25,000.00						
Surveilence Camera upgrades		\$ 55,000.00						
Dressing Room Heat and Reno			\$ 50,000.00					
Arena Compressors					\$ 85,000.00	\$ 85,000.00		
MAU Makeup Air Unit For Arena Lobby								
Gibraltar Room AHU and Condensing Unit								
Heat Recovery Project/DDC Upgrades		\$ 185,000.00						
Fitness Area Flooring							\$ 100,000.00	
Annually	476,000	\$ 439,000	\$ 590,000	\$ 270,000	\$ 105,000.00	\$ 120,000.00	\$ 20,000.00	



Date: 10/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 3900-20-5495

Short Summary:

Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024

Voting:

Corporate Vote - Unweighted

Memorandum:

The CRD has been petitioned by owners of a property who wish to be included in the Forest Grove Water Service, and the petition has been certified sufficient by the Manager of Corporate Services. Bylaw No. 5495 seeks to expand the service area.

Attachments:

- 1) Bylaw No. 5495
- 2) Schedule "A" map

Financial Implications:

[Click here to enter text.](#)

Policy Implications:

n/a

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards

associated with climate change and provides efficient and consistent processes for landowners and developers.

- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

- 1) Endorse the recommendation;
- 2) Defer;
- 3) Other action.

Recommendation:

That Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024 be read a first, second and third time this 18th day of October 2024.



CARIBOO REGIONAL DISTRICT

BYLAW NO. 5495

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to amend the Forest Grove Water Service Area.

The Board of Directors of the Cariboo Regional District, duly assembled in open meeting, hereby enacts as follows:

1. Title

This bylaw may be cited for all purposes as “Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024”.

2. Amendment

Schedule “A”, as referred to in Section 2 of Bylaw No. 3853, is hereby deleted in its entirety and replaced by Schedule “A”, attached to and forming part of this bylaw.

READ A FIRST TIME THIS ____ DAY OF _____, 2024.

READ A SECOND TIME THIS ____ DAY OF _____, 2024.

READ A THIRD TIME THIS ____ DAY OF _____, 2024.

Written consent to the adoption of Bylaw No. 5495 was provided by the Director of Electoral Area H on the __day of __, 2024.

ADOPTED THIS __ DAY OF _____, 2024.

Chair

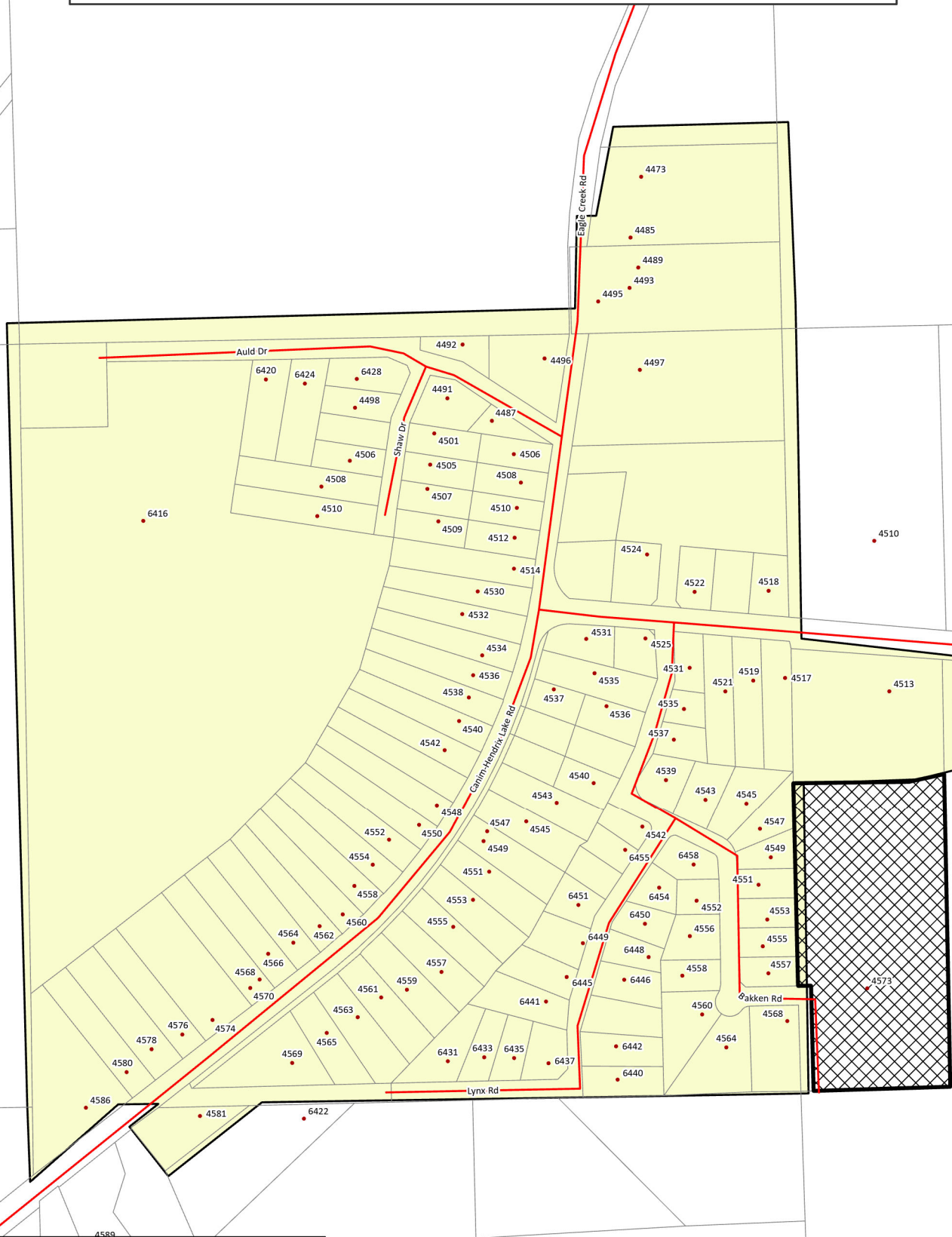
Manager of Corporate Services

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5495 cited as “Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024”, as adopted by the Cariboo Regional District Board on the __ day of _____, 2024.

Manager of Corporate Services

FOREST GROVE WATER SYSTEM BOUNDARY EXPANSION SCHEDULE "A" BYLAW NO. 5495, 2024

Page 287 of 317



LEGEND

- Housepoints
- Roads
- Expansion Area
- Forest Grove Water Service Area
- Parcels



2024-10-09

0 100 200 400 m



Date: 04/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 3200-20-5491

Short Summary:

Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024

Voting:

Corporate Vote - Unweighted

Memorandum:

The Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024 was given three readings at the Board's September 26, 2024 meeting.

That Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024 be read a first, second and third time this 26th day of September, 2024.

This item is brought forward for consideration of adoption by the Board.

Attachments:

1. Bylaw No. 5491
2. Schedule "A"

Financial Implications:

[Click here to enter text.](#)

Policy Implications:

[Click here to enter text.](#)

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.

- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Endorse recommendation;
2. Other action.

Recommendation:

That Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024 be adopted this 18th day of October 2024.



CARIBOO REGIONAL DISTRICT

BYLAW NO. 5491

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to amend the Wildwood Fire Protection Service Area.

The Board of Directors of the Cariboo Regional District, duly assembled in open meeting, hereby enacts as follows:

1. Title

This bylaw may be cited for all purposes as “Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024”.

2. Amendment

Schedule “A”, as referred to in Section 1 of Bylaw No. 2319, is hereby deleted in its entirety and replaced by Schedule “A”, attached to and forming part of this bylaw.

READ A FIRST TIME THIS ____ DAY OF _____, 2024.

READ A SECOND TIME THIS ____ DAY OF _____, 2024.

READ A THIRD TIME THIS ____ DAY OF _____, 2024.

Written consent to the adoption of Bylaw No. 5491 was provided by the Director of Electoral Area D on the __day of __, 2024.

Written consent to the adoption of Bylaw No. 5491 was provided by the Director of Electoral Area F on the 2nd day of October, 2024.

ADOPTED THIS __ DAY OF _____, 2024.

Chair

Manager of Corporate Services

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5491 cited as "Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024", as adopted by the Cariboo Regional District Board on the __ day of _____, 2024.

Manager of Corporate Services



Date: 08/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 1610-02

Short Summary:

Request from Director LeBourdais to Access Electoral Area F Director Initiative Funds

Voting:

Corporate Vote - Unweighted

Memorandum:

Director LeBourdais has submitted the following request:

"I would like permission to access director initiative funds to attend the "Our Future in Agriculture" event at TRU, November 16. It's only \$45, so I don't know if I can expense this, or if I need to go through the approval process."

The request is hereby brought forward for the consideration of the Board.

Attachments:

None

Financial Implications:

There are sufficient funds in the Electoral Area F Director Initiative Fund to approve this request.

Policy Implications:

Policy No. 2023-3C-33 Director Initiative Funds states:

Director Initiative funds are discretionary funds to be used on a limited basis for:

- the cost for a Director's attendance at seminars/workshops associated with development as an elected official other than training offered by NCLGA and UBCM or specifically contained in the Board's Electoral Area Administration budget;
- the cost for a Director to conduct meetings within their Electoral Area on topics of interest to their constituents provided those topics are not inconsistent with established Board policies or decisions;

- the cost of a Director's additional travel outside of the region for special initiatives of importance to their electoral area. An example of such travel would be to meet with provincial or federal ministers with respect to an issue, provided that the matter is not contrary to established Board policies or decisions;
- annual volunteer appreciation events (no staff resources are provided for the organization/planning of such events); and
- the cost of Long Service Recognition for CRD Commissioners including:
 - o the purchase of a retirement gift as a long service award to members of CRD Commissions who have served a minimum of 5 years,
 - o hosting a luncheon or similar venue to present long service awards.

Ineligible projects include:

- hosting special events such as community luncheons, dinners, barbeques, etc. (other than annual volunteer appreciation events);
- advertising, mail-outs or other media except as related to conducting a meeting approved in accordance with the above guidelines; and
- providing funds, gifts, or favours to third parties.

Process:

- Directors may request a requisition in any fiscal year for the Director Initiative Fund;
- Funds may be accumulated from year to year provided that the annual allocation for the Director Initiative Fund does not exceed \$5,000.
- Requests to access the Director Initiative Fund must be submitted in writing for inclusion on a Board agenda in accordance with the Procedure Bylaw.
- Verbal requests to access the Director Initiative Fund will not be considered.
- Funds can only be expended with the approval of Simple Majority.

The Board should consider the terms of the above-noted policy when determining if this request meets the intent of the policy.

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.

- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Approve;
2. Deny;
3. Defer.

Recommendation:

Action is at the discretion of the Board.



Date: 08/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 0550-01

Short Summary:

Request from Director Bachmeier to amend 2025 Board Schedule

Voting:

Corporate Vote - Unweighted

Memorandum:

Director Bachmeier has submitted the following request:

Just a heads up, the (Keeping it Rural) conference is June 10th to 12th, 2025 and we have a COW meeting on the 12th. Many directors have expressed interest in going to this conference.

Is there any chance of rescheduling our meetings that week?

In discussion with the Chair, staff have attached an alternate schedule suggestion for June/July for the Board's consideration.

Attachments:

Proposed amended 2025 schedule.

Financial Implications:

n/a

Policy Implications:

n/a

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.

- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

- 1) Endorse amended schedule;
- 2) Request alternate meeting dates;
- 3) No action/leave 2025 schedule as is.

Recommendation:

Action is at the discretion of the Board.

January

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 STAT	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23 FINANCE 1:00 pm	24 CCRHD/BOARD	25
26	27	28	29	31	31	

February

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 EA DIRECTORS FORUM	5 EA DIRECTORS FORUM	6	7	8
9	10	11	12	13	14	15
16	17 STAT	18	19	20	21	22
23	24	25	26	27 FINANCE 1:00 pm	28 CCRHD/ BOARD	

March

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	LGLA12	LGLA13	LGLA14	15
16	17	18	19	COW20	CCRHD/ BOARD21	22
23	24	25	26	27	28	29
30	31					

April

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11 CCRHD/ BOARD	12
13	14	15	16	17	18 STAT	19
20	21 STAT	22	23	24	25	26
27	28	29	30			

May

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 CCRHD/ BOARD	3
4	5	6	7	8	9	10
11	12 NCLGA	13 NCLGA	14 NCLGA	15 NCLGA	16	17
18	19 STAT	20	21	22	23 CCRHD/ BOARD	24
25	26	27	28	29 FCM	30 FCM	31 FCM

June

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 FCM	2	3	4	5	6	7
8	9	10	11	12 COW ON THE ROAD	13 CCRHD/ BOARD ON THE ROAD	14
15	16	17	18	19 COW ON THE ROAD	20 CCRHD/ BOARD ON THE ROAD	21
22	23	24	25	26	27	28
29	30					

July

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 STAT	2	3	4 CCRHD/ BOARD	5
6	7	8	9	10	11 CCRHD/ BOARD	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 STAT	5	6	7	8	9
10	11	12	13	14	15 CCRHD/ BOARD	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 STAT	2	3	4 COW ON THE ROAD	5 CCRHD/ BOARD ON THE ROAD	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 UBCM	23 UBCM	24 UBCM	25 UBCM	26 UBCM	27
28	29	30 STAT				

October

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 CCRHD/ BOARD	4
5	6	7	8	9	10	11
12	13 STAT	14	15	16	17	18
19	20	21	22	23	24 CCRHD/ BOARD	25
26	27	28	29	30	31	

November

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11 STAT	12	13 COW/ FINANCE	14 CCRHD/ BOARD	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 CCRHD/ BOARD	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 STAT	26 STAT	27
28	29	30	31			



Date: 10/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 1610-02

Short Summary:

Request from Director Forseth to Access Electoral Area D Director Initiative Funds

Voting:

Corporate Vote - Unweighted

Memorandum:

Director Forseth has submitted the following request:

“Subject to approval of Chair Wagner – I would like to include the following item on the next Board Agenda:

That up to \$2,000 from the Area “D” Director Initiative Fund be authorized to permit Director Forseth to attend the 2025 BC Natural Resources Forum in Prince George, BC from January 14-16, 2025”

This request is hereby brought forward for the consideration of the Board.

Attachments:

<https://bcnaturalresourcesforum.com/registration/2025/>

Financial Implications:

There are sufficient funds in the Electoral Area D Director Initiative Fund to approve this request.

Policy Implications:

Policy No. 2023-3C-33 Director Initiative Funds states:

Director Initiative funds are discretionary funds to be used on a limited basis for:

- the cost for a Director’s attendance at seminars/workshops associated with development as an elected official other than training offered by NCLGA and UBCM or specifically contained in the Board’s Electoral Area Administration budget;

- the cost for a Director to conduct meetings within their Electoral Area on topics of interest to their constituents provided those topics are not inconsistent with established Board policies or decisions;
- the cost of a Director's additional travel outside of the region for special initiatives of importance to their electoral area. An example of such travel would be to meet with provincial or federal ministers with respect to an issue, provided that the matter is not contrary to established Board policies or decisions;
- annual volunteer appreciation events (no staff resources are provided for the organization/planning of such events); and
- the cost of Long Service Recognition for CRD Commissioners including:
 - o the purchase of a retirement gift as a long service award to members of CRD Commissions who have served a minimum of 5 years,
 - o hosting a luncheon or similar venue to present long service awards.

Ineligible projects include:

- hosting special events such as community luncheons, dinners, barbeques, etc. (other than annual volunteer appreciation events);
- advertising, mail-outs or other media except as related to conducting a meeting approved in accordance with the above guidelines; and
- providing funds, gifts, or favours to third parties.

Process:

- Directors may request a requisition in any fiscal year for the Director Initiative Fund;
- Funds may be accumulated from year to year provided that the annual allocation for the Director Initiative Fund does not exceed \$5,000.
- Requests to access the Director Initiative Fund must be submitted in writing for inclusion on a Board agenda in accordance with the Procedure Bylaw.
- Verbal requests to access the Director Initiative Fund will not be considered.
- Funds can only be expended with the approval of Simple Majority.

The Board should consider the terms of the above-noted policy when determining if this request meets the intent of the policy.

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
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associated with climate change and provides efficient and consistent processes for landowners and developers.

- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Approve;
2. Deny;
3. Defer.

Recommendation:

Action is at the discretion of the Board.



Date: 11/10/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct18_2024

File: 400-01

Short Summary:

Director LeBourdais – Request for CRTC Letter of Support

Voting:

Corporate Vote - Unweighted

Memorandum:

Director LeBourdais has submitted the attached information for the Board's consideration of support.

Attachments:

Background information from BC Connected Communities

Financial Implications:

[Click here to enter text.](#)

Policy Implications:

n/a

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
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- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

- 1) Provide letter of support;
- 2) No action.

Recommendation:

Action is at the discretion of the Board.

Broadly speaking, the Connectivity Division has asked the CRTC to:

1. Change confidentiality restrictions to make provider information (e.g. Provider, technology, speed) available at the 250m road segment level, instead of the 22km hex level currently found on the ISED Internet Availability Map.
2. Share complete internet and mobile wireless service provider facility data sets with the provinces once it has been validated by the CRTC/ISED post collection.
3. Share transport data collected from service providers in confidence with all that have interest to receive the information.

More granular data sharing supports provincial planning for the advancement of connectivity projects across each province and territory. It also enables the public, local governments, and First Nations to better understand the state of connectivity within their location via the ISED Internet Availability Map. The CRTC has stated that any changes to data sharing must be applied across Canada. To implement this change, it must be unanimously supported by all provinces and territories. All voices are welcome and needed. You will find a copy of the application on the CRTC website in the link provided below.

If you are interested in responding, the **public consultation period is open until October 21, 2024, 5pm PST**. Responses can be submitted as follows:

1. [Follow this link to the CRTC website](#)
2. Scroll down to:
 - a. [8000-P114-202404929](#)
Application to disclose certain Annual Facilities Survey data
Province of British Columbia
3. Click the "Submit" button
4. Accept the terms and conditions
5. Click the "In support" box and write a comment in the comment box and/or attach a document.

Example of comment for submission:

As a representative of [local government, emergency services, regional connectivity committee, board, etc] I believe that access to accurate connectivity data is important to our community, administrative and management operations, including the ongoing work of our Province to expand connectivity. Some of the reasons why this data is important is as follows: [select from any of the bullets below that you believe align for you or please feel free to include your own]

Benefits for local governments, government agencies and organizations:

- Access to broadband, mobile wireless, and transport coverage information is key to ensuring the ability to identify the final homes that require high-speed connectivity.
- Up-to-date detailed information on underserved areas is required to ensure that potential service providers have access to consistent and accurate data on areas that are underserved and that are eligible for public funding when submitting applications.
- Transport data can be shared in confidence with government agencies that require this information for network planning purposes.
- Access to data supports understanding of network redundancy, reliability and resiliency in the province. Data access supports provincial planning for changing service objectives.
- More granular level data is required to support Next Generation 911, emergency alerting, evacuation and other emergency management functions.

Benefits for the public:

- Providing street information at a more detailed level on the ISED Internet Availability map will better enable to the public to understand accurately the service options in their location.
 - The current hex is too large and shows service options not available in a location, a circumstance worsened for small footprint communities served by a mix of technologies.
 - Hexes can overlap multiple communities, making it impossible to discern service levels and providers in individual communities.
 - This data is integral to ensuring that all citizens, including in rural and remote areas, can access reliable, high-speed internet and mobile wireless services by knowing where services are available to them.
- Service information not consistently treated by providers as confidential should not continue to be held in confidence by the Commission.
- By supporting the public to understand their service options, this also supports clarity and transparency of pricing and service plan options, which is a shared objective between the Provinces and the Federal government.

FURTHER CLARIFICATION OF THE REQUEST.

Thank you for considering making a submission to the CRTC's consultation process. The B.C.

Through the CRTC Part 1 application, the Ministry requests that the following data and coverage areas be permitted to be made public at the 250-meter road segment level at the most granular level possible, e.g. telecommunications service providers, speeds and technologies

available for both broadband internet (including all wireless and wireline technologies) and mobile wireless coverage.

- The Ministry seeks the inclusion of the data by service provider, technology, speed, geospatial coverage addresses and geospatial coordinates where available, particularly as provided on collection forms 256 (broadband), 267 (transport) and 278 (mobile).
- The information request does not include a request to disclose individual completed forms or information.
- This information is not treated as confidential by TELUS or Rogers (Shaw) in BC.
- The request is for information as provided and updated to ISED by the CRTC, be shared or permitted to be shared with the Province on a confidential basis for Ministry use in support of any existing or future contribution programs.

In summary, no customer data or information is being requested including subscription, personal, or individual data. We are requesting road segment data that will show existing and public service provider data that outlines what services are available at a more granular level. Furthermore, we are requesting the information be shared at a provincial level, with the Ministry of Citizens' Services, not with the general public.