



**CARIBOO REGIONAL DISTRICT  
POLICY COMMITTEE MINUTES**

**April 12, 2018**

**9:40 am**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair J. Massier, Director S. Forseth, Director M. Neufeld, Director J. Sorley  
**ABSENT :** Director J. Bruce (for a portion of the meeting), Director A. Richmond, Director D. Cash  
**STAFF :** S. Reid, Chief Financial Officer, A. Johnston, Corporate Officer  
**OTHERS:** CRD Board Chair M. Wagner (Guest)

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

**PC.2018-4-1**

Moved Director Forseth  
Seconded Director Sorley

That the agenda items be adopted as presented.

**Carried Unanimously**

**2. ADOPTION OF MINUTES**

**2.1 Policy Committee Minutes - March 22, 2018**

**PC.2018-4-2**

Moved Director Forseth  
Seconded Director Sorley

That the minutes of the Policy Committee meeting, held March 22, 2018, be received and adopted.

**Carried Unanimously**

**3. REPORTS AND CORRESPONDENCE**

**3.1 Policy Committee Terms of Reference (Revised)**

**PC.2018-4-3**

Moved Director Forseth  
Seconded Director Sorley

That the revised Terms of Reference for the Policy Committee be received.

**Carried Unanimously**

J. MacLean, Chief Administrative Officer, joined the meeting.

**3.2 Election Campaigning at CRD Fire Halls**

**PC.2018-4-4**

Moved Director Forseth  
Seconded Director Neufeld

That the memorandum from Alice Johnston, Corporate Officer, dated April 4, 2018, regarding election campaigning at CRD fire halls, be received.

**Carried Unanimously**

Director Bruce joined the meeting.

**PC.2018-4-5**

Moved Director Forseth  
Seconded Director Bruce

That a policy be drafted for inclusion in the nominations package which specifically states that campaigning is not permitted in conjunction with Cariboo Regional District services and/or staff, or in a way that could be perceived as CRD supported.

**Carried Unanimously**

**3.3 Deferred Item - Policy Development and Review Policy**

**PC.2018-4-6**

Moved Director Forseth  
Seconded Director Neufeld

That the memorandum from Alice Johnston, Corporate Officer, dated March 7, 2018, regarding a Policy Development and Review Policy, deferred at the March

22, 2018 meeting, be received. Further, that the Policy Development and Review Policy be sent to all CRD Board members.

**Carried Unanimously**

**3.4 Deferred Item - Central Interior Rural Division of Family Practice Request for Additional Funding for Recruitment and Retention of Medical Practitioners**

**PC.2018-4-7**

Moved Director Sorley

Seconded Director Forseth

That the memorandum from Scott Reid, Chief Financial Officer, dated March 9, 2018, regarding a request from the Central Interior Rural Division of Family Practice for additional funding for recruitment and retention of medical practitioners, deferred from the March 22, 2018 meeting, be received. Further, that the Recruitment and Retention Fund policy be referred back to staff for updating and brought back to the Policy Committee for review. Further, that the fund be increased by \$15,000 to include \$5,000 per region starting in 2019 with a new contract.

**Carried Unanimously**

**3.5 Code of Conduct**

**PC.2018-4-8**

Moved Director Sorley

Seconded Director Forseth

That the memorandum from Alice Johnston, Corporate Officer, dated April 5, 2018, regarding the CRD Board's Code of Conduct, be received. Further, that the current CRD Board's Code of Conduct be deleted and that the CRD Board be provided with the UBCM brochure instead. Further, that the CRD Bullying Policy be revised to include a reference to the UBCM brochure, and brief, bulleted instructions on the proper procedure to follow if you're aggrieved.

**Carried Unanimously**

**4. ADJOURNMENT**

**PC.2018-4-9**

Moved Director Forseth  
Seconded Director Bruce

That the meeting of the Policy Committee be adjourned at 11:45 a.m., April 12, 2018.

**Carried Unanimously**

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Chair

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Corporate Officer