

COMMUNITY HALLS AND RECREATION FACILITIES

FUNDING APPLICATION

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1. Project Name

Anahim Lake Community Association Hall Renovations

Provide a name for the project that is proposed in this funding application:	Have you previously received any Northern Development funding for this facility?
Hall Renovations	No

2. Applicant Profile

Applicant organization (legal name):	Non-profit society registration no. (if applicable):
Anahim Lake Community Association	S0008771
Mailing address:	Telephone:
Box 103 Anahim Lake, BC V0L 1C0	250-742-3253
Email:	Website (URL):
anahimlk@hotmail.com	

3. Primary Contact Information

Primary contact (for this application):	Position/title:
Amy Hauk	Secretary

Complete the following if different from applicant organization contact information:

Mailing address:	Email:	Telephone:
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Box 98 Anahim Lake BC V0L 1C0	amyhauk4@gmail.com	250-742-0029
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Northern Development Initiative Trust
 301 – 1268 Fifth Avenue, Prince George, B.C. V2L 3L2
 Tel: 250-561-2525
 Fax: 250-561-2563
 Email: info@northerndevelopment.bc.ca Website: www.northerndevelopment.bc.ca



4. Resolution of Support

★ If you are in the Northeast region, use the [Northeast Funding Application Form](#).

Identify the municipality or regional district that is providing a resolution of support for this funding application:

Cariboo Regional District

The resolution of support is:

Attached.

Not yet secured. The scheduled council meeting date is: May 25, 2018

★ *Applicants are responsible for securing a resolution outlining support for the Northern Development funding request from a municipality or regional district. The applicant must provide a copy of the resolution of support to Northern Development before an application can be considered for funding.*

★ *Sample Resolution: THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert applicant organization name) for a grant of up to \$(insert amount) for the (insert project name) from the (insert regional development account name).*

5. Project Overview

Identify the project's primary investment area:				
Economic Development				
Agriculture	Energy	Mining	Pine Beetle Recovery	Tourism
Economic Development	Forestry	Olympic Opportunities	Small Business	Transportation

★ *Northern Development project investments must fall within the ten investment areas above as identified in the Northern Development Initiative Trust Act.*

Provide a description of the project:

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The roof on the hall will be removed and replaced. The current addition on the hall will be removed and a new addition will be built with a kitchen and bathrooms.

Explain the rationale for the project:

✦ *Focus on long term community or regional needs with regards to economic development that the proposed project will address specific to the primary investment area.*

The community hall is the only public hall in Anahim Lake and the roof is leaking and needs to be replaced before any damage is done structurally by the leaking. Because the hall doesn't have bathrooms or a kitchen, it makes it difficult to hold events in there and it makes it difficult to rent out for private functions or meetings, thereby limiting the income the hall currently generates. With the increased facilities the hall becomes a more usable space.

6. Sustainability

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Explain how funds will be generated to operate the facility for three years:

Funds are currently generated by events such as our Spring Fling supper and dance & our Stampede supper and dances. We also rent the hall out for private functions and meetings. We anticipate with the added kitchen and bathrooms that the number of events held at the hall will increase, and so will our income.

Describe how the project will support population growth or help sustain population in the community or region:

The project sustains population in the community by allowing more events to be held. This provides the entertainment and social aspect of life that is sometimes missing in remote areas such as ours. It provides a place for the community to gather and a place for social events (private or public) to be held.

Describe how the project will contribute to environmental sustainability:

7. Direct Economic Benefits

Outline the direct economic benefits to the local or regional economy:

By having a functioning hall, events such as weddings and anniversaries of local residents, will be held here instead of in other communities. This gives the local businesses the opportunity to service these events and generate additional income.

8. Current Employment

Nature of positions:	Number of existing positions:	Hours of employment per week (average):	Total person months employed annually (average):	How does the proposed funding help to sustain the existing positions?
Direct permanent full-time jobs:		35+ hours/week	12 months/year	
Direct permanent part-time jobs:		hours/week	12 months/year	

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Direct permanent seasonal jobs:		hours/week	months/year
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9. New Employment (job creation)

✦ *The following job creation will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:*

Nature of positions:	Number of new positions created:	Hours of employment per week (average):	Total person months of employment to be created (average):	Position(s)/title(s):
Direct permanent full-time jobs:		35+ hours/week	12 months/year	
Direct permanent part-time jobs:	1	4 hours/week	12 months/year	Janitor/caretaker
Direct permanent seasonal jobs:		hours/week	months/year	
Direct temporary jobs (construction or consulting):		hours/week	months/year	
TOTAL PROPOSED FULL-TIME EQUIVALENT (FTE) JOB CREATION:				
<p>✦ <i>Full-time equivalent (FTE) job creation is aggregated from information provided above. 1.0 FTE is equal to 1 new position working 35 hours/week for 12 months/year.</i></p>				

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10. Increased Revenue Generation

✦ The following annual revenue generation will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

Current annual revenues:	Projected annual revenues		
	Year 1	Year 2	Year 3
\$ 55,985.01	\$ 60,000	\$ 65,000	\$ 65,000
INCREASED REVENUE EXPECTED OVER THREE YEARS:			\$ 30,044.97
<p>✦ Incremental revenue expected is the sum of the projected annual revenues for the three years after the project, minus the current annual revenues over the same three year period.</p>			
Describe how the revenue will be generated and the sources of revenue:			
<p>The revenue will be generated by increased events at the hall including Association events and private events.</p>			

11. Operational Cost Savings

✦ The following operational cost savings will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

Current costs:	Projected costs		
	Year 1	Year 2	Year 3
\$ 53,599.75	\$ 58,599.75	\$ 58,599.75	\$ 58,599.75
COST SAVINGS EXPECTED OVER THREE YEARS:			\$ 15,000
<p>✦ Cost savings expected is the sum of the projected costs for the three years after the project, minus the current costs over the same three year period.</p>			
Describe how the operational cost savings will be generated (for example, energy efficient upgrades):			
<p>We anticipate that with the increased space and need to heat that space during the winter months, that the cost of hydro, propane and insurance will increase and so we have budgeted an additional \$5000 per year to fully cover these costs.</p>			

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12. Project Milestones

Stage of project:	Scheduled date: (dd-mmm-yyyy)	Describe the current stage of the project: The project is currently in the planning stages. Contractors have been contacted, volunteers lined up. Ready to start as soon as funding and materials are in place. Plan to start weekend after our annual stampede.
1) Project start date – demolition of roof and addition	14/07/2018	
2) replace roof on existing hall & prep dirt for addition	21/07/2018	
3) footings, concrete prep, plumbing lines, pour concrete	28/07/2018	
4) framing of addition and addition roof	01/08/2018	
5) enclose addition, electrical, plumbing, insulation	11/08/2018	
6) drywall, kitchen installation	18/08/2018	
7) painting, siding	25/08/2018	
8) Project completion date	01/09/2018	

✦ Complete the above, however if you wish to provide a more detailed project schedule, please attach separately to this application.

13. Project Budget

✦ Quotes must outline the proposed scope of work, the vendor and all pre-tax costs.

Expense item:	Amount (\$):	Vendor:	Verification:
Demolition & dirt work	\$5500	Sager Ent Ltd	Quote(s) attached
Excavator work & debris removal	\$ 12,900	Waddington Charter & Contracting Ltd.	Quote(s) attached
Roof tin	\$7416.02	Al Madley	Quote(s) attached
Roof replacement, addition built	\$ 17,860.50	Chilcotin Cowboy Contracting	Quote(s) attached
Labour	\$ 20,000	Community Association Members	
Food for volunteer labour on weekends	\$ 2500		Quote(s) attached
	\$		Quote(s) attached
	\$		Quote(s) attached

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TOTAL PROJECT BUDGET: \$ 63,676.52

- + Complete the above, however if you wish to provide a more detailed project budget, please attach separately to this application.
- + Please refer to the [Community Halls and Recreation Facilities Application Guide](#) for eligible and ineligible costs.

14. Funding Request

The following funding is requested from Northern Development:

Funding type:	Amount (\$):	
Grant	\$ 30,000	+ Maximum allowable grant is \$30,000 per community hall or recreation facility project, with the remainder available in the form of a loan.
Loan	\$	
Length of repayment term requested:	years (max 10)	+ For term of 1-7 years, interest rate = prime. For term of 8-10 years, interest rate = prime+1%. Prime is taken at the time of initial release of funds.
TOTAL REQUESTED:	\$	

- + Projects must be completed and funding disbursed by Northern Development prior to applying for additional funding for the same facility. In the Northwest or Cariboo-Chilcotin/Lillooet regions, applications seeking additional funding for a previously funded facility are limited to a maximum \$15,000 grant.

15. Other Funding Sources

Funding source: + Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
Anahim Lake Community Association	\$ 5000	Applicant contribution	Confirmation letter attached
Sager Ent Ltd	\$ 5500	Other: in kind	Approval letter attached
Waddington Charter & Contracting Ltd	\$ 12,900	Other: in kind	Approval letter attached
Volunteer labour	\$ 10,000	Other: in kind	
	\$	Grant Loan Other:	Approval letter attached Date approval expected:

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\$	Grant Other:	Loan	Approval letter attached Date approval expected:
\$	Grant Other:	Loan	Approval letter attached Date approval expected:
\$	Grant Other:	Loan	Approval letter attached Date approval expected:
TOTAL OTHER FUNDING: \$ 28,400		TOTAL PROJECT FUNDING: \$ 63,400 (Northern Development + Other Sources)	

+ Northern Development must receive copies of letters of approval for all other funding sources. Please attach all letters of approval received to date with this application. If there are more than eight other funding sources, attach a complete list separately.

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16. Leveraging

Northern Development's funding leverage for the project:

The funding request as a percentage of total project funding is: 47 %

+ *Leverage % = (Northern Development funding request) ÷ (Total project funding)*

+ *Northern Development provides funding up to a maximum of 70% of an eligible project budget.*

17. Attachments

List all documents attached to this application:

Document name:

1) **Required: Local government resolution**

2) **Required: Detailed quotes** *(as outlined in section 13. Project Budget)*

3) **Required (if applicable): Funding approval letters** *(as outlined in section 15. Other Funding Sources)*

4) **Required (if applicable): Society incorporation document** *(not applicable for local governments or First Nations)*

5)

6)

7)

8)

9)

10)

August 2017 – Ver. 2.

18. Authorization

I have read and understand the [Community Halls and Recreation Facilities Application Guide](#) including the eligible and ineligible costs.

I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.

I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).

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I also agree to submit reporting materials as required by Northern Development, and where required, financial accounting for evaluation of the activity funded by Northern Development.

I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.

I agree to publicly acknowledge funding and assistance by Northern Development.

I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.

I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ★ Please type name.	Position/title:	Date:
Amy Hauk	Secretary	May 8, 2018

19. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email. ★ Please do not scan this form (if possible).

Email: info@northerndevelopment.bc.ca