



**Date:** 14/06/2018

## **MEMORANDUM**

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**To:** Service Efficiency and Effectiveness Committee Members

**And To:** John MacLean, Chief Administrative Officer

**From:** Scott Reid, Chief Financial Officer

**Date of Meeting:** Service Efficiency and Effectiveness Review Committee\_Jun21\_2018

**File:** [Click here to enter text.](#)

**Subject:** Status; action items from May 1, 2018 SEER Committee meeting.

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### **Item for Discussion:**

Status of action items from May 1, 2018 meeting of the Service Efficiency and Effectiveness Review Committee.

### **Background:**

The following recommendation was endorsed at the May 1, 2018 meeting by the Service Efficiency and Effectiveness Review Committee;

*That the Request for Proposals for a Library Program Review be made a priority. Further, that staff provide the committee with a list of services, in order of the taxation amount, and an updated and abbreviated Recreation Service Efficiency and Effectiveness report.*

The Cariboo Regional District's Manager of Procurement is preparing the Request for Proposals based upon the criteria and requirements as outlined in the Terms of Reference presented to and endorsed by the CRD Board at the June 9, 2017 meeting.

The Service Groups and Services of the Cariboo Regional District have been listed and attached to this Memo in three different orders; by Tax Requisition Amount (as requested), by Annual Expenditure Amount, and by Replacement Cost of Assets employed. Related information with respect to Capital Reserves and Debt has been included.

A proposed "Service Efficiency and Effectiveness Status Report" format has been prepared for each of the three Sub-Regional Recreation Services with copies attached to this Memorandum for the Committee's review and comment.

**Attachments:**

- Service Groups and Services sorted by Tax Requisition
- Service Groups and Services sorted by Annual Expenditures
- Service Groups and Services sorted by Asset Replacement Costs
- SEER Status Report – 1546 SC Recreation
- SEER Status Report – 1553 CC Recreation
- SEER Status Report – 1554 NC Recreation