



Date: 13/09/2018

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board
And To: John MacLean, Chief Administrative Officer
From: Darron Campbell, Manager of Community Services
Date of Meeting: Cariboo Regional District Board_Sep21_2018
File: 0260-34

Short Summary:

Cedar City Museum CWF Energy Efficiency Project and Enabling Agreement

Voting:

Corporate Vote – Weighted

Memorandum:

An application for up to \$6,000 of Community Works Funding was received from the Likely and District Chamber of Commerce for energy efficiency works at the Cedar City Museum in Likely. The works will include replacing five heaters in the museum with five thermostatically-controlled electric heaters.

As outlined in the Chamber's request letter, four of the museum's current heaters are not thermostat controlled, coming on in the winter when not needed and using energy ineffectually. The fifth heater is a baseboard heater, which does not work efficiently due to its location in the building.

It is expected the new heaters will increase the building's energy efficiency by at least 30%; electric heaters are 100% efficient. The use of thermostats will allow better management of the museum's temperatures, thereby also reducing overall energy consumption.

The Regional District has approved \$150,000 within in its 2018 Community Works Fund allocation for energy efficiency and drinking water projects at rural community halls.

Because the facility is not owned by the Regional District, a contribution agreement between the Regional District and the Likely Chamber of Commerce is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

Attachments:

1) CWF Grant Request from the Likely and District Chamber of Commerce.

- 2) CWF Project Request Package - Likely and District Chamber of Commerce.
- 3) MacKay Electric Quote

Financial Implications:

The proposal from the Likely and District Chamber of Commerce requests up to \$6,000 from the Community Hall Improvements envelope of the 2018 CWF program.

The Board approved the CWF funding schedule for 2018, including the Community Hall Improvements envelope, which has a total of \$150,000 available. If this application from the Likely and District Chamber of Commerce is approved, \$6,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$129,300 available for community projects.

Policy Implications:

None. The Board approved the CWF funding schedule for 2018, including the Community Hall Improvements envelope.

Alignment with Strategic Plan:

- Ensuring Sufficient and Sustainable Funding
- Building on our Relationships
- Providing Cost Effective High Quality Services
- Focusing on Being Well Governed

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CAO Comments:

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Options:

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 13, 2018, regarding a proposal from Likely and District Chamber of Commerce to replace five heaters in the museum with five thermostatically-controlled electric heaters at the Cedar City Museum in Likely, be received. Further, that up to \$6,000 for the project be approved from the 2018 Community Halls Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.