



**CARIBOO REGIONAL DISTRICT  
POLICY COMMITTEE MINUTES**

**July 12, 2018**

**3:05 pm**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair J. Massier, Director J. Bruce, Director S. Forseth, Director A. Richmond  
**ABSENT :** Director J. Sorley, Director D. Cash (for a portion of the meeting)  
**STAFF :** J. MacLean, Chief Administrative Officer, A. Johnston, Corporate Officer

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

**PC.2018-7-1**

Moved Director Richmond

Seconded Director Bruce

That the agenda be adopted as presented.

**Carried Unanimously**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Policy Committee Meeting - May 24, 2018**

**PC.2018-7-2**

Moved Director Bruce

Seconded Director Richmond

That the minutes of the Policy Committee meeting, held May 24, 2018, be received and adopted.

**Carried Unanimously**

### **3. REPORTS AND CORRESPONDENCE**

#### **3.1 Directors' Remuneration and Expenses Bylaw Update**

Director Cash joined the meeting during consideration of this agenda item.

##### **PC.2018-7-3**

Moved Director Forseth

Seconded Director Bruce

That the Directors' Remuneration and Expenses Bylaw be amended as follows, and then referred to the Cariboo Regional District Board for consideration:

1. Under section 3(I), remove the requirement for receipts to be provided;
2. Under section 3(K), add that incidentals do not apply while within the boundaries of the Cariboo Regional District;
3. Under section 8(C), add "While attending sanctioned meetings, Directors are entitled to per diem meal expenses provided such meals have not been provided by the region or as part of a convention or other event. Where meals are provided, there is no reimbursement if the Director chooses to eat elsewhere. Exceptions would include where there are special dietary needs or the inability to take advantage of paid meals because of a timing conflict with other Cariboo Regional District business."
4. Under Schedule A, section 1, add "For clarity, an alternate director is not entitled to receive the monthly stipend."
5. Under Schedule A, delete section 2 (C).
6. Under Schedule A, section 5, increase the emergency pay rate from \$50 to \$120 per day.
7. Under Schedule B, category 1, amend the note at the bottom to say that sanctioned non-business meetings less than 4 hours in duration are eligible for the lower rate of \$75; meetings 4 hours or longer are eligible for the higher rate of \$120.
8. Under Schedule B, category 2, delete the reference to the Cariboo Chilcotin Beetle Action Committee.

**Carried Unanimously**

**3.2 Financial (Cheque) Signing Authorities Policy Update**

**PC.2018-7-4**

Moved Director Bruce  
Seconded Director Cash

That the Financial (Cheque) Signing Authorities Policy be amended as proposed to include some of the particulars of the CRD's auto-signing process.

**Carried Unanimously**

**3.3 Naming Policy**

**PC.2018-7-5**

Moved Director Forseth  
Seconded Director Bruce

That consideration to implement a Naming Policy be deferred to the Policy Committee in the new term.

**Carried Unanimously**

**4. ADJOURNMENT**

**PC.2018-7-6**

Moved Director Forseth  
Seconded Director Bruce

That the meeting of the Policy Committee be adjourned at 4:59 p.m., July 12, 2018.

**Carried Unanimously**

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Chair

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Corporate Officer