



## CARIBOO REGIONAL DISTRICT

### BYLAW NO. 5113

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to amend the fees and charges for services and facilities offered by the North Cariboo Recreation and Parks Service.

WHEREAS, pursuant to the provisions of the *Local Government Act*, and amendments thereto, a Board may, by bylaw impose fees or charges in respect of all or part of a service; and

WHEREAS, the Cariboo Regional District has, by bylaw, established fees and charges for the services and facilities offered by the North Cariboo Recreation and Parks Service by adopting Bylaw No. 3697, and amendments thereto; and

WHEREAS, the Board of Directors of the Cariboo Regional District has deemed it in the interest of good government to amend the fees and charges established by that bylaw and amendments thereto;

NOW THEREFORE, the Board of Directors of the Cariboo Regional District, duly assembled, hereby enacts as follows:

**1. Title**

This bylaw may be cited as “Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017”.

**2. Amendment**

Schedule “A” attached to and forming part of Bylaw No. 3697 is hereby deleted in its entirety and replaced by Schedule “A”, attached to and forming part of this Bylaw.



READ a first time this 31st day of August, 2017.

READ a second time this 31st day of August, 2017.

READ a third time this 31st day of August, 2017.

ADOPTED this 31st day of August, 2017.

  
\_\_\_\_\_ Chair

  
\_\_\_\_\_ Corporate Officer

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5113 cited as the "Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017", as adopted by the Cariboo Regional District Board on the 31st day of August, 2017.

\_\_\_\_\_  
Corporate Officer





### **Fees and Charges Definitions**

Except where specified, fees do not include the applicable taxes. When provincial or federal taxes change, the total of admission fees plus tax will be rounded up to the nearest 25 cents.

Rates for the Quesnel and District Twin Arenas (West Fraser Centre and Arena #2) commence on August 1<sup>st</sup> each year. Rates for the Quesnel and District Arts and Recreation Centre commence on September 1<sup>st</sup> each year.

### **Administration Fees**

Where applicable, the administration fee will be \$10. In sales where there is more than one discount applicable, the highest discount only will apply.

### **Admissions**

#### **Age Definitions**

##### **Tot**

Newborn to 4 years of age

##### **Youth**

Ages 5- 12

##### **Student/Teen**

Ages 13 to 18 years and/or full time (three courses or more) student at a recognized educational institution with proof of a student card or equivalent

##### **Adult**

Ages 19 to 63 years; Ages 19- 64 commencing September 1, 2018

##### **Senior**

Ages 64 - 79 (2017-2018); Ages 65- 79 (commencing September 1, 2018)

##### **Over 80**

Ages 80 and over

##### **Family**

For the purposes of this rate definition Family rate applies to 1 or 2 parents/ grandparents/ or legal guardians and their dependent children or grandchildren.

For drop in admissions: The family rate will only apply when at least one adult and one dependent child is admitted. A maximum of two adults and four children may be admitted under the family rate for drop in admission.

A maximum of two adults may be admitted under the family rate for the sale of passes and punch cards. Additional children may be included for the sale of passes and punch cards, provided they meet the definition of a dependent child below.

A dependent child/ grandchild shall include the following:

- ◆ Children 18 years or younger born of said parent(s)
- ◆ Grandchildren 18 years or younger of said grandparents
- ◆ Children 18 years or younger residing in the same residence as a result of a blended family
- ◆ Adopted children 18 years or younger
- ◆ Foster children (temporary/permanent) 18 years or younger
- ◆ Any child 18 years or younger living in the residence of a legal guardian on a continuous and ongoing basis.

## Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017  
Fees and Charges Effective August 1- 2017 – August 31, 2020

- ◆ Adult children 19 years or older who are living with their parent or guardian during the life of this pass who individuals with a disability or a full time student (three courses or more) at a recognized educational institution with proof of a student card or equivalent.

### **Additional Family Member:**

Applies only to the sale of annual passes and is defined as any relative living in the same residence as the family purchasing the family pass. A 50 % (2017- 2018) or 25% (2018- 2019) or 10% (2019-2020) discount of the non-discount rate regular rate will be charged to add an additional the family member to the annual pass.

### **Individuals with a Disability**

This rate applies to a patron with a permanent physical disability or those individuals who are developmentally delayed. Private lessons for individuals with a disability receive a 50% discount for individuals who are unable to attend a regular program due to their disability. In any situation where the customers require an assistant in order to access a service, the assistant will be admitted at no charge. The assistant must remain with and be responsible for the customer at all times.

### **Advertising**

The City of Quesnel on behalf of the Cariboo Regional District has the right to sell advertising in the Quesnel and District Arts and Recreation Centre or the Quesnel and District Twin Arenas. Rates are based on a 12 month period and commence at the start of each season. They may be prorated when sold mid-season. Advertising may be covered during special events due to event sponsorship requirements or specific event requirements. All advertisers are exclusively responsible for all costs of making all advertising signs. When given seven days' notice signs will installed by arena staff. Advertising proofs must be approved by the City of Quesnel Liquor and Alcohol advertising is not permitted.

Advertising rights may be sold by contract to third parties with approval of the Cariboo Regional District. In the 2017/2018 ice season, advertising rights for the dasher boards and ice in the West Fraser Centre have been given to the Quesnel Kangaroos at no fee.

### **Arts Council Member Rates**

Community Arts Council member groups may receive a 50% rental reduction from the rental rate except for meal or alcohol hosted events.

### **Birthday Party**

Birthday party charges will include a maximum of 15 youth and two adult public admissions and table charge for two tables. Payment is required upon confirmation of the reservation. A flat rate will be charged for admission upon registration. In the case of swimming pool birthday party participants that are less than five years of age additional adults are required at a ratio of one adult per four children under five years of age. The additional adults are charged at the regular rate minus 15%. Additional tables, where space permits will be provided at no extra cost. Charges include set up and take down of tables and include admission fees for both resident and non-resident customers. Additional participants are charged regular admission less 15%.

### **Commercial Rate (Regular rate)**

This rate is applied to all bookings made by private businesses and organizations who do not qualify as a nonprofit society. All Conferences, Conventions, and/or Tradeshow Events are charged the commercial rate. This rate includes both residential and non-residential customers and is referred to as the Regular Rate in the Bylaw. Chamber of Commerce sponsored trade show use of the West Fraser Centre shall be charged the Quesnel Arena (2) rate.



**Community Services Department (Leisure Services Division) Rental Rates**

Recreation and Fitness Programs run by the Community Services Department will be charged 45% of the Discount Rental Rate in 2017/2018; 40% in 2018/2019; 35% in 2019/2020.

**Community Services Department Program Fees**

Programs offered by the Community Services Department shall have fees established to recover the direct cost of the program. Program fees shall recover the cost of instructors, program supplies or fees, advertising and room rentals. Where no room rentals charge is applicable, the program shall recover an additional 10% for administrative and overhead charges except where programs are sharing space with the general public.

**Corporate Rates**

Organizations or businesses that operate or reside within the Sub-Regional Recreation boundaries are eligible to benefit from the corporate rate package.

Corporate rates apply to admission fees or passes available at QDARC and/or the Quesnel Arenas for public admission programs offered directly by the Leisure Services Department. Payment is required at the time of purchase.

Corporate rate packages are available for the following discounts based upon the regular applicable admission or pass rates excluding APPLICABLE TAXES.

Value at Regular Rate (Not including tax)	Discount
\$ 2,450.00	75% (25% reduction of regular rate)
\$ 6,000.00	70% (30% reduction of regular rate)

**Equipment**

When available, equipment assigned to each facility is included in the fee for each venue. Requirements for additional equipment, such as but not limited to, tables, chairs, risers; staging, and audiovisual equipment shall only be made available through an external rental. Equipment assigned to the QDARC will not be available for use at another venue. When tables or chairs are required and are available from the Twin Arenas, they are available to non-profit groups' use in Lebourdais Park only. Tables and Chairs are available for use by the Cariboo Regional District and City of Quesnel events.

**First Aid and Security Requirements**

First Aid and Security costs for events where public use of the facility requires these services will be the responsibility of the licensee.

**Group Rate**

Groups of ten or more individuals shall receive a discounted admission rate to QDARC and/or arenas when paying at the same time. Adults supervising youth groups or adults with a disability will not be charged admission. Groups of ten or more providing recreation passes for all participants will receive a 15% discount on the regular admission rate.

**Leisure Patch Rentals**

Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017  
Fees and Charges Effective August 1- 2017 – August 31, 2020

Where no event rental conflict occurs, the leisure patch can be rented at a cost of 35% of the daily rental rate.

**Liability Insurance**

All user groups of Leisure Services’ facilities holding medium and high risk activities are required to hold liability insurance of \$2,000,000.00 with the City of Quesnel and the Cariboo Regional District as an additional named insured on the policy. Renters holding high risk activities may be required to obtain liability insurance of \$5,000,000. Host Liquor Liability insurance is required for rentals where the licensee is holding a special occasion liquor license.

**Leisure Access Card Rate:**

Residents living within the sub regional recreation boundary who have limited financial resources can apply for a Leisure Access Card. The Card entitles individuals to access the Quesnel and District Arts & Recreation Centre, the Quesnel Arena and West Fraser Centre for public admission programs offered directly through the Quesnel Leisure Services Department at 50% off the cost of regular single admission, multiple admission passes or monthly passes. Program registration will be provided at 25% off.

- a) Residents receiving assistance under the Province of British Columbia’s *Employment and Assistance Act* or the *Employment and Assistance for Persons with Disabilities Act* are eligible to apply for assistance.
- b) Individuals are eligible whose gross family income (from the family’s Revenue Canada Notice of Assessment – Line 150 ) meets the following guidelines :
 

<u>Family size</u>	<u>Income</u>
1 person	\$20,625 or less
2 persons	\$25,780 or less
3 persons	\$35,940 or less
4 persons	\$36, 090 or less
5 or more persons	\$45,675 or less
- c) A referral for eligibility for Leisure Access Card Rate from agencies who work with vulnerable populations for youth at risk can be considered at the discretion of the Recreation Manager.

Gross family income rates will be increased by the Consumer Price Index each year.

A Leisure Access Card is issued for one year. To renew, a new application form must be completed. When using the Leisure Access Card, patrons may be required to provide personal identification.

When a third party pays for a customer who qualifies for a Leisure Access Card, the service fee will be the same as if the customer was paying for the service.

**Lobby Rental Rate**

Groups wishing to display or sell items will be charged an hourly or daily fee for non-exclusive use of the lobby. Regular weekly users of each facility and local community service groups will be permitted to use sections of the lobby at no charge for club registrations and educational purposes where it does not affect the operation of the facilities.

**Marketing Promotions :**

In an effort to encourage facility use, temporary promotional discounts and programs may be offered, which include an exemption from a portion of the established fees set under this bylaw. Such programs

Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017 Fees and Charges Effective August 1- 2017 – August 31, 2020 shall be consistent with the goals and objectives of providing affordable, quality recreation opportunities while remaining fiscally responsible. All such programs will be temporary in nature.

**Returning Customers**

Customers who have an existing annual pass for the Arts and Recreation Centre with no service interruptions and automatically renew their annual pass will receive a 20 % discount off their annual pass rate.

**Loyalty or customer appreciation programs**

Programs that encourage customers to continue to participate in personal health programs at the Arts and Recreation Centre or Twin Arenas can be instituted with approval of the Director of Community Services.

**Anniversary Sale**

QDARC may provide an anniversary promotion each year. Discounted 5 and 10 visit tickets will be on sale for three weeks and may be used for between six to eight weeks. These discounted admission tickets will be priced such that cost of each admission is equivalent to the cost of noon swim admission.

**Annual Pass Sale:**

QDARC will provide a discount of up to 15% off of the regular rate for all annual passes sold during a 30-day period which is established by the Community Services Director or their designate.

**Six Month Pass Sale:**

QDARC may provide a promotional six-month facility pass for thirty days each year. The six-month pass sale and will provide a discount of 15% off of the regular fee.

**Event Rates – Negotiations**

The Director of Community Services or his designate may negotiate rental rates lower than those rates outlined in this bylaw when the hosting of an event in a City of Quesnel facility may generate substantial event tourism dollars for the community at large or for other marketing purposes.

**Meeting Room Rentals**

User groups who rent an arena or the Arts and Recreation Centre space on a weekly or monthly basis are entitled to one free two hour meeting per month in the facility meeting room where their activities occur. Youth groups who regular use space in the arenas are entitled to more than one free meeting room rental. Community Arts Council Members are entitled to one free two hour meeting per month.

**Non-Prime Time Rates**

Non-Prime arena rates are from 12:00 am – 4:00 PM on weekdays from September 15 – March 31, on days that School District #28 is in session for elementary and/ or secondary students only. 12:00 am to 8 am on weekends from September 15- March 31. This definition does not apply to any rentals for special events. It applies to all weekday rentals including dry floor rentals April – August.

**Noon Rates**

A reduced rate will be applied to admissions between 11:45 am and 2:00 pm Monday – Friday when school is in session only.

**Provincial and National Carded Athletes**

Athletes that are carded as a member of a provincial or national team and are provided with a card provided by their sport organization which is renewed annually will receive free access to the Arts and Recreation

## Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017  
Fees and Charges Effective August 1- 2017 – August 31, 2020

Centre for the purpose of physical conditioning or training. Carded athletes may also be provided with free facility access to an arena during times that there are no other reservations.

### **Public Admissions**

Individual paying public admission fees for the Arts and Recreation Centre will be entitled to the following services when they are scheduled to be open to the public: use of the weight room, swimming pools, and saunas; to drop in fitness classes in the swimming pool and in the dry floor areas and access to the Pottery studio in scheduled times and drop in painting programs.

Individuals paying public admissions for the arenas will be entitled to access to the arena and leisure patch when they are scheduled to be open to the public.

### **Recreation Pass**

Residents living in the North Cariboo Recreation and Parks taxation area may apply for and receive a Recreation Pass at the QDARC at no cost.

- Proof of residence must be supplied (i.e. valid driver's license, tax notice or one pieces of identification showing proof of residency in a permanent location).
- People living outside the taxation area may purchase a Recreation Pass.

People without a Recreation Pass or do not show their pass at the time of admission will be provided admission at a rate that is 25% higher than the admission rate with a Recreation Pass.

A Resident rate is available to any Quesnel based not-for-profit group, charitable organization or registered society with the primary purpose of community service where the local community is the beneficiary and where the group is based within the North Cariboo Recreation and Parks Taxation area. Organizations who wish to pay the resident rate are required to ensure that all participants in recreation activities have a valid Recreation Pass.

All user groups renting space must submit a membership list to the Leisure Services Department within 30 days of the start of their season, listing recreation pass number for each participant. Participants must hold a valid pass at the time of registration. Passes are permitted to expire before the completion of the sport season, provided they are valid when the season starts. Any organization found to be in non-compliance may be denied access to the facility or charged for the missing recreation passes at the current rates. The Leisure Services Department will invoice the organization for any uncollected fees.

The resident rate includes Cariboo Regional District and City of Quesnel Departments and Committees of Council/Board. It includes private rentals where the renter has a Recreation Pass.

Exceptions to the requirements of requiring a Recreation Pass include:

- Tournaments, or competitions organized by local nonprofit organizations involving out of town teams
- Non sporting event dry floor rentals of the arenas or Arts and Recreation Centre coordinated by non profit organization.
- School use of the facility as defined by the joint use agreement with School District 28.
- Grad or Dry Grad activities.
- Drop-In Admission and Registered Programs when a patron has paid a fee that is 25% higher than the Resident rates.

### **School District 28 Sponsored Activities**

Students using the North Cariboo Recreation and Parks facilities during school hours are charged the lesser of labour costs or public admission fees for recreational swims. If there are less than 10 children



Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017  
Fees and Charges Effective August 1- 2017 – August 31, 2020

there will be no admission or labour costs charged. Students attending swimming lessons or other programs shall be charged the appropriate labour, benefits and materials costs.

School District #28 sponsored events in North Cariboo Recreation and Parks facilities shall have the facility at no charge during regular school hours. Additional staff required will be charged at labour and benefit cost versus the applicable Resident rate, whichever is less; plus any other additional services' charges.

School Graduation ceremonies and corresponding after grad events rentals will be given a 10% discount off the regular rental rates. Use of the West Fraser Centre will be charged at the Quesnel Arena (2) rates.

**School Use ( Use of School District 28 Facilities )**

Charges for the use of School District 28 facilities will be as follows:  
There shall be no charge for:

1. School Based Curricular Activities: The period of time that school classes are normally in session for regular curricular activities.
2. School Based Extra Curricular Activities: School use for student before and after school programs including, but not limited to, sport team practices and tournaments, and after school clubs and activities.
3. School Based Activities: School related activities and meetings including, but not limited to PAC meetings and PAC events and fundraising activities.
4. School District #28 Sponsored Educational Activities: Educational programs provided in partnership with other agencies such as Continuing Education, UNBC, or CNC.
5. North Cariboo Recreation and Parks programs coordinated by the Community Services Department where registration is charged and collected by staff a North Cariboo Recreation and Parks facility or online through a NCRP reservation system.
6. Non Profit Community Youth Programs: Programs for youth 18 years and under offered by a nonprofit organization, including, but not limited to, Boy Scouts, Girl Guides, and Youth Soccer. To be eligible, program registration must be open to all youth without restriction.
7. Non Profit community groups organizing activities for individuals with a disability.
8. All School fields.

Rental fees apply for the following groups:

9. Any adult function where participants are 19 years and over including, but not limited to nonprofit, private and commercial adult functions. It does not include activities for adults with a disability. Where an event or program provided by an organization caters to both adults and youth, it shall be regarded as an adult group.
10. Private and commercial youth activities for youth 18 years of age and under. Private functions provide restrictions on participation and are not available to the community at large such as birthday parties or similar invitation only gatherings. It includes any function run for youth by a commercial organization.

## Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017

Fees and Charges Effective August 1- 2017 – August 31, 2020

All facility rentals require a minimum two hour rental charge. School District custodial and equipment rental fees will be charged on a cost recovery basis.

Rental fees do not include security fees or School District staff charges that may apply. Additional security fees will apply to rentals that are booked outside of regular rental hours. Security fees will be charged to renters based on the actual cost for wages specific to the rental in addition to the facility rental rates.

### **Set up/ Take Down Rates**

Customer event setup and take down rates are 20% of the appropriate daily or hourly rental rate.

### **Staff Costs**

Additional charges, which are listed as actual staff costs, are calculated at the union rate for the specific hours worked plus all employee benefits plus APPLICABLE TAXES. Staff costs for planned overtime will be calculated at the applicable overtime rate plus employee benefits and APPLICABLE TAXES.

### **Statutory Holidays Rates**

Facilities are open for a restricted schedule on statutory holidays, which are defined in the collective agreement with CUPE Local 1050 and 1050-1. Customers wishing to rent on a statutory holidays will be charged additional staff labour and benefits costs with the exception of Thanksgiving Day, Remembrance Day and Family Day, which will be open at no additional cost when included in the North Cariboo Recreation and Park Area Budget. Each rental booking must be a minimum of two hours and cover all staff costs. North Cariboo Recreation and Parks facilities may be closed or operate on reduced hours on statutory holidays because of annual budget sufficiency.

### **Studio Access**

Public access to the pottery studio will during scheduled public time periods only and qualified participants are required to pay a public admission fee.

### **Swim Club Season Pass**

The winter and summer swim clubs may choose, rather than paying for rental pool space, to purchase four month facility passes for registered participants for their regular season practices. When determined in advance a 50% reduction may be made for swimmers registering in a program for two months. Where swimmers join the team for different time periods than as noted in this category, regular admission rates will apply. No refunds will be given except for illness when accompanied by a medical note.

### **U Pass**

Students enrolled in either the University of Northern British Columbia or the College of New Caledonia at the Quesnel campus and have paid into the U Pass program through their student fees for the current semester, can access the Quesnel and District Arts and Recreation Centre public admission programs at no additional cost during that semester. The U pass program is valid when there are signed agreements between the City of Quesnel, BC Transit, UNBC and their student union and between City of Quesnel, BC Transit, CNC and their student union. The agreements outline the transfer of student fees for the purpose of student access to the Arts and Recreation Centre.

### **Volunteer Rate**

This rate includes RMP Auxiliary, Volunteer Fire Department, and Quesnel & District Highway Rescue Society members. The volunteer rate provides these volunteers with admittance at any time, equivalent to the noon hour rate.

### **Youth Rental Rates**



Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017 Fees and Charges Effective August 1- 2017 – August 31, 2020

When 100% of participants are 18 years or younger, the youth Resident rate will apply in the Recreation Activity Hourly rental categories.

**Terms and Conditions :**

**Damage / Cleaning Deposits**

A damage deposit not greater than \$2000 payable prior to any event may be required upon signing of the applicable contract. The amount of the damage deposit is determined by the level of risk of damage to the facility and the history of the renter's previous use. This is also required for anticipated cleaning requirements above normal use. Rental organizations are responsible to take down their decorations, put away tables and chairs, pick up loose garbage and have all garbage bags put into the garbage containers. Likewise, set up is also responsibility of the user group. Failure to complete the above will result in additional staff costs. Groups can also request the Leisure Service Department to undertake such duties as noted above at Staff Costs. WFTR Rentals are subject to a minimum damage deposit.

**First Aid and Security Requirements**

First Aid and Security costs for events where public use of the facility requires these services will be the responsibility of the licensee.

**Level of Service Arena Rentals**

**Recreation Activities**

Includes a variety of local participatory leisure pursuits such as hockey, figure skating and lacrosse where participation is the main purpose of the rental. These activities may be pre-empted. Includes regular season games and practices.

Level of service – Includes dressing room access for 30 minutes prior, during and 30 minutes after a rental and the in-house sound system. A 10 minute flood per hour is included within ice rental time.

**Recreation Events – Local**

Includes recreation/sport competitions, tournaments or test days. The events in this category will not be pre-empted after the contract is signed and deposit paid except for Kangaroos or equivalent play-off games in the Twin Arenas. Rental rates include start to finish times including all flood times. Rental space includes the ice/ dry floor arena, the dressing rooms and access to the seating area. The user group may levy admission charges; however, the cost of administering the control of admission will be a responsibility of the user. Other groups may be booked into the arena prior to or after the non-exclusive event each day.

Level of service – Includes up to two operations staff, score clock, dressing room access for 30 minutes prior, during and 30 minutes after a rental and the in-house sound system. A ten minute flood is included within rental time. The concourse may be set up for in-house furniture and fixtures as part of the rental and can be done in advance of the rental time as long as it does not conflict with other rentals. All other equipment is available at external rental charges. Additional required services or spaces such as net pegging, cleaning, damage deposits, security, first aid, host services, electrical hook-ups, parking control and meeting rooms will be added as additional charges. No changes to existing venue advertising. Banners are only permitted with prior written approval.

**Recreation Events – Major**

This category is designed for events that require exclusive use of a facility. This category is

## Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017  
Fees and Charges Effective August 1- 2017 – August 31, 2020

generally applicable to major provincial or national sport competitions and any event that needs a higher level of service and require exclusive use of the venue. It generally includes all public and meeting room spaces within a building. Once the contract is signed and a deposit made the dates are secured. Rates will be hourly for ice rentals and daily for dry floor rentals.

Level of Service – Dependent on event demands. All venue furniture and fixtures included. Additional equipment required will be charged as an external equipment charge. Additional charges may be charged for event set-up and event service or cleaning above regular service. Set Up and Tear Down rates apply. There may be a restriction in available set up and take down days. Advertising covering; ice preparation; ticket takers, security and spectator first aid (can include volunteers), electrical hook ups, traffic control are charged additionally.

**Performance and Trade/Consumer Show Events**  
Events are primarily spectator focused such as concerts, circuses, tradeshow and rodeos. Dates are secure once contract is signed and deposit paid. Tentative Booking procedures apply.

Additional cleaning or set up charges may be applied. All venue furniture and fixtures included. Additional equipment required will be charged as an external equipment charge. Additional charges will be levied for event set-up and event service above regular services. Set Up and Tear Down rates apply. There may be a restriction in available set up and take down days.

### **Level of Service –Arts and Recreation Centre Rentals**

Tables, chairs , stage and access to the onsite public announcement and stereo system equipment is included in the rental. Table and chair set, up take down and decoration removal is a requirement of the renters. Rooms are to be left in the same condition as received. Room set-up can be provided at Staff Costs.

### **Liability Insurance**

All user groups of Leisure Services' facilities holding medium and high risk activities are required to hold liability insurance of \$2,000,000.00 with the City of Quesnel and the Cariboo Regional District as an additional named insured on the policy. Renters holding high risk activities may be required to obtain liability insurance of \$5,000,000. Host Liquor Liability insurance is required for rentals where the licensee is holding a special occasion liquor license.

### **Minimum Booking**

All rentals require a minimum of a 1 hour rental cost. School Bookings are a minimum of a two hour rental. Cancellation of space must result in no less than hour of space available for rent in recreation facilities.

### **Payment**

Payment is accepted by cash, cheque made payable to the City of Quesnel, Visa and MasterCard and or debit card. If the licensee neglects to sign the contract agreement or pay the full facility rental, the licensee may be denied access to the facility. Interest at 4% above prime may be charged on unpaid invoices of 90 days or more.

### **Payment for Registered programs**

All payments for registered programs must be taken when customers register for a program. Scheduled payments may be taken for programs over \$300.

Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017  
Fees and Charges Effective August 1- 2017 – August 31, 2020

There is a full refund minus an administration fee for requests for program fees refunds five days or more prior to the start date of the program.

There is no charge for cancellations within five days of the program start date for programs with a participant's doctor's note.

There is no refund for program fee requests within five days of the start of the program unless the program space can be resold.

There is a \$5 reissue fee for requests for duplicate program registration receipts.

**Payment for Private Events - Birthday Parties, Private lessons, Personal training**

Full payment is required at the time of confirmation of lessons or parties. Activities will not be scheduled until payment is made. Full payment is required at the time of the request for personal training. Private lessons and Personal Training sessions can be rescheduled to the next available time, only if 48 hours' notice is provided. Refunds are provided under the same terms that registered programs are refunded.

Payment for private first aid or programs shall be made on invoice. When private first aid courses or programs are made within five days, the customer is responsible for the minimum course costs (i.e. breakeven number of participants times the course fee)

**Payment – Annual Passes**

Patrons wishing to purchase an annual pass will have the option of making monthly payments. Patrons wishing to make monthly payments will be required to provide immediate payment for the first and last month of the pass, at the time of purchase. This payment will be non-refundable. Ten postdated cheques or Visa or Master card slips will be provided in equal installments payable on the 15<sup>th</sup> of each month for the balance due.

Should a patron wish to cancel their pass they will not be entitled to a refund for the months used nor will any refund be issued for the first and final month payment made at the time the pass was purchased. If the pass is cancelled, the City will return all unused cheques not required for payment to the patron.

**Payment – Six Month Pass**

Patrons wishing to purchase a six month pass will have the option to pay 50% of the fee at the time of purchase and 50% two months after the start of the pass. Refund requests will be prorated for remaining time left on the pass minus an administration fee.

**Extensions to a pass**

Customers who request in advance an extension to their pass for four (4) weeks or greater may submit their membership cards and request an extension. Customers submitting a request for an extension for medical reasons accompanied by a doctor's note may be given a pass extension from the date listed on the medical note.

**Payment – Rentals**

**Level 1 Clients**

Existing users who book time for an entire season and that historically have paid within 30 days are considered to be Level One clients. This level requires the client to make full monthly payment (less paid deposits) within 30 days of invoice date. Should a Level One customer not make full payment within the required period and they have been sent payment reminder invoices three times over eighteen months, they will then be designated as a Level 2 Client.



## Schedule "A"

Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Amendment Bylaw No. 5113, 2017  
Fees and Charges Effective August 1- 2017 – August 31, 2020

Full payment is refundable if a cancellation has been received ten (10) full days prior to the first reserved date. If a cancellation request is received with less than ten (10) full days' notice a full rental charge will apply. Cancellation of time that do not provide at least one consecutive hour of available time will be charged full rates.

Full payment is refundable if a cancellation of the West Fraser Timber Room and daily rentals of an arena has been received thirty (30) full days prior to the first reserved date.

### **Level 2 Clients**

Level 2 clients who reserve space for an entire activity season must make payment 16 days in advance of the first day of each month or the first day of the entire monthly rental. Clients who maintain this rental payment schedule for a period of 18 months shall be moved to level 1 clients.

Full refunds for space rented for an activity season will be given with 10 days' notice from the customer. Cancellation of time that does not provide at least one consecutive hour of available time will be charged full rates.

Level 2 clients who reserve space for a special event or single event (social events, competitions etc.), shall pay a deposit upon signing their contract in order to confirm their space rental. The remaining fees (rental charges, damage deposit and additional charges etc.) shall be paid a minimum of 16 days in advance of event.

Cancellations for special events made more than 30 days in advance of the event shall be given a full refund. Cancellations within 30 days shall not receive their rental deposit refund.

The Recreation Manager may consider a "Request for Credit Authorization" from user groups wishing to move to Level 1 prior to 18 months.

### **Level 3 - Summer Ice Clients**

To ensure sufficient consecutive bookings to warrant installing summer ice, all clients must pay their full rental by June 15. Cancellations from after this date will only be permitted for hours in excess of eight hours per day and must be made 10 days prior to the use. A 25% non-refundable deposit is required to confirm all Regular rate summer bookings and any confirmed reservations received prior to February 28 each year.

### **Tentative Booking Procedures**

In the situation of tentative bookings for events scheduled more than one year in advance, will be held without a deposit until another request for the same space is received.

At the time of the 2<sup>nd</sup> request the 1<sup>st</sup> tentative booking will be notified and given 3 business days to confirm or cancel the booking.

Confirmation will require a 25% non-refundable deposit of the space rental only. When a "second hold" obtains a space rental under this procedure, they will be required to pay a 25% non-refundable deposit. All bookings will be based on appropriate Space Allocation Policies.

**North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas**

**2017/2018 QDARC Public Admission Fees- Regular (Tax not included)**

Includes locker token	Single	10 admissions	1 month	3 months	6 months	1 year
Adult	\$ 7.14	\$ 60.72	\$ 78.58	\$ 214.29	\$ 385.72	\$ 685.72
Senior / Youth 13-18/Student / Individuals with a Disability 19+	\$ 5.72	\$ 48.58	\$ 62.86	\$ 171.43	\$ 308.58	\$ 548.58
Child 5-12	\$ 4.29	\$ 36.43	\$ 47.15	\$ 128.58	\$ 231.43	\$ 411.43
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 14.05	\$ 119.52	\$ 154.53	\$ 421.43	\$ 758.58	\$ 1,137.86
Individuals with a Disability - Youth	\$ 3.10	\$ 26.43	\$ 34.05	\$ 92.86	\$ 167.15	\$ 297.15
Noon rates	\$ 4.29					
Fri Night Discount	\$ 3.10					

**2017/2018 QDARC Public Admission Fees - Discount (Tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 5.72	\$ 48.58	\$ 62.86	\$ 171.43	\$ 308.58	\$ 548.58
Senior / Youth 13-18/Student / Individuals with a Disability 19+	\$ 4.52	\$ 38.45	\$ 49.77	\$ 135.72	\$ 244.29	\$ 434.29
Child 5-12	\$ 3.34	\$ 28.34	\$ 36.67	\$ 100.00	\$ 180.00	\$ 320.00
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 11.19	\$ 95.25	\$ 123.10	\$ 335.72	\$ 604.29	\$ 906.43
Individuals with a Disability - Youth	\$ 2.39	\$ 20.25	\$ 26.19	\$ 71.43	\$ 128.58	\$ 228.58
Noon rates	\$ 3.34					
Fri Night Discount	\$ 2.39					

**2017/2018 Arena Public Admission Fees (Tax not included)**

	Regular		Discount	
	Single	10 admissions	Single	10 admissions
Adult	\$ 5.96	\$ 50.72	\$ 4.77	\$ 40.48
Senior /student/youth	\$ 5.00	\$ 43.10	\$ 4.05	\$ 34.53
Child	\$ 3.58	\$ 30.48	\$ 2.86	\$ 24.29
Over 80	\$ -	\$ -	\$ -	\$ -
Family	\$ 11.91	\$ 101.19	\$ 9.53	\$ 80.96
Noon	\$ 3.58		\$ 2.86	
Drop in hockey	\$ 6.19	\$ 52.62	\$ 5.00	\$ 42.62
Leisure Patch	\$ 2.39		\$ 1.91	
Birthday Parties	\$ 50.00		\$ 50.00	

**North Cariboo Recreation and Parks  
2017-2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas**

**2018/2019 QDARC Public Admission Fees- Regular (Tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 7.62	\$ 64.77	\$ 83.81	\$ 228.58	\$ 411.43	\$ 731.43
Senior / Youth 13-18/Student / Individuals with a Disability 19+	\$ 5.96	\$ 50.62	\$ 65.48	\$ 178.58	\$ 321.43	\$ 571.43
Child 5-12	\$ 4.53	\$ 38.58	\$ 49.77	\$ 135.72	\$ 244.29	\$ 366.43
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 14.29	\$ 121.43	\$ 157.15	\$ 428.58	\$ 771.43	\$ 1,371.43
Individuals with a Disability Youth	\$ 3.34	\$ 28.34	\$ 36.74	\$ 100.00	\$ 180.00	\$ 320.00
Noon rates	\$ 4.53					
Fri Night Discount	\$ 3.34					

**2018/2019 QDARC Public Admission Fees - Discount (Tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 5.96	\$ 50.62	\$ 65.48	\$ 178.58	\$ 321.43	\$ 571.43
Senior / Youth 13-18/Student / Individuals with a Disability 19+	\$ 4.77	\$ 40.48	\$ 52.39	\$ 142.86	\$ 257.15	\$ 457.15
Child 5-12	\$ 3.58	\$ 30.24	\$ 39.29	\$ 107.15	\$ 192.86	\$ 289.29
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 11.43	\$ 97.15	\$ 125.72	\$ 342.86	\$ 617.15	\$ 1,097.15
Individuals with a Disability Youth	\$ 2.62	\$ 22.15	\$ 28.81	\$ 75.58	\$ 141.43	\$ 251.43
Noon rates	\$ 3.58					
Fri Night Discount &	\$ 2.62					

**2018/2019 Arena Public Admission Fees Tax not included)**

	Regular		Discount	
	Single	10 admissions	Single	10 admissions
Adult	\$ 6.20	\$ 53.10	\$ 5.00	\$ 42.39
Senior /student/youth	\$ 5.48	\$ 45.48	\$ 4.29	\$ 36.43
Child	\$ 3.81	\$ 32.86	\$ 3.10	\$ 26.19
Over 80	\$ -	\$ -	\$ -	\$ -
Family	\$ 12.15	\$ 103.81	\$ 9.77	\$ 80.96
Noon	\$ 3.81		\$ 3.10	
Drop in hockey	\$ 6.43	\$ 55.72	\$ 5.24	\$ 44.52
Leisure Patch	\$ 2.62		\$ 2.15	
Birthday Parties	\$ 50.96		\$ 50.96	

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**2019/2020 QDARC Public Admission Fees- Regular (Tax not included)**

Includes Locker Token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 7.86	\$ 66.67	\$ 86.43	\$ 235.71	\$ 424.29	\$ 754.29
Senior / Youth 13-18/Student / Individuals with a Disability 19+	\$ 6.19	\$ 52.62	\$ 68.09	\$ 185.71	\$ 334.29	\$ 594.29
Child 5-12	\$ 4.77	\$ 40.48	\$ 52.38	\$ 143.10	\$ 257.14	\$ 385.71
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 14.76	\$ 125.48	\$ 162.38	\$ 442.86	\$ 797.14	\$ 1,417.14
Individuals with a Disability Youth	\$ 3.57	\$ 30.24	\$ 39.29	\$ 107.04	\$ 192.86	\$ 342.62
Noon rates	\$ 4.76					
Fri Night Discount	\$ 3.57					

**2019/2020 QDARC Public Admission Fees - Discount (Tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 6.19	\$ 52.62	\$ 68.09	\$ 185.71	\$ 334.29	\$ 594.29
Senior / Youth 13-18/Student / Individuals with a Disability 19+	\$ 5.00	\$ 42.38	\$ 55.00	\$ 150.00	\$ 270.00	\$ 480.00
Child 5-12	\$ 3.81	\$ 32.38	\$ 41.90	\$ 114.29	\$ 205.71	\$ 308.57
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 11.67	\$ 99.29	\$ 128.33	\$ 350.00	\$ 630.00	\$ 1,120.00
Individuals with a Disability Youth	\$ 3.00	\$ 25.48	\$ 33.10	\$ 90.00	\$ 161.90	\$ 288.10
Noon rates	\$ 3.81					
Fri Night Discount	\$ 3.00					

**2019/2020 Arena Public Admission Fees (Tax not included)**

	Regular		Discount	
	Single	10 admissions	Single	10 admissions
Adult	\$ 6.43	\$ 55.71	\$ 5.24	\$ 44.52
Senior /student/youth	\$ 5.71	\$ 48.09	\$ 4.52	\$ 38.57
Child	\$ 4.29	\$ 35.48	\$ 3.33	\$ 28.33
Over 80	\$ -	\$ -	\$ -	\$ -
Family	\$ 12.62	\$ 106.19	\$ 10.00	\$ 80.95
Noon	\$ 4.29		\$ 3.33	
Drop in hockey	\$ 6.90	\$ 58.09	\$ 5.48	\$ 46.67
Leisure Patch	\$ 2.85		\$ 2.38	
Birthday Parties	\$ 51.90		\$ 51.90	



North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**2017-2018**

**Arts and Recreation Centre**

Room Rentals	Regular Rate		Discount Rate	
	Per Hour	Per Day	Per Hour	Per Day
West Fraser Timber Room	\$ 88.10	\$ 440.72	\$ 70.48	\$ 352.39
Multipurpose Room	\$ 31.91	\$ 159.53	\$ 25.48	\$ 127.39
Lounge	\$ 31.91	\$ 159.53	\$ 25.48	\$ 127.39
Boardroom	\$ 25.24	\$ 126.20	\$ 20.24	\$ 101.19
Activity Room	\$ 25.24	\$ 126.20	\$ 20.24	\$ 101.19
Meeting Room	\$ 25.24	\$ 126.20	\$ 20.24	\$ 101.19
Japanese Gardens	\$ 19.05		\$ 15.24	
Recreation Centre Lobby	\$ 22.81		\$ 18.24	
Arts Centre Lobby	\$ 22.81		\$ 18.24	
Pool lane rentals/hour	\$ 12.63		\$ 10.00	
4 month season pass ( Swim Clubs)	\$ 148.10		\$ 118.34	
Entire Pool/Hour	\$ 125.72		\$ 100.48	

Lockers	Regular Rate		Discount Rate	
	6 months	1 year	6 months	1 year
1/4 Locker	\$ 35.00	\$ 57.62	\$ 28.10	\$ 45.24
1/2 locker	\$ 48.81	\$ 89.53	\$ 39.05	\$ 72.62

Note: \$5 Discount for season pass holders.

**School District 28 - Community use**

Room Rentals	Regular Rate	
	Per Hour	Per Day
Classroom / Library	\$ 10.24	\$ 51.20
Elementary School Gym	\$ 20.48	\$ 102.39
Secondary School Gym	\$ 25.48	\$ 127.38
Technology Room	\$ 25.48	\$ 127.38
Correlieu Theatre	\$ 61.19	\$ 305.96



North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**West Fraser Centre and Arena #2**

<b>Recreation Hourly Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Ice- Youth Prime	\$ 98.34	\$ 78.58
Ice - Youth non Prime	\$ 73.58	\$ 58.81
Ice - Adult Prime	\$ 183.58	\$ 146.43
Ice - Adult non prime	\$ 138.10	\$ 110.24
Dry Floor Youth	\$ 59.53	\$ 47.39
Dry Floor Youth Non Prime	\$ 44.53	\$ 35.48
Dry Floor Adult	\$ 73.81	\$ 59.05
Dry Floor Adult Non Prime	\$ 55.72	\$ 44.53

<b>Daily Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Dry floor West Fraser Centre	\$ 1,250.00	\$ 1,000.00
Dry floor Arena 2	\$ 970.72	\$ 776.43

<b>Hourly Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
WFC Meeting Room (672 Sq ft)	\$ 21.91	\$ 17.62
WFC Multipurpose Room (1632 sq feet )	\$ 51.19	\$ 41.19

Daily rates are based on five hours

**All Facilities**

<b>Misc. Administration</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Reprint charges for lost passes	\$ 5.00	
Reprint charges for program registrations	\$ 1.00	
Program cancellation charge	\$ 5.00	
Electrical per night	\$ 15.00	
NSF cheque - per cheque	\$ 25.00	
Emergency Photocopying - per page	\$ 0.25	
Towel rental	\$ 1.00	
All additional services	Cost plus 25%	
Kiln Use - Large Bisque per shelf	\$ 11.43	
Kiln Use - Small Bisque per shelf	\$ 9.05	
Kiln Use - Large Glaze per shelf	\$ 22.62	
Kiln Use - Small Glaze per shelf	\$ 18.10	
BBQ	\$ 13.34	\$ 10.72

<b>Advertising</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Ice resurfacer - West Fraser Centre	\$ 540.00	
Ice Resurfacer - Arena 2	\$ 270.00	
Score Clock - West Fraser Centre	no charge	
Score Clock - Arena 2	\$ 327.15	
Rink Boards - West Fraser Centre	no charge	
Ice - West Fraser Centre	no charge	
Rink boards/ Wall - Arena 2	\$ 275.00	
Readerboard - Arena 2	Revenue Share	
Readerboard WFC	Revenue Share	

**Private use - Community Use Space - Quesnel & District Art & Recreation Centre - no charge**

Wave Riders	Storage	42 Sq Ft
Sea Lions	Storage	42 Sq Ft
Community Arts Council	Office	65 Sq Ft
Quesnel Quilters Guild	Storage Cabinets	7.5 SQ feet

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**Private use - Community Use Space - Quesnel & District Twin Arenas - no charge**

Minor Hockey	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 132
Figure Skating	WFC	Shared Office	Room 107
	WFC	Storage	Room 143
	Arena 2	Lockers	7 two tier
Ringette	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 131
Kangaroos	WFC	Dressing Room	Room 136
Lacrosse	WFC	Shared Office	Room 107
	WFC	Storage	Room 131
Gold Panners	WFC	Lockers	2
Fun Hockey	WFC	Lockers	8

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

2018-2019

Arts and Recreation Centre

Room Rentals	Regular Rate		Discount Rate	
	Per Hour	Per Day	Per Hour	Per Day
West Fraser Timber Room	\$ 90.00	\$ 450.00	\$ 72.00	\$ 360.00
Multipurpose Room	\$ 32.50	\$ 162.50	\$ 26.00	\$ 130.00
Lounge	\$ 32.50	\$ 162.50	\$ 26.00	\$ 130.00
Boardroom	\$ 25.94	\$ 129.69	\$ 20.75	\$ 103.75
Activity Room	\$ 25.94	\$ 129.69	\$ 20.75	\$ 103.75
Meeting Room	\$ 25.94	\$ 129.69	\$ 20.75	\$ 103.75
Japanese Gardens	\$ 19.69		\$ 15.75	
Recreation Centre Lobby	\$ 23.44		\$ 18.75	
Arts Centre Lobby	\$ 23.44		\$ 18.75	
Pool Lane rentals/hour	\$ 12.81		\$ 10.25	
4 month season pass (Swim Clubs)	\$ 151.00		\$ 120.75	
Entire Pool/Hour	\$ 128.25		\$ 102.50	

Lockers	6 months	12 months	6 months	12months
	Regular		Discount	
1/4 Locker	\$ 36.00	\$ 58.75	\$ 28.75	\$ 47.00
1/2 locker	\$ 49.75	\$ 91.25	\$ 39.75	\$ 73.00

Note: \$5 Discount for annual season pass holders.

School District 28 - Community use

Room Rentals	Regular Rate	
	Per Hour	Per Day
Classroom / Library	\$ 10.00	\$ 50.00
Elementary School Gym	\$ 20.00	\$ 100.00
Secondary School Gym	\$ 25.00	\$ 125.00
Technology Room	\$ 25.00	\$ 125.00
Correliou Theatre	\$ 60.00	\$ 300.00



North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**West Fraser Centre and Arena #2**

<b>Recreation Hourly Rates</b>	<b>Regular</b>	<b>Discount</b>
Ice- Youth Prime	\$ 100.50	\$ 80.25
Ice - Youth non Prime	\$ 75.00	\$ 60.00
Ice - Adult Prime	\$ 187.25	\$ 149.75
Ice - Adult non prime	\$ 140.75	\$ 112.50
Dry Floor Youth	\$ 61.00	\$ 48.50
Dry Floor Youth Non Prime	\$ 45.50	\$ 36.25
Dry Floor Adult	\$ 75.50	\$ 60.25
Dry Floor Adult Non Prime	\$ 57.00	\$ 45.50

<b>Daily Rates</b>	<b>Regular</b>	<b>Discount</b>
Dry floor West Fraser Centre	\$ 1,275.00	\$ 1,020.00
Dry floor Arena 2	\$ 989.75	\$ 791.75

<b>Hourly Rates</b>	<b>Regular</b>	<b>Discount</b>
WFC Meeting Room (672 Sq ft)	\$ 22.50	\$ 18.00
WFC Multipurpose Room (1632 sq feet)	\$ 52.50	\$ 42.00

Daily rates are based on five hours

**All Facilities**

<b>Misc. Administration</b>	<b>Regular</b>	<b>Discount</b>
Reprint charges for lost passes	\$ 5.00	
Reprint charges for program registrations	\$ 1.00	
Program cancellation charge	\$ 5.00	
Electrical per night	\$ 15.00	
NSF cheque per cheque	\$ 25.00	
Emergency Photocopying per page	\$ 0.25	
Towel rental	\$ 1.00	
All additional services	Cost plus 25%	
Kiln Use - Large Bisque per shelf	\$ 11.50	
Kiln Use - Small Bisque per shelf	\$ 9.00	
Kiln Use - Large Glaze per shelf	\$ 22.50	
Kiln Use - Small Glaze per shelf	\$ 18.00	
BBQ	\$ 13.10	\$ 10.48

<b>Advertising</b>	<b>Regular</b>
Ice resurfacers - West Fraser Centre	\$ 550.00
Ice Resurfacers - Arena 2	\$ 275.00
Score Clock - West Fraser Centre	\$ 160.00
Score Clock - Arena 2	\$ 333.00
Rink Boards - West Fraser Centre	\$ 160.00
Ice - West Fraser Centre	no charge
Rink boards/ Wall - Arena 2	\$ 280.00
Readerboard - Arena 2	Revenue Share
Readerboard WFC	Revenue Share

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**Private use - Community Use Space - Quesnel & District Art & Recreation Centre - no charge**

Wave Riders	Storage	42 Sq Ft
Sea Lions	Storage	42 Sq Ft
Community Arts Council	Office	
Quesnel Quilters Guild	Storage Cabinets	7.5 SQ feet

**Private use - Community Use Space - Quesnel & District Twin Arenas - no charge**

Minor Hockey	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 132
Figure Skating	WFC	Shared Office	Room 107
	WFC	Storage	Room 143
	Arena 2	Lockers	7 two tier
Ringette	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 131
Kangaroos	WFC	Dressing Room	Room 136
Lacrosse	WFC	Shared Office	Room 107
	WFC	Storage	Room 131
Gold Panners	WFC	Lockers	2
Fun Hockey	WFC	Lockers	8

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**2019 - 2020**

**Arts and Recreation Centre**

Room Rentals	Regular Rate		Discount Rate	
	Per Hour	Per Day	Per Hour	Per Day
West Fraser Timber Room	\$ 91.91	\$ 459.53	\$ 73.58	\$ 367.50
Multipurpose Room	\$ 33.10	\$ 165.48	\$ 26.43	\$ 132.15
Lounge	\$ 33.10	\$ 165.48	\$ 26.43	\$ 132.15
Boardroom	\$ 26.67	\$ 133.34	\$ 21.19	\$ 105.96
Activity Room	\$ 26.67	\$ 133.34	\$ 21.19	\$ 105.96
Meeting Room	\$ 26.67	\$ 133.34	\$ 21.19	\$ 105.96
Japanese Gardens	\$ 19.77		\$ 15.72	
Recreation Centre Lobby	\$ 23.58		\$ 18.81	
Arts Centre Lobby	\$ 23.58		\$ 18.81	
Pool Lane rentals/hour	\$ 13.10		\$ 10.48	
4 month season pass (Swim Clubs)	\$ 150.96		\$ 123.34	
Entire Pool/Hour	\$ 128.34		\$ 104.53	

Lockers	Regular Rate		Discount Rate	
	6 months	1 year	6 months	1 year
1/4 Locker	\$ 37.15	\$ 60.00	\$ 29.53	\$ 48.10
1/2 locker	\$ 50.72	\$ 93.34	\$ 40.48	\$ 74.53

Note: \$5 Discount for annual season pass holders.

**School District 28 - Community use**

Room Rentals	Regular Rate	
	Per Hour	Per Day
Classroom / Library	\$ 10.48	\$ 52.39
Elementary School Gym	\$ 21.19	\$ 105.96
Secondary School Gym	\$ 26.19	\$ 130.96
Technology Room	\$ 26.19	\$ 130.96
Correlieu Theatre	\$ 62.39	\$ 311.91



North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**West Fraser Centre and Arena #2**

<b>Recreation Hourly Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Ice- Youth Prime	\$ 102.62	\$ 82.15
Ice - Youth non Prime	\$ 76.72	\$ 61.19
Ice - Adult Prime	\$ 191.19	\$ 152.86
Ice - Adult non prime	\$ 143.58	\$ 114.77
Dry Floor Youth	\$ 62.15	\$ 49.53
Dry Floor Youth Non Prime	\$ 46.19	\$ 37.15
Dry Floor Adult	\$ 77.15	\$ 61.67
Dry Floor Adult Non Prime	\$ 58.34	\$ 46.43

<b>Daily Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Dry floor West Fraser Centre	\$ 1,300.72	\$ 1,040.48
Dry floor Arena 2	\$ 1,009.77	\$ 807.86

<b>Hourly Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
WFC Meeting Room (672 Sq ft)	\$ 23.34	\$ 18.58
WFC Multipurpose Room (1632 sq feet)	\$ 53.81	\$ 43.10

Daily rates are based on five hours

**All Facilities**

<b>Misc. Administration</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Reprint charges for lost passes	\$ 5.00	
Reprint charges for program registrations	\$ 1.00	
Program cancellation charge	\$ 5.00	
Electrical per night	\$ 15.00	
NSF cheque - per cheque	\$ 25.00	
Emergency Photocopying - per page	\$ 0.25	
Towel rental	\$ 1.00	
All additional services	Cost plus 25%	
Kiln Use - Large Bisque per shelf	\$ 11.91	
Kiln Use - Small Bisque per shelf	\$ 9.05	
Kiln Use - Large Glaze per shelf	\$ 22.86	
Kiln Use - Small Glaze per shelf	\$ 18.58	
BBQ	\$ 13.81	\$ 10.96

<b>Advertising</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Ice resurfacer - West Fraser Centre	\$ 560.00	
Ice Resurfacer - Arena 2	\$ 280.00	
Score Clock - West Fraser Centre	\$ 160.00	
Score Clock - Arena 2	\$ 340.00	
Rink Boards - West Fraser Centre	\$ 160.00	
Ice - West Fraser Centre	no charge	
Rink boards/ Wall - Arena 2	\$ 285.00	
Readerboard - Arena 2	Revenue share	
Readerboard WFC	Revenue share	

**Private use - Community Use Space - Quesnel & District Art & Recreation Centre - no charge**

Wave Riders	Storage	42 Sq Ft
Sea Lions	Storage	42 Sq Ft
Community Arts Council	Office	
Quesnel Quilters Guild	Storage Cabinets	7.5 SQ feet

North Cariboo Recreation and Parks  
 2017- 2020 Fee Bylaw  
 Arts and Recreation Centre Twin Arenas

**Private use - Community Use Space - Quesnel & District Twin Arenas - no charge**

Minor Hockey	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 132
Figure Skating	WFC	Shared Office	Room 107
	WFC	Storage	Room 143
	Arena 2	Lockers	7 two tier
Ringette	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 131
Kangaroos	WFC	Dressing Room	Room 136
Lacrosse	WFC	Shared Office	Room 107
	WFC	Storage	Room 131
Gold Panners	WFC	Lockers	2
Fun Hockey	WFC	Lockers	8



North Cariboo Recreation and Park  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**Recreation Pass**

	2018	2019	2020		
<b>Resident</b>	\$ -	\$ -	\$ -		
<b>Non Resident</b>	\$ 219.00	\$ 223.00	\$ 227.50		

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

Community Swimming Lessons			2017/2018	2018/2019	2019/2020
<b>Red Cross Course fee extra</b>					
	Length minutes	Class Minimum			
Preschool	30	3	\$ 5.25	\$ 5.35	\$ 5.45
Youth	30	4	\$ 5.25	\$ 5.35	\$ 5.45
Youth	60	4	\$ 6.50	\$ 6.60	\$ 6.70
Adult	60	4	\$ 10.00	\$ 10.10	\$ 10.20
Private	30	1	\$ 24.00	\$ 24.50	\$ 25.00
Semi Private	30	2	\$ 17.00	\$ 17.50	\$ 18.00

First Aid Programs Includes Course Fees	Length hours			2017/2018	2018/2019	2019/2020
Emergency	7	5	\$	105.00	\$ 107.00	\$ 109.00
Emergency Recert	4	5	\$	45.00	\$ 46.00	\$ 47.00
Standard	14	5	\$	168.00	\$ 171.00	\$ 175.00
Standard Recert	7	5	\$	70.00	\$ 71.00	\$ 73.00
CPR B/C	6	5	\$	77.00	\$ 79.00	\$ 80.00
CPR B/C Recert	4	5	\$	33.00	\$ 34.00	\$ 34.00
CPR B/C Health Care Provider	7	5	\$	86.00	\$ 88.00	\$ 89.00
CPR B/C HCP Recert	5	5	\$	47.00	\$ 48.00	\$ 49.00
Workplace Emergency	8	6	\$	90.00	\$ 92.00	\$ 94.00
Childcare Emergency First Aid	8.5	6	\$	104.00	\$ 106.00	\$ 108.00

Children's Programs			2017/2018	2018/2019	2019/2020
Home Alone	7	8	\$ 52.00	\$ 52.00	\$ 52.00
Babysitter	15	8	\$ 91.00	\$ 90.00	\$ 89.00

Leadership Includes Course Fees			2017/2018	2018/2019	2019/2020
Bronze Medallion	21	6	\$ 192.00	\$ 196.00	\$ 200.00
Bronze Cross	21	6	\$ 192.00	\$ 196.00	\$ 200.00
National Lifeguard	44	6	\$ 485.00	\$ 495.00	\$ 505.00
NL Pre/Recert	8	6	\$ 127.00	\$ 130.00	\$ 132.00
Water Safety Instructor	32	6	\$ 368.00	\$ 375.00	\$ 383.00
Water safety Instructor Recert	4	6	\$ 119.00	\$ 121.00	\$ 124.00
Lifesaving Instructor	24	6	\$ 258.00	\$ 263.00	\$ 268.00
Lifesaving Instructor Recert	4	6	\$ 68.00	\$ 69.00	\$ 71.00
First Aid Instructor	32	6	\$ 368.00	\$ 375.00	\$ 383.00
First Aid Instructor Transfer	16	6	\$ 245.00	\$ 250.00	\$ 255.00

<b>Birthday Parties</b>			\$ 50.00	\$ 51.00	\$ 52.00
-------------------------	--	--	----------	----------	----------

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**School District 28**

School Programs provided by the Quesnel And District Arts and Recreation Centre Staff

**2017 - 2018**

**Red Cross Swimming Lessons**

There will be an additional charge per student for Red Cross fees

# of Students	# Instructors	8 lessons	9 lessons	10 lessons
1-6	1	\$ 256.48	\$ 288.54	\$ 320.60
17-32	2	\$ 512.96	\$ 577.08	\$ 641.20
33-48	3	\$ 769.44	\$ 865.62	\$ 961.80
49-64	4	\$ 1,025.92	\$ 1,154.16	\$ 1,282.40
65-80	5	\$ 1,442.70	\$ 1,442.70	\$ 1,603.00

**Recreation Swim Fees**

# of Students	# Guards	Fee/hour
10-50	2	\$ 64.12
51-80	3	\$ 96.18
81-125	4	\$ 128.24
126-150	5	\$ 160.30
151-	6	\$ 192.36
201-250	7	\$ 224.42

**Babysitting Program- taught in each School - 15 minimum / \$53.50 (includes travel time & materials)**

Course time	15	\$ 480.90
Travel Time	6	\$ 192.36
Materials	8.5	\$ 673.26

**Home Alone - taught in each school - 15 minimum / \$32.00 (includes travel time & materials)**

Course time	7	\$ 224.42
Travel Time	1	\$ 32.06
Materials	14	\$ 256.48

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**2018 - 2019**

**Red Cross Swimming Lessons**

There will be an additional charge per student for Red Cross fees

# of Students	# Instructors	8 lessons	9 lessons	10 lessons
1-6	1	\$ 261.44	\$ 294.12	\$ 326.80
17-32	2	\$ 522.88	\$ 588.24	\$ 653.60
33-48	3	\$ 784.32	\$ 882.36	\$ 980.40
49-64	4	\$ 1,045.76	\$ 1,176.48	\$ 1,307.20
65-80	5	\$ 1,307.20	\$ 1,470.60	\$ 1,634.00

**Recreation Swim Fees**

# of Students	# Guards	Fee/hour
10-50	2	\$ 65.36
51-80	3	\$ 98.04
81-125	4	\$ 130.72
126-150	5	\$ 163.40
151-	6	\$ 196.08
201-250	7	\$ 228.76

**Babysitting Program - taught in each School - 15 minimum / \$54.25 (includes travel time & materials)**

Course time	15	\$ 490.20
Travel Time	6	\$ 196.08
Materials	8.5	\$ 686.28

**Home Alone - taught in each school - 15 minimum / \$31.50 (includes travel time & materials)**

Course time	7	\$ 228.76
Travel Time	1	\$ 32.68
Materials	14	\$ 261.44

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas

**2019 - 2020**

**Red Cross Swimming Lessons**

There will be an additional charge per student for Red Cross fees

# of Students	# Instructors	8 lessons	9 lessons	10 lessons
1-6	1	\$ 266.64	\$ 299.97	\$ 333.30
17-32	2	\$ 533.28	\$ 599.94	\$ 666.60
33-48	3	\$ 799.92	\$ 899.91	\$ 999.90
49-64	4	\$ 1,066.56	\$ 1,199.88	\$ 1,333.20
65-80	5	\$ 1,333.20	\$ 1,499.85	\$ 1,666.50

**Recreation Swim Fees**

# of Students	# Guards	Fee/hour
10-50	2	\$ 66.66
51-80	3	\$ 99.99
81-125	4	\$ 133.32
126-150	5	\$ 166.65
151-	6	\$ 199.98
201-250	7	\$ 233.31

**Babysitting Program- taught in each School - 15 minimum / \$55.25 (includes travel time & materials)**

Course time	15	\$ 499.95
Travel Time	6	\$ 199.98
Materials	8.5	\$ 699.93

**Home Alone - taught in each school - 15 minimum / \$43.00 (includes travel time & materials)**

Course time	7	\$ 233.31
Travel Time	6	\$ 199.98
Materials	14	\$ 433.29

North Cariboo Recreation and Parks  
2017- 2020 Fee Bylaw  
Arts and Recreation Centre Twin Arenas