



Date: 11/09/2018

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board
And To: John MacLean, Chief Administrative Officer
From: Darron Campbell, Manager of Community Services
Date of Meeting: Cariboo Regional District Board_Sep21_2018
File: 3900-20-5179

Short Summary:

Bylaw 5179 and Proposed Renewal of South Cariboo Airport Hangar License

Voting:

Stakeholder Vote – Weighted – Electoral Areas G, H, and L, and District of 100 Mile House; and
Corporate Vote - Weighted

Memorandum:

The South Cariboo Regional Airport Fees and Charges Bylaw 5146 was adopted by the Board to establish fees and charges for aircraft landings, aircraft and helicopter parking, vehicle parking, and hangar licence fees at the South Cariboo Regional Airport.

Schedule "A", attached to and forming part of the bylaw, establishes the landing fees, aircraft and helicopter parking fees, vehicle parking fees and hangar licence fees to be charged.

The South Cariboo Regional Airport Commission passed the following resolutions at its July 25th 2018 meeting:

1. *“That the South Cariboo Regional Airport Fees and Charges Bylaw be revised to include a rate of \$1.93 per square meter for lease of land under agreement at the airport.”*
2. *“That the Hangar License with Sarvair Aviation be renewed for another 10 year term at a lease rate of \$1.93 per square metre for the land under agreement as shown in Schedule A of the current agreement.”*

In order to facilitate the timely renewal of the existing hangar license, South Cariboo Regional Airport Fees and Charges Bylaw No. 5179, 2018 is being brought forward for consideration of three readings and adoption, and the second resolution noted above is being brought forward for the Board’s endorsement. Bylaw 5179 repeals Bylaw No. 5146 and establishes a new Schedule “A” that includes the recommended land under agreement lease rate.

Attachments:

Bylaw 5179 and Proposed Renewal of South Cariboo Airport Hangar License

Financial Implications:

The South Cariboo Regional Airport Manager collects and retains 100% of landing, parking and tie-down fees, which is estimated at \$1,500 annually. The Region collects and retains 100% of the hangar license fees; which is currently a total of \$7,551 annually; an added land lease rate may result in a modest increase of revenue to the South Cariboo Regional Airport budget.

Policy Implications:

None.

CAO Comments:

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Options:

- 1) Endorse recommendations
- 2) Receipt only
- 3) Receipt and other action
- 3) Defer

Recommendation:

#1: That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 11, 2018, regarding South Cariboo Regional Airport Fees and Charges Bylaw No. 5179, 2018, be received. Further, that South Cariboo Regional Airport Fees and Charges Bylaw No. 5179, 2018 be read a first, second and third time this 21st day of September, 2018.

#2: That South Cariboo Regional Airport Fees and Charges Bylaw No. 5179, 2018 be adopted this 21st day of September, 2018.

#3: That the following resolution from the July 25, 2018 South Cariboo Regional Airport Commission meeting be endorsed:

That the Hangar License with Sarvair Aviation be renewed for another 10 year term at a lease rate of \$1.93 per square metre for the land under agreement as shown in Schedule A of the current agreement.