



Date: 18/09/2018

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board
And To: John MacLean, Chief Administrative Officer
From: Alice Johnston, Corporate Officer
Date of Meeting: Cariboo Regional District Board_Sep21_2018
File: 1840-02

Short Summary:

Request from Director Bruce to Access Electoral Area B Director Initiative Funds

Voting:

Policy requires 2/3 of Electoral Area Directors in Favour

Memorandum:

Director Bruce has requested that up to \$800 in Area B Director Initiative Funds be approved toward the costs of holding appreciation dinners for the Recreation Commissions and the Advisory Planning Commission members in Electoral Area B.

Attachments:

None

Financial Implications:

Sufficient funds are available to accommodate this request.

Policy Implications:

Policy No. 11-11A-12(3) Director Initiative Funds states:

Director Initiative funds are discretionary funds to be used on a limited basis for:

- the cost for a Director's attendance at seminars/workshops associated with development as an elected official other than training offered by NCLGA and UBCM or specifically contained in the Board's Electoral Area Administration budget;
- the cost for a Director to conduct meetings within their Electoral Area on topics of interest to their constituents provided those topics are not inconsistent with established Board policies or decisions;
- the cost of a Director's additional travel outside of the region for special initiatives of importance to their electoral area. An example of such travel would be to meet with provincial or federal ministers with respect to an issue, provided that the matter is not contrary to established Board policies or decisions;

- annual volunteer appreciation events (no staff resources are provided for the organization/planning of such events); and
- the cost of Long Service Recognition for CRD Commissioners including:
 - o the purchase of a retirement gift as a long service award to members of CRD Commissions who have served a minimum of 5 years,
 - o hosting a luncheon or similar venue to present long service awards.

Ineligible projects include:

- attending general interest seminars, workshops or conferences unrelated to the business of the Cariboo Regional District;
- hosting special events such as community luncheons, dinners, barbeques, etc. (other than annual volunteer appreciation events);
- advertising, mail-outs or other media except as related to conducting a meeting approved in accordance with the above guidelines; and
- providing funds, gifts, or favours to third parties.

Process:

- Directors may request a requisition in any fiscal year for the Director Initiative Fund;
- Funds may be accumulated from year to year provided that the annual allocation for the Director Initiative Fund does not exceed \$5,000.
- Requests to access the Director Initiative Fund must be submitted in writing for inclusion on a Board agenda in accordance with the Procedure Bylaw.
- Staff will prepare the appropriate report and will identify whether or not the request meets the conditions of the policy.
- Verbal requests to access the Director Initiative Fund will not be considered
- Funds can only be expended with the approval of 2/3rd of the Electoral Area Directors.

This request meets the policy criteria; however, it should be noted that if other Directors who are currently candidates in the upcoming CRD local government elections wish to provide a similar appreciation event for their Commission members, it is recommended that they wait until after the October 20th election.

Alignment with Strategic Plan:

- Ensuring Sufficient and Sustainable Funding
- Building on our Relationships
- Providing Cost Effective High Quality Services
- Focusing on Being Well Governed

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CAO Comments:

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Options:

- 1) Receipt and authorize funds as requested

- 2) Receipt only
- 3) Receipt and other action

Recommendation:

That the agenda item summary from Alice Johnston, Corporate Officer, dated September 18, 2018, regarding a request from Director Bruce to access up to \$800 from the Electoral Area B Director Initiative fund to provide appreciation dinners for the Recreation Commissions and Advisory Planning Commission members in Electoral Area B, be received. *Further action at the discretion of the Board.*