



**Date:** 04/10/2018

## **AGENDA ITEM SUMMARY**

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**To:** Chair and Directors, Cariboo Regional District Board  
**And To:** John MacLean, Chief Administrative Officer  
**From:** Lore Schick, Deputy Corporate Officer/Executive Assistant  
**Date of Meeting:** Cariboo Regional District Board\_Oct12\_2018  
**File:** 8850-01

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### **Short Summary:**

Grant for Assistance Request – Alexandria Community Club

### **Voting:**

Corporate Vote - Unweighted

### **Memorandum:**

Director Armstrong has requested that \$687 be approved from the Electoral Area A Grants for Assistance fund for the Alexandria Community Hall Society, to pay the fees associated with reestablishing their status as a registered non-profit society.

### **Attachments:**

None

### **Financial Implications:**

There are sufficient funds remaining to grant this request.

### **Policy Implications:**

*The Board may wish to consider the following excerpts from the Grants for Assistance Policy when considering this application:*

#### *2. Principles*

- a) The Cariboo Regional District Board does not intend to utilize these provisions of the Local Government Act to provide on-going financing, but rather to assist with special events and /or projects.*
- b) The Cariboo Regional District Board does not intend to provide assistance under these provisions of the Local Government Act to replace the financial responsibilities of senior levels of government, other governments or government agencies and affiliates, or to replace primary funding opportunities such as grants offered by senior levels of government.*
- c) The Cariboo Regional District Board has both statutory and budgetary limitations on the amount of funds available for providing assistance under the provisions of the Local*

*Government Act and wishes to ensure that these funds are disbursed as fairly and equitably as possible to deserving applicants with due regard to the degree of benefit that will result to the taxpayers that will be responsible for paying for the assistance provided.*

- d) *The Cariboo Regional District Board has an obligation to all of its citizenry to protect the regional district from exposure to liability that could arise as a result of its funding relationships.*

and

4. *Evaluation*

- e) *The following shall be considered in evaluating and prioritizing the applications for assistance:*

- i. *Is the purpose for which funding is requested, consistent with the purpose and principles of the Grants- for-Assistance program?*
- ii. *Does the organization have the capacity to deliver the proposed project or event?*
- iii. *Is the amount of grant reasonable when compared with the potential community benefits?*
- iv. *Has the applicant previously received assistance from the Cariboo Regional District or its member municipalities?*
- v. *Has the organization publicly recognized previous financial assistance provided by the Cariboo Regional District and do they have suitable plans for recognition of this grant funding if approved?*
- vi. *Has the organization reported on the completion of previous grant projects and events?*

- f) *Applications for Assistance will NOT be approved for:*

- i. *Purposes for which the Board identifies as potentially exposing the Cariboo Regional District or its member municipalities to risk of unacceptable liability.*
- ii. *Groups/projects/services which would more appropriately be funded by other levels of government, government agencies, affiliates and crown corporations.*
- iii. *Purposes disallowed by the Local Government Act.*
- iv. *Purposes which, in the Board's opinion, would more appropriately be addressed by establishing a regional district service to either operate an extended or local service or to contribute towards the costs of the service provided by someone else.*

The Election Period Communications Policy states that “*that no Grants For Assistance (under \$1,000 year-round intake) will be authorized for the period three months prior to an election. It*

is the opinion of staff that this policy can be waived in the case of an Electoral Area A Grant, as Director Armstrong is not running for re-election.

Should the Board wish to approve this request, Grants for Assistance Policy requiring an application to be filled out will also need to be waived.

**Alignment with Strategic Plan:**

- Ensuring Sufficient and Sustainable Funding
- Building on our Relationships
- Providing Cost Effective High Quality Services
- Focusing on Being Well Governed

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**CAO Comments:**

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**Options:**

- 1) Receipt, waive Election Period Communications Policy and Grants for Assistance Policy, and approve request
- 2) Receipt
- 3) Defer
- 4) Receipt and other action

**Recommendation:**

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated October 4, 2018, regarding a request from Director Armstrong for Electoral Area A Grants for Assistance funds to be approved for the Alexandria Community Hall Society, to pay the fees associated with reestablishing their status as a registered non-profit society, be received. *Further action at the discretion of the Board.*