



Grant for Assistance Application – Central Cariboo

Cariboo Regional District

File No. 1850 20

central
SEP 26 2018

Organization Information Sheet

Referred To Deo

Name of Organization: Big Lake Community Association	
Mailing Address: Box 68 Big Lake Ranch	
Telephone (office): 250 243 2079	email: jhowell@xplornet.ca
Purpose of Organization (From Constitution or Incorporation Documents): See attached constitution	
How long has the organization operated in the community? Since June 20 1984	
BC Society Registration Number: S-19286	
Federal Charitable Registration Number: (if applicable)	
Chairperson's name: Bee Hooker	
Telephone: [REDACTED]	email: [REDACTED]
Treasurer or Financial Officer's name: Cindy Swan	
Telephone: [REDACTED]	email: [REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):
March 28 2018

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD (if applicable) \$ 5000

NOTE: A Final Report for previous year's grant MUST be included with this submission, if not previously submitted.

Current Grant Requested from CRD \$ 8000



Grant for Assistance Application – Central Cariboo

Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?
See attached document (1)

2. If your organization charges user fees/memberships/admission, attach your current fee structure: \$5.00 membership fee

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

See attached document (2)

4. Who does your organization serve?

Big Lake Community and area residents *as well as visitors and travellers/people working in the area*

5. Does your organization receive a rental subsidy from the City and/or CRD? If so, how much?

No

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from City Tax Department)

No

7. Does your organization use City or CRD owned facilities? If so, which ones?

No

8. How will you indicate that the CRD is contributing to your organization?
In the BLCA newsletter and with a sign in the Hall

2018 Grant for Assistance Application: Big Lake Community Association

1. Organizational Funding for the Big Lake Community Association

- The BLCA applies for and receives annual funding from a Provincial Gaming grant to help with operations of the volunteer fire/rescue (VF/R). This grant is expected to continue to support the fire department into the foreseeable future.
- The BLCA requests an annual voluntary 'levy' from Big Lake property owners. This has an approximate 65% response rate and contributes significantly to funding the fire department. The levy will continue to be collected for the foreseeable future.
- The Big Lake Hall receives annual support for operational expenses from the CRD.
- Ongoing fund raising efforts include a very successful annual fish derby, raffles, auctions and additional grant applications as required for specific projects.
- The BLCA and partners are currently working through the process of acquiring and managing a community forest. If this is successful then the forest is expected to contribute to the BLCA's ongoing and long-term activities within the next 3-5 years.

Document 2

Question 3. Big Lake Community Association 2018/19 Goals and Objectives CRD Grant for assistance application 2018

1. Upgrade existing well casing
2. Replace Volunteer Fire Department (VF/R) Pumper Truck
3. Complete caretaker residence (currently very close to completion)
4. Continue with Community Forest application with partners
5. Fire Smart area around hall and open a second access route for emergencies (currently only road in and out to access school and hall).
6. Complete trails and dock project around hall.

Some of these projects have been ongoing and are close to completion. It is anticipated that the caretaker residence will be completed within a few weeks, a pumper truck will be acquired within a couple of months and the trails project should be finished next spring. This has pushed some newer projects to the forefront, in particular the water system for the hall and caretaker residence. The other big project that will be started this year is to remove some danger trees and brush from around the hall as part of our interface fuel management plan, and to open an old road that will provide an alternate route out of the hall and school area if the primary road was obstructed.



Grant for Assistance Application – Central Cariboo

Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

See attached document (3)

2. How do you know there is a need for this service/project in our community?

See attached document (3)

3. Is your agency applying for funds from other levels of government or other sources for this project? *See note on YTD Financial Statement.*

The BLCA will be funding the difference between any CRD grant received and project costs

4. Would you still be able to complete the project if you do not receive the other funds applied for?

N/A

5. Please describe the impact of this application being denied or approval of an amount less than requested.

See attached document (3)

Document 3
Project Summary Sheet

1: Brief Description of Proposed Use of Grant being Applied For:

To upgrade the existing well casing for our community hall. This would entail the removal of the galvanized steel culvert and replacement with concrete rings, lid, manhole cover and filter cloth along with drain rock to properly seal the well and ensure a clean and safe water supply for our well.

2: How do you know there is a need for this service/project

Our existing well casing is an old galvanized steel culvert that is rusting and potentially contaminating water used in our community hall and our caretakers residence. This well was installed about 30 years ago when galvanized steel was considered safe for drinking water. Sediment has also accumulated in the well over the last 5 years to indicate that we now have a situation where potential surface runoff is now entering our water system. During heavy rain events the water becomes cloudy and our water filters require changing more often. Neither the galvanized steel or the sedimentation is considered safe for drinking water standards currently.

5. Please describe the impact of this application being denied or approval of an amount less than requested.

Our community hall is also used by our elementary school as a gymnasium, so until the well water situation is improved, we must supply bottled water for use in the hall and caretakers residence. With reduced funds, we would be forced to solicit funds in the form of donations from a community that is still recovering from the fire seasons of 2017 and 2018 and has only just seen community members go back to work after a lengthy labour dispute at one of our largest community employers operation. This community has also recently helped fund two large projects over the last couple of years with the building of a new caretaker residence and recent purchase of a fire engine, so we are reluctant to ask for yet more donations or organize further fund raising events over the next few months.

7. Describe the key activities that will take place to complete the project and any associated timelines.

Transport a 330 sized excavator to site, install sediment fences for protection of nearest waterbodies, dig up and remove existing steel well casing, supply and install concrete rings lid and manhole access cover, backfill with washed drain rock, filter cloth and cap site with impermeable clay to seal from surface water. Re-connect water lines and pump, flush the water lines re-landscape affected site.

8. 'Detailed' financial budget for the project :

Excavator transport	\$1000.00
Concrete rings and other supplies	\$8000.00
Excavator hourly	\$3000.00
Dumptruck for drainrock and clay	\$1500.00
Supervision	\$2000.00
Permits?	\$500.00
Total estimated cost:	\$16000



Grant for Assistance Application – Central Cariboo

6. Start date of the project: July 2019

End date for the project: August 2019

7. Please describe the key activities that will take place to complete the project and any associated timelines.

See attached document (3)

8. Please provide a detailed financial budget for the project.

See document '3'

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

After this project is completed, the water will be tested to confirm it is safe; safe drinking water will indicate a successful project. We will no longer need to provide bottled drinking water at the hall, reducing costs to the BLCA and reducing the waste and associated issues generated by the use of plastic water bottles.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Bee Hooker

President/Chairperson

BLCA Secretary

Big Lake Community Association Final Report: CRD Grant for Assistance 2017 application

Big Lake Community Association received \$5000 from the CRD towards a new pumper truck for the Big Lake Volunteer Fire/Rescue Department (VF/R).

Background:

The VF/R operates two large trucks; the fire engine and the pumper truck. To maintain the fire underwriters certification, these trucks are required to be under 20 years old. Both trucks were several years older than this. In 2017 we were able to replace the fire engine (at 23 years old).

Use of Funds:

The CRD funds were used to help build the Capital Reserve for the purchase of the new pumper truck.

Success:

There is a pumper truck committee currently searching for an appropriate vehicle with the Capital Funds we now have available. It is hoped a suitable vehicle can be found and purchased within the next couple of months. The CRD will be informed once this has happened.

Benefit:

The VF/R responds to 40-60 calls a year, both fires and rescue. Climate models predict lower snowpacks and longer, hotter and drier summers with the associated increased wildfire risk. Big Lake is an interface community and the fire department proved key in protecting the community in the 2017 wildfire season. The pumper truck is integral and essential to the VF/R response to any type of fire.

BLCA constitution

1. The name of the Society is Big Lake Community Association
2. The purpose of the Society is:
 - (a) To promote, foster and develop community spirit and good citizenship by means of activities which are consistent with a charitable and not-for-profit orientation;
 - (b) To promote, acquire and operate a community hall and centre;
 - (c) To promote and provide educational, recreational, and athletic facilities, equipment and events for the use and benefit of the children and citizens of the community;
 - (d) To receive, acquire and hold gifts, donations, legacies and devices for the benefit of the community;
 - (e) To affiliate with associations, societies and organizations having objectives in whole or in part similar to those in this society;
 - (f) To promote, acquire and operate a community fire department and fire hall and to provide emergency response and rescue services as needed.
 - (g) To manage, maintain and operate other services and facilities for the benefit of the community.

Big Lake Community Association

ANNUAL GENERAL MEETING

Wednesday March 28th 2018-Draft Minutes

The meeting was called to order by Past President Jack Darney at 7:09 pm. The signed attendance register showed 44 people in attendance, 38 of whom were members. One proxy was received. Guests: Coralee Oakes, MLA; Joan Sorley Cariboo Regional District Area F Director;

Jack Darney explained that the President, Bee Hooker was not well, so while present, he would not be leading the meeting.

1.0 Recognition and Tributes:

Marianne Woods spoke of how Big Lake has so many committed volunteers. This year, the 13th annual Volunteer Service Award would go to all the individuals who helped with wildfires: fighting fires/communication /food/cooking/supplies/coordination/supporting neighbours as well as all those who helped with the Caretaker residence contributing time/food/work.

Marianne called up President to present plaque to all the volunteers in the community.

Enscribed on the plaque was a poem to 'Everyday Heroes', read out by Bee and Marianne

Coralee Oakes credited Joel Bruniski, Fire Chief, for his work through the wildfires. He was presented with the Governor General's Exemplary Service medal for 20 years of service to public safety in Canada.

Joan Sorley spoke of how Big Lake was a shining example for how a community in crisis should work and that Big Lake was being used as a model going forward.

Ken Waters received: Governor General Fire Service 20 years exemplary service to public safety in Canada

Scott Sollenberger (Deputy Chief) presented Joel Bruniski and Ken Waters with a 20 years exemplary service from the Big Lake Fire Department. He thanked both for their commitment and enthusiasm. The award plaques were made by Ray Bruniski.

Ken thanked all the members over the years that have helped with the department.

Bee: read a letter from the Premier, John Horgan with a certificate for Big Lake for going 'above and beyond'. The certificate has some errors in the community name that Joan says is being fixed and a corrected certificate will be sent soon to replace it.

2.0 Approvals

2.1 Approval of the agenda

MOVED (Christine Dymont/Graham Kelsey): The agenda as previously circulated be approved
CARRIED

2.2 Approval of the Minutes of the Annual General Meeting of March 31st 2017

MOVED (Christine Dymont/Ken Watery). That the minutes of the 2017 Annual General Meeting be approved.

CARRIED

3.0 President's Report (Jack Darney for Bee Hooker)

- The BLCA has seen much increase in activity over last 5 years. Usual Operating budget \$120 000. This year up to \$600 000 range. Emphasized that up until now it has all been managed just with volunteers. Community pulled together- auction-most successful ever. Most successful Fish derby. Caretaker residence- discussed at AGM and went forward within budget. The house is now an asset for the community. Wildfires and response- no losses or safety issues around community. Fire Recovery- BLCA attended provincial strategy sessions and looking ahead to resilience building.
- Successful grant year, including- \$150 000 for fire truck. Many donations received from within community and outside the community towards the fire truck, ranging from several dollars to tens of thousands of dollars.
- Many people in the community came and helped or offered to volunteer during the wildfires in a range of capacities, stepping in to do what needed doing-not only fire fighters and cooking and food, but also things such as feeding animals for neighbours/work on caretaker house- there was an amazing show of community support.
- Wood gathering event a success for the hall winter fuel supply
- New Year's Eve party a successful event.
- Post Office smoothly transferred to the store
- Hall Rentals a good year with many weddings/birthday parties

4.0 Treasurer's Report

(a) Financial Year 2017-18

Cindy Swan introduced herself as helping Kelly with the accounts since she has a background in bookkeeping, then presented the Treasurer's Report

There are no financial statements available from PMT, the accountants, as there was not sufficient time between the Year End, Feb 28th and the AGM. The financial report was from the BLCA accounting records and copies were made available.

Some Highlights:

- \$30 000 profit in auction
- \$21 000 fish derby
- \$308 000 in grants
- Community Levy \$26 000

Wildfire income \$49 000 net

Expenses:

- \$30500 for the Hall for the year
- \$63 000 caretaker residence
- \$41 000 to run fire department

Balance Sheet:

- Work in progress \$94 000 CR this year- total cost \$157000
- Fire Truck: \$313 000

Graham Kelsey- question about how much insurance rates have gone up with the Caretaker Residence. Jack said it was back out to insurance provider for quotes- not yet received. Currently pay \$10 500 a year for collective insurance (Hall and VF/R)- likely to go up by approx. \$1500

(b) Budget for 2018-19

Jack Darney presented the budget and went briefly through it. Copies were available at the meeting. Explained how a non- profit needs to balance. Community Forest money- came in last year needs to be spent this year, which affects the numbers.

Revenue: approx. \$129 000

Community Service/Heritage/Memorial: \$60300

(Fish derby, Hall Rentals, Memberships, Donations)

Fire Dpt: Revenue \$68750 :Gaming/Fire Levy/GST Refund (from purchase of truck)

Expenditures: Community Rec Services: Caretaker house (\$10 000), Community Hall (needs siding painted, other repairs and maintenance/janitor/utilities)- approx. \$30000 to run hall. Insurance is split between VF/R and Community Services.

Transferring approx. \$4700 into VF/R reserve as it has been drained by the purchase of the fire truck and needs to be rebuilt for future purchases.

MOVED (Graham Kelsey/Jenny Howell) That the treasurer's report be accepted

CARRIED

5.0 Fire Chief's Report

Joel said it was an honour to serve in Big Lake, proud of how people work together. He requested that all fire department members stand up.

He spoke of how this year was a challenge in many ways. The Fire Hall became a communication and info centre during the wildfires. Training and experience paid off, as did the relationships with and expertise of equipment operators and contractors. There were also some lessons learned. So many people pulled together to do what was needed. Thanks to Mark Wilkie for the summer Fire department video, which was a big hit.

The Fire Department has increased to 20 members. There is now have a health and safety committee- which will undertake a policy review and review any injuries. There is also a member heading up Fire Smart program. Ongoing Training- recertified medical First Responders, and four members became First Responders for a total of 12 First responders in the department

The big addition this year was the 2018 Fire Truck, at a cost of approx. \$313 000. This was made possible with both Corporate and Private Donors, and then the Capital Gaming Grant of \$150 000 that matched these funds. This truck will last a full 20 years before needing replacement. Thanks to Donna Brinoni for donation of \$20 000 in memory of Mario Brinoni.

In November- mourned passing of previous BLCA volunteer firefighter Chad Bruniski. His picture is on the wall next to Mario's.

For 2018/19:

Fire Chief- Joel Bruneski, Deputy- Scott Sollenburger, Captains- Ken Waters, Ray Bruneski, Rob Mackintosh, Secretary
Treasurer- Sharon Bruneski

Joel thanked all the members and the community, thanked those who pay the levy and the Community Association.

6.0 Heritage Committee Report-Lea Hengstler

Heritage Committee: Lea Hengstler, Kim Bensich, Mike Tudor, Peggy Bennison, Bob Preston

2017: Did not get much done last year owing to the wildfires. Work parties for clean- up in spring and fall, mowed grass around site and to creek. Table at the BL Xmas craft sale. Posted a safety sign regarding old equipment, moved the gravel pile and filled some driveway holes. Hung a cow stanchion on outside of museum and some saws. The old mail sleigh went into the museum (saddle shop). Thanks to Bee and crew for filling in the old well, which was a hazard. There were markets in May, June and Sept.

2018: Monthly Sat. markets planned.

This year's projects include removing the old chute and old poles from chicken house, chinking. Bird-proof the Blacksmith shop, stabilize chicken house, develop long term plans for stabilizing the Blacksmith shop. Continue to collect historical pictures and items for display.

Continue work parties for clean- up spring and fall and before each market.

Encourage everyone to come out to the markets, walk the trails and learn some local history. Thanks to everyone who comes out to markets, donates items to sell and helps with projects. A big thank you to Norm Bennison for keeping the outhouse clean and supplied with toilet paper as well as watering the plants. Thanks to Bob Preston for bringing down his mower and cutting the grass whenever needed.

7.0 Memorial Park Committee Report

Marianne Woods reported for the committee.

Plans and bylaws out. Committee member Lena Bosworth passed away a few days ago. Kept the Parker gravesite clean. Missed for work, friendship and humour.

Thanks to: Vince Sorley- keeping lawns manicured and parking lot; Virginia Waters- weed whacking on cemetery site, Jack always available when heavy equipment needed, Steve Hunter- work bees, Norm Bennison- rosebushes and help to beautify the site

20 plots reserved. 56 still available in first phase. Two more areas available to develop for plots. Call for volunteers if anyone would like to contribute.

8.0 Special Resolutions:

1. Jack read out and explained each bylaw change as recorded below (and on agenda):

Be it resolved that the following by-laws be changed to read:

(a) INTERPRETATION (c) "Societies Act" means the Societies Act . . .

(b) Bylaw 28 'Subject to the Societies Act'

(c) Bylaw 33, line 3: 'authorized in clause 32 above.' Currently incorrectly references clause 12

(d) Bylaw 35 "The Directors may choose . . . " Remove "If the Society remains a non-reporting society under the terms of the Societies Act" (The new Societies Act has no reference to a non-reporting society).

(e) Removal of Bylaw 36 (c) This is redundant with a qualified auditor and is also covered in the BLCA Finance policy

(f) Removal of Bylaw 37 "The rights and duties of an auditor of the Society shall extend back to the date up to which the last audit of the Society's books, accounts and vouchers was made, or, where no audit has been made, to the date on which the Society was incorporated." considered redundant with a qualified auditor

(f) Bylaw 41. 'such majority being two thirds' (currently reads 'such majority being three- fourths') this references votes required to pass a Special Resolutions and the proposed change maintains consistency with the Societies' Act requirements for removal of a Directors

MOVED (Graham Kelsey/Lea Hengstler): That the proposed bylaw changes be adopted

CARRIED

10.0 Joan Sorley (moved ahead of question and discussion session)

Joan spoke of how she was proud to be part of community. She said Big Lake is being held up as an example of how community can work in a crisis/emergency situation.

The CRD Budget passed last Friday. 3.1% increase overall. The budget included authorization for a new planner to replace a position previously in existence.

Joan went over potential CRD funds available: for façade improvements, community forest, grants for assistance (Big Lake received one for 2018), she encouraged continuing to apply for these (\$31200 allocated for 2018/19). She mentioned there is NDIT money available for community hall upgrades.

Mt Polley- reviewing the long term remediation plan

Recovery: There will be two different reports; one from a Consultant who came to Big Lake and it is available online. The second one is for staff and directors- just came out. Report summary: some quick fixes, some need more planning, some give guidance for future directions, and some are out of CRD jurisdiction.

There is money available in the business plan for Fire Smart- booklets available at store.

Funding from Red Cross- for home owners and communities to clean up debris

CRD will be working with Communities to develop Community plans that will be part of the Regional District Plan so that if the situation arises again there are plans in place. Putting together grant to hire somebody to help with this process. One of the key emergency roles will be a Community Coordinator- Leanne Schiemann filled that role here. These Community coordinators will be offered training and will be official CRD representatives.

Permits will be different next time- ranches and farmers will have permits ahead of time.

Highways will be closed only when absolutely necessary.

If evacuation orders go out, aim will be to get people back into their houses as fast as possible.

Joan will not be running again. No-one has stepped up to replace her. Joan will work with whoever replaces her for a smooth transition. She has been honoured to do the job.

Graham Kelsey thanked Joan for her time as our representative

MLA Coralee Oakes

Thanked Joan Sorley for incredible work that she has done, especially this summer. She called her a 'remarkable woman', and thanked her for how much work she has done.

Coralee said she is proud to be Big Lake's representative. Privilege to represent this part of the province. She spoke of how the Community stepped up and came together. Her riding encompasses 38 000 km square- greater than Vancouver Island. Volunteer Fire Departments are key in small communities and Big Lake VF/R showed the benefits of training, volunteerism, leadership and inspiration.

A reminder to follow up with Fire Smart- to keep interface and properties safe.

She briefly mentioned opportunities with the community forest.

9.0 Questions and Discussion

Question about the Community Forest progress:

Jack explained there has been an offer to the Community Association in partnership with existing Xatsull Forest in Likely. Received a joint \$137 000 grant with Xatsull to advance the application.

Committee- Bee Hooker, Jack Darney Sam Zirnhelt- leftover from previous WL Community Forest to advance new CFA. Joined by three community members from Xatsull Community Forest- Lisa Kraus, John StaceSmith, Creole Dufour.

Committee looking at the best benefit to both communities and what the legal structure is as a limited company. Not forced into a partnership. Benefits and draw backs to both options.

Directors have supported separating and going forward with 10 000 hectares- still working on this. Committee will make recommendations and community meetings will follow once the best business structure has been worked out.

Time frame- May 31st- original date to have application in. Government can extend period-summer delays etc. New Chief and Council in Xatsull so expecting this will still take some time.

Area based tenure- have put in request for preferred area- everything around BL that is not WL Community Forest, Beaver Valley. In refining stage of selecting area.

Question about future 'management' options for forest and opportunities for locals. Jack went over some other Community Forest situations. 100 Mile partnered with West Fraser- who manage it all in return for a fibre supply to the mill. WL Community Forest has retained full ability to choose where to sell product (pellets/saw logs/)

Question about where things are re the BLCA taking over the lease for the campsite area.

There has been no word yet on whether we have the campsite.

Question about internet service progress- the BLCA has done lots of prodding and enquiring to find another provider or get current providers to improve service. One has come back with a couple of other options- service speed, monthly allowances. Hoping to have something out to community in next month.

Question about cellphone service: Joan Sorley answered with some input from Coralee: The CRD is an advocate for cell service. No answers from any avenues pursued so far

11.0 Report of the Nominating Committee

Jack Darney reported that there were 10 vacancies on the Board of Directors to be filled.

3 directors retiring- Jill Kurki, John Roberts, Donna Burnham.

Eric Halfnights- second year of 2 year term. Past President, Caretaker, Fire Chief do not need electing.

Joan Sorley was asked to run the elections.

12.0 Election of the Directors and Officers

Joan Sorley presented the nominee's names, position by position and in each case called three times for further nominations from the floor.

For President: Bee Hooker.

There being no further nominations, Bee Hooker was declared elected by acclamation.

For Treasurer: Cindy Swan

There being no further nominations, Cindy Swan was declared elected by acclamation

For Secretary: Jenny Howell

There being no further nominations, Jenny Howell was declared elected by acclamation

For Two-Year director: Kelly Burnham

There being no further nominations, Kelly Burnham was declared elected by acclamation

For Two-Year director, Christine Dymont

There being no further nominations, Christine Dymont was declared elected by acclamation

For One -Year director, Gabby Hadden, Mike Shannon, Della Rauch, Ken Dubeliew

There being no further nominations, Gabby Hadden, Mike Shannon, Della Rauch, Ken Dubeliew were declared elected by acclamation.

MOVED (Christine Dymont/Lea Hengstler): That the meeting be adjourned: 8:48 pm

CARRIED

We certify this is an accurate record of the proceedings of the Annual General Meeting of March 28th 2018.

President

Bee Hooker

Secretary

Jenny Howell

Treasurer

Cindy Swan

**BIG LAKE COMMUNITY ASSOCIATION
LIST OF DIRECTORS 2018/19
As at March 28th 2018**

Position	Name	Home Address	e-mail Address	Telephone
President	Bee Hooker			
Vice-President	Marianne Woods			
Secretary	Jenny Howell			
Treasurer	Cindy Swan			
2 year Director (1 st year)	Kelly Burnham			
2-Year Director (2 nd year)	Eric Halfnights			
2-year Director	Christine Dymont			
1-Year Director	Gabrielle Hadden			
1-Year Director	Mike Shannon			
1-year Director	Della Rauch			
1-year Director	Ken Dubielew			
Fire Chief	Joel Bruniski			
Caretaker	Peggy Gleason			
Past President	Jack Darney			

7:13 PM

2018-03-14

Accrual Basis

Big Lake Community Association **Balance Sheet Prev Year Comparison** As of 28 February 2018

	28 Feb 18	28 Feb 17
ASSETS		
Current Assets		
Chequing/Savings		
BLCA GAMING		
1050 · Community Hall Gaming	734.99	12,145.56
1060 · VFR gaming	15,334.50	17,308.37
Total BLCA GAMING	16,069.49	29,453.93
BLCA GENERAL		
1100 · Community Activities	39,782.64	3,683.18
1110 · Heritage	929.05	3,429.05
1115 · Memorial Park/Cemetery	207.55	0.00
1120 · VFR general	5,065.00	10,121.54
BLCA GENERAL - Other	0.00	65.00
Total BLCA GENERAL	45,984.24	17,298.77
1000 · #305 Rate Climber 5 Y Non Reg	5,153.93	5,000.00
1008 · Community Forest Bank Account	124,614.46	0.00
1010 · BLCA Equity Shares	93.00	93.00
1300 · Reserve - New Caretaker's House	6.46	5.84
1310 · Reserve Community Hall	2.66	2.62
1320 · Reserve Heritage Site	8,371.34	4,698.98
1330 · Reserve Memorial Park/Cemetery	1,685.85	1,685.01
1340 · Reserve VFR Capital	8,004.59	56,824.85
Total Chequing/Savings	209,986.02	115,063.00
Other Current Assets		
1205 · Interest Receivable	0.00	70.24
1450 · Prepaid Insurance	29.61	29.61
1452 · Prepaid expenses - raffle prize	7,313.59	7,389.47
Total Other Current Assets	7,343.20	7,489.32
Total Current Assets	217,329.22	122,552.32
Fixed Assets		
1500 · Caretakers Residence	157,022.66	4,800.00
1510 · Community Hall	325,878.32	325,878.32
1520 · Community Hall Furn & Equipment	24,850.25	24,850.25
1530 · Fire Hall	221,828.00	221,828.00
1540 · Fire Hall Furniture & Equipment	685,661.00	385,793.50
1550 · Ground Improvements	14,102.19	14,102.19
1560 · Cemetery - Buildings	1,776.80	1,776.80
1600 · Land - Lot 4 Pritchard Road	144,000.00	144,000.00
1610 · Land - Lot 9 Pritchard Road	111,000.00	111,000.00

Big Lake Community Association **Balance Sheet Prev Year Comparison** As of 28 February 2018

	28 Feb 18	28 Feb 17
1620 · Land - Fire Hall	30,249.28	30,249.28
1800 · Work in Progress	0.00	94,082.38
Total Fixed Assets	1,716,368.50	1,358,360.72
Other Assets		
1290 · Cemetery Trust	240.00	240.00
Total Other Assets	240.00	240.00
TOTAL ASSETS	1,933,937.72	1,481,153.04
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2100 · Accounts Payable	0.00	5,000.00
Total Accounts Payable	0.00	5,000.00
Other Current Liabilities		
1200 · GST/HST Receivable/Payable	-17,591.15	-9,389.32
Total Other Current Liabilities	-17,591.15	-9,389.32
Total Current Liabilities	-17,591.15	-4,389.32
Total Liabilities	-17,591.15	-4,389.32
Equity		
3000 · Operating Equity	37,540.52	37,540.52
3100 · Unrestricted Net Assets	70,704.10	0.00
3102 · Transfers - Operating Fund	-49,520.19	-49,520.19
3200 · Restricted Reserve Fund	112,436.20	112,436.20
3202 · Transfers - Restricted Res Fund	-43,978.99	-43,978.99
3300 · Capital Fund	1,264,861.54	1,264,861.54
3302 · Transfers - Capital Fund	93,499.18	93,499.18
Net Income	465,986.51	70,704.10
Total Equity	1,951,528.87	1,485,542.36
TOTAL LIABILITIES & EQUITY	1,933,937.72	1,481,153.04

Note on YTD Financial statements:

The BLCA will be contributing the remaining \$8000 of the estimated project cost from 'Community Activities' in the General Account.

There is currently over \$33000 in this account, but is estimated that finishing the caretaker house will require \$18000 (remaining siding, labour and heating system). If the well casing is also paid from this account, (and assuming we are successful with this grant application and receive \$8000 from the CRD), that leaves us \$9000 for ongoing operational expenses to run the hall and to cover unexpected expenses.

The approx. \$5600 in the hall gaming account is earmarked for some required furnace and chimney work for the hall heating system this fall; at this stage we do not know the extent of the work required, but it is likely to be a considerable expense, with possibly a new furnace needed, in which case costs may exceed these gaming account funds.

As you will also see, we also currently have no funds available in our Hall reserve fund. Once the well is replaced and the heating system repaired we are planning to build that up again with future fund raisers to be prepared for further emergency/unexpected expenses.

Big Lake Community Association Balance Sheet As of 25 September 2018

*Year-to-date
Financial Stmt's*

*Cindy Swan
Treasurer*

	25 Sep 18
ASSETS	
Current Assets	
Chequing/Savings	
BLCA GAMING	
1050 · Community Hall Gaming	5,595.65
1060 · VFR gaming	3,351.83
Total BLCA GAMING	8,947.48
BLCA GENERAL	
1100 · Community Activities	33,680.84
1110 · Heritage	929.05
1115 · Memorial Park/Cemetery	347.71
1120 · VFR general	-3,234.88
Total BLCA GENERAL	31,722.72
1000 · #305 Rate Climber 5 Y Non Reg	5,153.93
1008 · Community Forest Bank Account	113,164.05
1010 · BLCA Equity Shares	93.00
1300 · Reserve - New Caretaker's House	6.48
1310 · Reserve Community Hall	2.66
1320 · Reserve Heritage Site	8,373.25
1330 · Reserve Memorial Park/Cemetery	1,085.41
1340 · Reserve VFR Capital	128,014.92
Total Chequing/Savings	296,563.90
Other Current Assets	
1450 · Prepaid Insurance	29.61
Total Other Current Assets	29.61
Total Current Assets	296,593.51
Fixed Assets	
1500 · Caretakers Residence	157,022.66
1510 · Community Hall	325,878.32
1520 · Community Hall Furn & Equipment	24,850.25
1530 · Fire Hall	221,828.00
1540 · Fire Hall Furniture & Equipment	685,661.00
1545 · Water Hydrant @ Lake	5,842.11
1550 · Ground Improvements	14,102.19
1560 · Cemetery - Buildings	1,776.80
1600 · Land - Lot 4 Pritchard Road	144,000.00
1610 · Land - Lot 9 Pritchard Road	111,000.00
1620 · Land - Fire Hall	30,249.28
Total Fixed Assets	1,722,210.61
Other Assets	
1290 · Cemetery Trust	240.00
Total Other Assets	240.00
TOTAL ASSETS	2,019,044.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1200 · GST/HST Receivable/Payable	-2,953.21
Total Other Current Liabilities	-2,953.21
Total Current Liabilities	-2,953.21
Total Liabilities	-2,953.21

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2018-09-25

Accrual Basis

Big Lake Community Association

Balance Sheet

As of 25 September 2018

	25 Sep 18
Equity	
3000 · Operating Equity	37,540.52
3100 · Unrestricted Net Assets	536,690.61
3102 · Transfers - Operating Fund	-49,520.19
3200 · Restricted Reserve Fund	112,436.20
3202 · Transfers - Restricted Res Fund	-43,978.99
3300 · Capital Fund	1,264,861.54
3302 · Transfers - Capital Fund	93,499.18
Net Income	70,468.46
Total Equity	2,021,997.33
TOTAL LIABILITIES & EQUITY	2,019,044.12

Big Lake Community Association

Profit & Loss

1 March through 25 September 2018

	1 Mar - 25 Sep 18
Ordinary Income/Expense	
Income	
4450 · Community Activities Income	
4000 · Advertising Newsletter Revenue	280.00
4010 · Cemetery Plot sales	336.00
4310 · Fish Derby	
4200 · 50/50 ticket sales	744.00
4260 · Donation	1,460.00
4290 · Raffle Ticket sales	17,940.00
4310 · Fish Derby - Other	10,859.50
Total 4310 · Fish Derby	31,003.50
4450 · Community Activities Income - Other	103.00
Total 4450 · Community Activities Income	31,722.50
4500 · Donation to BLCA	1,325.00
4510 · Donation to VFR	2,213.00
4530 · Hall Rental	5,948.00
4600 · Interest Reserve Cemetery	0.41
4610 · Interest Reserve Heritage	1.91
4620 · Interest Reserve VFR Capital	10.33
4625 · Interest #305 Rate Climber	0.02
4628 · Interest Income - operating	25.77
4630 · Membership Dues	435.25
4950 · VFR Income	
4800 · Community Levy	21,175.23
4810 · VFR Wildfire Income	161,010.96
4950 · VFR Income - Other	1,000.00
Total 4950 · VFR Income	183,186.19
Total Income	224,868.38
Gross Profit	224,868.38
Expense	
BLCA	
5000 · Bank Charges	30.32
5020 · Insurance	6,399.00
5050 · Memorial Park/Cemetery	784.37
5120 · Office Expense	
5100 · Newsletter	574.77
5120 · Office Expense - Other	157.50
Total 5120 · Office Expense	732.27
5210 · Telephone	
5200 · BLCA Caretaker Phone	564.96
5210 · Telephone - Other	606.12
Total 5210 · Telephone	1,171.08
Total BLCA	9,117.04
HALL EXPENSES	
5400 · Hall Advertising	517.93
5405 · Caretaker House	1,222.37
5410 · Hall Improvements	285.44
5420 · Hall Repairs & Maintenance	8,376.03
5430 · Hall Supplies	551.91
5440 · Hall Utilities	1,920.96
5460 · Janitor	4,245.00
5470 · New Caretaker's Residence	11,166.28
Total HALL EXPENSES	28,285.92

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2018-09-25

Accrual Basis

Big Lake Community Association

Profit & Loss

1 March through 25 September 2018

	1 Mar - 25 Sep 18
VFR Expenses	
VF/R Vehicle Expenses	
5900 · Vehicle Insurance	3,475.00
5910 · Vehicle Operation & Maintenance	3,349.04
Total VF/R Vehicle Expenses	6,824.04
VFR ADMIN	
5660 · Bank Charges VFR	39.00
5670 · Delivery & Freight	1,877.54
5700 · Equipment repairs	51.36
5710 · Fire Hall Repairs & Maintenance	111.80
5730 · Levy Collection	285.00
5740 · Radiocommunication License	352.00
5750 · Telephones	494.69
5760 · Utilities	2,298.72
5770 · VFR office supplies	192.82
5780 · VFR supplies	236.01
5790 · Wildfire Subcontractors	65,779.14
Total VFR ADMIN	71,718.08
5600 · Insurance Fire Department	5,928.00
5800 · VFR Equipment	6,023.77
5850 · VFR Training	1,732.58
Total VFR Expenses	92,226.47
5360 · COMMUNITY ACTIVITIES	
5310 · Fish Derby	12,802.86
5320 · Gaming License fee	10.00
5340 · Quilting Exp	150.00
5350 · Volunteer of the year	438.11
Total 5360 · COMMUNITY ACTIVITIES	13,400.97
6000 · COMMUNITY FOREST	
6300 · Forestry	3,826.25
6400 · General Operations	
6420 · Computer & Software	1,458.43
6430 · Meals	331.12
6435 · Meeting Costs	2,855.05
6440 · Operational Expenses	69.53
6480 · Travel	1,989.14
Total 6400 · General Operations	6,703.27
6455 · Project Mgmt/Admin	840.00
Total 6000 · COMMUNITY FOREST	11,369.52
Total Expense	154,399.92
Net Ordinary Income	70,468.46
Net Income	70,468.46

Big Lake Community Association

Profit & Loss Prev Year Comparison

March 2017 through February 2018

	Mar '17 - Feb 18	Mar '16 - Feb 17
Ordinary Income/Expense		
Income		
POSTAL SERVICES		
4700 · Contract payment	0.00	15,496.36
4710 · Counter sales	0.00	4,205.03
POSTAL SERVICES - Other	58.41	0.00
Total POSTAL SERVICES	58.41	19,701.39
4450 · Community Activities Income		
4000 · Advertising Newsletter Revenue	525.00	246.54
4010 · Cemetery Plot sales	0.00	582.00
4020 · Community BBQ - Income	0.00	4,978.05
4030 · Craft Fair	120.00	387.00
4100 · Auction		
4110 · Auction Cash Donations	500.00	0.00
4120 · Auction Sales and Income	28,778.00	0.00
4100 · Auction - Other	500.00	0.00
Total 4100 · Auction	29,778.00	0.00
4310 · Fish Derby		
4200 · 50/50 ticket sales	144.00	334.00
4210 · Auction	0.00	1,993.50
4220 · Bar	0.00	2,176.50
4230 · Beer Garden	0.00	679.50
4240 · Concession	0.00	2,002.15
4250 · Dance	0.00	695.00
4260 · Donation	1,260.00	700.00
4270 · Donation Fish Derby	0.00	1,400.00
4280 · Merchandise	0.00	1,036.00
4290 · Raffle Ticket sales	20,000.00	20,100.00
4300 · Registration	0.00	6,922.50
4310 · Fish Derby - Other	14,102.59	2,450.00
Total 4310 · Fish Derby	35,506.59	40,489.15
4400 · Grants	281,740.00	5,000.00
4410 · Heritage	1,170.00	1,489.00
4420 · Quilt proceeds	0.00	858.00
4450 · Community Activities Income - Other	39,472.00	0.00
Total 4450 · Community Activities Income	388,311.59	54,029.74
4500 · Donation to BLCA	6,725.00	6,944.47
4505 · Donations - capital fund	0.00	11,138.00
4510 · Donation to VFR	37,599.07	10,385.00
4520 · Gaming Income	26,250.00	25,000.00
4530 · Hall Rental	13,164.30	9,360.00
4600 · Interest Reserve Cemetery	0.84	0.40
4605 · Interest Reserve CT Residence	0.62	0.00
4610 · Interest Reserve Heritage	2.36	1.60
4615 · Interest Reserve Comm Hall	0.04	0.00
4620 · Interest Reserve VFR Capital	36.52	5.07
4625 · Interest #305 Rate Climber	83.69	37.81
4628 · Interest Income - operating	0.00	70.24
4630 · Membership Dues	490.00	250.00
4950 · VFR Income		
4800 · Community Levy	26,413.45	18,948.74
4810 · VFR Wildfire Income	99,015.06	0.00
Total 4950 · VFR Income	125,428.51	18,948.74

Big Lake Community Association **Profit & Loss Prev Year Comparison** **March 2017 through February 2018**

	Mar '17 - Feb 18	Mar '16 - Feb 17
4960 · Fire Department Administration	2,000.00	1,000.00
Total Income	600,150.95	156,872.46
Gross Profit	600,150.95	156,872.46
Expense		
BLCA		
5000 · Bank Charges	501.88	255.75
5010 · Charitable Donations (BLCA)	0.00	200.00
5020 · Insurance	5,452.00	5,388.70
5030 · Legal & Accounting	1,365.00	5,193.80
5050 · Memorial Park/Cemetery		
5040 · Operation fee	0.00	39.08
5050 · Memorial Park/Cemetery - Other	0.00	105.04
Total 5050 · Memorial Park/Cemetery	0.00	144.12
5120 · Office Expense		
5100 · Newsletter	228.77	1,274.63
5105 · Printing Costs	1,026.41	0.00
5110 · QuickBooks	0.00	290.86
5120 · Office Expense - Other	1,094.87	122.54
Total 5120 · Office Expense	2,350.05	1,688.03
5210 · Telephone		
5200 · BLCA Caretaker Phone	1,706.08	1,614.55
5210 · Telephone - Other	1,406.23	1,017.14
Total 5210 · Telephone	3,112.31	2,631.69
BLCA - Other	0.00	0.00
Total BLCA	12,781.24	15,502.09
HALL EXPENSES		
5400 · Hall Advertising	880.25	755.27
5405 · Caretaker House	210.52	0.00
5410 · Hall Improvements	90.39	2,105.53
5420 · Hall Repairs & Maintenance	4,899.78	3,556.46
5430 · Hall Supplies	1,184.57	990.81
5440 · Hall Utilities	3,874.79	4,619.96
5450 · Hospitality	250.00	103.57
5460 · Janitor	6,335.48	4,908.21
5470 · New Caretaker's Residence	0.00	0.00
Total HALL EXPENSES	17,725.78	17,039.81
POST OFFICE		
Bank Charges	0.00	60.00
Contractor Services	0.00	11,609.73
LD Phone	0.00	777.71
Lease charge Meter	0.00	93.09
Meter	0.00	1,319.74
Supplies	0.00	3,906.64
Total POST OFFICE	0.00	17,766.91
VFR Expenses		
VF/R Vehicle Expenses		
5900 · Vehicle Insurance	4,782.00	4,592.00
5910 · Vehicle Operation & Maintenance	544.74	5,562.46
VF/R Vehicle Expenses - Other	1,500.11	0.00
Total VF/R Vehicle Expenses	6,826.85	10,154.46

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Accrual Basis

Big Lake Community Association

Profit & Loss Prev Year Comparison

March 2017 through February 2018

	Mar '17 - Feb 18	Mar '16 - Feb 17
VFR ADMIN		
5650 · Admin Fee to BLCA & Memberships	2,111.00	1,000.00
5660 · Bank Charges VFR	26.00	0.00
5670 · Delivery & Freight	955.56	0.00
5700 · Equipment repairs	125.19	2,211.70
5710 · Fire Hall Repairs & Maintenance	960.48	322.54
5720 · Hospitality	850.00	2,164.81
5730 · Levy Collection	635.98	222.22
5740 · Radiocommunication License	352.00	352.00
5750 · Telephones	2,591.21	1,278.10
5760 · Utilities	6,934.84	2,606.33
5770 · VFR office supplies	1,234.42	485.35
5780 · VFR supplies	874.77	1,622.99
5790 · Wildfire Subcontractors	49,534.05	0.00
Total VFR ADMIN	67,185.50	12,266.04
5600 · Insurance Fire Department	5,863.18	5,388.69
5800 · VFR Equipment	7,586.78	1,161.06
5850 · VFR Training	2,832.77	3,441.18
Total VFR Expenses	90,295.08	32,411.43
5360 · COMMUNITY ACTIVITIES		
5300 · Community BBQ	0.00	354.82
5310 · Fish Derby	14,605.67	12,554.14
5320 · Gaming License fee	20.00	194.08
5330 · Liquor Licence Fee	0.00	351.69
5340 · Quilting Exp	0.00	150.00
5350 · Volunteer of the year	206.24	108.77
5360 · COMMUNITY ACTIVITIES - Other	470.79	84.62
Total 5360 · COMMUNITY ACTIVITIES	15,302.70	13,798.12
6000 · COMMUNITY FOREST		
6300 · Forestry	1,287.56	0.00
6400 · General Operations		
6435 · Meeting Costs	794.95	0.00
6440 · Operational Expenses	19.00	0.00
Total 6400 · General Operations	813.95	0.00
Total 6000 · COMMUNITY FOREST	2,101.51	0.00
Total Expense	138,206.31	96,518.36
Net Ordinary Income	461,944.64	60,354.10
Other Income/Expense		
Other Income		
Refund Phonecalls	0.00	0.00
4900 · AreaF Tax Revenue	8,841.87	10,350.00
7000 · Gain/Loss on Sale of Assets	-4,800.00	0.00
Total Other Income	4,041.87	10,350.00
Net Other Income	4,041.87	10,350.00
Net Income	465,986.51	70,704.10

Big Lake Community Association Operating Forecast Budget 2018-2019

Revenue		Budget 2017-18	Actual to date	Budget 2018-19
Community Recreational Services	<i>Community Activities</i>			
	Fish Derby	10000	15362.6	10,000
	Auction / craft fair	20000	20808	-
	other (BBQ etc.)	2500		2,500
	Sub Total	32,500	45,261	12,500
	<i>Hall operation and Maintenance</i>			
	Hall rentals	13000	12514.3	13,000
	Gaming revenue (raffles etc)	13000	20144	15,000
	CRD area F tax support	9000		9,000
	Sub Total	35,000	32,658	37,000
	<i>Administration</i>			
	membership dues	750	490	750
	donations		6725	
	bank interest (excl. gaming)	20	86.05	-
	GST refund	1500		1,500
	Admin services transfer from VFR			
	other income		39472	
	other income (newsletter)	100	400	100
	Sub Total	2,370	47,173	2,350
	<i>Heritage committee</i>			
	Donations	200		200
	activities revenue	2000	1170	2,000
	GST refund		0	
	Sub Total	2,200		2,200
	<i>Memorial Park committee</i>			
	Donations	200		200
	activities revenue	500		500
	GST refund			-
	CRD cemetery grant	350		350
	Sub Total	1,050	-	1,050
Total Community Rec Services		73,120	125,092	55,100
<i>Community Forest committee</i>				
as per CFA budget		0	129000	-
Total Community Forest			129,000	
<i>Fire department</i>				
	Donations	2000		2,000
	Truck replacement fundraiser/donation	29000	37599	
	Community Levy	17500	25763.5	20,000
	VF/R earned income	500	96936.1	500
	Gaming revenue	30000	25000	25,000
	GST refund	1500		15,000
	Gaming grant		150000	-
	Total VF/R	80,500	335,299	62,500
Total Revenue		153,620	589,391	117,600

Big Lake Community Association Forecast Operating Budget 2018-2019

Expenditures		Budget 2017-2018	Actual to Date	Budget 2018-19
Community Recreational Services	Community Activities			
	Fish Derby	5000	7000	5,000
	other	1000	206	
	other		470	
	Sub Total	6,000	7,676	5,000
	Hall operation and Maintenance			
	deposit returns	100	250	250
	caretaker residence	200	210	
	Janitor (including supplies)	7500	6908	7,500
	Utilities	4000	4005	4,000
	Improvements	1000	90	1,000
	Repairs and maintenance	3500	3324	3,500
	Advertising	500	820	500
	caretaker house replacement	36500	63102	10,000
	Tr to hall reserve	0		
	Sub Total	53,390	78,609	26,750
	Administration			
	Bank charges	200	452	400
	legal & Miscellaneous	80	1365	1,000
	Insurance	5500	5452	5,500
	Office	1000	1406	1,000
	Telephone	2500	860	2,500
	newsletter	1000	1026	1,000
	Donations	200		200
	Sub Total	10,480	10,561	11,600
	Heritage committee			
	trail development	500		500
	signs			
	site prep & building restore	1000		1,000
	transfer to reserve	700		700
	Sub Total	2200		2,200
	Memorial Park committee			
	operating licence			-
	grounds, fencing etc	500		500
	plots survey and prep	175		175
	transfer to reserve	250		250
	arch branch yearly reporting			-
	transfer to trust	125		125
	Sub Total	1050		1,050
Total Community Rec Services		73,120	96,846	46,600
Community Forest Committee				
as per CFA budget				
Total Community Forest Committee				
Fire department	Vehicle operation & maintenance	9000	6826	7,000
	VF/R admin	5500	13078	10,000
	Admin transfer to BLCA	1720		
	Insurance	5500	5653	5,500
	Equipment	17000	7586	10,000
	Training	6500	2239	3,500
	transfer to discretionary	800		800
	capital truck replacement	29000		
	transfer to reserve	5480		
	Total VF/R	80,500	35,382	36,800
Total Expenditures		153,620	132,228	83,400

Restricted Reserves	Account #	Feb 28th 2017	Budgeted additions 2017-18	Budgeted depletion 2017-18	Feb 29th 2018 holdings	Budgeted additions 2018-19	Budgeted depletion 2018-19	Feb 29th 2019 Expected holdings
Community Hall	203	2.26	-		2.66	-		2.66
Heritage	202	4,698.98	1,172.36		5,871.34	1,172.36		7,043.70
Memorial Park	201	1,685.01	250.00	249.16	1,685.85	250.00	249.16	1,686.69
Caretaker residence	205	5.84			5.84			5.84
WF/R	204	56,824.85	21,885.77	78,706.03	4.59	21,885.77	78,706.03	56,815.67