



FINANCE/BUDGET COMMITTEE MINUTES

October 19, 2017

5:37 p.m.

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT : Chair M. Wagner, Director J. Massier, Director S. Forseth, Director J. Sorley, Director A. Richmond, Director B. Anderson, Director B. Coakley, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director R. Sharpe, Alternate Director M. Neufeld, Alternate Director M. Sjostrom

ABSENT : Director T. Armstrong, Director J. Bruce, Director B. Kemp, Director D. Cash, Director R. William

STAFF : J. MacLean, Chief Administrative Officer, S. Reid, Chief Financial Officer, K. Erickson, Manager of Financial Services, A. Johnston, Corporate Officer, P. Hughes, Manager of Environmental Services

1. CALL TO ORDER

1.1 Adoption of Agenda

FB.2017-10-1

Moved by Director Richmond

Seconded by Director Massier

That the agenda items be adopted as presented.

Carried Unanimously

2. REVIEW OF THE 2018 BUSINESS PLANS

2.1 General and Administration

2.1.1 1001 - Municipal Fiscal Services (2018)

FB.2017-10-2

Moved by Director Forseth
Seconded by Director Cobb

That the 2018 Municipal Fiscal Services (1001) business plan be received as presented.

Carried Unanimously

2.1.2 1002 - Electoral Area Administration (2018)

FB.2017-10-3

Moved by Director Forseth
Seconded by Director Anderson

That the 2018 Electoral Area Administration (1002) business plan be received as presented.

Carried Unanimously

2.1.3 1003 - Administrative Services (2018)

FB.2017-10-4

Moved by Director Forseth
Seconded by Director Massier

That the 2018 Administrative Services (1003) business plan be received with the Strategy portion of Goal 2 being revised to read as follows:

Strategy: Work with third parties, the communities of Wells, Quesnel, Williams Lake, 100 Mile House and communities within the Thompson-Nicola Regional District to implement or explore strategies aimed at opportunities for economic diversification throughout the region. Establish sub-regional forums to lead actions at the sub-regional level with a lens of also identifying initiatives that lend themselves to a regional collaboration.

Carried Unanimously

E. Epp, Manager of Communications, joined the meeting.

2.1.4 1004 - Feasibility Study (2018)

FB.2017-10-5

Moved by Director Massier

Seconded by Director Sharpe

That the 2018 Feasibility Study (1004) business plan be received as presented.

Carried Unanimously

2.1.5 1011 - Communications (2018)

FB.2017-10-6

Moved by Director Forseth

Seconded by Director Massier

That the 2018 Communications (1011) business plan be received and that a new goal be added to seek funding for website development.

Carried Unanimously

2.1.6 1019 - Rural Feasibility Study (2018)

FB.2017-10-7

Moved by Director Richmond

Seconded by Alternate Director Neufeld

That the 2018 Rural Feasibility Study (1019) business plan be received as presented.

Carried Unanimously

H. Surat, Manager of Development Services, joined the meeting.

2.1.7 1022 - Information Technology (2018)

FB.2017-10-8

Moved by Alternate Director Neufeld

Seconded by Director Richmond

That the 2018 Information Technology (1022) business plan be received as presented.

Carried Unanimously

2.1.8 1024 - Governance (2018)

FB.2017-10-9

Moved by Alternate Director Sjostrom

Seconded by Director Richmond

That the 2018 Governance (1024) business plan be received as presented.

Carried Unanimously

2.1.9 10XX - Areas A - L Administration (All) (2018)

FB.2017-10-10

Moved by Director Forseth

Seconded by Director Sorley

That the 2018 Areas A-L Administration business plan be received with the Overall Financial Impact section being corrected to show a total fund of \$5,000 rather than \$10,000.

Carried Unanimously

2.1.10 12XX - Grants for Assistance (All) (2018)

FB.2017-10-11

Moved by Director Richmond

Seconded by Director Massier

That the 2018 Grants for Assistance business plan be received as presented.

Carried Unanimously

E. Epp, Manager of Communications, left the meeting.

2.2 Contributions/Economic Development

2.2.1 1014 - Area D Economic Development (2018)

FB.2017-10-12

Moved by Director Forseth

Seconded by Director Coakley

That the 2018 Area D Economic Development (1014) business plan be received as presented.

Carried Unanimously

2.2.2 1017 - South Cariboo Economic Development (2018)

FB.2017-10-13

Moved by Director Richmond

Seconded by Director Coakley

That the 2018 South Cariboo Economic Development (1017) business plan be received as presented.

Carried Unanimously

D. Campbell, Manager of Community Services, joined the meeting.

2.2.3 1018 - Area F Economic Development (2018)

FB.2017-10-14

Moved by Director Sorley

Seconded by Alternate Director Sjostrom

That the 2018 Area F Economic Development (1018) business plan be received as presented.

Carried Unanimously

2.2.4 1026 - North Cariboo Economic Development (2018)

FB.2017-10-15

Moved by Director Massier

Seconded by Alternate Director Sjostrom

That the 2018 North Cariboo Economic Development (1026) business plan be received as presented.

Carried Unanimously

2.2.5 1028 - South Cariboo Transit (2018)

FB.2017-10-16

Moved by Director Richmond

Seconded by Director Coakley

That the 2018 South Cariboo Transit (1028) business plan be received as presented.

Carried Unanimously

2.2.6 1029 - North Cariboo Transit (2018)

FB.2017-10-17

Moved by Director Massier

Seconded by Director Simpson

That the North Cariboo Transit (1029) business plan be received as presented.

Carried Unanimously

2.2.7 1030 - Area J Economic Development (2018)

FB.2017-10-18

Moved by Director Forseth

Seconded by Director Anderson

That the 2018 Area J Economic Development (1030) business plan be received as presented.

Carried Unanimously

2.2.8 1031 - North Cariboo Cemetery (2018)

FB.2017-10-19

Moved by Director Massier

Seconded by Alternate Director Sjostrom

That the 2018 North Cariboo Cemetery (1031) business plan be received as presented.

Carried Unanimously

2.2.9 1032 - Area K Economic Development (2018)

FB.2017-10-20

Moved by Director Anderson

Seconded by Director Sharpe

That the 2018 Area K Economic Development (1032) business plan be received as presented.

Carried Unanimously

2.2.10 1036 - Central Cariboo Cemetery (2018)

FB.2017-10-21

Moved by Director Sorley

Seconded by Director Cobb

That the 2018 Central Cariboo Cemetery (1036) business plan be received as presented.

Carried Unanimously

2.2.11 1037 - Central Cariboo Victim Services (2018)

FB.2017-10-22

Moved by Director Sorley

Seconded by Alternate Director Neufeld

That the 2018 Central Cariboo Victim Services (1037) business plan be received as presented.

Carried Unanimously

2.2.12 1038 - North Cariboo HandyDart (2018)

FB.2017-10-23

Moved by Director Massier

Seconded by Alternate Director Sjostrom

That the 2018 North Cariboo HandyDart (1038) business plan be received as presented.

Carried Unanimously

2.2.13 1039 - Central Cariboo HandyDart (2018)

FB.2017-10-24

Moved by Director Forseth

Seconded by Director Anderson

That the 2018 Central Cariboo HandyDart (1039) business plan be received as presented.

Carried Unanimously

2.2.14 1665 - Central Cariboo Arts and Culture (2018)

FB.2017-10-25

Moved by Director Forseth

Seconded by Director Sorley

That the 2018 Central Cariboo Arts and Culture (1665) business plan be received as presented.

Carried Unanimously

2.3 Airports

2.3.1 1111 - Anahim Lake Airport (2018)

FB.2017-10-26

Moved by Director Richmond

Seconded by Director Anderson

That the 2018 Anahim Lake Airport (1111) business plan be received as presented.

Carried Unanimously

2.3.2 1112 - Likely and Area Community Services (2018)

FB.2017-10-27

Moved by Director Sorley

Seconded by Director Massier

That the 2018 Likely and Area Community Services (1112) business plan be received as presented.

Carried Unanimously

2.3.3 1113 - South Cariboo Regional Airport (2018)

FB.2017-10-28

Moved by Director Campsall

Seconded by Director Richmond

That the 2018 South Cariboo Regional Airport (1113) business plan be received as presented.

Carried Unanimously

2.4 Recreation

2.4.1 1548 - 108 Greenbelt (2018)

FB.2017-10-29

Moved by Director Richmond

Seconded by Director Massier

That the 2018 108 Greenbelt (1548) business plan be received as presented.

Carried Unanimously

2.4.2 1550 - Kersley Recreation (2018)

FB.2017-10-30

Moved by Alternate Director Sjostrom

Seconded by Director Massier

That the 2018 Kersley Recreation (1550) business plan be received as presented.

Carried Unanimously

W. Davis, Manager of Library Services, joined the meeting.

2.4.3 1552 - McLeese Lake Recreation Facilities (2018)

FB.2017-10-313

Moved by Director Forseth

Seconded by Director Sorley

That the 2018 McLeese Lake Recreation Facilities (1552) business plan be received as presented.

Carried Unanimously

2.4.4 1558 - Area H Community Hall and Rec Facility (2018)

FB.2017-10-32

Moved by Alternate Director Neufeld

Seconded by Director Richmond

That the 2018 Area H Community Hall and Recreation Facility (1558) business plan be received as presented.

Carried Unanimously

2.4.5 1559 - Area L Community Halls (2018)

FB.2017-10-33

Moved by Director Richmond

Seconded by Director Sharpe

That the following 2018 business plans be received as presented:

Area L Community Halls (1559)

Alexis Creek Community Hall (1560)

Area F Community Halls (1561)

108 Mile Community Hall (1562)

Carried Unanimously

2.5 Library

2.5.1 1660 - Library (2018)

D. Campbell, Manager of Community Services, left the meeting.

FB.2017-10-34

Moved by Director Forseth

Seconded by Director Coakley

That the 2018 Library (1660) business plan be received as presented.

Carried Unanimously

2.6 Development Services

2.6.1 1005 - Planning (2018)

FB.2017-10-35

Moved by Director Forseth

Seconded by Director Campsall

That the 2018 Planning (1005) business plan be received and that a new goal be added to investigate options to allow microhomes in zoning bylaws.

Carried Unanimously

2.6.2 1006 - Bylaw Enforcement Services (2018)

FB.2017-10-36

Moved by Director Forseth
Seconded by Director Cobb

That the 2018 Bylaw Enforcement (1006) business plan be received as presented.

Carried Unanimously

2.6.3 1007 - Building Inspection Services (2018)

FB.2017-10-37

Moved by Alternate Director Sjostrom
Seconded by Director Coakley

That the 2018 Building Inspection Services (1007) business plan be received as presented.

Carried Unanimously

2.6.4 1670 - Heritage Conservation (2018)

FB.2017-10-38

Moved by Director Sharpe
Seconded by Director Massier

That the 2018 Heritage Conservation (1670) business plan be received as presented.

Carried Unanimously

H. Surat, Manager of Development Services, left the meeting.

2.7 Protective Services

2.7.1 1319 - Forest Grove Fire Protection (2018)

FB.2017-10-38

Moved by Director Richmond
Seconded by Director Massier

That the 2018 Forest Grove Fire Protection (1319) business plan be received as presented.

Carried Unanimously

2.7.2 1323 - Bouchie Lake Fire Protection (2018)

FB.2017-10-40

Moved by Director Massier

Seconded by Alternate Director Sjostrom

That the 2018 Bouchie Lake Fire Protection (1323) business plan be received as presented.

Carried Unanimously

2.7.3 1331 - West Fraser Fire Protection (2018)

FB.2017-10-41

Moved by Director Massier

Seconded by Alternate Director Neufeld

That the 2018 West Fraser Fire Protection (1331) business plan be received as presented.

Carried Unanimously

2.7.4 1364 - Kersley Fire Protection (2018)

FB.2017-10-42

Moved by Alternate Director Sjostrom

Seconded by Director Massier

That the 2018 Kersley Fire Protection (1364) be received as presented.

Carried Unanimously

2.7.5 1375 - Central Cariboo Search and Rescue (2018)

FB.2017-10-43

Moved by Director Forseth

Seconded by Director Sorley

That the 2018 Central Cariboo Search and Rescue (1375) business plan be received as presented.

Carried Unanimously

2.8 Environmental Services

2.8.1 1008 - Rural Refuse (2018)

FB.2017-10-44

Moved by Director Forseth

Seconded by Director Cobb

That the 2018 Rural Refuse (1008) business plan be received with the addition of a goal to explore options to increase recycling opportunities at rural transfer stations.

Carried Unanimously

2.8.2 1009 - Solid Waste Management (2018)

FB.2017-10-45

Moved by Director Forseth

Seconded by Director Simpson

That the 2018 Solid Waste Management (1009) business plan be received as presented.

Carried Unanimously

2.8.3 1010 - Invasive Plant Management Program (2018)

FB.2017-10-46

Moved by Director Massier

Seconded by Director Campsall

That the 2018 Invasive Plant Management Program (1010) business plan be received as presented.

Carried Unanimously

2.8.4 1016 - South Cariboo Solid Waste (2018)

FB.2017-10-47

Moved by Director Coakley

Seconded by Director Richmond

That the 2018 South Cariboo Solid Waste (1016) business plan be received with the addition of a goal to investigate incorporating all South Cariboo refuse sites into one service.

Carried Unanimously

2.9 Streetlighting

2.9.1 2018 Streetlighting Functions Business Plans

FB.2017-10-48

Moved by Director Richmond

Seconded by Alternate Director Neufeld

That the 2018 business plans for all CRD streetlighting functions be received as presented.

Carried Unanimously

2.10 Sewer

2.10.1 1770 - Lac La Hache Sewer (2018)

FB.2017-10-49

Moved by Director Richmond

Seconded by Director Massier

That the 2018 Lac La Hache Sewer business plan be received as presented.

Carried Unanimously

2.10.2 2018 Sewer Systems Business Plans

FB.2017-10-50

Moved by Director Coakley

Seconded by Director Anderson

That the following 2018 business plans be received as presented:

Pine Valley Sewer (1772)

Wildwood Sewer (1773)

Alexis Creek Sewer (1774)

Red Bluff Sewer (1775)

Carried Unanimously

2.11 Water

2.11.1 2018 Water Systems Business Plans

FB.2017-10-51

Moved by Director Coakley

Seconded by Director Anderson

That the 2018 business plans for CRD water systems, be received as presented.

Carried Unanimously

3. ADJOURNMENT

FB.2017-10-52

Moved by Director Forseth

Seconded by Director Anderson

That the Finance/Budget Committee meeting be adjourned at 7:02 p.m., October 19, 2017.

Carried Unanimously

Chair

Corporate Officer