



**Date:** 06/11/2018

## **AGENDA ITEM SUMMARY**

---

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** John MacLean, Chief Administrative Officer

**From:** Darron Campbell, Manager of Community Services

**Date of Meeting:** Cariboo Regional District Board\_Dec07\_2018

**File:** 0260-34

---

### **Short Summary:**

Forest Grove Community Hall Community Works Funding (CWF) Energy Efficient Building Envelope Project and Enabling Agreement

### **Voting:**

Corporate Vote - Weighted

### **Memorandum:**

The Forest Grove & District Recreation Society has requested Community Works Funding support to install energy efficient insulation in main hall ceiling, as well as energy efficient wrap and siding on the building's exterior at the Forest Grove Community Hall.

As it stands, the hall only has an insulation R value of about five in the ceiling. The existing uninsulated building siding was installed in 1991 and requires repair. Both the ceiling insulation and building sidings have been identified as being sources of heat leakage and energy loss. The proposed improvements, by significantly improving insulation and maintaining a stable internal temperature of the hall, are expected to increase the energy efficiency and the operation cost effectiveness of the community hall.

In October, the Forest Grove & District Recreation Society applied for \$30,000 in grant funding under the Northern Development Initiative Trust's Community Halls and Recreation Program. It was intended in the application that the matching funding for this project involve up to \$38,000 from the Regional District's CWF program.

The Regional District has approved \$150,000 within its 2018 Community Works Fund allocation for energy efficiency and drinking water projects at rural community halls.

Because the community hall is not owned by the Regional District, a contribution agreement between the Regional District and the Forest Grove & District Recreation Society is required for this project by the UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

**Attachments:**

CWF project request package for the Forest Grove Community Hall

**Financial Implications:**

The proposal from the Forest Grove & District Recreation Society requests up to \$38,000 from the Community Hall Improvements envelope of the 2018 CWF program.

The Board approved the CWF funding schedule for 2018, including the Community Hall Improvements envelope which has a total of \$150,000 available. If this application from the Forest Grove & District Recreation Society is approved, \$38,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$51,300 available for community hall projects in 2018.

**Policy Implications:**

None. The Board approved the CWF funding schedule for 2018, including the Community Hall Improvements envelope.

**Alignment with Strategic Plan:**

- ☒ Ensuring Sufficient and Sustainable Funding
- ☒ Building on our Relationships
- ☐ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

[Click here to enter text.](#)

**CAO Comments:**

[Click here to enter text.](#)

**Options:**

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Defer.

**Recommendation:**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated November 6, 2018, regarding a proposal from the Forest Grove and District Recreation Society to install energy efficient insulation and building siding at the Forest Grove Community Hall, be received. Further, that up to \$38,000 for the project be approved from the 2018 Community Halls Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.