

# Grant for Assistance Application



Cariboo Regional District

File No. 1850-20 South

SEP 28 2018

Referred To DCO

## Organization Information Sheet

Name of Organization: <b>Lone Butte Horse Lake Community Association</b>
Mailing Address: <b>Box 48, Lone Butte, BC V0K 1X0</b>
Telephone (Office): <b>250-706-9412</b>
Purpose of Organization (from Constitution or Incorporation Documents): <b>1. To promote, foster and develop community spirit and good citizenship</b> <b>2. To promote, encourage and assist the educational, charitable, athletic and community endeavours of the district</b>
How long has the organization operated in the community?: <b>43 years</b>
BC Society Registration Number: <b>S-0011619</b>
Federal Charitable Registration Number: (if applicable) <b>N/A</b>
Chairperson's Name: <b>Natalie Sass</b>
Telephone number: [REDACTED]
Treasurer or Financial Officer's Name: <b>Howard McMillan</b>
Telephone number: [REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

**January 12, 2018 - See attached minutes and list of directors**

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, Comptroller, bookkeeper, financial officer, treasurer, etc.).

**SEE ATTACHED**

Previous Year Grant from CRD and District (If applicable) \$ 3000.00

NOTE: A Final Report for previous year's grant **MUST** be included with this submission.

Current Grant Amount Requested \$ 3000.00





Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

**We have donations of money and volunteer hours (over \$3500) in kind to support this day. We sell Lone Butte Rocks t-shirts and shopping bags. All profits from these sales also go towards the next year's event. We ask for donations at various community gatherings. Our community association also rents the building and grounds for private events and to other community groups.**

2. If your organization charges user fees/memberships/admissions, attach your current fee structure:

**Yearly membership to the Community Association of \$5 per person. We rent the hall for weddings and various private functions including federal and provincial voting. There are user groups such as Belly Dancing, Volley Ball, 4H and other groups renting the hall on an ongoing basis.**

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

**Our specific goal for 2019 is to upgrade the outdoor spaces to include better lighting and accessibility for community user groups and special events hosted by the community association itself.**

**The hall is used by various age groups, from infants to seniors.**

**Our hall is the heart of this community; it is where residents hold their weddings and their funerals. It is also the designated Essential Services Centre and the emergency destination for the elementary school and having outdoor lighting available would be of great value to the area.**

4. Who does your organization serve? (% of clients from District, % of clients from South Cariboo)

**We have 120 paid members to our association. Residents of the Lone Butte and surrounding area, with an approximate population of 4100, have access to our functions. Additionally, residents of 100 Mile House and its surrounding area, approximately 12,000, also have access to these functions. We have had many visitors from throughout the province at previous events. As we do not charge an admission for our event, we are unable to estimate the attendance levels.**

5. Does your organization receive a rental subsidy from the CRD and/or District? If so, how much? **No we do not.**

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6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from District Tax Department) **100%**
7. Does your organization use CRD or District owned facilities? If so, which ones? **no**
8. How will you indicate that the CRD and District are contributing to your organization?

**We are grateful for any assistance given and will advertise your logo's on all printed material. You will receive thank you letters and copies of certificates of appreciation sent to you that will be posted within our hall.**





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**Project Summary Sheet**

**Please answer the following questions, using additional paper if necessary.**

1. Brief description of Proposed Use of Grant Being Applied for:

**Having portable lighting available for use by the Community Association and other user groups will allow for the possibility of events that are currently not an option due to the inability to provide the proper lighting, whether that is a winter fun day or an evening horse event.**

2. How do you know there is a need for this service/project in our community?

**The positive feedback from all groups, businesses and people who participate in functions at the hall are how we judge the success. We have grown our membership list on a constant basis over the last 4 years. We have a new equine association within the community who are currently using our hall as their meeting place. Within our own organization we are seeing increases in private rentals of both the indoor and the outdoor space. We feel that having lighting available for our own events will increase the participation and make the area safer for everyone**

3. Is your agency applying for funds from other levels of government or other sources for this project? **No**

4. Would you still be able to complete the project if you do not receive the other funds applied for?

**Without the funds from this grant application the purchase of outdoor lighting would be delayed for certain as other means of funding would need to be sought. The businesses and people in our area always very generous when it comes to Lone Butte Rocks day, however, we cannot rely solely on their generosity.**

5. Please describe the impact of this application being denied or approved on an amount less than requested.

**As previously stated, our community association has grown because of the generosity of others. It would be very disappointing if we were unable to offer new events to our community due to inadequate lighting and safety measures. We have grown steadily over the years, adding new events every year, having the option of night time lighting would allow us to expand the programs available to the community members.**

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6. Start date of the project: **January 1, 2019**  
End date for the project: **December 31, 2019**
7. Please describe the key activities that will take place to complete the project and any associated timelines.  
**We are currently in the process of having electrical upgrades done at the community hall. Once these upgrades are completed we would then have the ability in place to install outdoor lighting on the community association grounds.**
8. Please provide a detailed financial budget for the project. **See Attached**
9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?
- Success is a very difficult thing to measure however, local businesses have reported increased shopping traffic and sales, memberships to the Lone Butte Horse Lake Community Association and the Historical Association are increasing. Bookings for the use of the community hall increase yearly and conversations with guest and visitors have told us the day is enjoyed by everyone who attends.**

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

  
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President/Chairperson



Lone Butte, Horse Lake Community Association

2018- CRD Grant for Assistance

Budget

8 – LED rechargeable/portable spot lights @ \$290 each	\$2320.00
Taxes	\$ 278.40
Shipping – estimate	\$ 500.00
 Total	 \$3098.40



# Lone Butte, Horse Lake Community Association

PO Box 48, Lone Butte, BC  
V0K 1X0

September 28, 2018

Lore Schick, Deputy Corporate Officer  
Cariboo Regional District  
Suite D, 180 N Third Avenue  
Williams Lake, B.C. V2G 2A4

Dear Ms. Schick,

**Re: Project Report for 2018 Grant for Assistance**

Fortunately, Lone Butte Rocks was a roaring success this year. We had perfect weather and none of the evacuations that forced us to cancel last year's event. We had a great turn out and everyone appreciated the improvements to our parking area.

The money received with our 2018 Grant was allocated to the improvement to the facility in preparation for Lone Butte Rocks and all the other occasions at our hall. The gravelling allowed us to greatly improve our existing parking area and to significantly expand our capacity for stable, easy to utilize parking. Acknowledgement/appreciation for the CRD's financial support toward these improvements will be made during our events and recognition will be placed on all announcements/advertising of these events.

Yours truly,

Heidi Meier  
Secretary

**Lone Butte - Horse Lake Community Association**  
**Income & Expenses**  
January through December 2017

Cash Basis

	Jan - Dec 17
Ordinary Income/Expense	
Income	
Direct Public Support	
Corp/Organization Contributions	2,000.00
Government Gifts/Donations	5,000.00
Government Grants	13,000.00
Individual Contributions	2,547.10
Reimbursements - Insurance	6,546.00
Reimbursements - Renovations	1,296.35
Reimbursements - Utilities	4,006.78
Total Direct Public Support	34,396.23
Opening Balance	1,106.26
Other Types of Income	
Arena Fee	25.00
Hall Drop-in fees	1,695.25
Hall Rental	3,888.00
Miscellaneous Revenue	5,912.11
Non-program event income	1,350.40
Raffle Proceeds	3,135.00
Total Other Types of Income	16,005.76
Program Income	
Membership Dues	215.00
Total Program Income	215.00
Total Income	51,723.25
Expense	
Event Expenses	
Cabin Fever Luncheon	459.26
Easter Party	371.07
Halloween Party	2,199.87
Lone Butte Rocks	2,449.61
Xmas Dinner	1,252.01
Total Event Expenses	6,731.82
Facilities and Equipment	
Equip Rental and Maintenance	265.50
Facility Equipment	2,996.96
Facility Renovations	8,410.30
Janitorial and maintenance	3,420.71
Security System	419.43
Utilities	3,375.20
Total Facilities and Equipment	18,888.10
Operations	
Advertising	285.27
Bank charges	378.77
Garbage Collection	318.14
Hall Rental Refund	105.00
Non-program event expenses	302.25
Postage, Mailing Service	79.06
Printing and Copying	405.33
Raffle Expenses & Prizes	1,440.60
Snow Plowing	534.00
Societies Act	40.00
Supplies	860.36
Telephone, Telecommunications	729.29
Total Operations	5,478.07



**Lone Butte - Horse Lake Community Association**  
**Income & Expenses**

Cash Basis

January through December 2017

	Jan - Dec 17
Other Types of Expenses	
Donations	521.78
Insurance - Liability, D and O	6,546.00
Other Costs	55.12
Total Other Types of Expenses	7,122.90
Uncategorized Expenses	4,508.62
Total Expense	42,729.51
Net Ordinary Income	8,993.74
Net Income	8,993.74