

Grant for Assistance Application – Central Cariboo

Referred To DCO

Organization Information Sheet

| |
|--|
| Name of Organization: Tyee Lake Community Association |
| Mailing Address: 6004 Guide Rd, Williams Lake, B.C. V2G5L9 |
| Telephone (office): 250-989-1409 |
| Purpose of Organization (From Constitution or Incorporation Documents): For the betterment of the community, to promote well being and perform services as determined by the membership. |
| How long has the organization operated in the community? Registered August 14, 2006 |
| BC Society Registration Number: S-51078 |
| Federal Charitable Registration Number: (if applicable). N/A |
| Chairperson's name: Maureen Straza |
| Telephone: [REDACTED] |
| Treasurer or Financial Officer's name: Shauna Jacobsen |
| Telephone: [REDACTED] |

Date of last Annual General Meeting (Attach minutes and current list of Directors):
July 21, 2018

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD (if applicable) \$ 10,000.00

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Requested from CRD \$ 10467.72



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Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

Ongoing fundraisers ie: Our AGM Raffles and 50/50, Silent Auctions, T shirt sales, Tyee Lake Redneck Show and Shine, Garage Sales, resident support by annual donations and grant applications.

2. If your organization charges user fees/memberships/admission, attach your current fee structure: By annual suggested donation of \$100.00.

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

Continue to update our Tyee Lake Volunteer Fire Department equipment, safety gear and training. We are also hoping to build a community/fire hall in the near future and would like to purchase another fire engine.

4. Who does your organization serve? Our residents and surrounding area.

5. Does your organization receive a rental subsidy from the City and/or CRD? If so, how much? No

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from City Tax Department). No

7. Does your organization use City or CRD owned facilities? If so, which ones? No

8. How will you indicate that the CRD is contributing to your organization? Through signage at the community site, at our AGM, in our newsletters, on our Facebook page and through email to our residents.



Grant for Assistance Application – Central Cariboo

Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:
Equipment and training for our T.L.V.F.D
-
-
-

2. How do you know there is a need for this service/project in our community?

Our T.L.V.F.D located and fought a wildfire at Forest Lake for 9 days in July of 2017 and located and put out a wildfire on Tyee Lake on July 21, 2018.

3. Is your application for a:

A. seed grant ☐ B. special project ☒ or C. special capital expenditure ☐

4. Is your agency is applying for funds from other levels of government or other sources for this project? No

5. Would you still be able to complete the project if you do not receive the other funds applied for?

N/A

6. Please describe the impact of this application being denied or approval of an amount less than requested.

If the application is denied our TLVFD will continue to protect our community but with less effective equipment and safety gear. An approval of an amount less than applied for will be used to purchase equipment that is most important as determined by our Fire Chief.



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7. Start date of the project: Upon receipt of grant funds

End date for the project: Ongoing

8. Please describe the key activities that will take place to complete the project and any associated timelines.

Order the equipment required and having it for our fire department by Spring of 2019.

9. Please provide a detailed financial budget for the project.


Attached

10. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

We will have a properly equipped fire department and support members to provide a safer environment for our community and surrounding area.

Success will be evident by enhanced community interaction and wellbeing.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.



President/Chairperson

**TYEE LAKE COMMUNITY ASSOCIATION
ANNUAL GENERAL MEETING AND PICNIC
JULY 21, 2018**

Meeting called to order by Maureen Straza, President, at 11:00 AM.

Introduction and thank you to the Executive for everything that they have been doing for the community at Tyee Lake:

Maureen Straza, President
Blaine Wiggins, Vice-President (regrets)
Shauna Jacobsen, Treasurer
Kim McCaveney, Secretary (regrets)
Cheryl McEwen, Director
Sharon Perresini, Director
Cheryl Lawrence, Director (regrets)
Barb Charboneau, Director (acting recording secretary)
Gina Graham, Director

M. Straza extended a warm thank you to Ray Perresini and Wayne Peeke for their donation of mowing the lawn and ensuring outhouses were clean. She also thanked the Volunteer Fire Department for setting up the grounds for the AGM.

Newsletter:

There were newsletters available for everyone who has not received them and there are updated fridge magnets (911 and emergency contacts).

Newsletter Errors/Omissions:

Tony McEwen should be on list of Fire Fighters.

Run for the Cure occurs on **September 30, 2018 NOT** in October. Meet at Straza's on Guide Road at 11:00 AM.

Tolko:

Tolko has obtained four (4) new permits, not blocks. There are upwards of 7 blocks that will be logged.

Regarding logging at 1-Mile and at South end of Lkae; Tolko buys the logs but contractor's permits are held through Forestry. If you observe any problems or are concerned, take pictures, note exact location, and contact Tolko. They will direct you or call Maureen.

Parks & Recreation:

M. Straza spoke to Desi Cheverie on behalf of the residents on the West side of the lake who have boat access only, regarding the possibility of a designated boat trailer area by the recreation site to park their trailers. He indicated that if there was enough interest, he will pursue the possibility.

Building Committee:

The Building Committee, consisting of Rick Jelley, Graham Smith, Derek Beaulieu, Chris Lawrence, and Larry Straza, is beginning to look into procedures, plans, and funding to get started on our community/fire hall.

Funding Received and Treasurer's Report:

M. Straza stated that we applied for and received a grant of \$10,000.00 for much needed equipment for our fire department. Application was also made to the Ministry for compensation for use of our equipment, manpower, and lost or damaged equipment during last year's fire season. We have received \$66,169.73 to-date. If anyone from the lake would like to review the documentation, please contact M. Straza. S. Jacobsen, Treasurer then gave her report:

| | |
|--|---------------------------|
| Donations/Fund Raising/Prov. of BC/Red Cross/Misc: | \$ 91,164.08 |
| Expenses: | <u>< 12,465.33></u> |

| | |
|---------------------|--------------------|
| TOTAL INCOME | \$78,698.75 |
|---------------------|--------------------|

Our total assets, (term deposits, fire trucks/equipment, assessed property value, balance in our checking account) are now at \$186,830.13.

Concerns:

There has been property stolen from the picnic site. Random people have been observed going down driveway, turning around and leaving. Suggestions were canvassed regarding a community watch program. Claudia Blair-Smith suggested carrying a notebook in vehicles to jot down details of anything that seems suspicious. Trail cameras were suggested by Brian Fischer – he offered to set them up. Community Association will pay for the cameras.

There is a white car in the bush on Guide Road parked on Crown land. If not removed soon, M. Straza will follow-up. M. Straza called the Ministry of Highways as it is the second time a car went off the road there. The Ministry stated that they would review. M. Straza will follow-up.

Brian Fischer pointed out that the corner of Guide Road and Lynes Creek Road is an accident waiting to happen.

Thank-you:

Fire Fighters:

Rick Jelley, Chief
Tony McEwen
Larry Straza
Derek Beaulieu
Graham Smith
Dale Gray
Tony Clark
Rick & Lori Rhodes
Blaine & Emma Wiggins
Mike Foote
Chris & Cheryl Lawrence
Steven Paterson

M. Straza extended a hearty thank-you to this group for the time and effort they put in to keep us all safe here at the Lake.

Rick Jelley, Fire Chief:

R. Jelley informed the group that the Ministry of Forests offered to do a community meeting to go over the Fire Safe Program. We are looking for support regarding controlling fuel. This program will probably happen in the Fall. Brochures were available for anyone needing advice for their properties. If anyone has any concerns, please bring them forward.

As for sprinklers, it is up to the individual property owner to have them. You can contact R. Jelley for help in setting up regular garden hoses, lake pumps, etc.

Our Fire Fighters were S100 certified this year. It clears them for WorkSafe and Forestry. It also assists with collecting any monies from The Ministry.

Graham Smith found \$15,000.00 worth of fire equipment for \$5,000.00 and we purchased it. Graham also found a radio system with optimal communication abilities for the VFD and we have purchased four of them. This will enable communication with logging trucks, etc. They have great coverage which was a problem last year during the fires. Channel 1 is established for Tyee Lake communications. The channel is not monitored but used during events such as the fires. You can phone using the radios. Use Channel 1 on walkie-talkies.

If there is a fire, Call 911 first. Then attempt contact with Maureen Straza as the dispatcher. If no answer, keep phoning the names on the list of firefighters until you reach someone. They will take it from there.

Rick Jelley, Building Committee:

Donation list will be put together for needed supplies or services.
Derek Beaulieu is donating skill and time regarding construction.
The building will be built as a storage building as it simplifies the permit process, etc.

Cariboo Regional District:

M. Straza extended a thank-you to Steve Forseth, Area D, Representative and the CRD for sponsoring this event. Steve Forseth updated the community:

- Grants: In talks regarding \$10,000.00 grant and M. Straza is helping in the process.
- George Abbott is seeking support for Volunteer Fire Department's work for Capital training.
- Steve is seeking re-election as Area D Director.
- Claudia Blair-Smith asked about getting the building inspection by-law removed. Steve will provide a phone number and email for anyone wishing to protest the by-law. Claudia stated that she will provide a written template for those that want to submit a protest/inquiry to have the by-law overturned.

Contact List:

The contact list was available for people to check their property addresses, mailing addresses, emails, phone numbers, etc. and to ensure they are up-to-date. Please contact Kim McCaveney or Maureen Straza if we do not have your contact information. This list was invaluable during the fires last year and we want to ensure it is correct.

AGM Activities:

M. Straza explained that beginning last year, due to the fires, sandwiches were purchased and asked the community if they would prefer a barbecue. After discussion, this picnic approach was voted in favour. M. Straza thanked Gina Graham for picking up the food, etc. for the picnic.

Further discussion arose on whether or not to have a "Red-neck Show-up & Shine" or a "Junk-in-the-Trunk/Tailgate Sale" combined with the AGM. This was voted down.

Nominations:

Put your name forward if you want to be part of the committee or if you have any ideas.
No new nominations or ideas were put forward.

Meeting adjourned.

Tyee Lake Volunteer Fire Department Equipment Needed

| | | |
|---------------------------------|----------------|---------|
| 1 Float Pump | 5933.58 each | 5933.58 |
| 16 Hard hat face screens. | 23.99 each | 383.84 |
| 12 Pulaski | 35.99 each | 431.88 |
| 12 Fire shovels | 17.99 each | 215.88 |
| 2 Hose winders | 1499.99 each | 2999.98 |
| 12 12ft length 2" Suction hose. | 3.49 per 1 ft. | 502.56 |

Profit & Loss Statement

31/07/17 Through 31/07/18

Page 1

| Category Description | 31/07/17- 31/07/18 |
|------------------------------|-----------------------|
| INCOME | |
| Bottle Depot | 667.36 |
| CRD Donation | 12,500.00 |
| Donations: | |
| B Fischer | 100.00 |
| Boyd Georgina Graham | 300.00 |
| Chris Cheryl Lawrence | 200.00 |
| Cindy Chappell | 300.00 |
| Cora-Lee Oakes | 50.00 |
| D & D Dotto | 200.00 |
| Dan Jean Comer | 200.00 |
| Derek Juanita Beaulieu | 100.00 |
| Donna Leighton | 350.00 |
| Ed Fader | 100.00 |
| Glenda Young | 100.00 |
| Graham Claudia Smith | 200.00 |
| John Andrews | 100.00 |
| Keith Adine Rumble | 500.00 |
| Larry Maureen Straza | 700.00 |
| Mike Shields | 100.00 |
| New Waves Pool and Spa | 500.00 |
| Ray Sharon Perresini | 200.00 |
| Rick Lorrie Rhodes | 100.00 |
| RJ Crystal Brereton | 200.00 |
| Seralynn Carrier | 100.00 |
| Shawnica Logging | 200.00 |
| Susan Sharun | 500.00 |
| Ted Connie Williams | 100.00 |
| TJ Kier | 100.00 |
| Tony Lydia Clark | 200.00 |
| Ueli Ingrid Grob | 400.00 |
| Wayne Diane Culbert | 400.00 |
| Wayne Peeke | 100.00 |
| Donations-Other | 2,937.62 |
| TOTAL Donations | 9,637.62 |
| Fund Raising | 2,553.60 |
| Interest Inc-Interest Income | 39.34 |
| Province Of BC | 66,169.73 |
| Red Cross | 3,230.00 |
| TOTAL INCOME | 94,797.65 |
| EXPENSES | |
| Acct Fees | 48.00 |
| Advertising-Advertising | 467.53 |
| AGM Expense | 493.18 |
| Business fees and licences | 146.16 |
| Fire Truck Expense | 838.74 |
| Firemen Expense | 2,581.83 |
| Fuel Expense | 276.80 |
| Insurance-Insurance | 2,422.00 |
| Land and Building Expense | 196.81 |
| Misc-Miscellaneous | 1,500.00 |
| Other Bank Charges | 27.19 |
| Paper Statement Fee | 40.00 |
| Tools and Supplies | 5,320.97 |
| TOTAL EXPENSES | 14,359.21 |

Profit & Loss Statement

31/07/17 Through 31/07/18

| Category Description | 31/07/17- 31/07/18 |
|-------------------------|-----------------------|
| TOTAL INCOME - EXPENSES | 80,438.44 |

Balance Sheet

As of 31/07/18

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| Acct | 31/07'18 Balance |
|--|---------------------|
| ASSETS | |
| Cash and Bank Accounts | |
| Checking CIBC | 87,023.94 |
| TOTAL Cash and Bank Accounts | 87,023.94 |
| Other Assets | |
| Building-Capital Asset | 0.00 |
| CIBC #68-8780377-Term Deposit | 8,742.10 |
| Fire Equipment-Capital Asset | 39,810.28 |
| Fire Trucks-Capital Asset | 17,808.00 |
| Leasehold Improvements-Capital Asset | 917.00 |
| Property Assessed Value-District lot 13230 | 34,600.00 |
| TOTAL Other Assets | 101,877.38 |
| TOTAL ASSETS | 188,901.32 |
| LIABILITIES & EQUITY | |
| LIABILITIES | |
| Other Liabilities | |
| Accts Payable | 0.00 |
| TOTAL Other Liabilities | 0.00 |
| TOTAL LIABILITIES | 0.00 |
| EQUITY | 188,901.32 |
| TOTAL LIABILITIES & EQUITY | 188,901.32 |

Cash Flow Report

31/07/17 Through 31/07/18

| Category Description | 31/07/17- 31/07/18 |
|----------------------------|-----------------------|
| INFLOWS | |
| Bottle Depot | 667.36 |
| CRD Donation | 12,500.00 |
| Donations: | |
| B Fischer | 100.00 |
| Boyd Georgina Graham | 300.00 |
| Chris Cheryl Lawrence | 200.00 |
| Cindy Chappell | 300.00 |
| Cora-Lee Oakes | 50.00 |
| D & D Dotto | 200.00 |
| Dan Jean Comer | 200.00 |
| Derek Juanita Beaulieu | 100.00 |
| Donna Leighton | 350.00 |
| Ed Fader | 100.00 |
| Glenda Young | 100.00 |
| Graham Claudia Smith | 200.00 |
| John Andrews | 100.00 |
| Keith Adine Rumble | 500.00 |
| Larry Maureen Straza | 700.00 |
| Mike Shields | 100.00 |
| New Waves Pool and Spa | 500.00 |
| Ray Sharon Perresini | 200.00 |
| Rick Lorrie Rhodes | 100.00 |
| RJ Crystal Brereton | 200.00 |
| Seralynn Carrier | 100.00 |
| Shawnica Logging | 200.00 |
| Susan Sharun | 500.00 |
| Ted Connie Williams | 100.00 |
| TJ Kier | 100.00 |
| Tony Lydia Clark | 200.00 |
| Ueli Ingrid Grob | 400.00 |
| Wayne Diane Culbert | 400.00 |
| Wayne Peeke | 100.00 |
| Donations-Other | 2,937.62 |
| TOTAL Donations | 9,637.62 |
| Fund Raising | 2,553.60 |
| Province Of BC | 66,169.73 |
| Red Cross | 3,230.00 |
| TOTAL INFLOWS | 94,758.31 |
| OUTFLOWS | |
| Acct Fees | 48.00 |
| Advertising-Advertising | 467.53 |
| AGM Expense | 493.18 |
| Business fees and licences | 146.16 |
| Fire Truck Expense | 838.74 |
| Firemen Expense | 2,581.83 |
| Fuel Expense | 276.80 |
| Insurance-Insurance | 2,422.00 |
| Land and Building Expense | 196.81 |
| Misc-Miscellaneous | 1,500.00 |
| Other Bank Charges | 27.19 |
| Paper Statement Fee | 40.00 |
| Tools and Supplies | 5,320.97 |
| TOTAL OUTFLOWS | 14,359.21 |

Cash Flow Report
31/07/17 Through 31/07/18

| Category Description | 31/07/17- 31/07/18 |
|-----------------------------|-------------------------------|
| OVERALL TOTAL | 80,399.10 |