



CARIBOO REGIONAL DISTRICT BOARD MINUTES

October 12, 2018

9:45 a.m.

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT : Chair M. Wagner, Vice-Chair J. Massier, Director T. Armstrong, Director J. Bruce, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director B. Anderson, Director B. Coakley, Director M. Campsall, Director B. Kuch, Alternate Director L. Roodenburg, Alternate Director I. Bonnell

ABSENT : Director D. Cash, Director R. William, Director W. Cobb, Director B. Simpson

STAFF : J. MacLean, Chief Administrative Officer, A. Johnston, Corporate Officer, E. Epp, Manager of Communications, H. Surat, Manager of Development Services, T. Conway, Chief Building Official/Deputy Manager of Development Services, M. Croft, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2018.10-1

Moved Director Delainey

Seconded Director Richmond

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - September 21, 2018

Corporate Vote - Unweighted

2018.10-2

Moved Director Delaine

Seconded Director Richmond

That the minutes of the Cariboo Regional District Board meeting, held September 21, 2018, be received and adopted.

Carried Unanimously

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2018.10-3

Moved Director Campsall

Seconded Director Massier

That the Delegations Memorandum of Business, as of October 12, 2018, be received.

Carried Unanimously

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

4.1 Area B - BL 5178

Stakeholder Vote – Unweighted – All Electoral Areas

District Lot 3306, Cariboo District

From Resource/Agricultural (R/A) zone to Rural 2 (RR 2) zone
(3360-20/20180037 - Dillabough)

Director Bruce

Director Bruce declared a conflict of interest as the applicants are personal friends and removed himself from the meeting at 9:50 a.m.

2018.10-4

Moved Director Armstrong
Seconded Director Coakley

That Cariboo Regional District North Cariboo Area Rural Land Use Amendment Bylaw No. 5178, 2018 be read a first and second time this 12th day of October, 2018. Further, that adoption be subject to the following:

The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the covenant be borne by the applicants.

Carried Unanimously

Director Bruce returned to the meeting at 9:51 a.m.

5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

5.1 Area I - Bylaw 5150

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 1, District Lot 3986, Cariboo District, Plan 24432, Except Plan 25048
From Rural 1 (RR 1) zone to Lakeshore Residential (RL) zone, Lakeshore
Residential 2 (RL 2) zone and Settlement Area 2 (RS 2) zone
(3360-20/0020 - Parkins)

Director Cash

2018.10-5

Moved Director Massier
Seconded Director Coakley

That Cariboo Regional District North Cariboo Area Rural Land Use Amendment Bylaw No. 5150, 2018 be read a third time, this 12th day of October, 2018.

Carried Unanimously

6. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

6.1 Area G - BL 5140

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 9 District Lot 352, Lillooet District, Plan 30963
From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone
(3360-20/20180012 - Goldschmidt) (Agent: Nigel Hemingway)
Director Richmond

2018.10-6

Moved Director Richmond
Seconded Director Coakley

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw
No. 5140, 2018, be adopted this 12th day of October, 2018.

Carried Unanimously

7. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

7.1 Area G - DVP20180048

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 2, District Lot 4, Lillooet District, Plan KAP75964
(3090-20/20180048 - Springmann)
Director Richmond

Mr. Springmann, Owner, was present in support of this application.

2018.10-7

Moved Director Richmond
Seconded Director Forseth

That the application for a Development Variance Permit pertaining to Lot 2,
District Lot 4, Lillooet District, Plan KAP75964 be received. Further that a
Development Variance Permit be approved to vary Section 4.2 (b) of the South
Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

i) The watercourse setback from 30 m (98.4 ft.) to 1.5 m (4.92 ft.); and

Carried Unanimously

2018.10-8

Moved Director Richmond
Seconded Director Forseth

That a Development Variance Permit be approved to vary Section 4.2 (c) ii) of the
South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

ii) the watercourse elevation from 3 m (9.84 ft.) to 0.8 m (2.62 ft.), subject to the following condition(s):

a) The existing covenant KF106925 from 1992 registered between the owner, Ministry of Environment and the Cariboo Regional District under Section 215(2) (A) Land Title Act be released as it is outdated and therefore no longer effective;

b) The existing covenant KK56913 from 1996 registered between the owner and the Cariboo Regional District under Section 215 Land Title Act be released as it is no longer valid because it is based on previous Bylaw No. 1000 which has been replaced by the current Bylaw No. 3501, 1999; and

c) The applicant offering to enter into and entering into a covenant to ensure that the CRD is not liable for any future consequences with respect to close proximity and low elevation from the watercourse and lake.

Further, that the cost of registration of the covenant be borne by the applicant.

Carried Unanimously

8. DEVELOPMENT SERVICES - OTHER BUSINESS

8.1 Lac La Hache Official Community Plan

Stakeholder Vote – Unweighted – All Electoral Areas

2018.10-9

Moved Director Richmond

Seconded Director Forseth

That the Lac La Hache Official Community Plan, Bylaw No. 5170, 2018 be read a third time, this 12th day of October, 2018.

Carried Unanimously

2018.10-10

Moved Director Richmond

Seconded Director Delainey

That the Lac La Hache Official Community Plan, Bylaw No. 5170, 2018 be adopted, this 12th day of October, 2018.

Carried Unanimously

8.2 Municipalities and Cariboo Regional District Building Statistics Reports

Corporate Vote - Unweighted

2018.10-11

Moved Director Armstrong

Seconded Director Coakley

That the agenda item summary from Todd Conway, Chief Building Official/Deputy Manager of Development Services, dated September 27, 2018, with attached Cariboo Regional District Statistics Report, Municipalities Building Inspection Statistics Report, and the Inspection Activity Report for August 2018, be received.

Carried Unanimously

9. COMMUNITY SERVICES

9.1 NDIT Application – Forest Grove Community Hall Improvement

Corporate Vote - Unweighted

2018.10-12

Moved Director Sorley

Seconded Director Massier

That the agenda item summary from Adi Gurung, Regional Economic/Community Development Officer, dated October 1, 2018, regarding a grant application from the Forest Grove & District Recreation Society to the Northern Development Initiative, for \$30,000 in funding from the Community Halls and Recreation Facilities Program to perform improvements at the Forest Grove Community Hall, be received. Further, that the application be supported.

Carried Unanimously

10. COMMUNICATIONS

10.1 Interlakes Referendum Communications Evaluation

Corporate Vote - Unweighted

2018.10-13

Moved Director Coakley
Seconded Director Forseth

That the agenda item summary from Emily Epp, dated October 3, 2018, regarding the evaluation of the Interlakes Fire Truck Referendum communications plan, be received.

Carried Unanimously

11. FINANCE

11.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - September 2018

Corporate Vote - Unweighted

2018.10-14

Moved Director Richmond
Seconded Director Massier

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of September 2018, in the amount of \$2,810,110.05, consisting of \$1,228,120.85 paid by cheque, \$1,461,350.97 paid through electronic funds, and \$120,638.23 paid by Mastercard, be received and ratified.

Carried Unanimously

12. ADMINISTRATION

12.1 Request from Quesnel – Supply Water Outside City Limits

Corporate Vote - Unweighted

2018.10-15

Moved Director Armstrong
Seconded Director Bruce

That the agenda item summary from John MacLean, Chief Administrative Officer, dated October 3, 2018, regarding a request from the City of Quesnel for permission to supply water outside of City limits, be received. Further, that permission be provided to the City of Quesnel to provide municipal water to the proposed Quesnel Junior School located on Maple Drive in Electoral Area A, in accordance with Section 13 (1) (b) of the *Community Charter*.

Carried Unanimously

12.2 2019 Board Meeting Schedule

Corporate Vote - Unweighted

2018.10-16

Moved Director Forseth

Seconded Director Delaine

That the agenda item summary from Alice Johnston, Corporate Officer, dated September 19, 2018, with attached 2019 Board meeting schedule, be received and that the schedule be endorsed as presented.

Carried Unanimously

13. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

13.1 South Cariboo Rural Directors Caucus Minutes - September 17, 2018

Corporate Vote - Unweighted

2018.10-17

Moved Director Richmond

Seconded Director Coakley

That the minutes of the South Cariboo Rural Directors Caucus meeting, held September 17, 2018, be received.

Carried Unanimously

13.2 South Cariboo Joint Committee Minutes - September 17, 2018

Corporate Vote - Unweighted

2018.10-18

Moved Director Campsall

Seconded Director Coakley

That the minutes of the South Cariboo Joint Committee meeting, held September 17, 2018, be received.

Carried Unanimously

13.2.1 108 Mile and District of 100 Mile House Garbage and Recycling Contracts

Stakeholder Vote - Weighted, Electoral Areas G, H, L and District of 100 Mile House

2018-10-19

Moved Director Richmond

Seconded Director Campsall

That the following recommendation from the South Cariboo Joint Committee meeting, held September 17, 2018, be endorsed:

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated July 17, 2018, regarding a joint Request for Proposal (RFP) for the 108 Mile Ranch and the District of 100 Mile House curbside garbage and recycling collection and disposal contracts, be received.

Further, that an RFP be issued jointly by the Cariboo Regional District and the District of 100 Mile House in 2019, for curbside garbage and recycling collection and disposal for the 108 Mile Ranch and the District of 100 Mile House.

Further, that the RFP stipulate that the successful Contractor shall enter into separate agreements with each local government.

Carried Unanimously

13.2.2 Deferred Item - South Cariboo Solid Waste Function Boundary

Stakeholder Vote - Weighted - All Electoral Areas, District of 100 Mile House and District of Wells

2018-10-20

Moved Director Forseth

Seconded Director Richmond

That the following recommendation from the South Cariboo Joint Committee meeting, held September 17, 2018, be endorsed:

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated June 6, 2018, regarding the South Cariboo Solid Waste function, be received. Further, that the South Cariboo Solid

Waste Function be combined with the Rural Refuse function, and that staff undertake the necessary steps to accommodate this change.

Carried Unanimously

13.3 Policy Committee Minutes - September 20, 2018

Corporate Vote - Unweighted

2018.10-21

Moved Director Massier

Seconded Director Forseth

That the minutes of the Policy Committee meeting, held September 20, 2018, be received.

Carried Unanimously

13.3.1 Proposed Firesmart Policy

Corporate Vote - Unweighted

2018.10-22

Moved Director Massier

Seconded Director Delaine

That the following recommendation from the Policy Committee meeting, held September 20, 2018, be endorsed:

That a firesmart policy be drafted, similar to the PL4.5 Shoreland Management Policy, for use in the rezoning application process. The Policy Committee recommends to the Board that a new policy be developed.

Carried Unanimously

13.4 Committee of the Whole Minutes - September 20, 2018

Corporate Vote - Unweighted

2018.10-23

Moved Director Forseth
Seconded Director Kuch

That the minutes of the Committee of the Whole meeting, held September 20, 2018, be received.

Carried Unanimously

13.4.1 Inland Water – Speed Restrictions – Local Processes

Corporate Vote - Unweighted

2018-10-24

Moved Director Coakley
Seconded Director Sorley

That the following recommendation from the Committee of the Whole meeting, held September 20, 2018, be endorsed:

That the memorandum from John MacLean, Chief Administrative Officer, dated September 18, 2018, regarding boat restrictions on smaller lakes, be received. Further, that a response be forwarded to the proponent advising that travel on navigable waters is Federal jurisdiction and boat speed restrictions set by Transport Canada, and that the CRD will not be undertaking the process for a further speed restriction on Wilson Lake.

Carried Unanimously

13.5 Central Cariboo Joint Committee Minutes - September 26, 2018

Corporate Vote - Unweighted

2018.10-25

Moved Director Forseth
Seconded Director Anderson

That the minutes of the Central Cariboo Joint Committee meeting, held September 26, 2018, be received.

Carried Unanimously

13.5.1 CMRC Special Needs Pass Pricing Request

Stakeholder Vote - Weighted, Electoral Areas D, E, F and City of Williams Lake

2018.10-26

Moved Director Forseth

Seconded Director Delainey

That the following recommendation from the Central Cariboo Joint Committee meeting, held September 26, 2018, be endorsed:

That the letter from Axis Family Resources dated July 4, 2018 together with the covering memo from Geoff Paynton, Director of Community Services, City of Williams Lake be received and that the Fees and Charges Bylaw be amended to allow for all persons with special needs to be eligible for the Special Needs Pass.

Carried Unanimously

13.5.2 West Fraser Aquatic Centre Operating Budget – Implications Resulting from Facility Upgrades

Corporate Vote - Weighted

D. Campbell, Manager of Community Services, joined the meeting.

2018.10-27

Moved Director Sorley

Seconded Director Delainey

That the following recommendation from the Central Cariboo Joint Committee meeting, held September 26, 2018, be endorsed:

That pursuant to the report of Geoff Paynton, Director of Community Services, City of Williams Lake dated September 6, 2018, the Cariboo Memorial Recreation Complex' operating budget be increased by \$235,000 per year to reflect the new reality of operation cost resulting from West Fraser Aquatic Centre upgrades.

Carried Unanimously

13.5.3 Museum of the Cariboo Chilcotin Society Fee for Service Agreement with City of Williams Lake

Stakeholder Vote - Weighted, Electoral Areas D, E, F and City of Williams Lake

2018.10-28

Moved Director Forseth

Seconded Alternate Director Bonnell

That the following recommendation from the Central Cariboo Joint Committee meeting, held September 26, 2018, be endorsed:

That the letter regarding the 2018-2019 Fee for Service Agreement between the Museum of the Cariboo Chilcotin Society and the City of Williams Lake be received and Staff be requested to report back to the Joint Committee with further information on the total funds remaining in the Central Cariboo's Cariboo Strong fund, including a list of all projects approved to date and consideration of \$24,000 per year for two years toward the Museum's Fee for Service.

Carried

13.6 North Cariboo Rural Directors Caucus Minutes - October 9, 2018

Corporate Vote - Unweighted

2018.10-29

Moved Director Massier

Seconded Director Armstrong

That the minutes of the North Cariboo Rural Directors Caucus meeting, held October 9, 2018, be received.

Carried Unanimously

13.6.1 Conference Hosting Support Request from the Cariboo Chilcotin Coast Tourism Association

Stakeholder Vote - Weighted, Electoral Areas A, B, C and I

2018-10-30

Moved Director Massier
Seconded Director Bruce

That the following recommendation from the North Cariboo Rural Directors Caucus meeting, held October 9, 2018, be endorsed:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 12, 2018, regarding a conference hosting support request from the Cariboo Chilcotin Coast Tourism Association (CCCTA), as referred to the North Cariboo Rural Directors Caucus by the CRD Board at its meeting on September 21, 2018, be received. Further, that funding support in the amount of \$300 be provided, allocated from the North Cariboo Economic Development budget, and that the CCCTA be requested to host a future event in the North Cariboo.

Carried Unanimously

14. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

14.1 Grant for Assistance Request – Alexandria Community Club

Corporate Vote - Unweighted

2018.10-31

Moved Director Armstrong
Seconded Director Coakley

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated October 4, 2018, regarding a request from Director Armstrong for Electoral Area A Grants for Assistance funds to be approved for the Alexandria Community Hall Society, to pay the fees associated with reestablishing their status as a registered non-profit society, be received. Further, that the Election Period Communications Policy and Grants for Assistance Policy be waived and that funds in the amount of \$687 be authorized as requested.

Carried

CONTRARY TO THE MOTION: Director Forseth

14.2 Request from Director Sorley for Community Forest Application Letter of Support

Corporate Vote - Unweighted

2018.10-32

Moved Director Sorley

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Corporate Officer, dated October 3, 2018, regarding a request from Director Sorley for a letter of support for the Big Lake Community Association and the Likely Xatsull Community Forest Ltd.'s application for a community forest licence, be received and that a letter of support be provided as requested.

Carried Unanimously

15. CHAIR REPORT/CAO REPORT

2018.10-33

Moved Director Richmond

Seconded Director Delainey

That the report from Chair Margo Wagner, up to and including October 10, 2018, be received.

Carried Unanimously

17. IN-CAMERA SESSION

17.1 In-Camera Session

Corporate Vote - Unweighted

2018.10-34

Moved Director Delainey

Seconded Director Kuch

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Sections 90(1)(a) and (c) of the *Community Charter*.

Carried Unanimously

The meeting recessed at 10:28 a.m. to go in-camera.

The meeting reconvened at 12:05 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director T. Armstrong, Director J. Bruce, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director B. Anderson, Director B. Coakley, Director M. Campsall, Director B. Kuch, Alternate Director L. Roodenburg, Alternate Director I. Bonnell
ABSENT :	Director D. Cash, Director R. William, Director W. Cobb, Director B. Simpson
STAFF :	J. MacLean, Chief Administrative Officer, A. Johnston, Corporate Officer, E. Epp, Manager of Communications

2018.10-35

Moved Director Sorley

Seconded Alternate Director Bonnell

That the following resolution be released from in-camera and confirmed in open meeting:

That the following recommendation from the in-camera Central Cariboo Joint Committee meeting held on September 26, 2018, be endorsed:

"That pursuant to the report of Geoff Paynton, Director of Community Services, City of Williams Lake dated September 6, 2018, the budget for the Cariboo Memorial Recreation Complex be increased by a minimum of \$135,000 per year for the specific purposes of meeting the requirements for staff training, additional staffing hours to meet new regulatory demands, including the addition of one technical Facility Maintenance staff position with a 5th Class Power Engineer and trade designation to keep up with increased technical needs (on both the pool and arena sides), administrative/reporting workload, and to be part of the required 24/7/365 on-call rotation."

Carried Unanimously

2018.10-36

Moved Director Sorley

Seconded Director Delainey

That a letter be sent to TRU requesting that they work with us to bring a refrigeration engineer apprenticeship program to the local university to support long term staffing fulfillment at arenas in the Cariboo.

Dealt with by the following resolution

2018.10-37

Moved Director Sorley

Seconded Director Armstrong

That consideration of the above be deferred until staff can research where the current refrigeration engineer seats are offered and how many there are.

Carried Unanimously

The meeting recessed for lunch at 12:09 p.m.

The meeting reconvened at 12:49 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director T. Armstrong, Director J. Bruce, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director B. Anderson, Director B. Coakley, Director M. Campsall, Director B. Kuch, Alternate Director L. Roodenburg, Alternate Director I. Bonnell
ABSENT :	Director D. Cash, Director R. William, Director W. Cobb, Director B. Simpson
STAFF :	J. MacLean, Chief Administrative Officer, A. Johnston, Corporate Officer, E. Epp, Manager of Communications, M. Croft, Recording Secretary

Release of Item from In-Camera Session - CRD to Conducting Financial Audit of Barlow Creek Volunteer Fire Department

2018.10-38

Moved Director Coakley

Seconded Director Bruce

That the following resolution be released from in-camera and confirmed in open meeting:

That an independent auditor be retained, through the Electoral Area Administration Budget, to investigate the over-budget expenditures of the Barlow Creek Volunteer Fire Department, accompanied by a news release advising the public of same.

Carried Unanimously

Release of Item from In-Camera Session - Cost Increases in Operational Expenses for the New West Fraser Aquatic Centre

2018.10-39

Moved Alternate Director Bonnell

Seconded Director Kuch

That the following resolution be released from in-camera and confirmed in open meeting:

That the following recommendation from the in-camera Central Cariboo Joint Committee meeting held on September 26, 2018, be endorsed:

"That staff send a letter to Professional Environmental Recreation Consultants Ltd. (PERC) inquiring as to why there has been such a large discrepancy in the estimated cost increases in operational expenses for the new West Fraser Aquatic Centre."

Carried Unanimously

16. DIRECTORS' ROUNDTABLE

The Directors were given the opportunity to provide any brief reports/updates and/or appointments at this time.

South Cariboo Regional Airport Commission Appointments

2018.10-40

Moved Director Armstrong

Seconded Director Coakley

That the appointment of Terry Wagner to the South Cariboo Regional Airport Commission be rescinded. Further, that Les Kallos be appointed as a member of the Commission.

Carried Unanimously

18. ADJOURNMENT

Corporate Vote - Unweighted

2018.10-41

Moved Director Forseth

Seconded Director Bruce

That the meeting of Cariboo Regional District Board be adjourned at 1:19 p.m. October 12, 2018.

Carried Unanimously

Chair

Corporate Officer