



Grant for Assistance Application – Central Cariboo

Organization Information Sheet

Name of Organization:	HORSEFLY VOLUNTEER FIRE DEPARTMENT (HVFD)	
Mailing Address:	Box 17 HORSEFLY BC VOL 110	
Telephone (office):	250-620-3350	email: lbartsch4@gmail.com
Purpose of Organization (From Constitution or Incorporation Documents):	NON-PROFIT FIRE DEPARTMENT	
How long has the organization operated in the community?	26 YEARS	
BC Society Registration Number:	S-28908	
Federal Charitable Registration Number: (if applicable)	13784 0641	
Chairperson's name:	JOAN HOLLAN	
Telephone:	[REDACTED]	email: [REDACTED]
Treasurer or Financial Officer's name:	LINDA BARTSCH	
Telephone:	[REDACTED]	email: [REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

FEB 8, 2018

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD (if applicable) \$ 5000.00

NOTE: A Final Report for previous year's grant MUST be included with this submission, if not previously submitted.

Current Grant Requested from CRD \$ 5000.00



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Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

ANNUAL FIRE LEVY \$ 100.00 PER PROPERTY \$ 21,000.00
PANCAKE BREAKFAST ANNUAL EVENT - FATHERS DAY \$ 2870.00
BC GAMING GRANT \$ 30,000.00

2. If your organization charges user fees/memberships/admission, attach your current fee structure:
3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

GOAL FOR HVED IS TO MODERNIZE OUR EQUIPMENT.
PLAN FOR 2019 IS TO PURCHASE 2 SETS OF TURN OUT
GEAR FOR FULLY TRAINED FIRE FIGHTERS.

4. Who does your organization serve?

EVERYONE IN HOLSETY AND SURROUNDING AREA

5. Does your organization receive a rental subsidy from the City and/or CRD? If so, how much?

NO

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from City Tax Department)

NO

7. Does your organization use City or CRD owned facilities? If so, which ones?

NO

8. How will you indicate that the CRD is contributing to your organization?

ADVERTISING IN OUR LOCAL NEWSPAPERS



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HVFD WEBSITE

SIGN AT FIRE HALL

Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

TO PURCHASE 2 SETS OF TURN OUT GEAR, HAVE 2 FULLY TRAINED FIRE FIGHTERS WHO COMPLETED THEIR COURSES + ARE STILL WEARING HAND-ME-DOWN OUT DATED GEAR.

2. How do you know there is a need for this service/project in our community?

HVFD GETS CALLED OUT BY THE 911 SYSTEM ON A REGULAR BASIS + RESPONDS TO VARIOUS EMERGENCIES IN THE COMMUNITY.

3. Is your agency applying for funds from other levels of government or other sources for this project?

NO

4. Would you still be able to complete the project if you do not receive the other funds applied for?

NO

5. Please describe the impact of this application being denied or approval of an amount less than requested.

THESE 2 FIRE FIGHTERS WILL CONTINUE TO RESPOND TO EMERGENCIES IN OUT DATE, IMPROPER FITTING GEAR.



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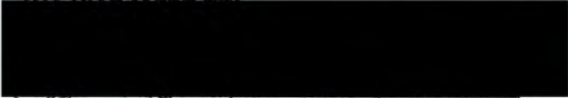
6. Start date of the project: OCT 1, 2018
- End date for the project: NOV. 30, 2018
7. Please describe the key activities that will take place to complete the project and any associated timelines.

MEASURE FIREFIGHTER FOR CORRECT FIT, SEND OFF TO
THE FACTORY

8. Please provide a detailed financial budget for the project.
9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

THE IMPACT ON THE COMMUNITY IS TO HAVE FULLY EQUIPPED
AND FULLY TRAINED FIRE FIGHTERS ATTENDING EMERGENCIES
IN THE COMMUNITY. HVFD EVALUATES COMMUNITY SUPPORT
BY THE NUMBER OF FIRE LEVIES RECEIVED ANNUALLY.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.


President/Chairperson



EMERGENCY VEHICLES, EQUIPMENT & SERVICE
#103 - 2285 Queen Street
Abbotsford, BC V2T 6J3
Phone: (888) 815 - 0500
Fax: (604) 864 - 4938

Quotation

Date
Jul 27, 2018

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Quote Number
QT0031088

Customer:

HORSEFLY VOLUNTEER FIRE DEPARTMENT
PO BOX 17
3055 BOSWELL STREET
HORSEFLY, BC V0L 1L0
CANADA

Quote To:

HORSEFLY VOLUNTEER FIRE DEPARTMENT
PO BOX 17
COURIER-SHIP TO WILLIAMS LAKE DEPOT
HOLD FOR PICK UP - CALL 250-620-3350
WILLIAMS LAKE, BC

Reference	PO Number	Customer No.	Salesperson	Ship Via
		HOR002	Shawn Dick - Northern BC	

Qty. Ord.	Item Number	Description	Unit Price	UOM	Extended Price
2	ITX-RDG40COAT	RDG40 COAT ENERGY GOLD PIONEER	1,079.00	EA	2,158.00
2	ITX-RDG40PANT	RDG40 PANT ENERGY GOLD PIONEER	743.00	EA	1,486.00
2	CRN-1044	1044 DEFENDER HELMET, BLACK ATO: CTRD71C4A6221A000	324.00	EA	648.00
2	HSN-FCP7000 -0-2XL	GLOVE FALCON GAUNTLET CUFF -2XL	159.00	EA	318.00
2	AFE-E790090 -MED14	RUBBER BOOT -MEDIUM -14	204.00	EA	408.00
2	MAJ-662	HOOD, PBI/LENZING, PACII	41.00	EA	82.00

Comments:

RETURNED GOODS SUBJECT TO A 20% RESTOCKING FEE

Quote valid until 8/26/2018.

Tax Summary:

GST 255.00
PSTBC 0.00

Less

Included Tax 0.00

Order Discount 0.00

Subtotal 5,100.00

Total sales tax 255.00

Total order 5,355.00

HVFD



DEER IN WELL
RESCUE



WILD LAND FIRE FIGHTING
AT NIGHT JULY 2018



CAR FIRE PRACTICE



FLOODING SKATING RINK FOR HORSEFLY KIDS



WATER TENDER WORKING AT
ANTOINE LAKE FIRE
JULY 2017



PANCAKE BREAKFAST FUND RAISER





VEHICLE EXTRACTION
DEMO FOR COMBI TOOL
JAWS OF LIFE



"OVER THE BANK"
RESCUE PRACTICE

Horsefly Volunteer Fire Department
Balance Sheet
December. 31, 2017

Capital Assets	General Fund	Gaming Fund	Total
Property & Building (10% depreciation)	396,000.00		396,000.00
Cash in Operating Account	77,708.21		
Cash in Gaming Account		35868.25	
Cash in Contingency Fund	10,082.22		
Total Cash	87,790.43	35868.25	123,658.68
Other Assets			
1996 Pierce Arrow Pumper	31,986.00		
1998 Ford E350 ETV	11,250.00		
1987 International Pumper	4,725.00		
Water Tender	12,600.00		
Equipment			
Emergency Medical Equipment	17,000.00		
Fire Protection Equipment	163,000.00		
Communications Equipment	14,000.00		
Office/Admin Equipment	1,000.00		
SCBA Equipment	59,000.00		
Total Other Assets	314,561.00		314,561.00
Total Assets			834,219.68
Total Liabilities			
Held for Special Projects			
Savings Account (contingency Fund)	10,082.22		
Equity	788,269.21	35868.25	
Total Liabilities & Fund Balances	798,351.43	35868.25	834,219.68

**Horsefly Volunteer Fire Department
Financial Statement 2016**

Income	2017	2016	2015	2014
Levies	29716	27,820.00	26,657.00	26,805.00
Bottles	1191.87	2527.61	2008.24	3190.58
Contracts	500	500	13,631.68	5700
GST return	1777.66	3528.77	3592.91	12,307.50
Gaming Grant	48000		42,500	
Community Grant	5000	50,400		2570.71
Donations	10637.85	3351.73	16,657.19	9089.08
Fire centre	58782.97	1750		
Graham Donation		1279.28		
ATV & Pan. Breakf.	2450	9658.92		
SAWS hydro	2040.91			
o/s cheques	144.71			
SAWS siding %	4309			
from savings	15,000.00			
Total Income:	179550.97	100,816.31	105,047.02	59,662.87

Expenses:

Hydro	4937.55	4212.46	3593.49	4269.83
Phone	3545.3	3331.92	3287.61	2760.17
Propane	3399.17	3182.78	1863.18	2704.95
Fees & bank chrgs	3082.02	2369.51	1719.33	1731.46
ICBC	5338	7447.07	4787	4157
Bldg & Liability Ins.	5122	5112	4862	5433
24/7 insurance	6177	5411	4653	4479
Fuel	2914.26	831.67	437.52	403.83
Training	2527.31	4083.39	5432.99	1736.76
Complex Upkeep	14083.83	25716.55	7726.4	599.03
Misc. expenses	327.41	575	3193.59	1724.57
Transfer to savings			15000	
GST	6283.93	2857.85	3592.91	1936.94
Equipment purchase	75966.67	14622.01	60,300.63	9800.71
Water tender		14017.63		
Fund raising exp.	779.79	1070.87		
1st resp. exp	786.07	1394.68		
vehicle expenses	16715.98			
Total Expenses:	151986.29	96,236.39	120,449.65	41,737.25
Total Net Income	27564.68	4579.92	-15,402.63	17,925.62

BUDGET 2018
Horsefly Volunteer Fire Department
Projected Revenues and Expenses for the year ending:
December. 31, 2018

	General Fund	Gaming Fund	Total
Revenues			
Gaming Grant		48,000	48,000.00
Levies	29,000.00		29,000.00
Donations & Fund Raising	15,000		15,000
Bottle Depot	2000		2000
Contracts & Fires	5000		5000
Community Grants	5000		5000
Total Revenues	56000	48000	104000
Expenses			
Training	2000	500	2,500
Personal Protective Equip.	7000		7000
Insurance	14,000	5,000.00	19,000.00
fees, licences, bank charges	2800	60	2860
Equipment Purchase	8000	42,000	50,000
Heat, power, phone	12,000		12,000
Fuel & vehicle maintenance	2000		2000
Complex Maintenance	1000		1000
Radios & Batteries	3000		3000
Fund Raising Expenses	1000		1000
Admin & planning	2000		2000
Total Expenses	54800	47560	102360
Total Net Income	1200	440	1640

Linda Bartol

BUDGET 2019
Horsefly Volunteer Fire Department
Projected Revenues and Expenses for the year ending:
December. 31, 2018

	General Fund	Gaming Fund	Total
Revenues			
Gaming Grant		33,825	33,825.00
Levies	29,000.00		29,000.00
Donations & Fund Raising	15,000		15,000
Bottle Depot	2000		2000
Contracts & Fires	9000		9000
Community Grants	5000		5000
Total Revenues	60000	33825	93825
Expenses			
Training	2000	2,885	4,885
Personal Protective Equip.	6000		6000
Insurance	19,000		19,000.00
fees, licences, bank charges	2800	60	2860
Equipment Purchase	8000	30,880	38,880
Heat, power, phone	12,500		12,500
Fuel & vehicle maintenance	2000		2000
Complex Maintenance	1000		1000
Radios & Batteries	3000		3000
Fund Raising Expenses	1000		1000
Admin & planning	2000		2000
Total Expenses	59300	33825	93125
Total Net Income	700	0	700



Horsefly Volunteer Fire Department

February 8, 2018

Annual General Meeting Agenda

Type of Meeting: Annual General Meeting – Quorum Achieved

Chairperson: Victor Khong

Attendance: Victor, Marc, Julie, Abby, Faye Knox, Hannah, Jack, Lou, Andrew, Tracy, Debra, Louise, Linda, John, Cecil, Kyle

Approval of minutes from last AGM: Motion to accept __Marc__, 2nd __Linda/Jack____. Motion Carried

Election of Officers: Each position is a two year term.

Officers not standing for reelection are: Chairperson Victor Khong, Secretary/Treasurer Louise Harry, Fire Chief Cecil Morhart. Director at Large: Ivan Yahnke

Chairperson: Nominated and Acclaimed: John Hollan. John assumed the Chair position at this point in the meeting.

Fire Chief: Nominated and Acclaimed: Marc Caron

Secretary/ Treasurer: Nominated and Acclaimed: Linda Bartsch

Director at large: Nominated and Acclaimed: Debra Peters

As Marc is now Fire Chief the position of Fire Captain is now vacant.

Fire Captain: Nominated and acclaimed: Julie Caron

Treasurer's Report – Read by Linda. Motion to accept Report – __Linda__, 2nd __Marc____. – Motion Carried

Budget 2018 – Discussions

Motion to Accept Budget 2018 – Motion by Linda, 2nd by Marc. Motion Carried

Open items:

1. Strategic Goals as discussed by Cecil.

- a. Complete Firefighter 1 and start firefighter 2

- b. To maintain current service levels
- c. Area of service to remain the same
- d. Complete the organizational structure of unit
- e. Accumulate input from members for areas of improvement
- f. Inventory to be completed by Dec. 31, 2017
- g. Prepare for AGM 2018

New business:

- Strategic Goals for 2018 – see notes provided by Linda Bartsch
- Victor made a motion:
“that the HVFD inform BC Hydro when we have provided traffic control & respectfully ask for donations as a good will gesture.”

Motion 2nd by Linda. Motion Carried.

- New member Election: Hannah Yahnke
Motion to accept new member: Linda Bartsch
2nd by Marc
Motion Carried

Date of next AGM: ____February 11 of 2019

Adjournment: Motion to Adjourn – __Victor 2nd by __Lou__ . Carried

Meeting Adjourned __8:10__pm

Horsefly Volunteer Fire Dept.				August. 28, 2018	
First Responder Call-out Roster				P.O. Box 17 Horsefly BC V0L 1L0	
Air: air brake endorsement		Level 3FR:	BCEMA training	Phone: 250-620-3333	
Name	Number	Position	Position	Training	Phone #
Bartsch	Linda #44	FF ext.	FF ext. Level 3FR	Air	250-620-3350
Beaman	Heather #57	training			
Caron	Julie #49	FF ext.	Captain Level 3 FR	Lvl 1 w TR	250-620-3447
Caron	Marc #47	FF ext.	Chief Level 3 FR, Lvl 1 w TR	Air	250-620-3447
Chappell	Kyle #22				250-620-3680
Frank	Evan #59	training			
Gillies	Graham #43	FF ext.		Air	604-522-1040
Harry	Louise #45		Level 3 FR		250-620-0556
Hillaby	Judy #25	FF ext.	Level 3 FR	Air	
Hollan	John #40	FF ext.	Level 3 FR	Lvl 1 w TR	use FD radio
Isaac	Gary #62	training		Class 1	250-620-3779
Irving	Eric #28	training			250-620-3407
Janzen	Tracy #33	FF ext.	Level 3 FR		250-620-3303
Kershaw	Kyle #29	FF ext.		Lvl 1 w TR	250-620-3486
Khong	Victor #39	FF ext.			604-618-6186
McNutt	Byron #60	training			
Morhart	Cecil #16	NPPA FF1		Lvl 1 w TP	250-620-3336
Morhart	Ben #20	NPPA FF1		Lvl 1 w TR	250-620-3431
Morhart	Joe #21	training		Air	250-620-3365
O'Toole	Paul #5	FF ext.	Deputy	Air, Class 1	250-620-3603
Peters	Debra #27	FF ext.			250-620-3645
Robertson	Carter #58	training			
Schoenle	Andrew #24	NPPA FF1	Captain	Air	250-620-0023
Yahnke	Hannah #54	FF ext.			250-620-3659
Yahnke	Josh	training			
Wilson	Abby #81	FF ext.	Level 3 FR		250-620-3555
Wilson	Kevin #78	training		Air, Class 1	