

GRANT FOR ASSISTANCE APPLICATION – CENTRAL CARIBOO CRD

Organization Information Sheet

Name of Organization: __Social Planning Council of Williams Lake and Area__

Mailing Address: __PO Box 20045 Williams Lake, BC V2G 4R1__

Telephone (office): __250-267-7211__

Purpose of Organization (From Constitution or Incorporation Documents):

How long has the organization operated in the community? 23 years

BC Society Registration Number: __S-0033648__

Federal Charitable Registration Number: (if applicable) __n/a__

Chairperson's name: __Larry Stranberg__

Telephone: ____

Treasurer or Financial Officer's name: __Rosanna McGregor, Treasurer__

Telephone: ____

Date of last Annual General Meeting (Attach minutes and current list of Directors): November 27, 2017

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD (if applicable) \$ __none__

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Requested from CRD \$4000

Cariboo Regional District
File No. 1850-20
Central
SEP 28 2018
Referred To DCO

Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

Our organization receives United Way funds (applications annually), a City of Williams Lake Fee for Service, as well as project based funding for a variety of programs and services, including the Communities That Care project. This application is for an event that is a component of the Thrive Poverty Reduction project. The project has received a three year grant from the Vancouver Foundation which requires 50% matching funds (cash/in-kind).

2. If your organization charges user fees/memberships/admission, attach your current fee structure:

_____n/a – we do not charge fees_____

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

The Social Planning Council of Williams Lake and Area (SPC) is network and open forum to facilitate and share information, programs, projects, issues and connections. Our mandate is to inform, recognize, and celebrate social developments to City Council, organizations and public citizens. Our focus is to build a healthy, vibrant community with a strong social and economic foundation.

4. Who does your organization serve?

The Social Planning Council serves Williams Lake and the surrounding area (including CRD areas D, E, and F). The focus of the Thrive initiative is on City of Williams Lake and the immediate area. The event described in this application is for the region.

5. Does your organization receive a rental subsidy from the City and/or CRD? If so, how much?

_____no_____

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from City Tax Department) _____no_____

7. Does your organization use City or CRD owned facilities? If so, which ones? _____no_____

8. How will you indicate that the City and CRD are contributing to your organization?

We would be pleased to acknowledge the contribution of the CRD in any media or publications, and in the event information.

Project Summary Sheet

1. BRIEF DESCRIPTION OF PROPOSED USE OF GRANT BEING APPLIED FOR:

In partnership with the Regional Education Steering Committee (Cariboo Chilcotin Partners for Literacy, TRU, School District #27, and other stakeholders), we are planning a regional community event/conference that will focus on the labour market challenges of our community. The intention is to bring people together to design solutions to the barriers people face to finding employment, as well as the barriers employers have in finding and retaining employees. We will be inviting employers, community service organizations, education sector and employment sector stakeholders to come together for a day to identify the opportunities and challenges of recruiting, supporting, developing, and retaining great staff in an environment where there is a shallow labour pool, and where many of those unemployed have some level of barriers to employment, including a lack of essential skills. Our goal is to identify solutions and design supports that assist both employers and job seekers.

This event is in partnership with the Thrive Poverty Reduction Project (a partnership between Cariboo Chilcotin Partners for Literacy and the Social Planning Council). The broader focus of the project is to engage community stakeholders in the development of a poverty reduction plan, with specific identified actions for implementation. Within the Thrive project, we have planned a number of initiatives that will engage the business community in relation to employment barriers, as well as recruitment, development and retention of quality staff required to support a healthy and vibrant economic climate in our community. We also have a component that will engage people with lived experience of poverty to share their stories and help advise on solutions that will have positive and tangible impact.

The Thrive project has received a three year grant from the Vancouver Foundation, which requires matching funds. The first phase of the project is to engage stakeholders and develop a profile that helps us to understand who in the community is experiencing poverty, the depth of that poverty, and what the barriers are to people moving out of poverty. We know that about 15% of the population of Williams Lake lives in poverty, with over 20% of children living in poverty. Growing up in poverty is a significant risk factor for low educational achievement, health issues, substance use, low literacy rates, poor employment opportunities, and other social issues.

2. How do you know there is a need for this service/project in our community?

We know that employers in our community are struggling to find and retain employees. We also know that we have a low unemployment rate, and that many job seekers have barriers to finding and maintaining employment. In this type of an environment, good employees are often quite mobile as they are able to change jobs if they see a better or more favourable opportunity. We want to support employers to provide good jobs that provide a fair wage that supports quality of life for citizens. We want to support those who are seeking jobs but have barriers, to find and maintain employment, and we want to support employers who are willing to provide employment opportunities for those with additional challenges or who may not yet have the needed skills for full employment.

Poverty is the root cause of many of our complex social issues, including homelessness, unemployment, substance use among youth and adults, stress leading to mental health issues, poor health and increased use of public services. As our community continues to struggle with these issues, we need to tackle the root causes with long-term approaches that go beyond band-aid solutions focused on alleviating the experiences of poverty but don't move people out of poverty.

3. Is your application for a: A special project/event

4. Is your agency is applying for funds from other levels of government or other sources for this project?
 We are also applying to the City of Williams Lake for funds as well.

5. **Would you still be able to complete the project if you do not receive the other funds applied for?**
 We will still be able to complete the project without City funds if necessary, as we do have some funds allocated under the Thrive budget, but we would seek additional funding. We are confident there will community support and potential opportunities for sponsorships.

6. **Please describe the impact of this application being denied or approval of an amount less than requested.**
 We would need to seek alternative sources of funding.

7. **Start date of the project:** December 1, 2018
End date for the project: June 30, 2018

8. **Please describe the key activities that will take place to complete the project and any associated timelines.**

December – February	Steering Committee Meetings monthly/bi-monthly
December – January	Design and organizing event, booking rooms, booking speakers
January – February	Invitations and promotions
February/March	Host event – tentatively in late February
March – June	Write event report and follow up on action plans

9. **Please provide a detailed financial budget for the project.**

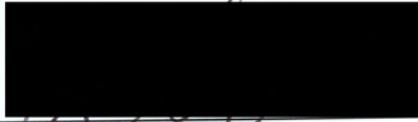
Event Coordinator	\$6600
Room Rental	\$350
Catering	\$1250
Supplies	\$200
Advertising/Promotions	\$1500
Speaker Fees & Travel for Keynote	\$2000
Total	\$11,900

10. **Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?**

The criteria for success are the following:

- Successfully host the event, with a minimum of 40 participants
- At least two action plans created that support increased employment
- Evaluation of the event itself through participant evaluation forms

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

A large black rectangular redaction box covers the signature of the President/Chairperson.

President/Chairperson



Social Planning Council of Williams Lake and Area

Box 20045, Williams Lake, BC V2G 4R1 spc-coordinator@xplornet.com, 250-243-2126

SPC Board of Directors 2017-18

Chair: Larry Stranberg
Secretary: Carla Bullinger
Treasurer: Rosanna McGregor
Directors: Shannon Thom
Bruce Mack
Anne Burrill
Diane Wright



Social Planning Council of Williams Lake and Area

Box 20045, Williams Lake, BC V2G 4R1 spc-coordinator@xplornet.com, 250-243-2126

Annual General Meeting Minutes November 27, 2017 - 11:30 am

Location: Community Futures in Williams Lake

In attendance: Ashlee Hyde, Linda Berg, Kathie Vilkas, Diane Wright, Rosanna McGregor, Randle Timmons, Rachel Timmins, Carla Bullinger, Sarah Jackman, Janice Breck, Margaret-Anne Enders, Bruce Mack, Larry Stranberg and Jessica Dunn (recorder).

Welcome to the SPC Annual General Meeting

Meeting began at 11:33 am with roundtable introductions.

AGM Business

- **Review and Accept Agenda for the Nov 27, 2017 AGM**
MOTION to accept agenda as presented; seconded, all in favour, carried.
- **Review and Accept Minutes from the Nov 4, 2016 AGM (Attachment A)**
MOTION to accept minutes as presented; seconded, all in favour, carried.
- **Present and Accept Annual Chair's Report from Larry Stranberg for the 2016 - 2017 year (Attachment B)**
MOTION to accept Chair's report as presented; seconded, all in favour, carried.
- **Present and Accept Financial Reports for the past fiscal period of Apr 1, 2016 - Mar 31, 2017, and Apr 1, 2017 - Jul 31, 2017 by Rosanna McGregor, Treasurer (Attachments C and D)**
MOTION to accept financial reports as presented; seconded, all in favour, carried.
- **Election of Directors lead by Jessica Dunn**

"The Executive Committee of the current Board of Directors, as the nominating committee, present the following Board slate for 2017 - 2018: Bruce Mack (continuing), Larry Stranberg (continuing), Carla Bullinger (continuing), Diane Wright (continuing), Anne Burrill (continuing), Rosanna McGregor (continuing), Shannon Thom (continuing).

Are there any nominations from the floor? (asked three times)

Can someone make a motion that the slate be accepted as presented Bruce Mack, Larry Stranberg, Carla Bullinger, Diane Wright, Anne Burrill, Rosanna McGregor and Shannon Thom."

MOTION to accept the board slate as presented (MAE); seconded (JB), all in favour (show of

hands), motion carried.

"The Executive will be appointed at the next regular board meeting."

Present Draft Bylaws & Constitution - for member review

At the Oct 23, 2017 monthly meeting, draft bylaws for members consideration were first presented. Changes requested at the October meeting were completed, and the newest draft SPC Bylaws and Constitution for member review and consideration were presented and discussed (Attachments E and F).

MOTION to change the last word in Bylaw item number 2.6 in the newest draft to read "Board"; seconded, all in favour, motion carried.

MOTION to propose a Special Resolution to the SPC Membership to alter to the SPC Constitution item no 2 to read: *"The purpose of the Council is to enhance, encourage and support social and economic development in Williams Lake and area. The Council will be a community-based body and will operate in an open, public and consensual manner."*; seconded, all in favour, motion carried.

ACTION - Jessica will make today's carried changes to the newest draft Bylaws and draft Constitution and send both to the membership (with 30 days or more notice) for their consideration in advance of a Special Resolution vote to amend the SPC constitution and adopt new SPC bylaws which will take place at our January 22, 2018 monthly meeting.

ACTION - in response to the new bylaws, add signing authority to next Board meeting agenda.

Presentation - Williams Lake Neighbours Magazine

Randall & Rachel Timmons - Williams Lake Neighbours Magazine (new local business).

Goal is to grow a healthy community and help residents. Help build awareness amongst community members. Sponsorship opportunities are available and free space for community organizations is available.

Focus is on awesome and positive local things. All local, no religion or politics.

June was first publication. Positive feedback has been received.

Model for magazine created by Best Version Media's research - "The facebook of print media".

Strictly print (Not online). Due to privacy concerns (e.g. children's classified section).

Current circulation - 2000 homes areas include: Westridge, Esler, Springhouse areas, and parts of downtown. North & South Lakeside (including Russet Bluff) is the next target area to expand into. Not in all neighbourhoods yet. Costly endeavour, but worthwhile.

Community Update page - build awareness (last month Better at Home call for volunteers).
Suggestion - include local Dental and Doctor offices in distribution.

Roundtable Updates

Ashlee Hyde, United Way (UW) - UW is in process of hiring a Recovery & Wellness Manager for our region for a 2 year term. CMHA is recipient of grant funds (45K).

Linda Berg, Boys & Girls Club - B&G Clb Annual General Meeting is coming up - details will be sent out.

Margaret-Anne Enders (CMHA) - Women & Spirituality Circle is being planned for February. Diversity program is underway within the Multiculturalism Program.

Janice Breck, CMHA - New Executive Director - just started. Lots of demand for counselling services (since fires - need two more counsellors).

Carla Bullinger, Cariboo Chilcotin Partners for Literacy (CCPL) - Settlement Services and English language classes (Thursday or Friday evenings, child minding & food is available). Financial Literacy classes are still running.

Anne Burrill, Changemaker Consulting - Community Bridge to Housing program presented to City last week. The program housed 17 this year, 5 last year therefore 22 previously homeless are now housed! Successful program with many community partners (shelters, CMHA, Salvation Army with funding by UW, Vancouver Foundation and Federal government). Work with three major landlords to a) keep them housed, b) assist with anything else - e.g. detox services, income support, links to jobs etc. (over 30 applications, and 100% success for those who followed through/completed the process). Provide rent supplements - to bridge the gap. Program hosted by the Fraser Basin Council.

Rosanna McGregor, Cariboo Friendship Society (CFS) - National housing strategy was announced last week. Participating with Minister of Housing (to talk about existing CMHC strategies). CFS social housing - Grant funding to complete improvements on building. Influx of new mental health patients at the shelter (many of whom also need detox services) - developing relationship with Cariboo Memorial Hospital (so they do not discharge patients to CFS).

Long term strategy - Affordable and accessible housing for seniors. They are a valuable resource. We need solutions to address this silver tsunami which will continue well into the future (sooner than later).

Comment - many seniors need to legally separate to make putting one into a home financially feasible. Income supplements for renters, but not for home "owners". If seniors leave the housing market, mental health will suffer (and this will transition to lowered health).

Bruce Mack (CCPL) - Financial literacy training is much needed post wildfires. The more we are all aware of this, the better we will all be.

Larry Stranberg, Community Futures (CF) - Contractors to Red Cross are in the office assisting businesses affected by the fires (they will be visiting on a regular basis). On Dec 8th Open House at CF. Report (44 pages) on state of BC Economy. Projection - Over the next ten years, there will be approx 3000 businesses for sale from 100 Mile - Prince George. ACTION - Send out this report to the group.

MOTION to adjourn the meeting; seconded, all in favour, carried.

ATTACHMENT SCHEDULE

Attachment A	SPC Nov 4, 2016 Annual General Meeting Minutes (draft)
Attachment B	SPC Annual Chairs Report 2016 - 2017 year
Attachment C	SPC Financials for the period of Apr 1, 2016 - Mar 31, 2017 (fiscal)
Attachment D	SPC Financials for the period of Apr 1, 2017 - Jul 31, 2017
Attachment E	SPC Bylaws for Member Review (new draft)
Attachment F	SPC Constitution for Member Review (new draft)



Funding support for the Social Planning Council is provided by the United Way & City of Williams Lake



SOCIAL PLANNING COUNCIL OF WILIAMS LAKE AND AREA

Financial Statements

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

SOCIAL PLANNING COUNCIL OF WILIAMS LAKE AND AREA

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Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

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**CHARTERED
PROFESSIONAL
ACCOUNTANTS LLP**

D. Kane Fraser, CPA, CA*
Partner

Ryan Broughton, CPA, CA*
Partner

**Denotes incorporated professional*

NOTICE TO READER

On the basis of information provided by management, we have compiled the balance sheet of the Social Planning Council of Williams Lake as at March 31, 2018 and the statements of income and unrestricted net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

A handwritten signature of 'FBB' in black ink, written in a cursive, stylized font.

Williams Lake, British Columbia
May 29, 2018

FBB Chartered Professional Accountants LLP

SOCIAL PLANNING COUNCIL OF WILIAMS LAKE AND AREA

Statement of Financial Position

March 31, 2018

(Unaudited - See Notice To Reader)

	2018	2017
Assets		
Current		
Cash	\$ 5,599	\$ 4,345
Accounts receivable	3,600	-
	<u>9,199</u>	4,345
Property, plant and equipment <i>(Note 2)</i>	<u>1,869</u>	1,869
	<u>\$ 11,068</u>	<u>\$ 6,214</u>
 Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities	\$ 1,880	\$ (5,168)
Net Assets		
General fund	<u>9,188</u>	11,382
Liabilities and Net Assets	<u>\$ 11,068</u>	<u>\$ 6,214</u>

ON BEHALF OF THE BOARD

_____ Director

_____ Director

The accompanying notes are an integral part of this statement.

SOCIAL PLANNING COUNCIL OF WILIAMS LAKE AND AREA

Statement of Changes in Net Assets

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

	General Fund	Restricted Fund	Third Fund	2018	2017
Net assets - beginning of year	\$ 11,382	\$ -	\$ -	\$ 11,382	\$ 15,195
Deficiency of receipts over disbursements	(2,194)	-	-	(2,194)	(3,813)
Net assets - end of year	\$ 9,188	\$ -	\$ -	\$ 9,188	\$ 11,382

The accompanying notes are an integral part of this statement.

SOCIAL PLANNING COUNCIL OF WILIAMS LAKE AND AREA
Statement of Receipts and Disbursements
Year Ended March 31, 2018
(Unaudited - See Notice To Reader)

	2018	2017
Receipts		
Administrative fee income	\$ 3,600	\$ -
Government funding income	10,000	5,000
Meeting support donation income	80	624
Membership dues income	1,380	1,295
Program service fee income	2,500	-
United Way income	2,500	-
	<u>20,060</u>	<u>6,919</u>
Disbursements		
Advertising and promotion	-	269
Bank charges and interest	187	165
Licences, dues and fees	213	92
Meetings and conventions	1,201	1,946
Office	1,142	240
Professional fees	18,105	8,020
Wages and benefits	1,414	-
	<u>22,262</u>	<u>10,732</u>
Deficiency of receipts over disbursements from operations	(2,202)	(3,813)
Other income		
Interest income	8	-
Deficiency of receipts over disbursements	\$ (2,194)	\$ (3,813)

The accompanying notes are an integral part of this statement.

SOCIAL PLANNING COUNCIL OF WILIAMS LAKE AND AREA

Notes to Financial Statements

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

1. Purpose of the organization

Social Planning Council of Williams Lake and Area (the "organization") is a not-for-profit organization incorporated provincially under the Society Act of British Columbia. Management has determined that they are exempt from payment of income tax under Section 149(1) of the Income Tax Act.

The organization operates to provide social planning for the city of Williams Lake and the surrounding area.

2. Property, plant and equipment

	Cost	Accumulated amortization	2018 Net book value	2017 Net book value
Computer equipment	\$ 2,513	\$ 644	\$ 1,869	\$ 1,869