



## CITY OF WILLIAMS LAKE COUNCIL REPORT

**DATE OF REPORT:** January 14, 2019  
**DATE & TYPE OF MEETING:** January 23, 2019 Joint Committee Meeting  
**AUTHOR:** Geoff Paynton, Director of Community Services  
**SUBJECT:** FEE-FOR-SERVICE AGREEMENT RENEWALS – SCOUT ISLAND AND RIVER VALLEY TRAILS  
**FILE:** 1660-02-06; 1660-02-22

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### SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide information to Joint Committee regarding existing fee-for-service (FFS) agreements for continued funding.

The FFS agreements with the Williams Lake Cycling Club (WLCC) to develop, operate, and maintain the trail system in the Williams Lake River Valley, and with the Scout Island Nature Centre (SINC) to develop, operate and maintain the trail systems at Scout Island both expired at the end of 2018 and are up for renewal.

Based on the success of the previous FFS' it is recommended that both FFS be renewed for a further three (3) years.

Joint Committee has already supported an increase to the WLCC base amount at the September 26<sup>th</sup>, 2018 meeting.

### SECTION 2: BACKGROUND

The City of Williams Lake in partnership with the Cariboo Regional District (CRD) established the Central Cariboo Recreation and Leisure Services function through Bylaw No. 4226 (2007) to support recreation and leisure services, which may include but is not limited to the CMRC, recreation and cultural programming, trail development and maintenance, sport fields, facility development and maintenance across the Central Cariboo area.

As part of the partnership some FFS are administered by the City of Williams Lake and funded by the CRD's Recreation function. The two agreements up for renewal fall into that category. SINC was funded \$12,500 per year and the WLCC was funded \$10,000 per year.

During the September 26<sup>th</sup>, 2018 Joint Committee meeting the following resolution was passed;

#### **CCJ.2018-9-6**

*(Voting - Electoral Areas D, E, F and Council)*

*Ratification for receipt required by: CRD & City*

Moved by Director Delainey  
Seconded by Councillor Smith

"That the letter from the Williams Lake Cycling Club dated September 26, 2018 requesting the Joint Committee consider an increase to their Fee for Service Agreement through the Central Cariboo Recreation Function from \$10,000 per year to \$20,000 per year upon renewal be received."

CARRIED UNANIMOUSLY

Funds for this increase to the WLCC FFS and the SINC FFS are included in the 2019 recreation function budget.

### SECTION 3: DISCUSSION

The attached annual reports outline the important work done by the two groups over the past three years.

Both trail systems are heavily utilized and are integral parts of the trail system in, and around, Williams Lake.

Funds for the increase to the WLCC FFS and the SINC FFS are included in the 2019 recreation function budget.

### SECTION 4: DETAILED ANALYSIS

N/A

### SECTION 5: RECOMMENDATIONS

That Joint Committee recommend renewal of the FFS with SINC for a further three (3) years at \$12,500 per year, and further;

That Joint Committee recommend renewal of the FFS with WLCC for a further three (3) years at \$20,000 per year.

Respectfully submitted,

Milo Macdonald  
Chief Administrative Officer

This report has been prepared in consultation with the following:	Initials
Manager of Community Services, CRD, Darron Campbell	DC
Director of Legislative Services	
Corporate Services/Records Management Coordinator	RS

#### ATTACHMENTS:

**Attachment A – Expired FFS with WLCC for River Valley Trails**

**Attachment B – Annual FFS report from WLCC**

**Attachment C – Expired FFS with Scout Island Nature Centre**

**Attachment D – Annual FFS report from Scout Island Nature Centre**