



**CARIBOO REGIONAL DISTRICT  
BOARD MINUTES**

**December 7, 2018**

**10:00 a.m.**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director B. Simpson, Director M. Campsall, Director G. Fourchalk

**ABSENT :** Chair M. Wagner and Director W. Cobb (for a portion of the meeting)

**STAFF :** J. MacLean, Chief Administrative Officer, S. Reid, Chief Financial Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, H. Surat, Manager of Development Services, S. Sajwan, Planning Officer, M. Croft, Recording Secretary

**1. CALL TO ORDER**

Vice-Chair Massier assumed the seat as Chair of the meeting in the temporary absence of Chair Wagner.

**1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**2018-12-1**

Moved Director Forseth

Seconded Director Mernett

That the agenda be adopted with the addition of a late item regarding an Electoral Area G Director Initiative fund request.

**Carried Unanimously**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Inaugural Board Meeting - November 8, 2018**

Corporate Vote - Unweighted

**2018-12-2**

Moved Director Glassford

Seconded Director Richmond

That the minutes of the Cariboo Regional District Inaugural Board meeting, held November 8, 2018, be received and adopted.

**Carried Unanimously**

**2.2 Minutes of the Cariboo Regional District Board Meeting - November 9, 2018**

Corporate Vote - Unweighted

**2018-12-3**

Moved Director Simpson

Seconded Director Campsall

That the following Board Resolution No. 2018-11B-26 from the November 9, 2018 meeting be brought back to the table for reconsideration:

*That the agenda item summary from John MacLean, Chief Administrative Officer, dated October 31, 2018, regarding Treaty Advisory Committee transition costs, be received. Further, that expenses only be approved (based on current policies) for former Director Ted Armstrong to participate and provide guidance to Director John Massier in the transition to a new CRD representative at the Treaty Advisory Committee and Side Tables, for up to nine months.*

**Carried Unanimously**

**2018-12-4**

That the agenda item summary from John MacLean, Chief Administrative Officer, dated October 31, 2018, regarding Treaty Advisory Committee transition costs, be received. Further, that expenses only be approved (based on current policies) for former Director Ted Armstrong to participate and provide guidance to Director John Massier in the transition to a new CRD representative at the Treaty Advisory Committee and Side Tables, for up to nine months.

Further, that remuneration for former Director Armstrong to attend these meetings be included.

**Carried Unanimously**

**2018-12-5**

Moved Director Fourchalk  
Seconded Director Sjostrom

That the minutes of the Cariboo Regional District Board meeting, held November 9, 2018, be received and adopted.

**Carried Unanimously**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2018-12-6**

Moved Director Richmond  
Seconded Director Glassford

That the Delegations Memorandum of Business, as of December 7, 2018, be received.

**Carried Unanimously**

**4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**4.1 Area E - BL 5182**

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 1, District Lots 3225, 8685 and 8686, Lillooet District, Plan KAP45337

From Resource/Agricultural zone to Special Exception Rural 1 zone

(3360-20/20180049 - Fosbery/Austin)

Director Delainey

J. Fosbery and J. Austin, Owners, were present in support of this application.

**2018-12-7**

Moved Director Delainey  
Seconded Director Mernett

That the Cariboo Regional District Central Cariboo Area Rural Land Use Amendment Bylaw No. 5182, 2018 be read a first and second time this 7<sup>th</sup> day of December, 2018. Further, that adoption be subject to the following:

The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the covenant be borne by the applicants.

**Carried Unanimously**

**8. AGRICULTURAL LAND COMMISSION APPLICATIONS**

**8.1 Area A and C - ALR1840**

Stakeholder Vote – Unweighted – All Electoral Areas  
Unsurveyed Crown Land - Located at the Quesnel River  
(3015-20/A20180040 - Allgold BC Ltd.) (Agent: Tracker GPS Survey and Mapping Ltd.)  
Director Sjostrom and Director Massier

**2018-12-8**

Moved Director Glassford  
Seconded Director Sjostrom

That the Provincial Agricultural Land Commission application for non-farm use for mining and exploration within the Agricultural Land Reserve, pertaining to Unsurveyed Crown Land - located at the Quesnel River, be received and submitted to the Provincial Agricultural Land Commission with a recommendation for approval together with the comments received from the Electoral Area C Advisory Planning Commission.

**Carried Unanimously**

**9. DEVELOPMENT SERVICES - OTHER BUSINESS**

**9.2 Telus Wireless Communications Facility Proposal - BC3677**

Stakeholder Vote – Unweighted – All Electoral Areas

**2018-12-9**

Moved Director Sjostrom  
Seconded Director Glassford

That the agenda item summary from Havan Surat, Manager of Development Services, dated November 22, 2018, regarding a TELUS proposal to allow a wireless telecommunications facility across the street from 2970 Red Bluff Road in Quesnel, BC, be received.

**Carried Unanimously**

**2018-12-10**

Moved Director Sjostrom  
Seconded Director Glassford

WHEREAS TELUS proposes to erect a wireless communications facility at the location of No Municipal Address (Across the street from 2970 Red Bluff Rd., Quesnel, BC), Coordinates: 52.920774°, -122.459044°.

AND WHEREAS proponents of telecommunication towers are regulated by Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada on behalf of the Government of Canada and as part of their approval, ISED requires proponents to consult with land use authorities as provided or in CPC-2-0-03;

AND WHEREAS TELUS has consulted with the CRD following the CPC-2-0-03 and the CRD planning staff have no objection to the proposed telecommunications tower;

AND WHEREAS TELUS has consulted with the public by notifying properties within three times the tower height, placed a newspaper notice in the local paper and has provided a 30-day period for written public comment;

AND WHEREAS there are no significant land use issues identified by the consultation;

NOW THEREFORE BE IT RESOLVED THAT:

1. TELUS be advised that:

a) TELUS has satisfactorily completed its consultation with the CRD;

b) The CRD is satisfied with TELUS's public consultation process and does not require any further consultation with the public; and

c) The CRD concurs with TELUS's proposal to construct a wireless telecommunications facility provided it is constructed substantially in accordance with the plans submitted to the CRD.

**Carried Unanimously**

### **9.3 Telus Wireless Communications Facility Proposal - BC3678**

Stakeholder Vote – Unweighted – All Electoral Areas

**2018-12-11**

Moved Director Sjoström  
Seconded Director Forseth

That the agenda item summary from Havan Surat, Manager of Development Services, dated November 22, 2018, regarding a TELUS proposal to allow a wireless telecommunications facility at 4840 Edwards Road in Kersley, BC, be received.

**Carried Unanimously**

**2018-12-12**

Moved Director Sjoström  
Seconded Director Glassford

WHEREAS TELUS proposes to erect a wireless communications facility at the location of 4840 Edwards Road, Kersley, BC.

AND WHEREAS proponents of telecommunication towers are regulated by Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada on behalf of the Government of Canada and as part of their approval, ISED requires proponents to consult with land use authorities as provided for in CPC-2-0-03;

AND WHEREAS TELUS has consulted with the CRD following the CPC-2-0-03 and the CRD planning staff have no objection to the proposed telecommunications tower;

AND WHEREAS TELUS has consulted with the public by notifying properties within three times the tower height, placed a newspaper notice in the local paper and has provided a 30-day period for written public comment;

AND WHEREAS there are no significant land use issues identified by the consultation;

NOW THEREFORE BE IT RESOLVED THAT:

1. TELUS be advised that:

- a) TELUS has satisfactorily completed its consultation with the CRD;
- b) The CRD is satisfied with TELUS's public consultation process and does not require any further consultation with the public; and
- c) The CRD concurs with TELUS's proposal to construct a wireless telecommunications facility provided it is constructed substantially in accordance with the plans submitted to the CRD.

**Carried Unanimously**

**12. PROTECTIVE SERVICES**

**12.1 Telus Wireless Installation – Forest Grove Volunteer Fire Department**

Corporate Vote - Unweighted

**2018-12-13**

Moved Director Sorley

Seconded Director Mernett

That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated November 26, 2018 regarding a request from Telus for a wireless installation at Forest Grove Volunteer Fire Department, be received. Further, that Telus' request to install a Wireless Tower on the Forest Grove Volunteer Fire Department property be supported to progress to public consultation. Results of the public consultation are to be presented to the CRD Board for final approval before entering into an agreement.

**Carried Unanimously**

**5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING**

**5.1 Area L - BL 5162 and 5163**

Stakeholder Vote – Unweighted – All Electoral Areas

Lot C, District Lot 1447, Lillooet District, Plan 32987

From Rural Residential 1 designation to Rural Residential 2 designation

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone

(3360-20/20180034 - Brause )(Agent: Nigel Hemingway)

Director MacDonald

**2018-12-14**

Moved Director MacDonald  
Seconded Director Glassford

That Cariboo Regional District Interlakes Area Official Community Plan  
Amendment Bylaw No. 5162, 2018 be read a third time this 7<sup>th</sup> day of December,  
2018.

**Carried Unanimously**

**2018-12-15**

Moved Director MacDonald  
Seconded Director Delainey

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw  
No. 5163, 2018 be read a third time this 7<sup>th</sup> day of December, 2018.

**Carried Unanimously**

**5.2 Area C - BL 5164**

Stakeholder Vote – Unweighted – All Electoral Areas  
Parcel or Tract of Land in the Vicinity of Café Creek, Cariboo District,  
Containing 0.422 Hectares, More or Less  
From Resource/Agricultural (R/A) zone to Tourist Commercial (C 2) zone  
(3360-20/20180019 - Manulak)  
Director Massier

**2018-12-16**

Moved Director Richmond  
Seconded Director Glassford

That Cariboo Regional District North Cariboo Area Rural Land Use Amendment  
Bylaw No. 5164, 2018 be read a third time this 7<sup>th</sup> day of December, 2018.

**Carried Unanimously**

**5.3 Area B - BL 5178**

Stakeholder Vote – Unweighted – All Electoral Areas  
District Lot 3306, Cariboo District  
From Resource/Agricultural (R/A) zone to Rural 2 (RR 2) zone  
(3360-20/20180037 - Dillabough)  
Director Bachmeier



**2018-12-17**

Moved Director Bachmeier  
Seconded Director Glassford

That Cariboo Regional District North Cariboo Area Rural Land Use Amendment Bylaw No. 5178, 2018 be read a third time, this 7th day of December, 2018.

**Carried Unanimously**

**6. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING AND ADOPTION**

**6.1 Area L - BL 5158 and 5159**

Stakeholder Vote – Unweighted – All Electoral Areas  
The South East 1/4 , District Lot 3810, Lillooet District, Except Plan KAP65017  
From Resource designation to Rural Residential 1 designation  
From Resource/Agricultural 1 (RA 1) zone to Rural 1 (RR 1) zone  
(3360-20/20180031 - Nasby) (Agent: Michael Kidston)  
Director MacDonald

**2018-12-18**

Moved Director MacDonald  
Seconded Director Forseth

That Cariboo Regional District Green Lake and Area Official Community Plan Amendment Bylaw 5158, 2018 be read a third time this 7<sup>th</sup> day of December, 2018.

**Carried Unanimously**

**2018-12-19**

Moved Director MacDonald  
Seconded Director Sjostrom

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw No. 5159, 2018 be read a third time this 7<sup>th</sup> day of December, 2018.

**Carried Unanimously**

**2018-12-20**

Moved Director MacDonald  
Seconded Director Glassford

That Cariboo Regional District Green Lake and Area Official Community Plan Amendment Bylaw 5158, 2018 be adopted this 7<sup>th</sup> day of December, 2018.

**Carried Unanimously**

**2018-12-21**

Moved Director MacDonald  
Seconded Director Richmond

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw No. 5159, 2018 be adopted this 7<sup>th</sup> day of December, 2018.

**Carried Unanimously**

**7. DEVELOPMENT VARIANCE PERMIT APPLICATIONS**

**7.1 Area F – DVP20180015**

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 1, District Lot 9976, Cariboo District, Plan PGP41447  
(3090-20/20180015 – Kadonaga)

Director Sorley

**2018-12-22**

Moved Director Sorley  
Seconded Director Forseth

That the application for a Development Variance Permit pertaining to Lot 1, District Lot 9976, Cariboo District, Plan PGP41447 be received. Further, that a Development Variance Permit be approved to vary:

Section 7.2 (b) of the Central Cariboo Area Zoning Bylaw No. 3503, 1999 as follows:

i) That the required watercourse setback be reduced from 30 m (98.4 ft.) to 15 m (49.2 ft.) to allow the construction of a single family dwelling and attached carport; and

Section 8.9.2 (b) (i) of the Central Cariboo Area Zoning Bylaw No. 3503, 1999 as follows:

ii) That the required front yard setback be reduced from 7.6 m (24.9 ft.) to 4.57 m (14.9 ft.) to allow the construction of a single family dwelling and attached carport.

Subject to the applicant offering to enter into and entering into a covenant to ensure that the CRD is not liable for any future consequences in regards to close proximity from the watercourse.

**Carried Unanimously**

**9. DEVELOPMENT SERVICES - OTHER BUSINESS**

**9.1 Provincial Agricultural Land Commission Decisions Report**

Corporate Vote - Unweighted

**2018-12-23**

Moved Director Forseth

Seconded Director Sorley

That the agenda item summary from Havan Surat, Manager of Development Services, dated November 15, 2018, with attached Provincial Agricultural Land Commission Decisions Report as of November 13, 2018, be received.

**Carried Unanimously**

**9.4 Municipalities and Cariboo Regional District Building Statistics Reports**

Corporate Vote - Unweighted

**2018-12-24**

Moved Director Campsall

Seconded Director Glassford

That the agenda item summary from Todd Conway, Chief Building Official/Deputy Manager of Development Services, dated November 22, 2018, with attached Cariboo Regional District Building Inspection Statistics Report, Municipalities Building Inspection Statistics Report and the Inspection Activity Report for October 2018, be received.

**Carried Unanimously**

**9.5 Cannabis Sales and Production in the Cariboo Regional District**

Stakeholder Vote - Unweighted – All Electoral Areas

**2018-12-25**

Moved Director Sorley  
Seconded Director Forseth

That the agenda item summary from Havan Surat, Manager of Development Services, dated November 29, 2018, regarding Cannabis sales and production in the CRD, be received. Further, that staff be directed to develop a policy in conjunction with necessary bylaw amendments to address cannabis sales and production in the regional district.

**Carried Unanimously**

Chair Wagner and Director Cobb joined the meeting.

**2018-12-26**

Moved Director Simpson  
Seconded Director Campsall

That staff enter into consultation with the member municipalities in developing a new policy for cannabis retail sales and production, to align with their policies as much as possible.

**Carried Unanimously**

Chair Wagner resumed the position as Chair of the meeting.

**10. ENVIRONMENTAL SERVICES**

**10.1 Refuse Site Inspection Report**

Corporate Vote - Unweighted

**2018-12-27**

Moved Director Massier  
Seconded Director Glassford

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated November 27, 2018, and attached Refuse Site Inspection Report for July 4, 2018 to October 26, 2018, be received.

**Carried Unanimously**

**11. COMMUNITY SERVICES**

**11.1 Forest Grove Community Hall Community Works Funding (CWF) Energy Efficient Building Envelope Project and Enabling Agreement**

Corporate Vote - Weighted

**2018-12-28**

Moved Director Richmond

Seconded Director Forseth

That the agenda item summary from Darron Campbell, Manager of Community Services, dated November 6, 2018, regarding a proposal from the Forest Grove and District Recreation Society to install energy efficient insulation and building siding at the Forest Grove Community Hall, be received. Further, that up to \$38,000 for the project be approved from the 2018 Community Halls Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

**Carried Unanimously**

**11.2 NDIIT Application - Williams Lake Cross Country Ski Club Storage Facility**

Corporate Vote - Unweighted

**2018-12-29**

Moved Director Sorley

Seconded Director Delainey

That the agenda item summary from Adi Gurung, Regional Economic/Community Development Officer, dated November 19, 2018, regarding a grant application from the Williams Lake Cross Country Ski Club to the Northern Development Initiative Trust for \$30,000 in funding from the Community Halls and Recreation Facilities Program to construct a storage facility at Bull Mountain, be received. Further, that the application be supported.

**Carried Unanimously**

**12. PROTECTIVE SERVICES**

**12.2 2019 Community Resiliency Investment Program – FireSmart Community Funding and Supports Application**

Corporate Vote - Unweighted

**2018-12-30**

Moved Director Richmond  
Seconded Director Massier

That the agenda item summary, from Stephanie Masun, Manager of Protective Services, dated November 26, 2018, regarding UBCM Community Resilience Investment Program funding, be received. Further, that the 2018 application under the UBCM Community Resilience Investment Program for updating the CRD's Community Wildfire Protection Plan dated 2006 be supported.

**Carried Unanimously**

The meeting recessed at 10:52 a.m.

The meeting reconvened at 11:30 a.m.

PRESENT	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk
STAFF	J. MacLean, Chief Administrative Officer, S. Reid, Chief Financial Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, M. Croft, Recording Secretary

**3. DELEGATIONS/GUESTS**

**3.2 Delegation - Samantha Charlton, BC Agriculture & Food Climate Action Initiative**

Samantha Charlton, Project Manager, Regional Adaptation Program, BC Agriculture & Food Climate Action Initiative, provided a presentation, via teleconference, and speak about the Cariboo Adaptation Strategies Working Group and overall project.

The meeting recessed at 11:53 p.m.

The meeting reconvened at 12:42 p.m.

PRESENT	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Furchalk
STAFF	J. MacLean, Chief Administrative Officer, S. Reid, Chief Financial Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, M. Croft, Recording Secretary

**13. COMMUNICATIONS**

**13.1 2018 CRD Wildfire Report**

Corporate Vote - Unweighted

**2018-12-31**

Moved Director Forseth

Seconded Director Delainey

That the agenda item summary from Emily Epp, Manager of Communications, dated November 27, 2018, regarding the 2018 Cariboo Wildfire Report, be received.

**Carried Unanimously**

**13.2 2019 and 2020 Board on the Road Schedule**

Corporate Vote - Unweighted

**2018-12-32**

Moved Director Delainey

Seconded Director Massier

That the agenda item summary from Emily Epp, Manager of Communications, dated November 27, 2018, regarding the 2019 and 2020 Board on the Road schedule, be received. Further, that the next four Board on the Road events be held in Quesnel in June 2019, Area J in September 2019, Area L in June 2020 and Williams Lake in September 2020.

**Carried Unanimously**

**13.3 North Cariboo Airport Referendum Communications Evaluation**

Corporate Vote - Unweighted

**2018-12-33**

Moved Director Massier

Seconded Director Sorley

That the agenda item summary from Emily Epp, Manager of Communications, dated November 27, 2018, regarding the evaluation of the North Cariboo Airport Service Referendum communications plan, be received.

**Carried Unanimously**

**14. FINANCE**

**14.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - November 2018**

Corporate Vote - Unweighted

**2018-12-34**

Moved Director Forseth

Seconded Director Fourchalk

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of November 2018, in the amount of \$1,946,349.94, consisting of \$411,349.22 paid by cheque, \$1,453,420.31 paid through electronic funds, and \$81,580.41 paid by Mastercard, be received and ratified.

**Carried Unanimously**

**15. BOARD REPORTS AND CORRESPONDENCE**

**15.1 Consent Calendar**

Corporate Vote - Unweighted

**2018-12-35**

Moved Director Cobb

Seconded Director Kirby

That the consent calendar items, as of December 7, 2018, be received.

**Carried Unanimously**



## **15.2 Responses to Board Correspondence/Meeting Follow-up**

### **15.2.1 Minister of Environment - 2018 UBCM Convention Meeting Follow-up**

Corporate Vote - Unweighted

**2018-12-36**

Moved Director Richmond

Seconded Director Glassford

That the email from the Honourable George Heyman, Minister of Environment, dated November 21, 2018, following up on his meeting with CRD representatives at the 2018 UBCM Convention, be received.

**Carried Unanimously**

### **15.2.2 Ministry of Citizens' Services - 2018 UBCM Convention Meeting Follow-up**

Corporate Vote - Unweighted

**2018-12-37**

Moved Director Richmond

Seconded Director Glassford

That the letter from the Honourable Jinny Jogindera Sims, Minister of Citizens' Services, dated November 19, 2018, following up on her meeting with CRD representatives at the 2018 UBCM Convention regarding reliable internet connectivity, be received.

**Carried Unanimously**

### **15.2.3 Merritt Shuttle Bus Services Ltd. - Proposed Bus Service to the Cariboo**

Corporate Vote - Unweighted

**2018-12-38**

Moved Director Richmond

Seconded Director Glassford

That the email from the Merritt Shuttle Bus Services Ltd., dated December 4, 2018, regarding proposed bus service to the Cariboo region, be received. Further, that a letter of response be forwarded to the Merritt

Shuttle Business Services advising that the CRD is not in a position to provide financial support to a private business; however, support may be provided in other ways.

**Carried Unanimously**

**16. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

**16.1 Central Cariboo Joint Committee Minutes - November 1, 2018**

Corporate Vote - Unweighted

**2018-12-39**

Moved Director Forseth

Seconded Director Sorley

That the minutes of the Central Cariboo Joint Committee meeting, held November 1, 2018, be received.

**Carried Unanimously**

**16.1.1 Central Cariboo Recreation and Leisure Services 2019 Business, Financial and Capital Plans**

Corporate Vote - Weighted

**2018-12-40**

Moved Director Sorley

Seconded Director Delainey

That the following recommendation from the Central Cariboo Joint Committee meeting, held November 1, 2018, be endorsed:

*That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 17, 2018, regarding the Central Cariboo Recreation and Leisure Services 2019 Business, Financial and Capital Plans be received and the plans be endorsed as presented; and further, the Recreation Facility Management Agreement between the City and Regional District be updated with the proposed taxation subsidy targets defined in the 2019-2023 financial plan, and the appropriate signatories be authorized to execute the agreement.*

**Carried Unanimously**

**16.2 North Cariboo Rural Directors Caucus Minutes - November 13, 2018**

Corporate Vote - Unweighted

**2018-12-41**

Moved Director Glassford

Seconded Director Massier

That the minutes of the North Cariboo Rural Directors Caucus meeting, held November 13, 2018, be received.

**Carried Unanimously**

**16.3 North Cariboo Joint Planning Committee Minutes - November 13, 2018**

Corporate Vote - Unweighted

**2018-12-42**

Moved Director Sjostrom

Seconded Director Fourchalk

That the minutes of the North Cariboo Joint Planning Committee meeting, held November 13, 2018, be received.

**Carried Unanimously**

**16.3.1 Quesnel and District Arts and Recreation - Pool Renovation Referendum**

Corporate Vote - Unweighted

**2018-12-43**

Moved Director Massier

Seconded Director Simpson

That the following recommendation from the North Cariboo Joint Planning Committee meeting, held November 13, 2018, be endorsed:

*That a referendum be held for a renovation to the swimming pool at the Quesnel and District Arts and Recreation based on borrowing up to \$8 million over a twenty year term. Further, that staff bring forward a Loan Authorization Bylaw for consideration of first, second and third reading prior to the January 23, 2019 deadline so that it may be included in the project application to the Canada Infrastructure Program: Community, Culture, and Recreation.*

**Carried Unanimously**

## 16.4 South Cariboo Joint Committee Minutes - November 13, 2018

Corporate Vote - Unweighted

### 2018-12-44

Moved Director MacDonald  
Seconded Director Richmond

That the minutes of the South Cariboo Joint Committee meeting, held November 13, 2018, be received.

**Carried Unanimously**

### 16.4.1 Grant for Assistance Applications

Stakeholder Vote - Weighted - All Electoral Areas

#### 2018-12-45

Moved Director Richmond  
Seconded Director MacDonald

That the following recommendation from the the South Cariboo Joint Committee meeting, held November 13, 2018, be endorsed:

*That the following Grants for Assistance Applications as presented to the South Cariboo Joint Committee on November 13, 2018, be received. Further, that the Cariboo Regional District Board Policy No. 13-03A-39 be waived where applicable and that the grant applications be allocated in the 2019 Grants for Assistance budget as noted below:*

Organization	Total CRD Award	Area G	Area H	Area L
100 Mile & District Arts Council	375	125	125	125
100 Mile & District Chapter of the Canadian Council of the Blind	750	200	100	450
100 Mile & District Community Policing Consultative Committee	1000	500		500

100 Mile Festival of the Arts	1200	400	400	400
100 Mile Flying Club	1000	1,000		
100 Mile Snowmobile Club	3500	1,000	500	2,000
108 Mile PAC	1500	1,500		
2019 Peter Skene Ogden Dry Grad Committee	750	250	250	250
Age Friendly Society of the South Cariboo	3500	1,500	1,000	1,000
Big Brothers and Big Sisters	750		250	500
Canadian Mental Health Association	3000	1,500	500	1,000
Cariboo Family Enrichment Centre	650	350	150	150
Eclectica Community Choir	250	100	75	75
Greeny Lake VFD Society	5000	5,000		
Log Cabin Quilters	1500			1,500
Lone Butte Community 4H Club	1000			1,000
Lone Butte Historical Association	5000			5,000
Lone Butte Horse Lake Community Association	3000			3,000

South Cariboo Chamber of Commerce	0			
South Cariboo Chamber of Commerce - Summer Festival 2019	3750	1,500	750	1,500
South Cariboo Chamber of Commerce - Hot July Nights	2500	1,000	500	1,000
Special Olympics BC 100 Mile House	1000	250	250	500
West Coast Blind Curling Association (WBCA)	0			
<b>TOTALS</b>	<b>\$40,975.00</b>	<b>\$16,175.00</b>	<b>\$4,850.00</b>	<b>\$19,950.00</b>

*Further, that the 100 Mile House Snowmobile Club grant only be authorized, upon submission of receipts and in the event that the Club applies to the Northern Development Initiative Trust and is rejected.*

**Carried Unanimously**

**16.5 Central Cariboo Rural Directors Caucus Minutes - November 28, 2018**

Corporate Vote - Unweighted

**2018-12-46**

Moved Director Forseth

Seconded Director Delainey

That the minutes of the Central Cariboo Rural Directors Caucus meeting, held November 28, 2018, be received.

**Carried Unanimously**

**16.5.1 Grant for Assistance Applications**

Stakeholder Vote - Weighted - All Electoral Areas

**2018-12-47**

Moved Director Forseth

Seconded Director Sorley

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held November 28, 2018, be endorsed:

*That the following Grants for Assistance Applications as presented to the Central Cariboo Rural Directors Caucus on November 28, 2018, be received. Further, that the Cariboo Regional District Board Policy No. 13-03A-39 be waived where applicable, and that the grant applications be allocated in the 2019 Grants for Assistance budget as noted below:*

Organization	Total CRD Award	Area D	Area E	Area F	Area J	Area K
Big Lake Community Association	\$2,000.00			\$2,000.00		
Big Lake Community Association	\$0.00					
Cariboo Chilcotin Partners for Literacy	\$0.00					
Chimney & Felker Lakes Landholders Assoc.	\$500.00		\$500.00			
Cops for Cancer - Williams Lake RCMP	\$500.00	\$166.67	\$166.67	\$166.66		
Gavin Lake Forest Education Society	\$6,880.00	\$1,000.00	\$1,000.00	\$4,880.00		
Horsefly VFD	\$5,000.00			\$5,000.00		

McLeese Lake VFD	\$5,000.00	\$5,000.00				
Potato House Sustainable Community Society	\$3,022.00	\$755.50	\$755.50	\$755.50		\$755.50
Robertson Family Cemetery	\$0.00					
Social Planning Council of Williams Lake and Area	\$0.00					
Tyee Lake Community Association	\$10,470.00	\$10,470.00				
Williams Lake Curling Club	\$0.00					
Williams Lake Trail Riders Association	\$5,000.00	\$1,000.00	\$1,500.00	\$2,500.00		
Total	\$38,372.00	\$18,392.17	\$3,922.17	\$15,302.16	\$0	\$755.50

*Still further, that the Grants for Assistance Application from the Cariboo Chilcotin Partners for Literacy Society be referred to the South Cariboo Joint Committee for consideration, and that the Grants for Assistance Applications from the Big Lake Community Association for a well casing and from the Williams Lake Curling Club be referred to staff for follow up under the Community Works Funding program.*

**Carried Unanimously**

**17. INVITATIONS - No Funding Allocated**

**17.1 Invitation - BC Natural Resources Forum**



Corporate Vote - Unweighted

**2018-12-48**

Moved Director Sjostrom

Seconded Director Glassford

That the invitation to attend the 16th Annual BC Natural Resources Forum in Prince George on January 22-24, 2018, be received.

**Carried Unanimously**

**17.2 Invitation - Quesnel Curling Centre**

Corporate Vote - Unweighted

**2018-12-49**

Moved Director Richmond

Seconded Director Kirby

That the invitation from the Quesnel Curling Centre for the CRD Chair to attend the BC Curling Championship Banquet on January 28th and all CRD Directors to attend the Opening Ceremonies on January 29th, 2019, be received.

**Carried Unanimously**

**18. BYLAWS FOR CONSIDERATION OF THREE READINGS**

**18.1 Cariboo Regional District Kersley Fire Protection Loan Authorization Bylaw No. 5186, 2018**

Corporate Vote - Weighted

**2018-12-50**

Moved Director Sjostrom

Seconded Director Massier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 28, 2018, regarding Bylaw No. 5186, be received. Further, that Cariboo Regional District Kersley Fire Protection Loan Authorization Bylaw No. 5186, 2018 be read a first, second and third time this 7<sup>th</sup> day of December 2018.

**Carried Unanimously**

**18.2 Cariboo Regional District Lone Butte Fire Protection Loan Authorization Bylaw No. 5187, 2018**

Corporate Vote - Weighted

**2018-12-51**

Moved Director MacDonald

Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 28, 2018, regarding Bylaw No. 5187, be received. Further, that Cariboo Regional District Lone Butte Fire Protection Loan Authorization Bylaw No. 5187, 2018 be read a first, second and third time this 7<sup>th</sup> day of December 2018.

**Carried Unanimously**

**18.3 Cariboo Regional District Forest Grove Fire Protection Loan Authorization Bylaw No. 5188, 2018**

Corporate Vote - Weighted

**2018-12-52**

Moved Director Massier

Seconded Director Fouchalk

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 28, 2018, regarding Bylaw No. 5188, be received. Further, that Cariboo Regional District Forest Grove Fire Protection Loan Authorization Bylaw No. 5188, 2018 be read a first, second and third time this 7<sup>th</sup> day of December 2018.

**Carried Unanimously**

**19. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION**

**19.1 Cariboo Regional District Directors' Remuneration and Expenses Bylaw No. 5185, 2018**

Corporate Vote - Unweighted

**2018-12-53**

Moved Director Glassford  
Seconded Director Sorley

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 16, 2018, regarding Bylaw No. 5185, be received. Further, that Cariboo Regional District Directors' Remuneration and Expenses Bylaw No. 5185, 2018 be read a first, second and third time this 7<sup>th</sup> day of December, 2018.

**Carried**

**2018-12-54**

Moved Director Sjostrom  
Seconded Director Sorley

That Cariboo Regional District Directors' Remuneration and Expenses Bylaw No. 5185, 2018 be adopted this 7<sup>th</sup> day of December, 2018.

**Carried**

CONTRARY TO THE MOTION: Director Richmond

**20. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

**Request from Director Richmond to Access Electoral Area G Director Initiative Funds – Appreciation Dinners for 108 Mile VFD and 108 Greenbelt Commission Members**

Policy requires 2/3 of Electoral Area Directors in Favour

**2018-12-55**

Moved Director Richmond  
Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated December 6, 2018, regarding a request from Director Richmond to access up to \$1,800 from the Area G Director Initiative funds to cover the cost of appreciation dinners for members of the 108 Mile Volunteer Fire Department and 108 Greenbelt Commission, be received and that the funds be authorized as requested.

**Carried Unanimously**

**20.1 Request from Director Forseth to Access Electoral Area D Director Initiative Funds – 2019 BC Natural Resources Forum**

Policy requires 2/3 of Electoral Area Directors in Favour

**2018-12-56**

Moved Director Forseth

Seconded Director Mernett

That the agenda item summary from Alice Johnston, Corporate Officer, dated November 15, 2018, regarding a request from Director Forseth to access up to \$2,000 from the Area D Director Initiative Fund to attend the 2019 BC Natural Resources Forum in Prince George from January 22<sup>nd</sup> – January 24<sup>th</sup>, 2019, be received and that the funds be authorized as requested.

**Carried Unanimously**

**20.2 Request from Director Delainey to Establish a New Streetlighting Service in Electoral Area E**

Corporate Vote - Unweighted

**2018-12-57**

Moved Director Delainey

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 15, 2018, regarding a request from Director Delainey to establish a new streetlighting service for Willoughby Place, off of Dog Creek Road, be received. Further, that funds be authorized to undertake a feasibility study with regard to a proposed streetlighting service in this area.

**Carried Unanimously**

**20.3 Electoral Area J Director Initiative Funds – 2019 BC Natural Resources Forum**

Policy requires 2/3 of Electoral Area Directors in Favour

**2018-12-58**

Moved Director Kirby  
Seconded Director Sorley

That the agenda item summary from Alice Johnston, Manager of Corporate Services, Deputy CAO, dated November 27, 2018, regarding a request from Director Kirby to access up to \$1,800 from the Area J Director Initiative Fund to attend the 2019 BC Natural Resources Forum in Prince George from January 22nd – January 24th, 2019, be received and that the funds be authorized as requested.

**Carried Unanimously**

**20.4 Request from Director Sorley – Letter of Support for the Central Cariboo Branch of the BC Honey Producers’ Association’s Grant Application**

Corporate Vote - Unweighted

**2018-12-59**

Moved Director Sorley  
Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services, Deputy CAO, dated November 27, 2018, regarding a request from Director Sorley and the Central Cariboo Branch of the BC Honey Producers’ Association (BCHPA) for a letter supporting the organization’s application for funding through the Ministry of Agriculture’s Bee BC Program, be received.

**Carried Unanimously**

**20.5 Request from Director Glassford – BC Ambulance Access to West Fraser Road**

Corporate Vote - Unweighted

**2018-12-60**

Moved Director Glassford  
Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 16, 2018, regarding a request from Director Glassford for the Board to discuss BC Ambulance Service access to residents on the West Fraser Road that has been washed out, be received. Further,

that letters be forwarded to MLA Oakes and to the BC Ambulance Service in appreciation for their efforts and support in resolving this issue.

**Carried Unanimously**

**21. CHAIR REPORT**

Corporate Vote - Unweighted

**2018-12-61**

Moved Director Richmond

Seconded Director Delainey

That the report from Chair Margo Wagner, up to and including December 5, 2018, be received.

**Carried Unanimously**

**Chair's Year-End Report**

**2018-12-62**

Moved Director Richmond

Seconded Director Mernett

That the year-end report provided by the Chair be received.

**Carried Unanimously**

**23. IN-CAMERA SESSION**

**23.1 In-Camera Session**

Corporate Vote - Unweighted

**2018-12-63**

Moved Director MacDonald

Seconded Director Glassford

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a) of the *Community Charter*.

**Carried Unanimously**

The meeting recessed to go in-camera at 1:13 p.m.

The meeting reconvened at 1:19 p.m.

PRESENT	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delaine, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director W. Cobb, Director B. Simpson, Director G. Fourchalk
ABSENT	Director M. Campsall
STAFF	J. MacLean, Chief Administrative Officer, S. Reid, Chief Financial Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, M. Croft, Recording Secretary

**Release of Items from In-Camera Session**

**2018-12-64**

Moved Director Fourchalk

Seconded Director Sorley

That the following resolutions are hereby released from in-camera and confirmed in open meeting:

**#1:** That the Board rescind Larry Pawloski’s appointment as Deputy Fire Chief of the Lac La Hache VFD.

**#2:** That the Board rescind Gord Flatt’s appointment as Fire Chief of the Miocene VFD and appoint Richard Jason Ward as the new Fire Chief of the Miocene VFD to March 31, 2019. Further, that the necessary signatories be authorized to enter into the applicable agreement with Richard Jason Ward.

**#3:** That the Board appoint Dori Dennison as the new Deputy Chief of the Deka Lake VFD to March 31, 2019. Further, that the necessary signatories be authorized to enter into the applicable agreement with Dori Dennison.

**#4:** That the Board appoint Denise Britton the new Training Officer of the Deka Lake VFD to March 31, 2019. Further, that the necessary signatories be authorized to enter into the applicable agreement with Denise Britton.

**#5:** That the Board rescind Doug Townsend’s appointment as Fire Chief of the Interlakes VFD effective as of December 31, 2018. Further, that the Board rescind Eric De Vries appointment as Deputy Chief of the Interlakes VFD and appoint

him as the new Fire Chief of the Interlakes VFD from January 1, 2019 until March 31, 2019. Further, that the necessary signatories be authorized to enter into the applicable agreement with Eric De Vries.

**Carried Unanimously**

**22. DIRECTORS' ROUNDTABLE**

The Directors were given the opportunity to provide any brief reports/updates and/or appointments at this time.

**Area A Advisory Planning Commission Appointments**

**2018-12-65**

Moved Director Sjostrom

Seconded Director Delainey

That Doug Service, Ted Armstrong, Caroline Mitchell, David Moffat, Vincent Berlinguette and Marg Sales be appointed as members of the Electoral Area A Advisory Planning Commission.

**Carried Unanimously**

**Kersley Recreation Commission Appointments**

**2018-12-66**

Moved Director Sjostrom

Seconded Director Delainey

That the following persons be appointed as members of the Kersley Recreation Commission:

- Vince Berlinguette
- Donna Campbell
- Debbie Grimm
- Larry Martens
- Vi Martens
- Terry Sawatsky
- Bob Smith
- Michelle Syvertsen
- Shannon Wilwand

**Carried Unanimously**



**Area C Advisory Planning Commission - Rescind Appointment**

**2018-12-67**

Moved Director Massier

Seconded Director Delainey

That the previous appointment of Cody Dillabough to the Electoral Area C Advisory Planning Commission be rescinded.

**Carried Unanimously**

**Bouchie Lake Recreation Commission Appointments**

**2018-12-68**

Moved Director Bachmeier

Seconded Director Sjoström

That the following persons be appointed as members of the Bouchie Lake Recreation Commission:

Ronald Terlesky

Carl Kolody

Wendy Donald

Steven Loos

Sarah Barber

Stephanie Hanes

**Carried Unanimously**

**Area I Advisory Planning Commission Appointments**

**2018-12-69**

Moved Director Glassford

Seconded Director Bachmeier

That the following persons be appointed as members of the Electoral Area I Advisory Planning Commission:

Phil Megyesi

Maureen Murray

Jennifer Roberts

**Carried Unanimously**

**Area D Advisory Planning Commission Appointments**

**2018-12-70**

Moved Director Forseth

Seconded Director Richmond

That the following persons be appointed as members of the Electoral Area D Advisory Planning Commission:

Ron Kaufman

Phyllis Webstad

Dan Jalbert

Torey Lee

Kathy Rourke

Charlene Hays

**Carried Unanimously**

**24. ADJOURNMENT**

Corporate Vote - Unweighted

**2018-12-71**

Moved Director Kirby

Seconded Director Mernett

That the meeting of Cariboo Regional District Board be adjourned at 2:15 p.m. December 7, 2018.

**Carried Unanimously**

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Chair

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Manager of Corporate Services