



## **CARIBOO REGIONAL DISTRICT BOARD MINUTES**

**February 8, 2019**

**9:45 a.m.**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director B. Simpson, Director M. Campsall, Director G. Fourchalk

**ABSENT:** Director W. Cobb (for a portion of the meeting)

**STAFF :** J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Manager of Financial Services, E. Epp, Manager of Communications, H. Surat, Manager of Development Services, M. Croft, Recording Secretary

### **1. CALL TO ORDER**

#### **1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**2019-2-1**

Moved Director Forseth

Seconded Director Campsall

That the agenda be adopted as presented.

**Carried Unanimously**

### **2. ADOPTION OF MINUTES**

#### **2.1 Minutes of the Cariboo Regional District Board Special Meeting - January 17, 2019**

Corporate Vote - Unweighted

**2019-2-2**

Moved Director Delainey  
Seconded Director Sjostrom

That the minutes of the Cariboo Regional District Board Special meeting, held January 17, 2018, be received and adopted.

**Carried Unanimously**

**2.2 Minutes of the Cariboo Regional District Board Meeting - January 18, 2019**

Corporate Vote - Unweighted

**2019-2-3**

Moved Director Mernett  
Seconded Director Glassford

That the minutes of the Cariboo Regional District Board meeting, held January 18, 2018, be received and adopted

**Carried Unanimously**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2019-2-4**

Moved Director Delainey  
Seconded Director Glassford

That the Delegations Memorandum of Business, as of February 8, 2019, be received.

**Carried Unanimously**

**4. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING**

**4.1 Area L – BL 5176 and 5177**

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 1, District Lot 3869 Lillooet District, Plan 9378, Except Plan 30049  
From General Residential designation to Country Residential designation  
From Rural 2 (RR 2) zone to Lakeshore Residential 2 (RL 2) zone  
(3360-20/20180045 – Bazan)(Agent: Nigel Hemingway)  
Director MacDonald

**2019-2-5**

Moved Director MacDonald  
Seconded Director Massier

That Cariboo Regional District South Cariboo Official Community Plan  
Amendment Bylaw No. 5176, 2018 be read a third time this 8<sup>th</sup> day of February,  
2019.

**Carried Unanimously**

**2019-2-6**

Moved Director MacDonald  
Seconded Director Sjostrom

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw  
No. 5177, 2018 be read a third time this 8<sup>th</sup> day of February, 2019.

**Carried Unanimously**

**4.2 Area E – Bylaw 5182**

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 1, District Lots 3225, 8685 and 8686, Lillooet District, Plan KAP45337  
From Resource/Agricultural zone to Special Exception Rural 1 zone  
(3360-20/20180049 - Fosbery/Austin)  
Director Delainey

**2019-2-7**

Moved Director Delainey  
Seconded Director Forseth

That Cariboo Regional District Central Cariboo Area Rural Land Use  
Amendment Bylaw No. 5182, 2018 be read a third time this 8<sup>th</sup> day of February,  
2019.

**Carried Unanimously**

**5. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**

**5.1 Area I - BL 5132**

Stakeholder Vote – Unweighted – All Electoral Areas

The Fractional North East 1/4 of District Lot 3984, Cariboo District, Except Plans 9486, 20288, 24657, PGP36592 and PGP36494

From Resource/Agricultural (R/A) zone to Rural 1 (RR 1) zone and Special Exception RR 1-2 zone

(3360-20/20170038 - Fouty)

Director Glassford

**2019-2-8**

Moved Director Glassford

Seconded Director Massier

That Cariboo Regional District North Cariboo Area Rural Land Use Amendment Bylaw No. 5132, 2018 be adopted this 8<sup>th</sup> day of February, 2019.

**Carried Unanimously**

**6. DEVELOPMENT SERVICES - OTHER BUSINESS**

**6.1 South Cariboo Official Community Plan**

Stakeholder Vote – Unweighted – All Electoral Areas

**2019-2-9**

Moved Director Richmond

Seconded Director MacDonald

That the South Cariboo Official Community Plan, Bylaw No. 5171, 2018 be read a third time this 8<sup>th</sup> day of February, 2019.

**Carried Unanimously**

**2019-2-10**

Moved Director MacDonald

Seconded Director Richmond

That the South Cariboo Official Community Plan, Bylaw No. 5171, 2018 be adopted this 8<sup>th</sup> day of February, 2019.

**Carried Unanimously**

**6.2 Cariboo Regional District and Municipalities Building Statistics Reports**

Corporate Vote – Unweighted

**2019-2-11**

Moved Director Delainey  
Seconded Director Fourchalk

That the agenda item summary from Todd Conway, Chief Building Official/Deputy Manager of Development Services, dated January 15, 2019, with attached Cariboo Regional District Building Statistics Report, Municipalities Building Statistics Report and the Inspection Activity Report for December 2018, be received.

**Carried Unanimously**

**7. ENVIRONMENTAL SERVICES**

**7.1 Lexington Water System Community Works Fund Request**

Corporate Vote - Weighted

**2019-2-12**

Moved Director Sorley  
Seconded Director Richmond

That the agenda item summary from Peter Hughes, Manager of Environmental Services, dated January 28, 2019, regarding the Lexington Water System project, be received. Further, that an additional commitment of \$225,000, plus \$25,000 contingency from Community Works Funds be approved to enable completion of the Lexington Water System capital project.

**Carried Unanimously**

**7.2 Refuse Site Inspection Report**

Corporate Vote - Unweighted

P. Hughes, Manager of Environmental Services, joined the meeting.

**2019-2-13**

Moved Director Massier  
Seconded Director MacDonald

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated January 10, 2019, and attached Refuse Site Inspection Report for October 31, 2018 to December 31, 2018, be received.

**Carried Unanimously**

### **7.3 Willoughby Place Streetlighting Service**

Corporate Vote - Unweighted

**2019-2-14**

Moved Director Delainey

Seconded Director Bachmeier

That the agenda item summary from Peter Hughes, Manager of Environmental Services, dated January 31, 2019, regarding a proposed streetlighting service for Willoughby Place, be received and that staff be requested to undertake a petition to establish the service.

**Carried Unanimously**

### **7.4 2018 Invasive Plant Management Annual Report**

Stakeholder – Weighted, All Electoral Areas, City of Williams Lake, District of Wells

E. Sonntag, Invasive Plant Management Supervisor, was present to answer questions about this report.

Director Cobb joined the meeting.

**2019-2-15**

Moved Director Campsall

Seconded Director Forseth

That the agenda item summary from Emily Sonntag, Invasive Plant Management Coordinator, dated January 30, 2019, regarding the 2018 IPM Annual Report for the Invasive Plant Management Program as attached, be received.

**Carried Unanimously**

The meeting recessed at 10:24 a.m.

The meeting reconvened at 10:30 a.m.

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| PRESENT: | Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk |
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| STAFF: | J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Manager of Financial Services, E. Epp, Manager of Communications, M. Croft, Recording Secretary |
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### 3. **DELEGATIONS/GUESTS**

#### 3.2 **Delegation - Steelhead LNG**

Breanne Whyte, Community Engagement Lead for Steelhead LNG, and Corey Goulet, VP, Pipeline for Steelhead, appeared before the Board to present information regarding the development of a proposed natural gas pipeline project from northeastern BC to Vancouver Island.

The meeting recessed at 10:58 a.m.

The meeting reconvened at 1:00 p.m.

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|--------------|--|
| PRESENT<br>: | Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk |
| STAFF :      | J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Manager of Financial Services, E. Epp, Manager of Communications, M. Croft, Recording Secretary  |

### 8. **COMMUNITY SERVICES**

#### 8.1 **NDIT Application - Alexis Creek Outdoor Arena**

Corporate Vote - Unweighted

**2019-2-16**

Moved Director Forseth  
Seconded Director Massier

That the agenda item summary from Adi Gurung, Regional Economic/Community Development Officer, dated January 23, 2019, regarding a grant application from the Alexis Creek Community Club to the Northern Development Initiative Trust for \$30,000 in funding from the Community Halls and Recreation Facilities Program to repair and upgrade the Alexis Creek outdoor arena, be received. Further, that the application be supported.

**Carried Unanimously**

**8.2 NDIT Grant Application Williams Lake Cycling Club - Firefox Upgrade**

Corporate Vote - Unweighted

**2019-2-17**

Moved Director Sorley  
Seconded Director Delainey

That the agenda item summary from Adi Gurung, Regional Economic/Community Development Officer, dated January 28, 2019, regarding a grant application from the Williams Lake Cycling Club to the Northern Development Initiative Trust for \$30,000 in funding from the Community Halls and Recreation Facilities Program to upgrade the Fox Fire mountain bike trail, be received. Further, that the application be supported.

**Carried Unanimously**

**8.3 NDIT Application - Business Façade Improvement Program 2019**

Corporate Vote - Unweighted

**2019-2-18**

Moved Director Fourchalk  
Seconded Director Cobb

That the agenda item summary from Adi Gurung, Regional Economic/Community Development Officer, dated January 29, 2019, regarding a grant application from the Cariboo Regional District to the Northern Development Initiative for \$20,000 in funding from the Business Façade Improvement program to encourage private sector investment in local business improvements in the region, be received. Further, that the application be submitted.

**Carried Unanimously**



**8.4 NDIT Application - CCCTA, Gold Rush Trail Purpose Driven Marketing Project**

Corporate Vote - Unweighted

**2019-2-19**

Moved Director Forseth

Seconded Director Sorley

That the agenda item summary from Adi Gurung, Regional Economic/Community Development Officer, dated January 30, 2019, regarding a grant application from the Cariboo Chilcotin Coast Tourism Association/Cariboo Chilcotin Coast Marketing Committee to the Northern Development Initiative Trust for \$20,000 in funding from the Marketing Initiative Program to support their Gold Rush Trail Purpose Driven Marketing Project, be received. Further, that the application be supported.

**Carried Unanimously**

**9. COMMUNICATIONS**

**9.1 CRD Corporate Communications Plan 2019-2022**

Corporate Vote - Unweighted

**2019-2-20**

Moved Director Mernett

Seconded Director Glassford

That the agenda item summary from Emily Epp, dated January 29, 2019, with attached CRD Corporate Communications Plan 2019-2022, be received and endorsed.

**Carried Unanimously**

**10. FINANCE**

**10.1 Grant for Assistance Application – Junior Cadet Society of BC**

Corporate Vote - Unweighted

**2019-2-21**

Moved Director Forseth  
Seconded Director Kirby

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 30, 2019, regarding a Grant for Assistance Application from the Junior Cadet Society of BC, for a music program, be received.

**Carried Unanimously**

**10.2 Grant for Assistance Application – Mile 108 PAC**

Corporate Vote - Unweighted

**2019-2-22**

Moved Director Richmond  
Seconded Director Glassford

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 30, 2019, regarding a Grant for Assistance Application from the Mile 108 PAC, for enhancing extracurricular arts and cultural educational events, be received and that \$1,000 be provided to the 108 PAC from the Electoral Area G Grants for Assistance funds.

**Carried Unanimously**

**10.3 Grant for Assistance Application – South Cariboo Sustainability Society**

Corporate Vote - Unweighted

**2019-2-23**

Moved Director Richmond  
Seconded Director Fourchalk

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 30, 2019, regarding a Grant for Assistance Application from the South Cariboo Sustainability Society, for a film program, seeds, and tools and materials for Community Place Garden, be received.

**Carried Unanimously**

**10.4 Grant for Assistance Application – Williams Lake Cross Country Ski Club**

Corporate Vote - Unweighted

**2019-2-24**

Moved Director Sorley

Seconded Director Forseth

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 30, 2019, regarding a Grant for Assistance Application from the Williams Lake Cross Country Ski Club, for a cell booster, be received.

**Carried Unanimously**

**2019-2-25**

Moved Director Sorley

Seconded Director Delainey

That a Grant for Assistance in the amount of \$1,000 be provided to the Williams Lake Cross Country Ski Club, split equally between the Electoral Area D, E and F Grants for Assistance funds.

**Carried Unanimously**

**10.5 Grant for Assistance Application – Cataline Elementary School PAC**

Corporate Vote - Unweighted

**2019-2-26**

Moved Director Sorley

Seconded Director Delainey

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 1, 2019, regarding a Grant for Assistance Application from the Cataline Elementary School PAC, for an ice cream social fund raiser, be received.

**Carried Unanimously**

#### **10.6 Grant for Assistance Application – Williams Lake Pride Society**

Corporate Vote - Unweighted

**2019-2-27**

Moved Director Sorley

Seconded Director Delainey

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 1, 2019, regarding a Grant for Assistance Application from the Williams Lake Pride Society, for a “CampOUT in the Cariboo” event, be received.

**Carried Unanimously**

**2019-2-28**

Moved Director Sorley

Seconded Director Delainey

That a Grant for Assistance in the amount of \$1,000 be provided to the Williams Lake Pride Society for a “CampOUT in the Cariboo” event, split equally between the Electoral Areas E, F and L Grants for Assistance funds.

**Carried Unanimously**

#### **10.7 Rental Fees for NCLGA Convention**

Corporate Vote - Weighted

**2019-2-29**

Moved Director Forseth

Seconded Director Cobb

That the agenda item summary from John Maclean, Chief Administrative Officer, dated February 1, 2019, regarding rental fees for the 2019 NCLGA convention, be received. Further, that staff be directed to amend the 2019 Administration Financial Plan to include \$7,000 for payment of 50% of the fees associated with use of the Cariboo Memorial Complex for the 2019 NCLGA Convention.

**Carried Unanimously**

## **11. ADMINISTRATION**

### **11.1 Request from Director Bachmeier to Discuss the Board's Procedure Bylaw**

Corporate Vote - Unweighted

**2019-2-30**

Moved Director Fourchalk

Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 21, 2019, regarding a request from Director Bachmeier to discuss the Board's Procedure Bylaw in relation to attending meetings electronically, be received.

**Carried Unanimously**

**2019-2-31**

Moved Director Sorley

Seconded Director Bachmeier

That the Board's Procedure Bylaw be referred back to the Policy Committee for a general review, with no view for specific amendments.

**Carried Unanimously**

### **11.2 NCLGA Board Representative**

Corporate Vote - Unweighted

**2019-2-32**

Moved Director Forseth

Seconded Director Massier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 29, 2019, regarding Policy #11-10A-26, which calls for interested officials to put their name forward for the CRD's appointment to the NCLGA Board, be received.

**Carried Unanimously**

### **11.3 Appointments to the 2019 Parcel Tax Roll Review Panel**

Corporate Vote - Unweighted

#### **2019-2-33**

Moved Director Richmond

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 30, 2019, regarding appointments to the 2019 Parcel Tax Roll Review Panel, be received. Further, that Directors Sorley, Delainey and Kirby be appointed to the 2019 Central Cariboo Parcel Tax Roll Review Panel and that the Panel will meet at 2:00 p.m. on February 27, 2019 in the Cariboo Regional District office Committee Room.

**Carried Unanimously**

#### **2019-2-34**

Moved Director Glassford

Seconded Director Massier

That Directors Sjostrom, Glassford and Simpson be appointed to the 2019 North Cariboo Parcel Tax Roll Review Panel, and that the Panel will meet at 10:30 a.m. on February 26, 2019 in the Quesnel CRD office meeting room.

**Carried Unanimously**

### **11.4 NCLGA Resolution – Cannabis Revenue Sharing**

Corporate Vote - Unweighted

#### **2019-2-35**

Moved Director MacDonald

Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 30, 2019, regarding an NCLGA resolution requesting a cannabis excise tax revenue sharing agreement with the Province, be received. Further, that the following resolution, as amended, be submitted to the North Central Local Government Association:

### **CANNABIS REVENUE SHARING WITH LOCAL GOVERNMENTS**

WHEREAS only the federal and provincial governments are receiving tax revenue from the recently legalized sale of recreational cannabis, despite local governments encountering increased costs of the associated implementation;

AND WHEREAS the Union of BC Municipalities endorsed a resolution (SR1) calling for a principled approach to guide the negotiation of a cannabis excise tax revenue sharing agreement with the Government of British Columbia, and recommending that BC local governments receive 50% of the projected excise tax revenue in the short term, which has not received any response from the Province:

NOW THEREFORE BE IT RESOLVED THAT the NCLGA urge the provincial government to expedite a fair provincial-local government excise tax revenue sharing agreement for the sale of recreational cannabis.

**Carried Unanimously**

#### **2019-2-36**

Moved Director Sorley

Seconded Director Richmond

That the NCLGA resolution regarding fire inspections be brought forward to the next meeting.

**Carried Unanimously**

## **12. BOARD REPORTS AND CORRESPONDENCE**

### **12.1 UBCM/NCLGA/FCM Member Items**

Corporate Vote - Unweighted

#### **2019-2-37**

Moved Director Richmond

Seconded Director Massier

That the Union of BC Municipalities', North Central Local Government Association and Federation of Canadian Municipalities member items, as of February 8, 2019, be received.

**Carried Unanimously**

**13. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

**13.1 Central Cariboo Rural Directors Caucus Minutes - November 28, 2018**

Corporate Vote - Unweighted

**2019-2-38**

Moved Director Forseth

Seconded Director Delaine

That the minutes of the Central Cariboo Rural Directors Caucus meeting, held November 28, 2018, previously received by the Board on December 7, 2018 and now corrected to reflect a grant for assistance to the Potato House Sustainable Community Society, in the amount of \$755.50, being allocated from Electoral Area J rather than Electoral Area K Grant for Assistance funds, be received as amended. Further, that Board Res. No. 2018-12-47, endorsing grant applications for allocation from the 2019 Grant for Assistance budget, be amended accordingly.

**Carried Unanimously**

**13.2 South Cariboo Rural Directors Caucus Minutes - January 14, 2019**

Corporate Vote - Unweighted

**2019-2-39**

Moved Director Richmond

Seconded Director MacDonald

That the minutes of the South Cariboo Rural Directors Caucus meeting, held January 14, 2019, be received.

**Carried Unanimously**

**13.2.1 South Cariboo Appointments for 2019**

Corporate Vote - Unweighted

**2019-2-40**

Moved Director MacDonald

Seconded Director Richmond

That the following recommendation from the South Cariboo Rural Directors Caucus meeting, held January 14, 2019, be endorsed:



*That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 7, 2019 regarding appointments to various South Cariboo Committees for 2019, be received. Further, that the appointments, all without meeting remuneration, are as follows:*

*Director Margo Wagner - South Cariboo Chamber of Commerce  
Director Willow MacDonald - South Cariboo Community Enhancement Foundation  
Director Willow MacDonald - South Cariboo Sustainability Committee  
Director Willow MacDonald - South Cariboo Food Security Committee  
Director Al Richmond - South Cariboo Poverty Reduction Committee*

**Carried Unanimously**

**13.3 South Cariboo Joint Committee Minutes - January 14, 2019**

Corporate Vote - Unweighted

**2019-2-41**

Moved Director Campsall

Seconded Director MacDonald

That the minutes of the South Cariboo Joint Committee meeting, held January 14, 2019, be received.

**Carried Unanimously**

**13.4 Central Cariboo Rural Directors Caucus Minutes - January 15, 2019**

Corporate Vote - Unweighted

**2019-2-42**

Moved Director Forseth

Seconded Director Delainey

That the minutes of the Central Cariboo Rural Directors Caucus meeting, held January 15, 2019, be received.

**Carried Unanimously**

### **13.4.1 Social Planning Council of Williams Lake GFA Application**

Stakeholder Vote - Weighted, All Electoral Areas

#### **2019-2-43**

Moved Director Forseth

Seconded Director Delainey

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed as amended:

*That a Grant for Assistance in the total amount of \$3,000 be provided to the Social Planning Council of Williams Lake, divided equally and allocated from the Electoral Areas E, F and K Grants for Assistance funds.*

**Dealt with by the following resolution**

#### **2019-2-44**

Moved Director Sorley

Seconded Director Mernett

That the following recommendation be referred back to the Central Cariboo Rural Directors Caucus for consideration:

*That a Grant for Assistance in the total amount of \$4,000 be provided to the Social Planning Council of Williams Lake, divided equally and allocated from the Electoral Areas D, E, F and K Grants for Assistance funds.*

**Carried**

Contrary to the motion: Director Forseth

### **13.4.2 Central Cariboo Appointments for 2019**

Corporate Vote - Unweighted

#### **2019-2-45**

Moved Director Sorley

Seconded Director Delainey

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed:

*That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 7, 2019 regarding appointments to various Central Cariboo Committees for 2019, be received. Further, that appointments are made as follows:*

*Williams Lake Air Quality Roundtable - Director Angie Delainey  
Williams Lake & District Chamber of Commerce - Director Steve Forseth  
Central Cariboo Arts & Culture - Director Steve Forseth  
UNBC South Central Advisory Committee - Director Angie Delainey*

**Carried Unanimously**

#### **13.4.3 Williams Lake Fringe Fire Agreement - Extension**

Corporate Vote - Weighted

##### **2019-2-46**

Moved Director Sorley

Seconded Director Forseth

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed:

*That the agenda item summary from John MacLean, CAO, dated January 10, 2019, regarding the proposed Williams Lake Fringe Fire Agreement Extension, be received. Further that the proposed two year extension of the Williams Lake Fringe Fire Agreement be approved at the current terms and conditions as presented, and that the appropriate signatories be authorized to enter into the extension agreement with the City of Williams Lake.*

**Carried Unanimously**

#### **13.5 North Cariboo Rural Directors Caucus Minutes - January 15, 2019**

Corporate Vote - Unweighted

##### **2019-2-47**

Moved Director Glassford

Seconded Director Bachmeier

That the minutes of the North Cariboo Rural Directors Caucus meeting, held January 15, 2019, be received.

**Carried Unanimously**

### **13.5.1 Bouchie Lake Rural Crime Watch Grant for Assistance Application**

Stakeholder Vote - Weighted, All Electoral Areas

Director Bachmeier declared a conflict of interest as she is President of the Bouchie Lake Crime Watch and left the meeting at 2:25 p.m.

**2019-2-48**

Moved Director Sjostrom

Seconded Director Glassford

That the Grant for Assistance application from Bouchie Lake Crime Watch, as referred to the CRD Board by the North Cariboo Rural Directors Caucus, at its meeting on January 15, 2019, be received. Further, that policy be waived and that a grant in the amount of \$2,813.72 be approved from the Electoral Area B Grants for Assistance funds.

**Carried Unanimously**

### **13.5.2 NC Agricultural Development Advisory Committee - Budget Allocation Request**

Corporate Vote - Weighted

**2019-2-49**

Moved Director Massier

Seconded Director Sjostrom

That the following recommendation from the North Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed:

*That the letter from the North Cariboo Agricultural Development Advisory Committee, dated December 17, 2018, requesting that the remaining 2018 funds in the ADAC account be rolled over into the 2019 budget, be received. Further, that the financial plan be amended to increase the ADAC budget to \$5,700 in 2019.*

**Carried Unanimously**

### **13.5.3 Quesnel Search and Rescue Society Contribution Increase Request**

Corporate Vote - Weighted

**2019-2-50**

Moved Director Sjostrom

Seconded Director Glassford

That the following recommendation from the North Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed:

*That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated January 3, 2019, regarding Quesnel Search & Rescue Society contribution increase request, be received. Further, that the annual funding contribution to the Quesnel Search and Rescue Society be increased by \$2,500 to \$14,750 annually in 2019 and forward, and that the Society be requested to submit annual reports.*

**Carried Unanimously**

### **13.5.4 Accessibility and Advisory Committee of Quesnel - Invitation to Participate in Meetings**

Corporate Vote - Unweighted

**2019-2-51**

Moved Director Massier

Seconded Director MacDonald

That the following recommendation from the North Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed:

*That the letter from the Accessibility and Advisory Committee of Quesnel addressed to the North Cariboo Joint Planning Committee, dated November 14, 2018, inviting participation and input at upcoming meetings, be received. Further, that Director Mary Sjostrom represent the CRD at upcoming meetings of the Accessibility and Advisory Committee of Quesnel.*

**Carried Unanimously**

Director Bachmeier returned to the meeting at 2:42 p.m.

### **13.5.5 Procurement of CRD Meeting Space in the North Cariboo**

Corporate Vote - Unweighted

**2019-2-52**

Moved Director Glassford

Seconded Director Massier

That the following recommendation from the North Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed:

*That staff explore concept options and costs to improve/expand the meeting space at the CRD office in the North Cariboo.*

**Carried Unanimously**

### **13.5.6 Airport Advisory Committee**

Corporate Vote - Unweighted

**2019-2-53**

Moved Director Sjostrom

Seconded Director Bachmeier

That the following recommendation from the North Cariboo Rural Directors Caucus meeting, held January 15, 2019, be endorsed as amended:

*That Director Jim Glassford be appointed to the Airport Advisory Committee.*

**Carried Unanimously**

## **13.6 Central Cariboo Joint Committee Minutes - January 23, 2019**

Corporate Vote - Unweighted

**2019-2-54**

Moved Director Forseth

Seconded Director Delaine

That the minutes of the Central Cariboo Joint Committee meeting, held January 23, 2019, be received.

**Carried Unanimously**

### **13.6.1 Williams Lake Daybreak Rotary Club - Support Request**

**2019-2-55**

Moved Director Forseth

Seconded Director Delainey

Corporate Vote - Weighted

That the following recommendation from the Central Cariboo Joint Committee meeting, held January 23, 2019, be endorsed:

*That the letter from the City of Williams Lake, dated December 19, 2018, referring a request from the Williams Lake Daybreak Rotary requesting support for their project to replace the mountain bike bridge over Williams Lake Creek in the Williams Lake River Valley, be received. Further, that funding in the amount of \$30,000 be allocated from Cariboo Strong funds.*

**Carried Unanimously**

**2019-2-56**

Moved Director Forseth

Seconded Director Delainey

Stakeholder Vote - Weighted, Electoral Areas D, E, F and City of Williams Lake

That the following recommendation from the Central Cariboo Joint Committee meeting, held January 23, 2019, be endorsed:

*That \$10,000 be allocated from the Central Cariboo Recreation budget towards the Williams Lake Daybreak Rotary's project to replace the mountain bike bridge over Williams Lake Creek in the Williams Lake River Valley.*

**Carried Unanimously**

### **13.6.2 Alexis Creek Outdoor Arena Project - Cariboo Strong Funding**

Corporate Vote - Weighted

**2019-2-57**

Moved Director Mernett

Seconded Director Kirby

That the following recommendation from the Central Cariboo Joint Committee meeting, held January 23, 2019, be endorsed:

*That the agenda item summary from Adi Gurung, Regional Economic & Community Development Officer, dated January 15, 2019, regarding the Alexis Creek Community Club Outdoor Arena Project and Cariboo Strong funding support, be received. Further, that up to \$20,000 for the project be approved from the Central Cariboo allocation of the Cariboo Strong program, subject to confirmation of approval from the project's other funding sources.*

**Carried Unanimously**

### **13.6.3 Invitation to BC Hydro to Attend CRD Board Meeting**

Corporate Vote - Unweighted

**2019-2-58**

Moved Director Forseth

Seconded Director Kirby

That the following recommendations from the Central Cariboo Joint Committee meeting, held January 23, 2019, be endorsed:

*That an invitation be extended to BC Hydro to attend an upcoming CRD Board meeting to discuss the new LED lights program and that the City of Williams Lake Council be invited to this meeting.*

**Carried Unanimously**

### **13.7 Emergency Preparedness Committee Minutes - January 25, 2019**

Corporate Vote - Unweighted

**2019-2-59**

Moved Director Sorley

Seconded Director Massier

That the minutes of the Emergency Preparedness Committee meeting, held January 25, 2019, be received.

**Carried Unanimously**

### **13.7.1 Priority Actions Status Update for January 2019**

Stakeholder Vote - Weighted, All Electoral Areas



**2019-2-60**

Moved Director Sorley

Seconded Director Delainey

That the following recommendation from the Emergency Preparedness Committee meeting, held January 25, 2019, be endorsed:

*That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated January 21, 2019, regarding updates to priority actions from the emergency preparedness recommendations, be received. Further, that the following priority actions, under Theme 3, be removed from the priority list:*

- *Create a system which allows residents to pre-qualify and obtain permits for travel based upon the emergency and a strict set of conditions. Residents would be required to renew the permits annually prior to wildfire season. This would reduce resources staff issuing permits, and calls overwhelming the call centre.*
- *Pre-qualify stores, accommodations, food, and suppliers annually to ensure they are able to stay open when supplying emergency services. Still further, that the permitting process be communicated to the public.*

**Carried Unanimously**

**13.7.2 UBCM 2019 CEPF Application – Emergency Operations Centres and Training**

Corporate Vote - Unweighted

**2019-2-61**

Moved Director Richmond

Seconded Director Sjostrom

That the following recommendation from the Emergency Preparedness Committee meeting, held January 25, 2019, be endorsed:

*That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated January 21, 2019, regarding the 2019 UBCM Community Emergency Preparedness Fund application, be received. Further, that the Cariboo Regional District submit an application for the 2019 UBCM Community Emergency Preparedness Fund – Emergency Operations Centres and Training.*

**Carried Unanimously**

**14. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

**14.1 Update from Director Forseth - Community Energy Association EV Charging Stations**

Corporate Vote - Unweighted

**2019-2-62**

Moved Director Forseth

Seconded Director Massier

That the report from Director Forseth, dated January 21, 2019, pertaining to an update on the Community Energy Association's feasibility study on electric vehicle charging stations, be received.

**Carried Unanimously**

**14.2 Request from Director Sorely – NCLGA Resolution Regarding ESS Consistency**

Corporate Vote - Unweighted

Director Simpson left the meeting during discussion of this item.

**2019-2-63**

Moved Director Sorley

Seconded Director MacDonald

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 29, 2019, regarding a request from Director Sorley for a resolution submission to the North Central Local Government Association calling for consistency in the application of Emergency Social Services throughout BC, be received. Further, that staff be directed to draft a NCLGA resolution lobbying for provincially managed ESS centres during Level 3 evacuations to ensure more consistency in resource allocation and modernization in the registration process for all evacuees.

**Carried Unanimously**

**14.3 Request from Director Forseth – Discussion of Rural Mailbox Break-Ins**

Corporate Vote - Unweighted

**2019-2-64**

Moved Director Forseth  
Seconded Director Massier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 7, 2019, regarding a request from Director Forseth to discuss recent break-ins at rural mailboxes, be received. Further, that a letter be forwarded to Canada Post requesting an update on mailbox replacements in rural areas surrounding Williams Lake with copies sent to MP McLeod and MP Doherty.

**Carried Unanimously**

**14.4 Request from Director Forseth - NCLGA Resolution regarding Lack of Pilots**

Corporate Vote - Unweighted

**2019-2-65**

Moved Director Forseth  
Seconded Director Cobb

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 29, 2019, regarding Director Forseth's request for a resolution to be drafted and submitted to the North Central Local Government Association's 2019 Convention regarding the lack of pilots in the small airline market, be received. Further, that staff draft a resolution on this topic for submission to NCLGA.

**Carried Unanimously**

**14.5 Request from Director Sjoström – NCLGA Resolution Topics**

Corporate Vote - Unweighted

Director Mernett left the meeting during discussion of this item.

**2019-2-66**

Moved Director Glassford  
Seconded Director Sjoström

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 1, 2019, regarding a request from Director Sjoström to consider submission of a resolution to the North Central Local Government Association regarding prohibitive house insurance costs after wildfires, be received.

**Carried Unanimously**

**2019-2-67**

Moved Director Glassford  
Seconded Director Sorley

That a resolution be drafted for submission to NCLGA with regard to a need for more funding to support increased staffing at regional Fire Centres where the majority of wildfires are occurring.

**Carried Unanimously**

**2019-2-68**

Moved Director Glassford  
Seconded Director Richmond

That a resolution be drafted for submission to NCLGA requesting that a multi-agency approach be undertaken for fire mitigation along transportation corridors to ensure safe access/egress during emergencies.

**Carried Unanimously**

**15. CHAIR REPORT/CAO REPORT**

Corporate Vote - Unweighted

**2019-2-69**

Moved Director Massier  
Seconded Director Delaine

That the report from Chair Margo Wagner, for the period up to and including February 5, 2019, be received.

**Carried Unanimously**

**16. DIRECTORS' ROUNDTABLE**

The Directors were given the opportunity to provide any appointments at this time.

**2019-2-70**

Moved Director MacDonald  
Seconded Director Massier

That Inga Udlut be appointed as a member of the Electoral Area L Advisory Planning Commission.

**Carried Unanimously**

**2019-2-71**

Moved Director Bachmeier

Seconded Director Massier

That Stephanie Hanes and Robert Ross be appointed as members of the Electoral Area B Advisory Planning Commission.

**Carried Unanimously**

**17. IN-CAMERA SESSION**

**17.1 In-Camera Session**

Corporate Vote - Unweighted

**2019-2-72**

Moved Director Forseth

Seconded Director Kirby

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a) of the *Community Charter*.

**Carried Unanimously**

The meeting recessed at 3:50 p.m.

The meeting reconvened at 4:42 p.m.

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|----------|--|
| PRESENT: | Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director J. Sorley, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. MacDonald, Director M. Campsall, Director G. Fourchalk |
| ABSENT:  | Director C. Mernett, Director W. Cobb, Director B. Simpson   |
| STAFF :  | J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Manager of Financial Services, E. Epp, Manager of Communications   |

**18. ADJOURNMENT**

Corporate Vote - Unweighted

**2019-2-73**

Moved Director Richmond

Seconded Director Kirby

That the meeting of Cariboo Regional District Board be adjourned at 4:42 p.m. February 8, 2019.

**Carried Unanimously**

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Chair

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Manager of Corporate Services