



Date: 12/02/2019

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Mar01_2019

File: 0260-34

Short Summary:

Forest Grove Branch 261 of the Royal Canadian Legion CWF Energy Efficiency Project

Voting:

Corporate Vote – Weighted

Memorandum:

An application for up to \$7,000 of Community Works Funding was received from the Forest Grove Branch 261 of the Royal Canadian Legion to perform a lighting upgrade at the Forest Grove Legion Hall.

The lighting upgrade will involve replacing the current inefficient lighting system with drop in LED fixtures, LED flat panels, LED flood lights and other lighting improvements. The lighting upgrade is expected to result in savings of approximately 8,500 KWH/year.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Forest Grove Branch 261 of the Royal Canadian Legion is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

Attachments:

- 1) CWF project request package for the Forest Grove Branch 261 of the Royal Canadian Legion.
- 2) Request from the Forest Grove Branch 261 of the Royal Canadian Legion.

Financial Implications:

The proposal from the Forest Grove Branch 261 of the Royal Canadian Legion requests up to \$7,000 from the Community Hall Improvements envelope of the 2019 CWF program.

The Board approved the CWF funding schedule for 2019, including the Community Hall Improvements envelope which has a total of \$150,000 available. If this application from the

Forest Grove Branch 261 of the Royal Canadian Legion is approved, \$7,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$143,000 available for community hall projects in 2019.

Policy Implications:

None. The Board approved the CWF funding schedule for 2019, including the Community Hall Energy Improvements envelope.

Alignment with Strategic Plan:

- ☒ Ensuring Sufficient and Sustainable Funding
- ☒ Building on our Relationships
- ☐ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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CAO Comments:

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Options:

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated February 12, 2019, regarding a proposal from the Forest Grove Branch 261 of the Royal Canadian Legion to perform a lighting upgrade and, if possible, complete any other related, minor services at the Forest Grove Legion Hall, be received. Further, that up to \$7,000 for the project be approved from the 2019 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.