



## **NORTH CARIBOO RURAL DIRECTORS CAUCUS**

### **MINUTES**

**January 15, 2019**

**3:00 p.m.**

**CRD Meeting Room**

**#102 - 410 Kinchant Street**

**Quesnel, BC**

**PRESENT :** Chair M. Sjostrom, Director J. Massier, Director J. Glassford, Alternate  
Director T. Armstrong

**ABSENT :** Director B. Bachmeier

**STAFF :** J. MacLean, Chief Administrative Officer, D. Campbell, Manager of  
Community Services

#### **1. CALL TO ORDER**

##### **1.1 Adoption of Agenda**

###### **NCR.2019-1-1**

Moved Director Massier  
Seconded Director Glassford

That the agenda be adopted with the addition of a discussion item regarding the  
Airport Advisory Committee.

**Carried Unanimously**

#### **2. ADOPTION OF MINUTES**

##### **2.1 Minutes of the North Cariboo Rural Directors Caucus - November 13, 2018**

###### **NCR.2019-1-2**

Moved Alternate Director Armstrong  
Seconded Director Massier

That the minutes of the North Cariboo Rural Directors Caucus meeting,  
held November 13, 2018, be received and adopted.

**Carried Unanimously**

### **3. DELEGATIONS**

#### **3.1 Delegation - Bouchie Lake Rural Crime Watch**

Representatives of the Bouchie Lake Rural Crime Watch appeared before the Caucus to provide information relating to their Grant for Assistance application.

#### **3.2 Delegation - Agricultural Development Advisory Committee**

Representatives of the Agricultural Development Advisory Committee appeared before the Caucus to provide a progress report.

### **4. REPORTS AND CORRESPONDENCE**

#### **4.1 Bouchie Lake Rural Crime Watch Grant for Assistance Application**

By Consensus

##### **NCR.2019-1-3**

Moved Alternate Director Armstrong

Seconded Director Massier

That the Grant for Assistance application from Bouchie Lake Crime Watch be referred to the CRD Board for consideration.

**Carried Unanimously**

#### **4.2 NC Agricultural Development Advisory Committee - Budget Allocation Request**

By Consensus

##### **NCR.2019-1-4**

Moved Director Massier

Seconded Alternate Director Armstrong

That the letter from the North Cariboo Agricultural Development Advisory Committee, dated December 17, 2018, requesting that the remaining 2018 funds in the ADAC account be rolled over into the 2019 budget, be received. Further, that the financial plan be amended to increase the ADAC budget to \$5,700 in 2019.

**Carried Unanimously**

#### **4.3 Quesnel Figure Skating Club Grant for Assistance Application**

By Consensus

##### **NCR.2019-1-5**

Moved Director Glassford

Seconded Alternate Director Armstrong

That the Grant for Assistance application from the Quesnel Figure Skating Club be received.

**Carried Unanimously**

#### **4.4 Quesnel Search and Rescue Society Contribution Increase Request**

By Consensus

##### **NCR.2019-1-6**

Moved Director Massier

Seconded Alternate Director Armstrong

That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated January 3, 2019, regarding Quesnel Search & Rescue Society contribution increase request, be received. Further, that the annual funding contribution to the Quesnel Search and Rescue Society be increased by \$2,500 to \$14,750 annually in 2019 and forward, and that the Society be requested to submit annual reports.

**Carried Unanimously**

#### **4.5 2019 Info Fair and Directors Meetings**

By Consensus

##### **NCR.2019-1-7**

Moved Director Massier

Seconded Director Glassford

That the agenda item summary from Emily Epp, Manager of Communications, dated January 7, 2019, regarding the 2019 Info Fair and Directors Meetings, be received. Further, that the 2019 Info Fair in the North Cariboo be held at Barlow Creek in April or May 2019.

**Carried Unanimously**

#### **4.6 Appointment of Co-Chair for North Cariboo Joint Committee**

By Consensus

##### **NCR.2019-1-8**

Moved Director Glassford

Seconded Alternate Director Armstrong

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 7, 2019, regarding the appointment of a Co-Chair to the North Cariboo Joint Committee for 2019, be received. Further, that Director John Massier be appointed as Co-Chair of the North Cariboo Joint Committee for 2019.

**Carried Unanimously**

#### **4.7 Accessibility and Advisory Committee of Quesnel - Invitation to Participate in Meetings**

##### **NCR.2019-1-9**

Moved Director Massier

Seconded Alternate Director Armstrong

That the letter from the Accessibility and Advisory Committee of Quesnel addressed to the North Cariboo Joint Planning Committee, dated November 14, 2018, inviting participation and input at upcoming meetings, be received. Further, that Director Mary Sjostrom represent the CRD at upcoming meetings of the Accessibility and Advisory Committee of Quesnel.

**Carried Unanimously**

#### **4.8 North Cariboo Appointments for 2019**

By Consensus

##### **NCR.2019-1-10**

Moved Director Glassford

Seconded Director Massier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 7, 2019 regarding appointments to various North Cariboo Committees for 2019, be received. Further, that the following groups be asked to confirm request for CRD representative:

North Cariboo Airshed Committee  
North Cariboo Post-Secondary Education Council  
South-Central Regional Advisory Council to UNBC

That the appointment of representatives to the Quesnel & District Community Arts Council and the Alex Fraser Park Society be referred to the North Cariboo Joint Planning Committee for consideration.

Further, that all directors are encouraged to attend the Chamber of Commerce when possible.

**Carried Unanimously**

## **5. DISCUSSION ITEMS**

### **5.1 Procurement of CRD Meeting Space in the North Cariboo**

**NCR.2019-1-11**

Moved Alternate Director Armstrong  
Seconded Director Massier

That staff explore concept options and costs to improve/expand the meeting space at the CRD office in the North Cariboo.

**Carried Unanimously**

### **5.2 Airport Advisory Committee**

**NCR.2019-1-12**

Moved Alternate Director Armstrong  
Seconded Director Massier

That Director Jim Glassford be appointed to work with staff and City of Quesnel representatives on the development of terms of reference for the Airport Advisory Committee.

**Carried Unanimously**

**6. ADJOURNMENT**

**NCR.2019-1-13**

Moved Director Massier

Seconded Director Glassford

That the meeting of the North Cariboo Rural Directors Caucus be adjourned at 4:50 p.m.,  
January 15, 2019.

**Carried Unanimously**

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Chair