



**Date:** 01/02/2019

## **AGENDA ITEM SUMMARY**

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**To:** Chair and Directors, Cariboo Regional District Board

**And To:** Choose an item.

**From:** John MacLean, Chief Administrative Officer

**Date of Meeting:** Cariboo Regional District Board\_Feb08\_2019

**File:** 400-50-02

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### **Short Summary:**

Rental Fees for NCLGA Convention

### **Voting:**

Corporate Vote - Weighted

### **Memorandum:**

This upcoming May we will be co-hosting the NCLGA Annual Conference with the City of Williams Lake. The event will be taking place at the Cariboo Memorial Complex. When we last hosted this event the costs for the Cariboo Memorial Complex were covered by a grant from Administration.

Our discussions with the City of Williams Lake have led to a recommendation that the costs be shared by the City and Regional District on a 50/50 basis. The estimated costs for using the facilities for the convention is \$14,000. Therefore, the Regional District share will be \$7,000.00.

### **Attachments:**

n/a

### **Financial Implications:**

We will have to adjust the 2019 Administration Financial Plan to allocate resources for this purpose.

### **Policy Implications:**

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### **Alignment with Strategic Plan:**

- ☐ Ensuring Sufficient and Sustainable Funding
- ☒ Building on our Relationships
- ☒ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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**CAO Comments:**

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**Options:**

- 1) Endorse recommendation
- 2) Receipt
- 3) Deferral

**Recommendation:**

That the agenda item summary from John Maclean, Chief Administrative Officer, dated February 1, 2019, regarding rental fees for the 2019 NCLGA convention, be received. Further, that staff be directed to amend the 2019 Administration Financial Plan to include \$7,000 for payment of 50% of the fees associated with use of the Cariboo Memorial Complex for the 2019 NCLGA Convention.