



Date: 26/02/2019

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Mar22_2019

File: 1840-02

Short Summary:

Request from Director Wagner to Access Electoral Area H Director Initiative Funds

Voting:

Policy requires 2/3rd of Electoral Area Directors in Favour

Memorandum:

Director Wagner has submitted the following request for consideration of the Board:

Could you please add an agenda item for the March 22/19 board meeting for me to access up to \$300 from my Director Initiative account for a community meeting on Thursday April 4/19 with RCMP Staff Sgt Nielsen in Forest Grove? The money will cover hall rental, coffee and some baked goods.

Attachments:

None

Financial Implications:

Sufficient funds exist in the Area H Director Initiative Fund to accommodate this request.

Policy Implications:

Policy No. 11-11A-12(3) Director Initiative Funds states:

Director Initiative funds are discretionary funds to be used on a limited basis for:

- the cost for a Director's attendance at seminars/workshops associated with development as an elected official other than training offered by NCLGA and UBCM or specifically contained in the Board's Electoral Area Administration budget;
- the cost for a Director to conduct meetings within their Electoral Area on topics of interest to their constituents provided those topics are not inconsistent with established Board policies or decisions;
- the cost of a Director's additional travel outside of the region for special initiatives of importance to their electoral area. An example of such travel would be to meet with

- provincial or federal ministers with respect to an issue, provided that the matter is not contrary to established Board policies or decisions;
- annual volunteer appreciation events (no staff resources are provided for the organization/planning of such events); and
- the cost of Long Service Recognition for CRD Commissioners including:
 - o the purchase of a retirement gift as a long service award to members of CRD Commissions who have served a minimum of 5 years,
 - o hosting a luncheon or similar venue to present long service awards.

Ineligible projects include:

- attending general interest seminars, workshops or conferences unrelated to the business of the Cariboo Regional District;
- hosting special events such as community luncheons, dinners, barbeques, etc. (other than annual volunteer appreciation events);
- advertising, mail-outs or other media except as related to conducting a meeting approved in accordance with the above guidelines; and
- providing funds, gifts, or favours to third parties.

Process:

- Directors may request a requisition in any fiscal year for the Director Initiative Fund;
- Funds may be accumulated from year to year provided that the annual allocation for the Director Initiative Fund does not exceed \$5,000.
- Requests to access the Director Initiative Fund must be submitted in writing for inclusion on a Board agenda in accordance with the Procedure Bylaw.
- Staff will prepare the appropriate report and will identify whether or not the request meets the conditions of the policy.
- Verbal requests to access the Director Initiative Fund will not be considered
- Funds can only be expended with the approval of 2/3rd of the Electoral Area Directors.

(Resolution No. 11-11A-12(3))
 (Amended by Resolution No. 13-10B-36)
 (Amended by Resolution No. 2015-8-52)

This request meets the spirit and intent of the policy.

Alignment with Strategic Plan:

- ☐ Ensuring Sufficient and Sustainable Funding
- ☐ Building on our Relationships
- ☐ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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CAO Comments:

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Options:

- 1) Receipt and authorize funds as requested;
- 2) Receipt only;
- 3) Receipt and other action.

Recommendation:

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 26, 2019, regarding a request from Director Wagner to access up to \$300 from the Electoral Area H Director Initiative fund to cover the costs of an upcoming community meeting to be held in Forest Grove, be received. *Further action at the discretion of the Board.*