

RECOMMENDATIONS FOR ARTS AND CULTURE GRANTS TO THE CENTRAL CARIBOO JOINT COMMITTEE MEETING OF MARCH 27TH 2019

This report brings the recommendations of the Central Cariboo Arts and Culture Society for the recommendations of arts and culture project grants for 2019. The criteria and the process used to arrive at the recommendations are presented first, followed by the recommendations themselves. The information and guidelines of the grants competition (including criteria for assessment) is appended to this report.

Criteria and Process

The process used for adjudication of grant applications has remained the same from previous years. All applications were judged by a panel of three anonymous community members interested in and knowledgeable about arts and culture in the Central Cariboo. The adjudicators were provided with a rating sheet, carefully read all applications and brought their ratings to an afternoon session on February 28th. The session was chaired by the Society's Executive Director with the President assisting, but in accordance with our policy, these two restricted themselves to answering technical questions and managing the process, leaving the adjudication to the three panel members. Each application was fully discussed; both as to its substantive content and its financial aspects, and a consensus judgement was reached on its quality before the next application was discussed. Finally, the judgements of quality were matched with the dollars available and agreement was reached on the grants to be recommended.

We are very satisfied that the outcome meets well one of the goals of our service agreement with the Regional District, namely that of supporting good work that enhances both artistic value and public participation.

Summary of Applications

The amount available was \$25,000 as per the arts and culture function budget for 2019. We received nine eligible applications by the deadline of January 31st, requesting a total of \$22,639.

We are recommending the award of nine grants totalling \$20,639.



Recommendations for Funding

We recommend that grants be made to the organizations listed below in the amounts shown.

Applicant	Purpose of the Grant	Amount
Arts on the Fly Festival Society	Infrastructure Improvements: Acoustic treatment of the Horsefly Community Hall and Arts on the Fly stage upkeep (replace main stage flooring and rebuild tweener stage). To be completed July 2019.	\$2,989
Boys & Girls Club of WL & District	Anime Culture Club: (In partnership with Interior Health, Williams Lake Library, and Canadian Youth Mental Health). To host anime themed groups for two age groups on Monday afternoons from March 4 - June 24.	\$1,000
Cariboo Potters' Guild	Klay Kamp for Kids: To offer a children's clay camp in July in Horsefly with potter Lesley Lloyd.	\$1,000
Cariboo Chilcotin Child Development Centre	Uptown Art: To support special needs children and youth in varied arts and nature programming from May to December.	\$1,000
Community Arts Council of Williams Lake	Puddle Poetry in Schools: (In partnership with School District #27). To provide professional artist education in schools with a focus on poetry, spoken word and performance.	\$3,000
Downtown Williams Lake	ArtWalk Grand Opening: To host a ticketed grand opening for the 2019 ArtWalk in August that would include food, live music, and artist demonstrations.	\$2,650
Junior Cadets Society of BC	Music Lessons for Youth: (In partnership with AngelKeys Music Studio). To continue to offer bursary support for youth wanting to participate in music lessons through the Coda! Youth Vocal Group and AngelKeys' Children's Choir throughout the year.	\$3,000
Museum of the Cariboo Chilcotin	Contextualizing St. Joseph's Mission: (In partnership with Williams Lake Indian Band, Tsilqot'in National Government, Southern Dakelh Nation Alliance Society). To display, explain and orientate the St. Joseph's Mission with the hopes of adding oral history.	\$3,000
Wild Women Writers	Poet-Trees: Language of the Land: (In partnership with Cariboo Mountain Bike Consortium, Scout Island Nature Centre, Williams Lake Cycling Club): To display poetry and local art along the new 11km walking/biking trail at Desous Mountain, including local Indigenous poetry with translations and original stories of the land. A public unveiling would take place over Thanksgiving weekend, in collaboration with the cycling club's Turkey-Duro event.	\$3,000

APPENDIX

PROJECT GRANTS 2019: INFORMATION & GUIDELINES

Project grants are available for non-profit organizations or community groups in Williams Lake and the Central Cariboo (CRD Areas D, E, and F) to support and develop new arts and culture initiatives within this region. Grants are not available to organizations outside this area unless partnered with another local organization and delivering a project within the Central Cariboo. The funding for these grants is courtesy of the City of Williams Lake and the Cariboo Regional District ([Central Cariboo Arts & Culture function](#)), subject to the availability of funds.

Project Grants of between \$300 and \$3,000 are available for projects which

- Are new or build creatively on previous work
- Are likely to increase participation in arts & culture
- Take place within the Central Cariboo region (Williams Lake and/or CRD Areas D, E, and F)
- Will be completed by December 31st 2019
- Include some financial or in-kind contribution by the applicant

APPLICATION PROCESS:

- Applicants are encouraged to contact the CCACS Executive Director to ensure that their project and organization are eligible for support prior to completing an application form.
- Applicants are required to complete the CCACS *Project Grants* application form and to submit all requested support material. The form and the support material are essential to the evaluation process.
- Applicants should complete the application form as accurately as possible, add separate sheets where necessary and take careful note of any additional materials requested. Each section must be complete when the application is submitted and the application must be signed by two members of the organization. Attachments must be printed on white 8.5" x 11" paper, one side only; do not use coloured or fancy paper. Use a readable font size – between 10 and 12 point.
- **Applications must be received at the above address or email no later than 4:00 p.m. on January 31st 2019.** It is the applicant's responsibility to ensure the application is complete and on time. Late or incomplete applications will not be accepted, regardless of the postmark date. **Emailed applications must contain authentic signatures.**

ADJUDICATION CRITERIA:

- Does the project show some originality or bring some new direction to what the applicant normally does?
- Is the project likely to increase participation (by artists or public or both)?
- Can the project be completed by December 31, 2019?
- Is the project located within the Central Cariboo region?
- Is the project budget reasonable and does it show some financial or in-kind contribution by the applicant?
- If the applicant was a previous grant recipient, did they comply with all applicable conditions attached to that grant?

Applications for grants are adjudicated by panels made up of members of the arts and culture community who recommend to the CCACS Directors which applications should be supported and the dollar amount of that support. Each panel is chaired by a CCACS Director or by the Executive Director.

The role of the Chair is to provide information, manage the process and record the panel's decision. The Chair does not make a judgment on the applications. Awards will be made by the Cariboo Regional District on the recommendation of the Central Cariboo Arts and Culture Society, subject to the availability of funds.

NOTIFICATION:

Applicants will be notified of results by letter from the CCACS, within three months of the deadline. Results are not released over the telephone.

CONDITIONS OF FUNDING:

- All funding is subject to the availability of funds.
- Successful applicants must acknowledge the support of the Cariboo Regional District and City of Williams Lake through the Central Cariboo Arts and Culture Society on all promotional materials, advertising, and programs related to the project being funded. *Acknowledgements must be approved by the CCACS Executive Director prior to usage.* This is an important condition of receiving a grant because it informs the public of sources of support, and encourages public support for public funding of the arts.
- Grants may only be used for the purposes outlined in the application. Material changes to the nature or scope of the project must be reported promptly to CCACS. In such cases, CCACS may require full or partial repayment of the grant. Grant recipients who have not completed their project by December 31, 2019 must also notify CCACS. Grants must be repaid in full to the Cariboo Regional District if the grant recipient ceases operating or dissolves prior to completion of the project.
- CCACS Directors and staff do their best to attend client performances and events. Grant recipients are required to send CCACS information on any public performances or events presented in the context of their grant-supported projects. This information should be mailed/delivered or e-mailed to the CCACS Executive Director. The Executive Director will also ensure your information is advertised through the CCACS website and Facebook page, and any posters provided will be posted at the Central Cariboo Arts Centre.
- Grant recipients are required to file a Project Grant Report with the CCACS within one month of the project's completion. *Applications for future grants will not be considered until reports on previous grants have been received and approved by CCACS.* These reports help us to evaluate the achievements of Arts and Culture Function funded activities in the community; monitor the effectiveness of our grant programs; and report to the stakeholders how funds are spent. Successful applicants will receive an outline of what to include in their report.

Failure to adhere to the conditions of funding will have an adverse effect on future applications to the CCACS Project Grants Program, and may result in ineligibility.

FURTHER INFORMATION

Applicants, specifically new applicants, are encouraged to contact CCACS before filling out the application. For further information on this program, contact CCACS Executive Director Leah Selk at:

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