



CARIBOO REGIONAL DISTRICT BOARD MINUTES

April 12, 2019

9:45 a.m.

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT : Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director M. Campsall, Director G. Fourchalk, Alternate Director J. Ryll

ABSENT : Director B. Bachmeier (for a portion of the meeting), Director J. Glassford, Director W. Cobb, Director B. Simpson (for a portion of the meeting)

STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, S.Sajwan, Planning Officer, M. Croft, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2019-4-1

Moved Director Forseth

Seconded Director Richmond

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - March 22, 2019

Corporate Vote - Unweighted

2019-4-2

Moved Director Sjostrom

Seconded Director Fourchalk

That the minutes of the Cariboo Regional District Board meeting, held March 22, 2019, be received and adopted.

Carried Unanimously

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2019-4-3

Moved Director Massier

Seconded Director Delainey

That the Delegations Memorandum of Business, as of April 12, 2019, be received.

Carried Unanimously

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

4.1 Area F – BL 5197

Stakeholder Vote - Unweighted - All Electoral Areas

3395 Big Lake Road

Lot 9, District Lot 461, Cariboo District, Plan 27548

From Rural 1 (RR 1) zone to Rural 2 (RR 2) and Rural 3 (RR 3) zone
(3360-20/20190005 – Hooker) (Agent: Veronica Meister)

Director LeBourdais

R. and T. Hooker, owners, were present in support of this application.

2019-4-4

Moved Director LeBourdais

Seconded Director Delainey

That the Central Cariboo Area Rural Land Use Amendment Bylaw, 5197, 2019 be read a first and second time this 12th day of April, 2019. Further, that adoption be subject to the following:

The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal.

Further, that the cost of registration of the covenant be borne by the applicant.

Carried Unanimously

4.2 Area F – BL 5198

Stakeholder Vote - Unweighted - All Electoral Areas

4258 Spur Road

Lot C, District Lot 8131, Cariboo District, Plan 25607

From Rural 1 (RR 1) zone to Rural 2 (RR 2) and Lakeshore Residential 2 (RL 2) zone

(3360-20/20190007 – Smythe) (Agent: Veronica Meister)

Director LeBourdais

C. Smythe, owner, was present in support of this application.

2019-4-5

Moved Director LeBourdais

Seconded Director Richmond

That the Central Cariboo Area Rural Land Use Amendment Bylaw No. 5198, 2019 be read a first and second time this 12th day of April, 2019. Further that adoption be subject to the following:

The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the covenant be borne by the applicant.

Carried Unanimously

4.3 Area F – BL 5205 and 5206

Stakeholder Vote - Unweighted - All Electoral Areas

Pigeon Road, 150 Mile House

Block E, Section 14, Township 42, Cariboo District

From Community Residential designation to Neighbourhood Residential designation

From Special Exception Rural 3 (RR 3-1) zone to Rural 3 (RR 3) zone
(3360-20/20190011 – Wise Creek Developments Ltd.)

Director LeBourdais

Wise Creek Developments Ltd., owner, was present in support of this application.

2019-4-6

Moved Director LeBourdais

Seconded Director MacDonald

That the 150 Mile House Area Official Community Plan Amendment Bylaw No. 5205, 2019 be read a first a second time this 12th day of April, 2019. Further, that adoption be subject to the following:

1. The applicant preparing and registering a Wildfire Interface covenant encouraging land owners to use Fire Smart wildfire mitigation practices for building construction and land management on title of Block E, Section 14, Township 42, Cariboo District.

Further, that the cost of registration of the Wildfire Interface covenant be borne by the applicant.

Carried Unanimously

2019-4-7

Moved Director LeBourdais

Seconded Director Richmond

That the Williams Lake Fringe and 150 Mile House Area Zoning Amendment Bylaw No. 5206, 2019 be read a first and second time this 12th day of April, 2019.

Carried Unanimously

2019-4-8

Moved Director LeBourdais
Seconded Director Forseth

That the OCP / rezoning application fee of \$1,900.00 be refunded to the applicant due to inaccurate zoning information provided as a result of a mapping system technical error.

Carried Unanimously

5. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

5.1 Area L – DVP20190009

Stakeholder Vote - Unweighted - All Electoral Areas

6288 Gibson Road
District Lot 8300, Lillooet District, Except Plans 31567 and 33775
(3090-20/20190009 – Findlay) (Agent: Nigel Hemingway)
Director MacDonald

N. Hemingway, Agent, was present in support of this application.

2019-4-9

Moved Director MacDonald
Seconded Director Massier

That the application for a Development Variance Permit pertaining to District Lot 8300, Lillooet District, Except Plans 31567 and 33775, be received. Further, that a Development Variance Permit be approved to vary Section 4.26 (c)(iii) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

- i. That the maximum floor area for secondary dwelling units be increased from 130 sq. m (1,400 sq. ft) to 372 sq. m (4,004 sq. ft). to allow for additional floor area to provide for care and mobility of a child with disabilities.

Carried Unanimously

6. COMMUNITY SERVICES

6.1 Central Cariboo Arts & Culture Society - Project Grant Recommendations

Stakeholder Vote Weighted – Electoral Areas D, E, and F; and City of Williams Lake

Director Bachmeier joined the meeting during discussion of this item.

2019-4-10

Moved Director Forseth

Seconded Director Delaine

That the agenda item summary from Lore Schick, Deputy Corporate Officer / Executive Assistant, dated April 3, 2019, and attached report from the Central Cariboo Arts and Culture Society regarding recommendations for the awarding of 2019 Arts and Culture Grants, be received. Further, that the following grants be awarded, as recommended:

Arts on the Fly Festival Society - \$2,989

Boys & Girls Club of WL & District - \$1,000

Cariboo Potters' Guild - \$1,000

Cariboo Chilcotin Child Development Centre - \$1,000

Community Arts Council of Williams Lake - \$3,000

Downtown Williams Lake - \$2,650

Junior Cadets Society of BC - \$3,000

Museum of the Cariboo Chilcotin - \$3,000

Wild Women Writers - \$3,000

Carried Unanimously

7. PROTECTIVE SERVICES

7.1 Community Resiliency Investment Program – FireSmart Community Funding and Supports Application - Revision

Corporate Vote - Unweighted

2019-4-11

Moved Director Richmond

Seconded Director Fourchalk

That the agenda item summary, from Stephanie Masun, Manager of Protective Services, dated April 3, 2019, regarding revision and rescoping of the UBCM Community Resilience Investment Program application for an updated region-wide CWPP, be received.

Carried Unanimously

8. FINANCE

8.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - March 2019

Corporate Vote - Unweighted

2019-4-12

Moved Director Forseth
Seconded Director Kirby

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of March 2019, in the amount of \$1,579,498.65, consisting of \$450,953.68 paid by cheque, \$1,042,562.00 paid through electronic funds, and \$85,982.97 paid by Mastercard, be received and ratified.

Carried Unanimously

8.2 Grant for Assistance Application – Lone Butte Historical Association

Corporate Vote - Unweighted

2019-4-13

Moved Director MacDonald
Seconded Director Delainey

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated April 3, 2019, regarding a Grant for Assistance Application from the Lone Butte Historical Association, for entertainment and food for Lone Butte Rocks event, be received and that \$500 be authorized from the Electoral Area L Grants for Assistance funds towards this event.

Carried Unanimously

8.3 Grant for Assistance Application – Eagle View Riding Club

Corporate Vote - Unweighted

2019-4-14

Moved Director Delainey
Seconded Director LeBourdais

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated April 3, 2019, regarding a Grant for Assistance Application from the Eagle View Riding Club, to provide prizes for events, be received. Further, that Grants for Assistance funding in the amount of \$1,000 be authorized, divided as follows:

Electoral Area D - \$100
Electoral Area E - \$450
Electoral Area K - \$450

Carried Unanimously

8.4 Grant for Assistance Application – Wildwood Community and Recreation Association

Corporate Vote - Unweighted

2019-4-15

Moved Director Forseth

Seconded Director Bachmeier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated April 3, 2019, regarding a Grant for Assistance Application from the Wildwood Community and Recreation Association, for a Children's Festival, be received. Further, that funding in the amount of \$500 be authorized from the Electoral Area D Grants for Assistance fund.

Carried Unanimously

8.5 Grant for Assistance Application – Afterburn Barrel Race

Corporate Vote - Unweighted

2019-4-16

Moved Director Delainey

Seconded Director Forseth

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated April 3, 2019, regarding a Grant for Assistance Application from the Afterburn Barrel Race, for barrel race prizes, be received. Further, that Grant for Assistance funding in the amount of \$500 be authorized, split equally between Electoral Areas D and E.

Carried Unanimously

8.6 Grant for Assistance Application – Tatla Lake Elementary Junior Secondary School

Corporate Vote - Unweighted

2019-4-17

Moved Director Kirby

Seconded Director Mernett

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated April 3, 2019, regarding a Grant for Assistance Application from the Tatla Lake Elementary Junior Secondary School for a

composter, be received and that funding in the amount of \$850 be authorized from the Electoral Area J Grant for Assistance fund.

Carried Unanimously

9. ADMINISTRATION

9.1 Official Results of Area F By-Election

Corporate Vote - Unweighted

2019-4-18

Moved Director Delainey

Seconded Director Massier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated April 2, 2019, with attached declaration of official results for the Electoral Area F By-Election held on March 30, 2019, declaring Maureen LeBourdais elected, be received.

Carried Unanimously

9.2 Update on SAR Funding

Corporate Vote - Unweighted

2019-4-19

Moved Director Massier

Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated April 1, 2019, regarding a funding announcement from the Provincial Government for ground search and rescue groups, be received. Further, that the previously approved resolution to be submitted from the floor at the North Central Local Government Association in relation to SAR funding, not be submitted.

Carried Unanimously

10. BOARD REPORTS AND CORRESPONDENCE

10.1 Consent Calendar

Corporate Vote - Unweighted

2019-4-20

Moved Director Sjostrom
Seconded Director Fourchalk

That the consent calendar items, as of April 12, 2019, be received.

Carried Unanimously

10.2 Financial Consent Calendar – Project Payment Reports/Updates

Corporate Vote - Unweighted

2019-4-21

Moved Director Bachmeier
Seconded Director Massier

That the correspondence regarding updates on funding applications submitted for various projects within the Cariboo Regional District, as presented to the Board on April 12, 2019, be received.

Carried Unanimously

10.3 Responses to Board Correspondence/Meeting Follow-up

10.3.1 UBCM - Provincial Response to 2018 Resolutions

Corporate Vote - Unweighted

2019-4-22

Moved Director Forseth
Seconded Director Fourchalk

That the letter from Arjun Singh, UBCM President, dated March 7, 2019, regarding the Provincial response to the CRD's 2018 resolutions, be received.

Carried Unanimously

10.4 UBCM/NCLGA/FCM Member Items

Corporate Vote - Unweighted

2019-4-23

Moved Director Richmond
Seconded Director Fourchalk

That the Union of BC Municipalities', North Central Local Government Association and Federation of Canadian Municipalities member items, as of April 12, 2019, be received.

Carried Unanimously

10.4.1 NCLGA - Species at Risk – Local Government Petition for Action - British Columbia Caribou Recovery Program

Director Simpson joined the meeting during discussion of this item.

2019-4-24

Moved Director Bachmeier
Seconded Director MacDonald

That a letter be forwarded to the Provincial Government, with a copy to the Federal Government, to include local governments in future engagement/consultations to address and implement solutions for species at risk that reflect the communities impacted.

Defeated

2019-4-25

Moved Director Massier
Seconded Director Forseth

That the Ministry of Environment be invited to attend an upcoming Board meeting to provide an update on species at risk in the Cariboo-Chilcotin and future protection orders.

Carried Unanimously

11. INVITATIONS

11.1 Invitations - No Funding Allocated

11.1.1 Invitation - 4th Indigenous Resource Opportunities Conference

Corporate Vote - Unweighted

2019-4-26

Moved Director Forseth

Seconded Director Richmond

That the invitation to attend the 4th Indigenous Resource Opportunities Conference on May 23, 2019 in Nanaimo, be received.

Carried Unanimously

The meeting recessed at 11:19 a.m.

The meeting reconvened at 11:33 a.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjoström, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director B. Simpson, Director M. Campsall, Director G. Fourchalk, Alternate Director J. Ryll
ABSENT :	Director J. Glassford, Director W. Cobb
STAFF :	J. MacLean, Chief Administrative Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, M. Croft, Recording Secretary

3. DELEGATIONS/GUESTS

3.2 Delegation - ABC Communications

Falko Kadenbach, Vice President of ABC Communications, appeared before the Board to provide a general update on their projects and operations throughout the region.

The meeting recessed for lunch at 12:10 p.m.

The meeting reconvened at 12:48 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director B. Simpson, Director M. Campsall, Director G. Fourchalk, Alternate Director J. Ryll
ABSENT :	Director J. Glassford, Director W. Cobb
STAFF :	J. MacLean, Chief Administrative Officer, K. Erickson, Manager of Financial Services, E. Epp, Manager of Communications, M. Croft, Recording Secretary

12. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

12.1 Request from Director Forseth to Access Electoral Area D Director Initiative Funds

Policy requires 2/3rd of Electoral Area Directors in Favour

2019-4-27

Moved Director Forseth

Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated April 2, 2019, regarding a request from Director Forseth to access up to \$300 from the Electoral Area D Director Initiative fund to assist in costs for a FireSmart community meeting at the McLeese Lake Community Hall, be received and that the funds be authorized as requested.

Carried Unanimously

2019-4-28

Moved Director Forseth

Seconded Director Richmond

That policy be waived and that funds up to \$2,000 be approved from the Electoral Area Administration budget for Director Forseth to attend the Broadband Conference in Richmond on April 30th and May 1st, 2019.

Carried Unanimously

13. CHAIR REPORT/CAO REPORT

Corporate Vote - Unweighted

2019-4-29

Moved Director Sjostrom

Seconded Director Forseth

That the report from Chair Margo Wagner, up to and including April 10, 2019, be received.

Carried Unanimously

15. IN-CAMERA SESSION

15.1 In-Camera Session

Corporate Vote - Unweighted

2019-4-30

Moved Director Fourchalk

Seconded Alternate Director Ryll

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a) of the *Community Charter*.

Carried Unanimously

The meeting recessed at 12:55 p.m. to go in-camera.

The meeting reconvened at 12:57 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director B. Simpson, Director M. Campsall, Director G. Fourchalk, Alternate Director J. Ryll
ABSENT :	Director J. Glassford, Director W. Cobb
STAFF :	J. MacLean, Chief Administrative Officer, K. Erickson, Manager of Financial Services, E. Epp, Manager of Communications, M. Croft, Recording Secretary

Release of Items from In-Camera Session

2019-4-31

Moved Director Mernett

Seconded Director Bachmeier

That the following resolution be released from in-camera and confirmed in open meeting:

That the Board appoints the following Fire Chiefs from April 1, 2019 until March 31, 2022:

Kersley VFD

Chief – Steve Koning

Wildwood VFD

Chief – Brad Elliott

Further, that the necessary signatories be authorized to enter into the applicable agreements.

Carried Unanimously

14. DIRECTORS' ROUNDTABLE

The Directors were given the opportunity to provide any brief reports/updates and/or appointments at this time.

Bouchie Lake Recreation Commission

2019-4-32

Moved Director Bachmeier

Seconded Director Massier

That the previous appointment of Carl Kollody to the Bouchie Lake Recreation Commission be rescinded. Further, that Andrea (Patty) Croy be appointed as a member of the Commission.

Carried Unanimously

Director Bachmeier left the meeting.

Electoral Area L Advisory Planning Commission Appointment

2019-4-33

Moved Director MacDonald

Seconded Director Delaine

That Allan Boyd be reappointed as a member of the Electoral Area L Advisory Planning Commission.

Carried Unanimously

Invitation to New School District #27 Superintendent

2019-4-34

Moved Director MacDonald

Seconded Director Delaine

That the new superintendent of School District #27 be invited to attend as a delegation, at a future date, before the Committee of the Whole to provide a presentation on the changes that are being made by the School District.

Carried Unanimously

Kersley Recreation Commission Appointments

2019-4-35

Moved Director Sjoström

Seconded Director MacDonald

That the previous appointments of Shannon Wilwand and Michelle Syvertsen to the Kersley Recreation Commission be rescinded. Further, that Dave Campbell and Roy Zschiedrich be appointed to the Commission.

Carried Unanimously

16. ADJOURNMENT

Corporate Vote - Unweighted

2019-4-36

Moved Director Forseth

Seconded Director Kirby

That the meeting of Cariboo Regional District Board be adjourned at 1:52 p.m. April 12, 2019.

Carried Unanimously

Chair

Manager of Corporate Services