



**CARIBOO REGIONAL DISTRICT
EMERGENCY PREPAREDNESS
COMMITTEE MINUTES**

January 25, 2019

9:35 a.m.

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT : Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier,
Director J. Glassford, Director G. Kirby
ABSENT : Director S. Forseth, Director J. Sorley (for a portion of the meeting)
STAFF : S. Masun, Manager of Protective Services, L. Schick, Deputy
Corporate Officer/Executive Assistant, E. Epp, Manager of
Communications, G. Hilliard, Protective Services Assistant

1. CALL TO ORDER

1.1 Adoption of Agenda

EPC.2019-1-1

Moved Director Glassford
Seconded Director Kirby

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Emergency Preparedness Committee - June 11, 2018

EPC.2019-1-2

Moved Director Sjostrom
Seconded Director Glassford

That the minutes of the Emergency Preparedness Committee meeting, held June 11, 2018, be received and adopted.

Carried Unanimously

3. BOARD REPORTS AND CORRESPONDENCE

3.1 Priority Actions Status Update for January 2019

Director Sorley joined the meeting during discussion of this item.

EPC.2019-1-3

Moved Director Bachmeier

Seconded Director Sorley

That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated January 21, 2019, regarding updates to priority actions from the emergency preparedness recommendations, be received. Further, that the following priority actions, under Theme 3, be removed from the priority list:

- Create a system which allows residents to pre-qualify and obtain permits for travel based upon the emergency and a strict set of conditions. Residents would be required to renew the permits annually prior to wildfire season. This would reduce resources staff issuing permits, and calls overwhelming the call centre.
- Pre-qualify stores, accommodations, food, and suppliers annually to ensure they are able to stay open when supplying emergency services.

Still further, that the permitting process be communicated to the public.

Carried Unanimously

3.2 UBCM 2019 CEPF Application – Emergency Operations Centres and Training

EPC.2019-1-4

Moved Director Sorley

Seconded Director Bachmeier

That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated January 21, 2019, regarding the 2019 UBCM Community Emergency Preparedness Fund application, be received. Further, that the Cariboo Regional District submit an application for the 2019 UBCM Community Emergency Preparedness Fund – Emergency Operations Centres and Training.

Carried Unanimously

4. **ADJOURNMENT**

EPC.2019-1-5

Moved Director Sjostrom

Seconded Director Kirby

That the Cariboo Regional District Emergency Preparedness Committee meeting be adjourned at 12:25 p.m. January 25, 2019.

Carried Unanimously

Chair

Manager of Corporate Services