



**Date:** 09/05/2019

## **AGENDA ITEM SUMMARY**

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**To:** Chair and Directors, Cariboo Regional District Board  
**And To:** John MacLean, Chief Administrative Officer  
**From:** Darron Campbell, Manager of Community Services  
**Date of Meeting:** Cariboo Regional District Board\_May24\_2019  
**File:** 0260-34

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### **Short Summary:**

Lone Butte Historical Association CWF Energy Efficiency Project and Enabling Agreement

### **Voting:**

Corporate Vote – Weighted

### **Memorandum:**

A request for up to \$17,000 of Community Works Funding was received from the Lone Butte Historical Association to upgrade the 30-year old washroom facility at the Lone Butte Water Tower Park.

The upgrades will involve installation of low-flush toilets, urinals, and sinks with automatic shut-offs. These works will help to significantly conserve water at the facility.

The improvements will also include installation of automatic doors, new R40 insulation in the small attic, and caulking on the inside logs of the facility to decrease heat loss. Indoor sensor lights with automatic shut-offs will be installed to prevent the lights being left on, increasing energy efficiency by 20-45%.

The Regional District has approved \$150,000 within in its 2019 Community Works Fund allocation for energy efficiency and drinking water projects at rural community halls and recreation areas.

Because the Water Tower Park is not owned by the Regional District, a contribution agreement between the Regional District and Lone Butte Historical Association is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

### **Attachments:**

- 1) Request letter from the Lone Butte Historical Association.
- 2) CWF project request package for the Lone Butte Historical Association.

**Financial Implications:**

The proposal from the Lone Butte Historical Association requests up to \$17,000 from the Community Hall Improvements envelope of the 2019 CWF program.

The Board approved the CWF funding schedule for 2019, including the Community Hall Improvements envelope which has a total of \$150,000 available. If this application from the Lone Butte Historical Association is approved, \$17,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$126,000 available for community hall projects in 2019.

**Policy Implications:**

None. The Board approved the CWF funding schedule for 2019, including the Community Hall Energy Improvements envelope.

**Alignment with Strategic Plan:**

- Ensuring Sufficient and Sustainable Funding
- Building on our Relationships
- Providing Cost Effective High Quality Services
- Focusing on Being Well Governed

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**CAO Comments:**

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**Options:**

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Defer.

**Recommendation:**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated May 9, 2019, regarding a proposal from the Lone Butte Historical Association to upgrade the 30-year old washroom facility at the Lone Butte Water Tower Park, be received. Further, that up to \$17,000 for the project be approved from the 2019 Community Halls Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement with the Lone Butte Historical Association.