



Regional Board Policy

Policy Development and Review Policy

Category: Administration	Number: Click or tap here to enter text.	Replaces: Click or tap here to enter text.
Type: <input checked="" type="checkbox"/> Policy <input type="checkbox"/> Procedure	Authority: <input checked="" type="checkbox"/> Board <input type="checkbox"/> Administrative	Approved By: <input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> CAO <input type="checkbox"/> Department Head
Office of Primary Responsibility: Corporate Services		
Date Adopted: Click or tap here to enter text.	Board Resolution Number: Click or tap here to enter text.	Date to be Reviewed: Click or tap here to enter text.
Manner Issued: Included in Policy Manual.		

PURPOSE:

To establish a process for the development and review of policies, which encourages open discussion as well as timely review.

POLICY:

The Cariboo Regional District Board of Directors hereby assigns responsibility for the development and review of proposed and existing policies to the CRD Policy Committee, while retaining responsibility for the ultimate approval.

The process for the development or review of a policy by the Policy Committee shall be as follows:

1. Policy is developed or selected for review by staff, committee or Board
2. Policy Committee reviews proposal and may make changes
3. If policy affects another committee (e.g. Joint Committee), proposed/revised policy is referred to that committee
4. Proposed/revised policy is referred to CRD Board for consideration of adoption
5. Board approval or referral back to Policy Committee

The priorities for policy development shall be established by the Policy Committee, taking into consideration the Board's strategic direction and the requirements of the organization.

Best efforts will be made to formally review all policies every four years or as required, whichever is sooner.

POLICY STATEMENT:

The Cariboo Regional District shall have a pre-determined open procedure for the development and review of policies.

*** END OF POLICY ***

[illegible]