



Date: 04/06/2019

AGENDA ITEM SUMMARY

To: Chair and Directors, Emergency Preparedness Committee

And To: John MacLean, Chief Administrative Officer

From: Stephanie Masun, Manager of Protective Services

Date of Meeting: Emergency Preparedness Committee_Jun12_2019

File: 7130-06

Short Summary:

Emergency Response and Recovery Plan (ERRP)

Voting:

-

Memorandum:

The RFP for the Emergency Response and Recovery Plan (ERRP) was issued and we are now in contract discussion with a proponent. As the ERRP is an integral part of the Lac La Hache and 100 Mile Fringe Area Community Wildfire Protection Plan, we are requesting a completion date of September 30, 2019.

The ERRP will include the following:

- i. a periodic review and updating of plans and procedures for that review;
- ii. a program of emergency response exercises;
- iii. a training program;
- iv. procedures by which physical and financial emergency resources or assistance may be obtained;
- v. procedures by which emergency plans are to be implemented;
- vi. warning procedures to those persons who may be harmed or suffer loss in an emergency or impending disaster;
- vii. procedures to coordinate the provision of food, clothing, shelter, transportation and medical service to victims of emergencies and disasters, (Emergency Support Services or ESS) whether the provision is made from within or outside of the electoral participating area;
- viii. plans for the evacuation, removal of livestock, animals and personal property (Evacuation Plan) and the adequate care and protection of livestock, animals and personal property; and,
- ix. procedures to establish the priorities for restoring essential services provided by the Regional District, or recommended priorities to other service providers, that are interrupted during an emergency or disaster (Re-entry Plan).

The Contractor will present to the Emergency Preparedness Committee and a separate stakeholder group at different stages of the creation of the plan. The first being to inform and gather information and present information to ensure long term sustainability of the CRD's emergency program. The second being the presentation of the draft ERRP for review and comment. Oral and written comments will be collected at the meetings and for a period of time following.

The final ERRP will be presented to the Board.

Attachments:

None

Financial Implications:

N/A

Policy Implications:

N/A

Alignment with Strategic Plan:

- ☐ Ensuring Sufficient and Sustainable Funding
- ☐ Building on our Relationships
- ☒ Providing Cost Effective High Quality Services
- ☒ Focusing on Being Well Governed

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CAO Comments:

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Options:

- 1) Receipt

Recommendation:

That the agenda item summary from Stephanie Masun, dated June 4, 2019, regarding the CRD's Emergency Response and Recovery Plan, be received.