



**Date:** 13/06/2019

## **AGENDA ITEM SUMMARY**

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**To:** Chair and Directors, Policy Committee

**And To:** John MacLean, Chief Administrative Officer

**From:** Alice Johnston, Manager of Corporate Services/Deputy CAO

**Date of Meeting:** Policy Committee\_Jun26\_2019

**File:** 340-50

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### **Short Summary:**

Review of Existing Policy – Donations and Bequests

### **Voting:**

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### **Memorandum:**

The CRD currently has the following policy:

#### **F2.2 Donations and Bequests**

##### **Resolution No. 00-04-29(18)(b)**

The Cariboo Regional District recognizes and appreciates that members of the public, special interest groups, community groups, its corporate citizens, or others, may wish to make an unsolicited donation or bequest to the Cariboo Regional District.

The Cariboo Regional District Board welcomes and accepts unsolicited donations and bequests that are offered as follows:

- Donations and bequests are to be submitted to the attention of the Manager at the Cariboo Regional District's head office in Williams Lake;
- Donations and bequests must be monetary and must be unconditional with respect to how, when, or where the funds are to be utilized. The funds may be earmarked for a particular extended or local service that has been established by the Cariboo Regional District, however, the specific purpose for which the funds will be utilized within that particular budget remains at the discretion of the Cariboo Regional District Board.

Unsolicited donations and bequests that fall outside of the above parameters may only be accepted if authorized by separate Board resolution or policy.

(Resolution No. 00-04-29(18))

The previous Policy Committee asked that this policy be reviewed with the thought that if an organization/person offered to make a significant donation for a specific part of a CRD project, that would seem like a reasonable donation to accept. For example, if a local business wanted to pay specifically for the slide at a new aquatic centre, does it make sense that the CRD would decline the donation or require a special Board resolution to accept it? This item is therefore brought forward for review and discussion.

**Attachments:**

N/A

**Financial Implications:**

Donations and Bequests give rise to possible tax implications. Depending on the nature of the donation (the donation or bequest is contingent on special conditions) the gift could be taxable as a sale of goods and/or services.

**Policy Implications:**

This item requests review of an existing policy.

**Alignment with Strategic Plan:**

- ☐ Ensuring Sufficient and Sustainable Funding
- ☐ Building on our Relationships
- ☐ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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**CAO Comments:**

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**Options:**

- 1) Receipt;
- 2) Receipt and request amendment;
- 3) Receipt and request rescindment;
- 4) Defer.

**Recommendation:**

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated June 13, 2019, regarding a review of CRD Policy No. 00-04-29(18)(b) Donations and Bequests, be received. *Further action at the discretion of the Committee.*