



Date: 14/06/2019

AGENDA ITEM SUMMARY

To: Chair and Directors, Policy Committee

And To: John MacLean, Chief Administrative Officer

From: Rick Cunningham, Bylaw Enforcement Officer

Date of Meeting: Policy Committee_Jun26_2019

File: BL Enforcement

Short Summary:

Proposed Unsightly Premise Policy and Procedure

Voting:

-

Memorandum:

See the attached proposed policy.

Attachments:

- 1) CRD Untidy & Unsightly Premises Regulatory Bylaw No. 4628, 2011
- 2) First Unsightly Premises Letter - Draft (Form 1)
- 3) Final Unsightly Premises Letter - Draft (Form 2)
- 4) Draft CRD Unsightly Premise Procedures Policy for Bylaw Enforcement

Financial Implications:

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Policy Implications:

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Alignment with Strategic Plan:

- ☐ Ensuring Sufficient and Sustainable Funding
- ☐ Building on our Relationships
- ☒ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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CAO Comments:

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Options:

- 1) Receipt
- 2) Receipt and approve draft policy and procedure
- 3) Receipt and other action
- 4) Defer

Recommendation:

That the agenda item summary from Rick Cunningham, Bylaw Enforcement Officer, dated June 14, 2019, regarding a proposed Untidy and Unsightly Premise Procedures Policy for Bylaw Enforcement, be received. *Further action at the discretion of the Committee.*