



# CARIBOO CHILCOTIN REGIONAL HOSPITAL DISTRICT

## MINUTES

May 3, 2019

9:30 a.m.

**Cariboo Regional District Board Room**

**Suite D - 180 Third Avenue North**

**Williams Lake, B.C.**

PRESENT : Chair B. Simpson, Vice-Chair A. Richmond, Director M. Sjostrom, Director J. Massier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director M. Wagner, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director M. Campsall, Director G. Fourchalk, Alternate Director E. Montgomery, Alternate Director J. Ryll

ABSENT : Director B. Bachmeier, Director W. Cobb, Director S. Watson

STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, M. Croft, Recording Secretary

### 1. **CALL TO ORDER**

#### 1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

#### **CCH.2019-5A-1**

Moved Director Forseth

Seconded Director Delainey

That the agenda be adopted as presented.

**Carried Unanimously**

### 2. **ADOPTION OF MINUTES**

#### 2.1 **Minutes of the Cariboo Chilcotin Regional Hospital District Board Meeting - March 22, 2019**

Corporate Vote - Unweighted

**CCH.2019-5A-2**

Moved Director Richmond  
Seconded Director Fourchalk

That the minutes of the Cariboo Chilcotin Regional Hospital District Board meeting, held March 22, 2019, be received and adopted.

**Carried Unanimously**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**CCH.2019-5A-3**

Moved Director Glassford  
Seconded Director Delainey

That the Delegations Memorandum of Business, as of May 3, 2019, be received.

**Carried Unanimously**

**4. REPORTS AND CORRESPONDENCE**

**4.1 Hospital Consent Calendar**

Corporate Vote - Unweighted

**CCH.2019-5A-4**

Moved Director Campsall  
Seconded Director Sjostrom

That the Cariboo Chilcotin Regional Hospital District consent calendar, as of May 3, 2019, be received.

**Carried Unanimously**

**4.3 Request for Foundation Partnership Grant Funding by South Cariboo Health Foundation**

Corporate Vote - Weighted

**CCH.2019-5A-5**

Moved Director Richmond  
Seconded Director Wagner

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated April 18, 2019, regarding a request for the Cariboo Chilcotin Regional Hospital District to provide funding by way of a Foundation Partnership Grant, be received. Further, that 40% (\$14,245) of the total cost (\$35,612.50) for the South Cariboo Health Foundation's purchase of three therapeutic mattresses for the 100 Mile District Hospice Palliative Care Society be approved from the Cariboo Chilcotin Regional Hospital District Foundation Partnership Grants program.

**Carried Unanimously**

**4.4 Discussion Item – Transportation Needs for Patients Travelling to Kelowna**

Corporate Vote - Unweighted

**CCH.2019-5A-6**

Moved Director Glassford  
Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated March 28, 2019, regarding discussion about Interior Health not providing transportation for patients travelling to Kelowna for medical appointments, be received.

**Carried Unanimously**

**4.2 IHA Capital Projects and Planning Status Report - February and March 2019**

Corporate Vote - Unweighted

**CCH.2019-5A-7**

Moved Director Massier  
Seconded Director Wagner

That the IHA Capital Projects and Planning Status Reports, for February and March 2019, be received.

**Carried Unanimously**

**4.5 BC News Release - Upgrades on the way for GR Baker Memorial Hospital**

Corporate Vote - Unweighted

**CCH.2019-5A-8**

Moved Director LeBourdais  
Seconded Director Glassford

That the British Columbia News Release, dated April 17, 2019, announcing approval for a new emergency department and intensive care unit at G.R. Baker Memorial Hospital in Quesnel, be received.

**Carried Unanimously**

**4.6 Verbal Report from Chair Bob Simpson**

Chair Simpson provided updates on hospital projects to date.

**4.7 Interior Health - Low Risk Deliveries Resume in Williams Lake on April 30**

Corporate Vote - Unweighted

**CCH.2019-5A-9**

Moved Director Massier  
Seconded Director Richmond

That the Public Service Announcement from Interior Health, dated April 29, 2019, announcing that maternity services for low-risk deliveries at Cariboo Memorial Hospital resume on April 30th, be received.

**Carried Unanimously**

The meeting recessed at 9:54 a.m.

The meeting reconvened at 10:30 a.m.

PRESENT:	Chair B. Simpson, Vice-Chair A. Richmond, Director M. Sjostrom, Director J. Massier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director M. Wagner, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director M. Campsall, Director G. Fourchalk, Alternate Director E. Montgomery, Alternate Director J. Ryll
ABSENT :	Director B. Bachmeier, Director W. Cobb, Director S. Watson

STAFF :	J. MacLean, Chief Administrative Officer, K. Erickson, Manager of Financial Services, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Welsh, Manager of Financial Services, M. Croft, Recording Secretary
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**3. DELEGATIONS/GUESTS**

**3.2 Delegation - PMT Chartered Professional Accountants LLP**

JoAnn Francis from PMT Chartered Professional Accountants LLP, presented the Audited 2018 CCRHD Financial Statements.

**3.2 Delegation - PMT Chartered Professional Accountants LLP**

**3.2.1 CCRHD 2018 Audit Findings Letter**

Corporate Vote - Unweighted

**CCH.2019-5A-10**

Moved Director Campsall

Seconded Director MacDonald

That the 2018 Audit Findings letter from JoAnn M. Francis, CPA, CA, PMT Chartered Professional Accountants LLP, be received.

**Carried Unanimously**

**3.2.2 Audited 2018 Cariboo Chilcotin Regional Hospital District Financial Statements**

Corporate Vote - Unweighted

**CCH.2019-5A-11**

Moved Director Forseth

Seconded Director Campsall

That the Audited 2018 Financial Statements for the Cariboo Chilcotin Regional Hospital District, prepared by PMT Chartered Professional Accountants LLP, be received and approved as presented.

**Carried Unanimously**

5. **ADJOURNMENT**

Corporate Vote - Unweighted

**CCH.2019-5A-12**

Moved Director Massier

Seconded Director MacDonald

That the meeting of the Cariboo Chilcotin Regional Hospital District Board be adjourned at 10:39 a.m., May 3, 2019.

**Carried Unanimously**

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Chair

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Manager of Corporate Services