



**CARIBOO REGIONAL DISTRICT  
EMERGENCY PREPAREDNESS  
COMMITTEE MINUTES**

**June 12, 2019**

**1:00 p.m.**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair M. Wagner, Director M. Sjostrom, Director S. Forseth, Director M. LeBourdais, Director J. Glassford, Director G. Kirby, Alternate Director E. Montgomery

**ABSENT :** Director B. Bachmeier

**STAFF :** S. Masun, Manager of Protective Services, E. Epp, Manager of Communications (for a portion of the meeting), L. Schick, Deputy Corporate Officer/Executive Assistant

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

**EPC.2019-6-1**

Moved Director Sjostrom

Seconded Director LeBourdais

That the agenda be adopted as presented.

**Carried Unanimously**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Emergency Preparedness Committee - April 11, 2019**

**EPC.2019-6-2**

Moved Director Sjostrom

Seconded Director LeBourdais

That the minutes of the Emergency Preparedness Committee meeting, held April 11, 2019, be received and adopted.

**Carried Unanimously**

### **3. REPORTS AND CORRESPONDENCE**

#### **3.4 Emergency Preparedness Communication**

##### **EPC.2019-6-3**

Moved Director Forseth

Seconded Director Kirby

That the agenda item summary from Emily Epp, Manager of Communications, dated June 7, 2019, regarding emergency preparedness communication, be received.

**Carried Unanimously**

E. Epp, Manager of Communications, left the meeting.

#### **3.1 Abbott Chapman Action Plan Update of April 2019**

##### **EPC.2019-6-4**

Moved Director Glassford

Seconded Director Forseth

That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated June 5, 2019, regarding the update to the Abbott Chapman Action Plan, be received.

**Carried Unanimously**

#### **3.2 Red Cross Community Liaison Program**

##### **EPC.2019-6-5**

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Stephanie Masun, dated June 4, 2019, regarding the Community Liaison Program, be received.

**Carried Unanimously**

**3.3 Emergency Response and Recovery Plan (ERRP)**

**EPC.2019-6-6**

Moved Director Forseth

Seconded Director Glassford

That the agenda item summary from Stephanie Masun, dated June 4, 2019, regarding the CRD's Emergency Response and Recovery Plan, be received.

**Carried Unanimously**

**4. ADJOURNMENT**

**EPC.2019-6-7**

Moved Director Forseth

Seconded Director Glassford

That the Cariboo Regional District Emergency Preparedness Committee meeting be adjourned at 2:51 p.m. June 12, 2019.

**Carried Unanimously**

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Chair

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Manager of Corporate Services