



**CARIBOO REGIONAL DISTRICT
POLICY COMMITTEE MINUTES**

May 23, 2019

6:10 pm

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT : Chair M. Sjostrom, Director J. Massier, Director S. Forseth, Director M. Lebourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby

ABSENT : Director A. Delainey

STAFF : J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, S. Masun, Manager of Protective Services (for a portion of the meeting), H. Surat, Manager of Development Services (for a portion of the meeting), N. Whitehead, Senior Planner (for a portion of the meeting)

1. CALL TO ORDER

1.1 Adoption of Agenda

PC.2019-5-1

Moved Director Kirby

Seconded Director Forseth

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Policy Committee Meeting - April 17, 2019

PC.2019-5-2

Moved Director Massier
Seconded Director Glassford

That the minutes of the Policy Committee meeting, held April 17, 2019, be received and adopted.

Carried Unanimously

3. REPORTS AND CORRESPONDENCE

3.1 Rescindment of Policy No. 2016-06B-16 - P1.6 Volunteer Chief, Deputy Chief and Training Officer Recruitment and Retention Bonus

PC.2019-5-3

Moved Director Forseth
Seconded Director Lebourdais

That the agenda item summary from Stephanie Masun, Manager of Protective Services, dated May 8, 2019, regarding removal of Policy No. 2016-06B-16, be received. Further, that Policy No. 2016-06B-16 Volunteer Chief, Deputy Chief and Training Officer Recruitment and Retention Bonus be rescinded in its entirety.

Carried Unanimously

3.2 Cariboo Regional District Cannabis Policy

PC.2019-5-4

Moved Director Massier
Seconded Director Lebourdais

That the agenda item summary from Havan Surat, Manager of Development Services, dated May 14, 2019, regarding the Draft Non-Medical Cannabis Retail Sales Policy, be received and endorsed.

Dealt with by the following resolution

PC.2019-5-5

Moved Director Massier
Seconded Director Lebourdais

That the previous resolution be amended as follows:

That Section 2c of the Draft Non-Medical Cannabis Retail Sales Policy, pertaining to Tourist Commercial (C-2) zones, be deleted. Further, that all bylaw numbers be deleted from the policy and that references be made to the name of the bylaws only.

Carried Unanimously

S. Masun, Manager of Protective Services, left the meeting.

PC.2019-5-6

Moved Director Kirby
Seconded Director Lebourdais

That the agenda item summary from Havan Surat, Manager of Development Services, dated May 14, 2019, regarding the CRD Cannabis Policy, be received. Further, that the Non-Medical Cannabis Retail Sales Policy be amended by deleting Section 2c pertaining to Tourist Commercial (C-2) zones. Further, that all bylaw numbers be deleted from the policy and that references be made to the names of the bylaws only.

Carried Unanimously as Amended

N. Whitehead, Senior Planner, and H. Surat, Manager of Development Services, left the meeting.

3.3 Best Practice – Alternate Directors

PC.2019-5-7

Moved Director Richmond
Seconded Director Massier

That the agenda item summary from John MacLean, Chief Administrative Officer, dated May 13, 2019, regarding Alternate Directors and Best Practice guidelines for Electoral Area Directors, be received. Further, that the Best Practice for Appointment of an Alternate Director guidelines be approved as presented.

Carried Unanimously

3.4 Directors' Electronic Device Policy

PC.2019-5-8

Moved Director Forseth
Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated May 1, 2019, regarding an update to the Directors' Electronic Device Policy, be received. Further, that the "Directors' Electronic Device Policy" and the "Directors' Electronic Device - Software, Hardware and Support Policy" be amalgamated and that the revised policy be forwarded to the Board for endorsement.

Carried Unanimously

4. ADJOURNMENT

PC.2019-5-9

Moved Director Massier
Seconded Director Forseth

That the meeting of the Policy Committee be adjourned at 7:17 p.m., May 23, 2019.

Carried Unanimously

Chair

Manager of Corporate Services