



AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Jul19_2019

File: 340-50

Short Summary:

Policy Committee Recommendation – Unsightly Premises Policy

Voting:

Corporate Vote - Unweighted

Memorandum:

At its last meeting, the Policy Committee discussed a proposed Untidy and Unsightly Premises Procedures & Policy, and resolved as follows:

That the agenda item summary from Rick Cunningham, Bylaw Enforcement Officer, dated June 14, 2019, regarding a proposed Untidy and Unsightly Premise Procedures Policy for Bylaw Enforcement, be received. Further, that the policy be amended as follows:

1) That the second sentence of the second to last paragraph of the First Unsightly Premises Letter (Form 1) be revised to read:

Failure to comply with this request will (rather than “could”) result in a minimum \$200.00 fine, for every day your property is in violation; and

2) That the first sentence of the second to last paragraph of the Final Unsightly Premises Letter (Form 2) be revised to read:

A follow-up inspection will take place on insert date to confirm that the cleanup has been completed. If the above noted property has not been cleaned up by the final compliance date provided, the Cariboo Regional District, may issue a Bylaw Enforcement Notice and fine of \$200.00 for every day the property remains in contravention of the bylaw, and (rather than “or”) the Cariboo Regional District may proceed with remedial action.

The Policy Committee recommends endorsement of the policy as amended, which is attached for the Board’s reference.

Attachments:

- 1) Procedure for Untidy and Unsightly Premises
- 2) First Letter
- 3) Final Letter

Financial Implications:

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Policy Implications:

This item represents a new Policy for processing Untidy and Unsightly Premises files.

Alignment with Strategic Plan:

- ☐ Ensuring Sufficient and Sustainable Funding
- ☐ Building on our Relationships
- ☒ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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CAO Comments:

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Options:

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Deferral.

Recommendation:

That the agenda item from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated July 9, 2019, regarding a recommendation from the Policy Committee meeting held on June 26, 2019, be received. Further, that the proposed Untidy and Unsightly Premises Procedures Policy be endorsed as attached.