

**From:** "2019 MAH UBCM Meeting Requests MAH:EX" <[MAH.UBCM.MeetingRequests@gov.bc.ca](mailto:MAH.UBCM.MeetingRequests@gov.bc.ca)>

**Date:** June 11, 2019 at 1:24:00 PM PDT

**To:** "2019 MAH UBCM Meeting Requests MAH:EX" <[MAH.UBCM.MeetingRequests@gov.bc.ca](mailto:MAH.UBCM.MeetingRequests@gov.bc.ca)>

**Subject: 2019 UBCM Convention - Provincial Appointment Book and Meeting Request Process for Meetings with Provincial Government Staff**

This message is being sent to all UBCM Member Municipalities, Regional Districts and First Nations on behalf of the Ministry of Municipal Affairs and Housing.

**Subject:** 2019 UBCM Convention - Provincial Appointment Book and Meeting Request Process for Meetings with Provincial Government Staff

**Intended Recipient(s):** Mayors/Regional District Chairs/Islands Trust Chair/CAOs  
and cc: General Email  
Chiefs and Chief Councillors and  
cc: Secretaries and Alternates

**Attachments:** One (1) plus message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

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MESSAGE:

**2019 UBCM Convention – Vancouver, September 23 – 27, 2019**

Further to Minister Robinson's June 10, 2019 letter regarding the 2019 UBCM Convention, I am pleased to attach the 2019 Provincial Appointment Book for your use in requesting meetings with provincial government staff (ministries, agencies, commissions and corporations – MACCs) available to meet with delegates at Convention.

To request a meeting, please complete the form located at: [Provincial Government Staff \[MACC\] Meetings](#).

The deadline for submitting online meeting requests is **Friday, August 23, 2019**. Meeting confirmation details will be sent to the contact identified on your meeting request form.

After August 23, 2019, requests for appointments can be made at the Provincial Appointments Desk, during Convention at the following locations:

**Monday, September 23, 2019 to Tuesday, September 24, 2019**

Vancouver Convention Centre, East Building - Lobby

8:30 am – 4:00 pm

**Wednesday, September 25, 2019 to Thursday, September 26, 2019**

Vancouver Convention Centre, East Building – Exhibition Hall C

8:30 am – 4:00 pm

For information on requesting meetings with the Premier/Cabinet Ministers, and for the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, please see the attached 2018 Provincial Appointment Book (page 2).

If you have any questions, please contact Laura Smith, by telephone at: 778 698-3263, or by email at: [MAH.UBCM.MeetingRequests@gov.bc.ca](mailto:MAH.UBCM.MeetingRequests@gov.bc.ca). Thank you.

Regards,

*B. Schmidt*

Birgit Schmidt (MAH UBCM Convention Coordinator)  
Director, Operations and Client Relations  
Local Government Division | Ministry of Municipal Affairs and Housing