



Date: 25/07/2019

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Aug23_2019

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Short Summary:

Correction Required to Board Resolution – Snooka Aircraft Agreement

Voting:

Corporate Vote - Weighted

Memorandum:

It has been discovered that there was an error in the minutes from the Anahim Lake Airport Commission, and as a result the Board endorsed a resolution that requires a correction. Board resolution #2019-7-46 must be corrected as follows:

That Policy No. 2015-3B-40 requiring bids from at least three qualified suppliers be waived and that the Anahim Lake Airport Manager Agreement with Dave Chamberlain, doing business as Snooka Aircraft Services, be renewed for a 5-year term at a value of \$55,000 for the first year with a \$1,000 increase in each subsequent year and with all airport ~~facility~~ utility costs transferred to the contractor.

Attachments:

N/A

Financial Implications:

Utility costs were always what was intended and understood to be transferred to the contractor; facility costs would be too significant.

Policy Implications:

N/A

Alignment with Strategic Plan:

- ☐ Ensuring Sufficient and Sustainable Funding
- ☐ Building on our Relationships
- ☐ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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CAO Comments:

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Options:

Endorse the recommendation.

Recommendation:

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated July 25, 2019, regarding correction to a previously endorsed Board resolution, be received. Further, that Board resolution #2019-7-46 be corrected to read as follows:

That Policy No. 2015-3B-40 requiring bids from at least three qualified suppliers be waived and that the Anahim Lake Airport Manager Agreement with Dave Chamberlain, doing business as Snooka Aircraft Services, be renewed for a 5-year term at a value of \$55,000 for the first year with a \$1,000 increase in each subsequent year and with all airport utility costs transferred to the contractor.