



**Date:** 26/09/2019

**To:** Chair and Directors, Cariboo Regional District Board  
**And To:** John MacLean, Chief Administrative Officer  
**From:** Darron Campbell, Manager of Community Services  
**Date of Meeting:** Cariboo Regional District Board\_Oct04\_2019  
**File:** 1855-05

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## **Short Summary:**

Gavin Lake Forest Education Society Community Works Funding (CWF) Water Use and Doors Project and Enabling Agreement

## **Voting:**

Corporate Vote – Weighted

## **Memorandum:**

The Gavin Lake Forest Education Society has requested a Community Works Funding grant of up to \$20,000 to install new low flow toilets, urinals and shower heads, as well as new draft-free insulated emergency exit doors in the Gavin Lake Forest Education Centre's hall and wash-house.

Low flush/low flow fixtures and appliances will reduce water consumption at the facility, including during treatment by the water treatment plant. It is expected the low flow appliances will reduce water consumption at the facility by approximately 3000 gallons per day.

The new emergency exit doors will replace the current 35-year old doors that no longer seal effectively. The new doors are insulated metal and have heavy duty closers, high quality "panic hardware" and touch bar exit devices. They also include a draft seal threshold and full weather stripping.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Gavin Lake Forest Education Society is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

## **Attachments:**

- 1) CWF project request package for the Gavin Lake Forest Education Society
- 2) Request letter from the Gavin Lake Forest Education Society

## **Financial Implications:**

The proposal from the Gavin Lake Forest Education Society requests up to \$20,000 from the Community Hall Improvements envelope of the 2019 CWF program.

The Board approved the CWF funding schedule for 2019, including the Community Hall Improvements envelope which has a total of \$150,000 available. If this application from the Gavin Lake Forest Education

Society is approved, \$20,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$71,000 available for community hall projects.

#### **Policy Implications:**

None. The Board approved the CWF funding schedule for 2019, including the Community Hall Improvements envelope. This project meets CWF criteria for improving water systems and energy efficiency.

#### **Alignment with Strategic Plan:**

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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#### **CAO Comments:**

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#### **Options:**

- 1) Approval of the recommendation
- 2) Receipt
- 3) Defer

#### **Recommendation:**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 26, 2019, regarding a proposal from the Gavin Lake Forest Education Centre for installation of new low flow toilets, urinals and shower heads, as well as new draft-free insulated emergency exit doors at the Gavin Lake Forest Education Centre, be received. Further, that up to \$20,000 for the project be approved from the 2019 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.