



Date: 25/09/2019

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Lore Schick, Deputy Corporate Officer/Executive Assistant

Date of Meeting: Cariboo Regional District Board_Oct04_2019

File: 1850-01-19

Short Summary:

Grant for Assistance Application – Williams Lake Cross Country Ski Club

Voting:

Corporate Vote - Unweighted

Memorandum:

A Grant for Assistance application, from the Williams Lake Cross Country Ski Club, to assist with the development of an adventure ski trail and ski playground, is hereby presented for the Board's consideration.

Attachments:

GFA application from the Williams Lake Cross Country Ski Club

Financial Implications:

Grants for Assistance – 2019 unallocated prior to current meeting of the Board:

		Tax		
		requisition	Allocated	Unallocated
A	Director Sjostrom	\$ 5,000	\$ -	\$ 5,000
B	Director Bachmeier	\$ 5,000	(2,814)	2,186
C	Director Massier	\$ 5,000	-	5,000
D	Director Forseth	\$ 4,000	(3,933)	67
E	Director Delainey	\$ 5,000	(1,817)	3,183
F	Director LeBourdais	\$ 5,000	(1,867)	3,133
G	Director Richmond	\$ 5,000	(2,700)	2,300
H	Director Wagner	\$ 5,000	(1,950)	3,050
I	Director Glassford	\$ 5,000	(1,000)	4,000
J	Director Kirby	\$ 5,000	(850)	4,150
K	Director Mernett	\$ 5,000	(450)	4,550
L	Director MacDonald	\$ 5,000	(1,783)	3,217
Total		\$ 59,000	\$ (19,164)	\$ 39,836

Policy Implications:

The Board may wish to consider the following excerpts from the Grants for Assistance Policy, when considering this application:

POLICY STATEMENT:

1. Principles

The Cariboo Regional District has adopted the following principles to govern and guide the decision making around the consideration of Grants for Assistance:

- a. It is not mandatory to participate in a Grants for Assistance program. Electoral Area Directors should have the ability to declare that their respective Electoral Area is not participating in part or all of the Grants for Assistance Program, or to establish financial limits to their participation.*
- b. The Cariboo Regional District Board does not intend to utilize these provisions of the Local Government Act to provide on-going, year after year operational financing, but rather to assist with special events and /or projects.*
- c. The Cariboo Regional District Board does not intend to provide assistance under the provisions of the Local Government Act to replace the financial responsibilities of senior levels of government, other governments or government agencies and affiliates, or to replace primary funding opportunities such as grants offered by senior levels of government.*
- d. The Cariboo Regional District Board has both statutory and budgetary limitations on the amount of funds available for providing assistance under the provisions of the Local Government Act and wishes to ensure that these funds are disbursed as fairly and equitably as possible to deserving applicants with due regard to the degree of benefit that will result to the taxpayers that will be responsible for paying for the assistance provided.*
- e. The Cariboo Regional District Board has an obligation to all of its citizenry to protect the regional district from exposure to liability that could arise as a result of its funding relationships.*
- f. There must be a direct and logical connection between the Electoral Area considering the Grants for Assistance and the event/project.*

2. Evaluation (year round applications)

- c) The following shall be considered in evaluating and prioritizing the applications for assistance:*
 - i. Is the purpose for which funding is requested, consistent with the purpose and principles of the Grants for Assistance program?*
 - ii. Does the organization have the capacity to deliver the proposed project or event?*

- iii. *Is the amount of grant reasonable when compared with the potential community benefits?*
- iv. *Has the applicant previously received assistance from the Cariboo Regional District or its member municipalities?*
- v. *Has the organization publicly recognized previous financial assistance provided by the Cariboo Regional District and do they have suitable plans for recognition of this grant funding if approved?*

d) *Applications for Assistance will NOT be approved for:*

- i. *Purposes for which the Board identifies as potentially exposing the Cariboo Regional District or its member municipalities to risk of unacceptable liability.*
- ii. *Groups/projects/services which would more appropriately be funded by other levels of government, government agencies, affiliates and crown corporations.*
- iii. *Purposes disallowed by the Local Government Act.*
- iv. *Purposes which, in the Board's opinion, would more appropriately be addressed by establishing a regional district service to either operate an extended or local service or to contribute towards the costs of the service provided by someone else.*
- v. *Applications that do not conform with the provisions or intents of this policy.*

This organization received \$1,000 in Grants for Assistance Funding earlier this year, for construction of a cell tower, and they have provided a satisfactory report. They also have \$9,000 in trust from a 2017 Grant for Assistance, pending receipt of additional funding, to build an equipment shed.

Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

- 1) Receipt and approve funds, indicating which Electoral Area Grants for Assistance budget(s) the funds are to be drawn from
- 2) Receipt
- 3) Defer

Recommendation:

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 3, 2019, regarding a Grant for Assistance Application from the Williams Lake Cross Country Ski Club, to assist with the development of an adventure ski trail and ski playground, be received. *Further action at the discretion of the Board.*