

SEP 27 2019



**GRANT FOR ASSISTANCE APPLICATION
CENTRAL CARIBOO and CARIBOO CHILCOTIN
Electoral Areas D, E, F, J AND K**

On an annual basis, Electoral Areas D, E, F, J and K of the Cariboo Regional District (CRD) jointly provide Grants For Assistance to local non-profit organizations for projects, activities and events that strengthen and enhance the wellbeing of the community, promote volunteerism and support the goals and priorities of the Cariboo Regional District.

Applications may be submitted to the Cariboo Regional District via mail or by hand at Suite D, 180 North Third Ave., Williams Lake, BC V2G 2A4; facsimile at 250-392-2812; or email at mailbox@cariboord.ca

THE DEADLINE FOR APPLICATIONS IS SEPTEMBER 30TH

Late applications will not be considered.

In order to qualify for a Grant For Assistance, the applicant must:

- Provide the most recent Annual General Meeting report, financial statements and approved budget for the current year;
- Demonstrate financial need; and
- Provide a service, project or event that supports the priorities and goals of the CRD.

Services, projects or events proposed by the applicant must not:

- Offer direct financial assistance to individuals or families;
- Duplicate or replace services that fall within the mandate of senior levels of government or local service agency; or
- Support a Provincial or National fundraising campaign; or
- Be of a commercial nature

Grants for Assistance will be provided under the following categories:

1. **Capital Expenditure** – equipment purchase, construction, repair or upgrade of facilities
2. **Event/Special Project** – one-time special event, program or activity



Grant for Assistance Application – Central Cariboo



Contact: Carole Whitmer whitmerc@telus.net
[Redacted] (cell)

Organization Information Sheet

Name of Organization:	
Likely and District Volunteer Fire and Rescue Society	
Mailing Address:	
Box 242, Likely, B.C VOL110	
Telephone (office):	email:
250-790-2317	[Redacted]
Purpose of Organization (From Constitution or Incorporation Documents):	
To provide first responder services including medical, fire & emergency response	
How long has the organization operated in the community?	
Since 1992	
BC Society Registration Number:	
50043069	
Federal Charitable Registration Number: (if applicable)	
NA	
Chairperson's name:	
Tyler Penner	
Telephone:	email:
[Redacted]	[Redacted]
Treasurer or Financial Officer's name:	
Elizabeth Wegner	
Telephone:	email:
[Redacted]	[Redacted]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

Apr 28/19, See #11 for Directors

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD (if applicable) \$ 5,000.00 for oxygen tanks

NOTE: A Final Report for previous year's grant MUST be included with this submission, if not previously submitted.

Current Grant Requested from CRD \$ 55,000.00



Grant for Assistance Application – Central Cariboo

Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

Fundraising

Gaming application

membership

2. If your organization charges user fees/memberships/admission, attach your current fee structure: \$10 annual

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

A focus on improving our current firehall - see

AGM minutes 12 a)

4. Who does your organization serve?

Likely and surrounding area

5. Does your organization receive a rental subsidy from the CRD? If so, how much?

NO

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much?

We don't pay property taxes

7. Does your organization use CRD owned facilities? If so, which ones?

NO

8. How will you indicate that the CRD is contributing to your organization?

Thank you on our Facebook page, the Likely Makers



Grant for Assistance Application – Central Cariboo

Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

To provide a structure to house a composting toilet and area for first responders to change if needed. Access for members of general public.

2. How do you know there is a need for this service/project in our community?

There is NO water access at our firehall. (bedrock) Our members have no access to restroom facilities.

3. Is your agency applying for funds from other levels of government or other sources for this project? We do not have open houses or tours as there are no restroom facilities.

4. Would you still be able to complete the project if you do not receive the other funds applied for? NO -

Probably not N/A

5. Please describe the impact of this application being denied or approval of an amount less than requested.

No restroom facilities - so members either drive home to use the washroom or go in the bushes not safe or sanitary

→ We have plans to add a training/meeting room to our existing fire hall which stores our emergency vehicles + supplies. We will be apply for other grants for this training/meeting room but it will take several years. The restroom facility is a separate project.



Grant for Assistance Application – Central Cariboo

6. Start date of the project: as soon as possible

End date for the project: should take 2-3 weeks

7. Please describe the key activities that will take place to complete the project and any associated timelines.

① purchase composting toilet and shed structure

② purchase supplies for foundation and hire local carpenter to build foundation

③ members will assemble structure, install composting toilet and place a cabinet with hand sanitizer inside.

8. Please provide a detailed financial budget for the project.

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

Our first responders will be more comfortable. We

will be able to host open houses and tours of our firehall.

Possibly attract more members.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

[Redacted Signature]

President/Chairperson



LIKELY & DISTRICT VOLUNTEER FIRE & RESCUE SOCIETY

Proposed Budget for Restroom Facility

September 2019

Item	Cost
Composting Toilet	\$2,300
Structure (prefab 8 ft x 10 ft outside Storage Shed)	\$1,900
Foundation (supplies and labour)	<u>\$ 800</u>
Total	\$5,000

LDVFRS ANNUAL GENERAL MEETING

April 28, 2019

DRAFT MINUTES

Present: Carole Whitmer, Bill Whitmer, Elizabeth Wegner, Ben Wegner, Deanna Nickerson, Lisa Kraus, Eric Canuel, Tyler Penner, Mike Eby, Kiersten Mill-Eby, Beverly Fox-Jourdain, Chris Laverentz, Denis Deschesne

Introductions around the table and meeting called to order at 7:05 pm

1. Agenda approved with 1 addition to new business **M/S/C**
2. Chair present – Chris
3. Quorum of 5 members met
4. Minutes from AGM January 7, 2018 were read by Carole Whitmer
MOTION: to approve January 7, 2018 AGM minutes with minor corrections M/S/C
Minutes from Special General Meeting September 30, 2018 were read by Carole Whitmer
MOTION: to approve September 30, 2018 Special General Meeting minutes M/S/C
5. Business arising from the minutes – see unfinished business
6. Treasurer's Report: a) 2017/2018 Financial Statements: Liz reviewed the financial statement
MOTION: to receive the 2017/2018 financial statements M/S/C
b) Current Account balances: General - \$27,970.62
Gaming - \$8,189.97
c) Member count for 2018: 46 (includes 2 honorary)
7. Proposed Budget: Liz reviewed the proposed budget for 2018/2019
MOTION: to approve the proposed 2018/2019 budget M/S/C
8. Reports:
 - a) First Responders – 14 calls
 - b) Firefighting – 1
 - c) Fundraising – Bottles/Cans: \$2,522.48
 - Concessions: \$322.88, 50/50: \$305.50
 - Show & Shine: \$5,147.85 (registrations, draw, 50/50, concession)
 - Car wash: \$120,
9. Correspondence: Carole gave an overview of the correspondence in 2017/2018 which included: filing of the Societies Annual report, request to Likely Community Forest Society for \$3,500 and thank you letter, Red Cross BC Not for Profit application and several emails regarding proposal preparation, CRD grant assistance application for \$1,000 and thank you letter, Red Cross application for Wildfire Recovery and many emails regarding proposal and lack of application approval (funding cancelled), Gaming license applications, Sponsor letters and thank you letters for Show & Shine, Transition information, filing of revised Bylaws and Constitution, support letter for Big Lake Community Association and Likely Xatsull Community Forest

10. Unfinished Business:
- i) Firefighting training – S100 course on August 19, 2018 with 14 LDVFRS members, 3 Likely Xatsull Community Forest members and 3 McLeese Lake Volunteer Fire Department members
 - ii) Gaming Reports: Liz obtaining all missing bank statements and the 2014, 2015, 2016 and 2017 Gaming Summary Reports were completed submitted by Carole – no concerns from Gaming
 - iii) Albums - Heather was unable to locate album and pictures stored at Earl Roper's. **ACTION: Deanna will try to locate**
 - iv) Transition package – Carole ordered the LDVFRS package
 - v) Chamber membership – Directors approved joining
 - vi) Revised Constitution and Bylaws – Carole prepared revised Constitution and Bylaws to comply with the new BC Societies Act. These were approved at a Special General meeting on Sept 30, 2018 and filed on October 1, 2018 and certified on October 2, 2018
 - vii) Permission to hold Hallowe'en fireworks at Cedar Point Park was obtained by the Chamber and LDVFRS provided the insurance for the very successful event that was jointly sponsored by the Chamber of Commerce and LDVFRS

11. Elections: All by acclamation

Chair – Tyler Penner

Fire Chief – Denis Deschesne

First Responder Captain – Mike Eby

Treasurer – Liz Wegner

Secretary – Carole Whitmer

Directors – Eric Canuel, Deanna Nickerson, Dan Morgan (accepted nomination verbally), Bill Whitmer, Chris Laverentz, Keirsten Mills-Eby

Chris thanked the 2017/2018 Executive and Directors for all their work.

12. New Business:
- a) Capital Project Grant information – Carole provided information about the Gaming Capital Project Grant information possibly for a newer firetruck, meeting room/hall improvements. **MOTION: to further investigate the Gaming Capital Project Grant for possible application by the LDVFRS M/S/C ACTION: Carole, Tyler, Liz**
 - b) Show & Shine: 10 to 3 July 7, 2019. Committee could use help – contact Carole or Dan
 - c) Community Hall Repair Contribution – Lisa on behalf of the Chamber of Commerce discussed the repairs necessary to make the hall functional and suggested the Chamber would like to do the CRD event grant application for the Show & Shine again and in return the Chamber would appreciate a donation from the LDVFRS for repair of the hall. **ACTION: Executive and Directors to discuss**
 - d) Red Cross Interview – Liz has been contacted by the Red Cross asking LDVFRS to participate in a 2 hour video interview on May 9/19. Great opportunity for public relations. **ACTION: Liz, Tyler, Bil, Denis (if available) and any other members around**

13. Adjournment: **MOTION: to adjourn meeting at 8 pm M/S/C**

Minutes taken by Carole Whitmer

**LIKELY & DISTRICT VOLUNTEER
FIRE & RESCUE SOCIETY
PROPOSED BUDGET FOR
NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

REVENUE:

Community Gaming Grant	\$ 7,500.00
Licences Gaming	\$ 500.00
Donations	\$ 2,500.00
Fundraising - Bottles, Concession, etc.	\$ 3,000.00
Membership	\$ 300.00
Show & Shine	\$ 5,000.00
Likely Community Forest Society	\$ 3,500.00

TOTAL PROJECTED REVENUE \$ 22,300.00

EXPENSES:

Banking	\$ 200.00
Telephone	\$ 480.00
Electricity	\$ 2,500.00
Insurance	\$ 5,500.00
Vehicle Maintenance	\$ 1,500.00
Equipment	\$ 1,620.00
First Responder Supplies	\$ 1,000.00
First Responder Training	\$ 1,500.00
Fire Fighting Supplies	\$ 2,000.00
Fire Fighting Training	\$ 3,000.00
Office Supplies	\$ 500.00
Fuel	\$ 1,000.00
Misc.	\$ 1,500.00

TOTAL PROJECTED EXPENSES \$ 22,300.00

**LIKELY & DISTRICT VOLUNTEER
FIRE & RESCUE SOCIETY
INCOME FOR
NOVEMBER 1, 2017 TO OCTOBER 31, 2018**

INCOME SOURCES:

Bottles	\$ 2,522.48
Concession (less costs, not including S&S)	\$ 322.87
50/50 Victoria Day Weekend	\$ 306.50
Membership	\$ 440.00
Red Cross	\$ 17,450.00
Donations	\$ 395.00
CRD (oxygen costs)	\$ 1,000.00
Show & Shine (including Concession, etc.)	\$ 5,147.05
McLeese Lake Fire & Rescue (reimbursement)	\$ 600.00
United Way	\$ 450.00

TOTAL INCOME \$ 28,633.90

L.A. Wegman

**LIKELY & DISTRICT VOLUNTEER
FIRE & RESCUE SOCIETY
EXPENSES FOR
NOVEMBER 1, 2017 TO OCTOBER 31, 2018**

EXPENSES:

Bank	\$ 180.00
Insurance	
Vehicle	\$ 1,745.00
Other	\$ 3,224.00
Utilities	\$ 2,713.43
Vehicle	\$ 152.00
Equipment	\$ 1,390.44
Office Supplies	\$ 326.31
First Responder Supplies	\$ 652.29
Fire Fighting Supplies	\$ 4,777.93
Fire Fighting Training	\$ 3,980.00
Misc.	\$ 1,543.37

TOTAL EXPENSES \$ 20,684.77

L.A. Wegner