

Grant for Assistance Application – Central Cariboo

Organization Information Sheet

Name of Organization:	Wildwood Community & Recreation Association	
Mailing Address:	4253 Wildwood Rd, Williams Lake, BC, V2G 4Z8	
Telephone (office):	250-989-0263	email: wildwood.area@gmail.com
Purpose of Organization (From Constitution or Incorporation Documents):	To organize and support the community events, volunteer fire department and projects within the Wildwood Community and surrounding areas.	
How long has the organization operated in the community?	pre 2010	
BC Society Registration Number:	S0021282	
Federal Charitable Registration Number: (if applicable)		
Chairperson's name:	Cathy Rymer	
Telephone:	[REDACTED]	email: [REDACTED]
Treasurer or Financial Officer's name:	Arnold Jenner	
Telephone:	[REDACTED]	email: [REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

October 20, 2018

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD (if applicable) \$ 1500

NOTE: A Final Report for previous year's grant MUST be included with this submission, if not previously submitted.

Current Grant Requested from CRD \$ 4709.25



Grant for Assistance Application – Central Cariboo

Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

yearly raffle, collection of pop bottles/cans, outdoor rodeo parking, we have an open house that we collect donations at, however this is a free event/bbq, we also have a concession at the Children's festival, generally with a minor profit as we donate back with give-aways for the children in attendance and concession costs as economical as possible.

2. If your organization charges user fees/memberships/admission, attach your current fee structure: no

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

please see attached document

4. Who does your organization serve?

Wildwood community and Wildwood Volunteer Fire Department protection area

5. Does your organization receive a rental subsidy from the CRD? If so, how much?

NO

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much?

NO

7. Does your organization use CRD owned facilities? If so, which ones?

NO

8. How will you indicate that the CRD is contributing to your organization?

social media, letter of appreciation, signage on container



Grant for Assistance Application – Central Cariboo

Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

purchase and modify a container (Sea-can) to collect and store bottles/cans

2. How do you know there is a need for this service/project in our community?

Currently the wooden box that we have has been broken into several times. This has created a mess that our volunteers as well as transfer station staff have had to clean it up. The implementation of a container (Sea-can) collection set up will allow for less time required by our volunteers to safely store the cans/bottles, in addition to the increased monies coming to the association that is used to help and benefit the community

3. Is your agency applying for funds from other levels of government or other sources for this project?

NO

4. Would you still be able to complete the project if you do not receive the other funds applied for?

Yes

5. Please describe the impact of this application being denied or approval of an amount less than requested.

please see attached document



Grant for Assistance Application – Central Cariboo

6. Start date of the project: as soon as funding is available

End date for the project: within 2 months of funding, weather depending

7. Please describe the key activities that will take place to complete the project and any associated timelines.

~~purchase of the container, modifications to create the necessary deposit entries,~~
delivery, locks and signage

8. Please provide a detailed financial budget for the project.

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

The increase in donations retained and less mess for volunteers and transfer station employees to clean will clearly show its benefits. We are hoping to save volunteers time with less trips being made to collect bottles/cans as more can be stored in the container.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.


President/Chairperson

Grant for Assistance Application – Central Cariboo

#3 – what are your organization's goals and objectives for this year? How do they differ from previous years.

One of consistent fundraising opportunities has been through bottle/can collection. This year we wish to purchase and modify a container (Sea-can) for this purpose. Every year we participate in children's festival, host an open house and Halloween event. The open house and Halloween events are free events, open to all community members. This year we would like to add a Christmas event if we have funding in our budget, this decision will be at an October meeting. We will continue to support our WVFD with their annual appreciation dinner. Last year's dinner was a special event celebrating our fire chief, Randy Worsley's 30 yr anniversary with the fire department, to assist with this the CRD approved a \$1000 grant. This year's appreciation dinner will proceed and the community association has committed to assisting with some costs.

Project Summary Sheet

#5. Please describe the impact of this application being denied or approval of an amount less than requested.

The loss of potential monies, which is a result of the thefts, and damage currently that is happening to our donation box at the transfer station we are starting to see a decrease in the amounts collected and an increase in the effort and time our volunteers put in. A container would allow us the room to store more cans/bottles in a cleaner, easier and less time-consuming manner. There is also a safety concern, currently our volunteers deal with not only broken glass but also packrats, bees and flies that now reside within our current wooden container. A larger metal container that can not only hold more cans/bottles but also be hosed and cleaned when necessary will, in our belief, lead to a less work by both our volunteers and transfer staff and less theft. In the event of less or no funding, we will continue to collect donations at the transfer station as we are currently doing. This will affect what we are able to do in our community at little or no cost to its members. We strive to offer 2-3 community events yearly that are as economical as possible if not free to attend. The Community Association will have to consider other options, such as going ahead and budgeting over a 5-7 year period to reach this goal or taking money out of our reserves however either of those options will effect the community events we host or participate in. We would have to consider increasing or applying prices to other events to make up this shortfall. Community members are already feeling the pinch of our economy and increasing costs passed to them will give them one less opportunity to go to affordable family oriented events.

Wildwood Community & Recreation Association

PROJECT : container for bottle/can collection

Container :	\$3,528.00	quote Aug 22, 2019
delivery*:	\$341.25	
signage:	\$250.00	
locks:	\$90.00	
modifications:	\$500.00	
total	<u>\$4,709.25</u>	

If modifications to be done, it would be more cost effective to have them done at the Wildwood transfer station as to avoid have it delivered to facility for modifications and then incurring an additional cost of another delivery to get sea-can to final destination.

*delivery quote was directly to transfer station

WILDWOOD RECREATION AND COMMUNITY ASSOCIATION

Executive Meeting Minutes January 21, 2019, 5:22 pm

Present: Randy Worsley
Arnold Jenner
Anna Durham
Cathy Rymer

Next meeting: Feb 4, 2019 7:00pm

Purpose of meeting: to set budget for 2019 and discuss fundraising -- raffle. Waived reading of previous minutes until community meeting on Feb 4. Amounts based on past year and adjusted accordingly.

2018 Year end balance:	\$14,936.90
Office expenses:	\$200.00
Banking fees:	\$250.00
Accounting fees:	\$400.00
Raffle costs:	\$750.00
Children's Festival	\$850.00
Parade:	\$550.00
Open House	\$800.00
Halloween:	\$500.00
Appreciation dinner:	\$500.00
Gear bags:	\$600.00
Bottle/can collections	\$600.00
Cabinet:	\$700.00
Other/Misc:	<u>\$200.00</u>
Total operating budget	<u>\$6,900.00</u>

Additional items to be considered when need arises if funding available.

Fundraising raffle: money raised to be used for commercial popcorn machine, cotton candy machine, supplies for both, a new food processor, chafing dishes and pots and pans funding permitted

First responder meals: discussed reimbursing costs associated with meals for members who are taking training, receipts to be provided. Total receipts approx. \$40 as hamburger and buns, condiments, pop/water already in freezer/cupboard needing to be consumed prior to expiry. Reimbursed out of other budget amounts.

All funding budgets unanimously passed.

Meeting adjourned 6:50 pm

WILDWOOD RECREATION AND COMMUNITY ASSOCIATION

Meeting Minutes October 20, 2018

Present: Randy Worsley (by phone)
Anna Jenner
Darlene Bruce
Gail McLellan
Sabrina Dyck
Steve Forseth
Cathy Rymer
Wendy Stasica

Next meeting: Dec 17 2018, 7:00pm

Meeting started 4:16 pm

Last meeting minutes accepted as read, motioned by Sabrina, seconded by Cathy.

New Business – combined this meeting with AGM

Arnold unable to attend, requested association be advised that the CIBC fire dept account has a balance of \$1,123.97 and the association account has \$14, 285.19. It was discussed in Arnold's absence that change the TD account to the grant account. Steve advised that there is some assistance available with grant writing through the CRD. And Randy suggested checking with the Credit Union to see if they would give us a better deal on monthly charges as we are non-profit.

Randy - Saturday Oct 27 is the Fire Chiefs meeting, Sabrina will also be attending

- Looking for help this weekend for BBQ for volunteers working on training center
- 4 doors are now in, and hose testers also completed – this was done inhouse
- Nov 24 is the fire hall appreciation dinner – potluck, association also invited 6pm

Steve - waiting on outcome of elections, Steve has been acclaimed

- Reminder about the grant applications
- Meeting end of Nov with Interior Roads maintenance, if anyone has any concerns to bring forward by Nov 18 – Anna to put notice on Facebook, emails to go to wildwood.area@gmail.com
- MOTI-CVSR are looking at traffic ticketing on speeding through Wildwood

Darlene - what is available for PTSD – critical stress – adv there is counselling available through fire department inhouse

Voting for office positions – all positions acclaimed, elections to be done every 2 yrs, treasurer and Chair every odd year (2019, 2021 etc) and secretary and vice-chair every even year (2018, 2020 etc)

Halloween –

- Sabrina is putting together a haunted house, voted on a \$150 budget for Halloween night, in addition to monies already spent on candies/chocolate/giveaways
- No fire works/bonfires
- Will have hot dogs, hot chocolate and goodie bags for all kids
- Randy will pick up hotdogs/buns, Sabrina picked up candy/chocolate
- Donations to goodie bags were by CRD, ICBC, McDonalds

Thanked Wendy & Darlene for snacks/cookies brought to meeting.

Meeting adjourned 5:03pm

WILDWOOD COMMUNITY & RECREATION ASSOC.
Financial Statements
December 31, 2018
(Unaudited - See Notice To Readers)

CLIENT COPY

WILDWOOD COMMUNITY & RECREATION ASSOC.
BALANCE SHEET
31-Dec-18

		<u>2018</u>	<u>2017</u>
<u>ASSETS</u>			
Cash			
Fire Account		681.17	741.17
Society Account		<u>14,255.73</u>	<u>12,153.69</u>
		<u>\$ 14,936.90</u>	<u>\$ 12,894.86</u>

LIABILITIES AND SOCIETY EQUITY

Society equity			
Opening Equity		12,894.86	5,798.89
Net earnings (loss) for period		<u>2,042.04</u>	<u>7,095.97</u>
Society Equity		<u>\$ 14,936.90</u>	<u>\$ 12,894.86</u>

Notice to Reader

WILDWOOD COMMUNITY & RECREATION ASSOC.
STATEMENT OF INCOME
FOR THE PERIOD ENDED DECEMBER 31, 2018

	<u>2018</u>	<u>2017</u>
Operating		
Fundraising	7,912.76	10,439.84
	<u>7,912.76</u>	<u>10,439.84</u>
Costs and expenses		
Costs	5,639.96	3,135.58
Bank Charges	230.76	208.29
	<u>5,870.72</u>	<u>3,343.87</u>
Net earnings for period ended	<u>\$ 2,042.04</u>	<u>\$ 7,095.97</u>

Notice To Reader