



**CARIBOO REGIONAL DISTRICT  
BOARD MINUTES**

**October 4, 2019  
9:55 a.m.**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. MacDonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk, Alternate Director R. Sharpe

**ABSENT :** Vice-Chair J. Massier, Director C. Mernett

**STAFF :** J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, S. Sajwan, Planning Officer, M. Croft, Recording Secretary

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**2019-10B-1**

Moved Director Campsall  
Seconded Director Delainey

That the agenda be adopted as presented.

**Carried Unanimously**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - September 11, 2019**

Corporate Vote - Unweighted

**2019-10B-2**

Moved Director MacDonald

Seconded Director LeBourdais

That the minutes of the Cariboo Regional District Board meeting held September 11, 2019, be received and adopted.

**Carried Unanimously**

**2.2 Minutes of the Cariboo Regional District Board Meeting - September 13, 2019**

Corporate Vote - Unweighted

**2019-10B-3**

Moved Director Fourchalk

Seconded Director Sjostrom

That the minutes of the Cariboo Regional District Board meeting held September 13, 2019, be received and adopted.

**Carried Unanimously**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2019-10B-4**

Moved Director Richmond

Seconded Director Glassford

That the Delegations Memorandum of Business, as of October 4, 2019, be received.

**Carried Unanimously**

**2019-10B-5**

Moved Director Forseth  
Seconded Director Sjoström

That BC Hydro be removed from the Delegations Memorandum of Business.

**Carried Unanimously**

**4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**4.1 Area L – BL 5233 and 5234**

Stakeholder Vote - Unweighted - All Electoral Area

8196 Bridge Lake North Road

Lot 14, District Lot 1457, Lillooet District, Plan KAP68171

From Rural Residential 1 designation to Rural Residential 2 designation and Rural Residential 3 designation

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone and Special Exception Rural 3 (RR 3-5) zone

(3360-20/20190037 – Fenske)

Director MacDonald

**2019-10B-6**

Moved Director MacDonald  
Seconded Director Richmond

That Interlakes Area Official Community Plan Amendment Bylaw No. 5233, 2019 be read a first and second time this 4<sup>th</sup> day of October, 2019.

**Carried Unanimously**

**2019-10B-7**

Moved Director MacDonald  
Seconded Director Richmond

That South Cariboo Area Zoning Amendment Bylaw No. 5234, 2019 be read a first and second time this 4<sup>th</sup> day of October, 2019. Further, that adoption be subject to the following:

- i) The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the Shoreland Management Policy covenant be borne by the applicant.

**Carried Unanimously**

**5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING**

**5.1 Area E – BL 5215**

Stakeholder Vote – Unweighted – All Electoral Areas

2511 Chimney Lake Road

The Fractional South West ¼ of Section 24, Township 44, Lillooet District, Except Plan 26815 From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone and Rural 3 (RR 3) zone

(3360-20/20190023 – Richards) (Agent: Veronica Meister)

Director Delainey

V. Meister, Agent, was present in support of this application.

**2019-10B-8**

Moved Director Delainey

Seconded Director Sjostrom

That Cariboo Regional District Central Cariboo Area Rural Land Use Amendment Bylaw No. 5215, 2019 be read a third time this 4<sup>th</sup> day of October, 2019.

**Carried Unanimously**

**6. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**

**6.1 Area I - Bylaw 5150**

Stakeholder Vote – Unweighted – All Electoral Areas

Lot 1, District Lot 3986, Cariboo District, Plan 24432, Except Plan 25048  
From Rural 1 (RR 1) zone to Lakeshore Residential (RL) zone, Lakeshore  
Residential 2 (RL 2) zone and Settlement Area 2 (RS 2) zone  
(3360-20/0020 - Parkins)  
Director Glassford

**2019-10B-9**

Moved Director Glassford  
Seconded Director Sjostrom

That Cariboo Regional District North Cariboo Area Rural Land Use Amendment  
Bylaw No. 5150, 2018, be adopted this 4<sup>th</sup> day of October, 2019.

**Carried Unanimously**

**7. AGRICULTURAL LAND COMMISSION APPLICATIONS**

**7.1 Area D – ALR1946**

Stakeholder Vote - Unweighted - All Electoral Areas

795 Campbell Road  
Lot A, District Lot 8864, Cariboo District, Plan 29894  
(3015-20/D20190046 - UBC Alex Fraser Research Forest) (Agent: Stephanie  
Ewen)  
Director Forseth

S. Ewen, Agent, was present in support of this application.

**2019-10B-10**

Moved Director Forseth  
Seconded Director LeBourdais

That the Provincial Agricultural Land Commission application for Non-Farm Use  
within the Agricultural Land Reserve, pertaining to Lot A, District Lot 8864,  
Cariboo District, Plan 29894, be received and submitted to the Provincial  
Agricultural Land Commission with a recommendation for approval.

**Carried Unanimously**

**8. DEVELOPMENT SERVICES - OTHER BUSINESS**

**8.1 Telus Request for Concurrence for a Telus Wireless Communications Facility Proposal**

Stakeholder Vote – Unweighted – All Electoral Areas

**2019-10B-11**

Moved Chair Wagner

Seconded Director Richmond

That the agenda item summary from Havan Surat, Manager of Development Services, dated September 18, 2019, regarding a TELUS proposal to allow a wireless telecommunications facility at 4592 Chuckwagon Trail, Forest Grove, BC, be received. Further, that the facility construction in accordance with the plans submitted, be endorsed.

**Carried Unanimously**

**8.2 Cariboo Regional District and Municipalities Building Permit Statistics Reports**

Corporate Vote – Unweighted

**2019-10B-12**

Moved Director Forseth

Seconded Alternate Director Sharpe

That the agenda item summary from Havan Surat, Manager of Development Services, dated September 13, 2019, with attached Cariboo Regional District Statistics Report, Municipalities Statistics Report and the Inspection Activity Report for August 2019, be received.

**Carried Unanimously**

S. Sajwan, Planning Officer, left the meeting.

**9. COMMUNITY SERVICES**

**9.1 NDIT Application – Kersley Arena Renovation**

Corporate Vote - Unweighted

**2019-10B-13**

Moved Director Sjostrom  
Seconded Director Richmond

That the agenda item summary from Anthony Okechukwu, Regional Economic/Community Development Officer, dated September 25, 2019, regarding a grant application from the Cariboo Regional District to the Northern Development Initiative Trust for \$30,000 in funding from the Community Halls and Recreation Facilities Program for renovation of the Kersley Arena, be received. Further, that the application be submitted as attached.

**Carried Unanimously**

**9.2 Letter of Support Request – Wells and Area Trail Society Proposal**

Corporate Vote - Unweighted

**2019-10B-14**

Moved Director Fourchalk  
Seconded Alternate Director Sharpe

That the agenda item summary from Anthony Okechukwu, Regional Economic/Community Development Officer, dated September 19, 2019, regarding a letter of support request from the Wells and Area Trail Society to the BC Rural Dividend Program for \$79,190.00 in funding for the Wells school to forest trail development project, be received. Further, that the letter of support be provided as requested.

**Carried Unanimously**

**9.3 Gavin Lake Forest Education Society Community Works Funding (CWF) Water Use and Doors Project and Enabling Agreement**

Corporate Vote – Weighted

**2019-10B-15**

Moved Director LeBourdais  
Seconded Director Fourchalk

That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 26, 2019, regarding a proposal from the Gavin Lake Forest Education Centre for installation of new low flow toilets, urinals and

shower heads, as well as new draft-free insulated emergency exit doors at the Gavin Lake Forest Education Centre, be received. Further, that up to \$20,000 for the project be approved from the 2019 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

**Carried Unanimously**

**9.4 Cariboo Strong Funds – Waterfront Trail Accessibility Improvements**

Corporate Vote - Weighted

**2019-10B-16**

Moved Director Forseth

Seconded Director Delainey

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 27, 2019, regarding the allocation of Cariboo Strong funds for waterfront trail accessibility improvements, be received. Further, that the application be denied.

**Carried**

**9.5 Central Cariboo Arts and Culture Society Grants Program Review**

Stakeholder Vote – Weighted – Electoral Area D, E, and F, and City of Williams Lake

**2019-10B-17**

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 27, 2019, regarding the Central Cariboo Arts and Culture Society Grants Program Review, be received. Further, that the program's awards process be amended to allow for awards funds to be distributed by the Central Cariboo Arts and Culture Society and reimbursed to the Society upon submission of an invoice to the Cariboo Regional District for the exact amount of grant awards, following each adjudication and approval process.

**Carried Unanimously**



**10. FINANCE**

**10.1 Deka Lake Fire Protection Budget Amendment**

Corporate Vote - Weighted

**2019-10B-18**

Moved Director MacDonald

Seconded Director Richmond

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated September 24, 2019, regarding a Deka Lake Fire Protection budget amendment, be received. Further, that \$36,298.90 of Community Works Funds be allocated to the Deka Lake Fire Protection Service budget to accommodate the purchase of air scrubbers for the service's fire halls.

**Carried Unanimously**

**10.2 Grant for Assistance Application – Williams Lake Cross Country Ski Club**

Corporate Vote - Unweighted

**2019-10B-19**

Moved Director Delainey

Seconded Director Fourchalk

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 3, 2019, regarding a Grant for Assistance Application from the Williams Lake Cross Country Ski Club, to assist with the development of an adventure ski trail and ski playground, be received.

**Carried Unanimously**

**2019-10B-20**

Moved Director LeBourdais

Seconded Director Fourchalk

That the Grants for Assistance policy for the year round intake for grants of \$1,000 and under be referred back to the Policy Committee for clarification in regard to acceptance of year-round applications during the annual intake period.

**Carried Unanimously**

**10.3 Grant for Assistance Application – Deka Lake and District Ratepayers Association**

Corporate Vote - Unweighted

**2019-10B-21**

Moved Director MacDonald

Seconded Alternate Director Sharpe

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 26, 2019, regarding a Grant for Assistance Application from the Deka Lake and District Ratepayers Association, to fund the maintenance of lake accesses, be received.

**Carried Unanimously**

**2019-10B-22**

Moved Director MacDonald

Seconded Director Delainey

That the request from the Deka Lake and District Ratepayers Association for funding in the amount of \$2,500 to assist in the completion of access 11 at Deka Lake and the parking, park and small boat launch at Hathaway Lake projects be referred to the South Cariboo Rural Directors Caucus for consideration.

**Carried Unanimously**

**10.4 Grant for Assistance Application – Warlords Ball Hockey Club**

Corporate Vote - Unweighted

**2019-10B-23**

Moved Director Forseth

Seconded Director MacDonald

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 27, 2019, regarding a Grant for Assistance Application from the Warlords Ball Hockey Club, to cover costs related to an upcoming tournament, be received.

**Carried Unanimously**

**11. BOARD REPORTS AND CORRESPONDENCE**

**11.1 Consent Calendar**

Corporate Vote - Unweighted

**2019-10B-24**

Moved Director Cobb

Seconded Director Kirby

That the consent calendar items, as of October 4, 2019, be received.

**Carried Unanimously**

**12. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

**12.1 South Cariboo Rural Directors Caucus Minutes - September 9, 2019**

Corporate Vote - Unweighted

**2019-10B-25**

Moved Director Richmond

Seconded Director MacDonald

That the minutes of the South Cariboo Rural Directors Caucus meeting, held September 9, 2019, be received.

**Carried Unanimously**

**12.1.1 South Cariboo Visitor Information Centre – Contribution Agreement  
Renewal**

Corporate Vote - Weighted

**2019-10B-26**

Moved Director MacDonald

Seconded Director Fourchalk

That the following recommendation from the South Cariboo Rural Directors Caucus meeting, held September 9, 2019, be endorsed:

*That the agenda item summary from Darron Campbell, Manager of Community Services, dated August 29, 2019, regarding the proposed renewal of the South Cariboo Visitors Centre contribution agreement with the 100 Mile Development Corporation, be received. Further, that the agreement be renewed for three years at the existing terms and conditions, in the amount of \$31,000 per year, from the South Cariboo Economic Development function.*

Further, that the appropriate signatories be authorized to execute the agreement.

**Carried Unanimously**

#### **12.1.2 100 Mile House Wranglers Junior B Hockey Club - GFA Application**

Stakeholder Vote - Weighted - Electoral Areas G, H and L

##### **2019-10B-27**

Moved Director Richmond

Seconded Director MacDonald

That the following recommendation from the South Cariboo Rural Directors Caucus meeting, held September 9, 2019, be endorsed:

*That the Grants for Assistance Application from the 100 Mile House Wranglers Junior B Hockey Club, be received. Further, that funding support for the Wrangler's to assist with hosting the Cyclone Taylor Cup Junior B Hockey Championships be included in the 2020 South Cariboo Economic Development financial plan in the amount of \$5,000 as recognition for the significant economic benefits brought to the area through the event. And further, that the item and Rural Caucus resolution be forwarded to the South Cariboo Joint Committee for information.*

**Carried Unanimously**

#### **12.2 South Cariboo Joint Committee Minutes - September 9, 2019**

Corporate Vote - Unweighted

**2019-10B-28**

Moved Director LeBourdais  
Seconded Director MacDonald

That the minutes of the South Cariboo Joint Committee meeting, held September 9, 2019, be received.

**Carried Unanimously**

**12.2.1 South Cariboo Recreation Centre – Wranglers Media Booth Proposal**

Stakeholder Vote - Weighted - Electoral Areas G, H, L and District of 100 Mile House

**2019-10B-29**

Moved Director Richmond  
Seconded Director MacDonald

That the following recommendation from the South Cariboo Joint Committee meeting, held September 9, 2019, be endorsed:

*That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 4, 2019, regarding a proposal from the Wranglers Junior B Hockey Club to construct a temporary media booth at the South Cariboo Recreation Centre, be received. Further, that the proposal be approved for the 2019-2020 season.*

**Carried Unanimously**

**12.3 North Cariboo Rural Directors Caucus Minutes -September 10, 2019**

Corporate Vote - Unweighted

**2019-10B-30**

Moved Director Glassford  
Seconded Director Fourchalk

That the minutes of the North Cariboo Rural Directors Caucus meeting, held September 10, 2019, be received.

**Carried Unanimously**

**12.4 Committee of the Whole Minutes - September 12, 2019**

Corporate Vote - Unweighted

**2019-10B-31**

Moved Director Sjostrom

Seconded Director Delainey

That the minutes of the CRD Committee of the Whole meeting, held September 12, 2019, be received.

**Carried Unanimously**

**12.5 Emergency Preparedness Committee Minutes - September 18, 2019**

Corporate Vote - Unweighted

**2019-10B-32**

Moved Director Sjostrom

Seconded Director Kirby

That the minutes of the Emergency Preparedness Committee meeting, held September 18, 2019, be received.

**Carried Unanimously**

**12.6 Central Cariboo Rural Directors Caucus Minutes - September 18, 2019**

Corporate Vote - Unweighted

**2019-10B-33**

Moved Director Kirby

Seconded Director Forseth

That the minutes of the Central Cariboo Rural Directors Caucus meeting, held September 18, 2019, be received.

**Carried Unanimously**

**12.6.1 Williams Lake RCMP Based Victim Services Agreement**

Corporate Vote - Weighted

**2019-10B-34**

Moved Director Cobb  
Seconded Director Forseth

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held September 18, 2019, be endorsed:

*That the Williams Lake RCMP Based Victim Services Agreement be renewed for a three year term.*

Further, that the appropriate signatories be authorized to execute the agreement.

**Carried Unanimously**

**12.6.2 Renewal of HandyDart Agreement with City of Williams Lake**

Corporate Vote - Weighted

**2019-10B-35**

Moved Director Cobb  
Seconded Director LeBourdais

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held September 18, 2019, be endorsed:

*That the Community Transit Partnership Agreement with the City of Williams Lake be renewed for a three year term, at \$11,000 per year.*

Further, that the appropriate signatories be authorized to execute the agreement.

**Carried Unanimously**

**12.6.3 Renewal of Cemetery Services Agreement with City of Williams Lake**

Corporate Vote - Weighted

**2019-10B-36**

Moved Director Delainey  
Seconded Director Forseth

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held September 18, 2019, be endorsed:

*That the Cemetery Services Agreement with the City of Williams Lake be renewed, as is, for three years.*

Further, that the appropriate signatories be authorized to execute the agreement.

**Carried Unanimously**

**13. BYLAWS FOR CONSIDERATION OF THREE READINGS**

**13.1 Cariboo Regional District Central Cariboo and Chilcotin Economic Development Services Merge Bylaw No. 5244, 2019**

Corporate Vote - Unweighted

**2019-10B-37**

Moved Director LeBourdais

Seconded Director Kirby

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 16, 2019, regarding Bylaw No. 5244, be received. Further, that Cariboo Regional District Central Cariboo and Chilcotin Economic Development Services Merge Bylaw No. 5244, 2019 be read a first, second and third time this 4<sup>th</sup> day of October 2019.

**Carried Unanimously**

**15. CHAIR REPORT/CAO REPORT**

Corporate Vote - Unweighted

**2019-10B-38**

Moved Director LeBourdais

Seconded Director Sjostrom

That the report from Chair Margo Wagner, for the period up to and including October 2, 2019, be received.

**Carried Unanimously**



**16. DIRECTORS' ROUNDTABLE**

The Directors were given the opportunity to provide any brief reports/updates and/or appointments at this time.

**2019-10B-39**

Moved Director Simpson

Seconded Director Delainey

That West Fraser be invited to attend an upcoming Board meeting as a delegation to talk about alternate forest practices as part of their intensive forest management.

**Carried Unanimously**

**2019-10B-40**

Moved Director Delainey

Seconded Alternate Director Sharpe

That Amy Thacker be appointed as a member of the Electoral Area E Advisory Planning Commission.

**Carried Unanimously**

**2019-10B-41**

Moved Director Bachmeier

Seconded Director Richmond

That Lars Alvar Carlson and Dixie Lynn Carlson be appointed as members of the Bouchie Lake Recreation Commission.

**Carried Unanimously**

17. **ADJOURNMENT**

Corporate Vote - Unweighted

**2019-10B-42**

Moved Director Sjostrom

Seconded Director Kirby

That the meeting of Cariboo Regional District Board be adjourned at 11:33 a.m. October 4, 2019.

**Carried Unanimously**

---

Chair

---

Manager of Corporate Services