



Date: 02/12/2019

To: North Cariboo Rural Directors Caucus

And To: Choose an item.

From: John MacLean, Chief Administrative Officer

Date of Meeting: North Cariboo Rural Directors Caucus_Dec04_2019

File: North Cariboo MoU

Short Summary:

The proposed North Cariboo MOU and Schedules are presented.

Voting:

By consensus

Memorandum:

The current Memorandum of Understanding (MoU) and its Schedules end on December 31, 2019. The attached agreements represent revised documents that have been discussed at the staff level. These agreements are generally structured to establish a real-world relationship between the service being provided and the Rural Residents access to that service. Certain Schedules actually deal with the City accessing an existing Regional District service.

The Caucus should be aware that not all of the services contemplated are purely North Cariboo services. For instance, discussions regarding our contributions to Recycling or the offering of Weed Services are voted on by all the Electoral Area Directors when the recommendations come forward to the Board.

We have attached the MoU and all of its Schedules to this document but will break them down for discussion purposes:

1. Memorandum of Understanding – this is the base agreement that has all the specific agreements attached as Schedules. The changes in the MoU are related to changes in legislation for the most part. The two main changes are the reference to the North Cariboo Joint Planning being the body to discuss MoU issues as well as the change in date of expiration to December 2024. Secondly, we are proposing to add Schedules K which deals with the Fire Training Centre and Schedule L which represents the Mutual Aid Agreement.
 - a. Landfill Services Agreement – the major changes in Schedule A are related to an updating on the cost share formula. The numbers included in Appendix A of Schedule A represent the most accurate assumptions we can make.

- b. Cemetery Services Agreement – there are no major changes in the Cemetery Services agreement. The existing formula does result in an increase in costs; however, there has been no change in how we calculate those costs. We are working with City Staff to access the financial reporting required to ensure accountability and transparency.
- c. Invasive Plant Management – there is no change to this agreement. However, we are asking that this agreement be renewed for two years only, with an extension possibility of another three years (which would keep it in line with the other Schedules). Currently weed operations in the City of Quesnel are being subsidized by the larger weed control program. We need to have a longer discussion with City Staff to determine if there needs to be an increase in the contribution of the City to deal with a significant invasive plants problem or if our efforts need to be scaled down to match the existing contribution.
- d. Transit Service Agreement – there have been no significant changes in this agreement.
- e. Quesnel Fringe Area Fire Protection – this Schedule is proposed to see the following changes:
 - i. Clarification that the CRD is responsible for the capital maintenance, repair and necessary upgrading of the Red Bluff Fire Hall.
 - ii. That the annual capital contribution shall be increased to \$58, 157. This increase is a reflection of the required capital for operating a certified fire service.
- f. Recycling Services – this Schedule has been amended to reflect the changing nature of offering recycling service in the North Cariboo, reflecting changes in operations moving forward.
- g. Parks and Recreation – there are no proposed changes to this Schedule, other than updating it for actual costs.
- h. Handydart Services – there are no changes to the Schedule. There is a one-time increase to reflect more hours for the taxi-saver program, which should reduce missed calls for service. Inflationary increases remain the same as previous schedules.
- i. Emergency Support Services – the annual contribution to the City is proposed to increase to \$5,000 per year. This is consistent with the Center and South. The Schedule is also amended to reflect Level 1 (a single-family dwelling burning down) and Level 2 emergency support services in the rural areas.
- j. Landfill Closure Agreement – there are no changes proposed for this Schedule.
- k. Fire training Centre - this is a new Schedule which formalizes an existing understanding and practice.
- l. Mutual Aid Agreement – this Schedule formalizes current practice and procedure and is best managed in this manner.

Attachments:

The North Cariboo Joint Services Memorandum of Understanding and Schedules A-L.

Financial Implications:

Increases in costs are noted and have been included in the 2020 Financial Plans being considered by the Board.

Policy Implications:

Not applicable.

Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☒ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☐ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☒ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

1. Endorse recommendation
2. Receipt and other action
3. Receipt
4. Deferral

Recommendation:

That the agenda item summary from John M. MacLean, CAO, dated December 2, 2019, presenting the revised North Cariboo Memorandum of Understanding and Schedules A-L, be received. Further, that the North Cariboo Joint Services Memorandum of Understanding and Schedules be endorsed as presented.

Further, that Schedule L – Mutual Aid Fire Protection be sent to the Board on December 6, 2019 with a request that this Schedule be endorsed immediately to enable continuation of service.