



CITY OF WILLIAMS LAKE

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August 20, 2019

File: 0540-22-01

Central Cariboo / City of Williams Lake Joint Committee

c/o Cariboo Regional District
Suite D, 180 Third Avenue North
Williams Lake, BC
V2G 2A4

c/o City of Williams Lake
450 Mart Street
Williams Lake, BC
V2G 1N3

RE: Central Cariboo Joint Committee Terms of Reference

City Council considered the above matter at its regular meeting held July 16, 2019. Quoted hereunder is Resolution No. 295/19 as passed at that meeting:

"That pursuant to Committee of Whole Council Report #34-2019, Council support the revisions to the Central Cariboo / City of Williams Lake Joint Committee Terms of Reference as follows:

- Reconsider need for CRD Area J and K Directors to sit on Committee;*
- Amend Membership section to include three (3) members of City Council, as appointed by Council, with a quorum for City being at least two (2), rather than four (4);*
- Amend Co-Chairs section to read that the Co-Chair for the City will be appointed by Council;*
- Amend Meetings section to reflect current meeting start time as 5:30 PM;*
- Amend Meetings section to read that meetings will be held on a quarterly basis, or as required;*
- Amend Meetings section to read that if no decisions are required for an item by both bodies, that no meeting will be called and the item will be distributed via electronic means for information or comments back to the Board."*

This item has subsequently been referred to the September 18, 2019 Central Cariboo / City of Williams Lake Joint Committee meeting for consideration.

Please contact the undersigned at 250-392-1773 if you have any questions in this regard.

Yours truly,

Cindy Bouchard
Corporate Officer

CB/rs



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