

Date: 13/12/2019

To: Chair and Directors, Policy Committee

And To: John MacLean, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Policy Committee_Mar05_2020

File: 3900-20-5211

Short Summary:

Review of Remuneration Bylaw

Voting:

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Memorandum:

The Board passed two resolutions in regard to its Remuneration Bylaw in recent months:

2019-12-35

That the following recommendation from the Policy Committee meeting, held November 14, 2019, be endorsed:

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated November 6, 2019, requesting clarification on meeting remuneration rates, be received. Further, that participation on the North Cariboo Airport Advisory Committee be compensated for mileage only.

2019-12-36

That the following recommendation from the Policy Committee meeting, held November 14, 2019, be endorsed:

That in situations where there are two meetings on the same day and therefore considered one meeting, for the purpose of directors' remuneration, meeting time will be calculated from the start time of the first meeting to conclusion of the second meeting, including the time in between the end of the first meeting and commencement of the second.

As the bylaw is being amended, it may be an appropriate time to address some other issues that have arisen.

- 1) Utilization of per diem within CRD boundaries. This was changed in 2018 and is being used inconsistently, with some people charging the per diem rate and others submitting

receipts for lesser amounts when conducting business within CRD boundaries. The per diem amounts may not be necessary when dining in the Cariboo area, but are certainly warranted for business travel in the lower mainland, for example.

- 2) Consideration of a minimum number of kilometers travelled before the personal vehicle allowance may be utilized. For example, a requirement for distance travelled to exceed ten or fifteen kilometers before the personal vehicle allowance is authorized.
- 3) Tighten up the clause regarding payment of the Technology/Office Allowance to require that if a Director accepts the payment, they are responsible to arrange for internet services and a cell phone for CRD business.

Attachments:

Bylaw No. 5259, updated to include previously endorsed amendments but not those suggested above.

Financial Implications:

There may be financial implications, depending on what the Committee decides to do.

Policy Implications:

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Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☐ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☒ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

- 1) Receipt and provide direction to staff for bylaw amendments;
- 2) Receipt and do not request amendments;
- 3) Defer.

Recommendation:

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated December 13, 2019, regarding the Board's Remuneration Bylaw, be received.
Further action at the discretion of the Committee.