



FINANCE/BUDGET COMMITTEE

MINUTES

January 15, 2020

4:30 p.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT :** Chair J. Glassford, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director A. Delainey, Director A. Richmond, Director M. Wagner, Director G. Kirby, Director B. Simpson, Director M. Campsall, Director G. Fourchalk, Alternate Director J. Sorley
- ABSENT :** Director M. LeBourdais, Director C. Mernett, Director W. MacDonald (for a portion of the meeting), Director W. Cobb
- STAFF :** J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, K. Welsh, Manager of Financial Services, E. Epp, Manager of Communications, L. Loveng, Manager of Procurement/Acting Manager of Environmental Services, S. Larson, Manager of Protective Services, H. Surat, Manager of Development Services (for a portion of the meeting)

1. CALL TO ORDER

1.1 Adoption of Agenda

FB.2020-1-1

Moved by Director Campsall

Seconded by Director Delainey

That the agenda items be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Finance-Budget Committee Minutes - November 13, 2019

FB.2020-1-2

Moved by Director Sjostrom

Seconded by Director Campsall

That the minutes of the Finance-Budget Committee meeting, held November 13, 2019, be received and adopted.

Carried Unanimously

3. REPORTS AND CORRESPONDENCE

3.1 Fire Department Charge Cards

FB.2020-1-3

Moved by Director Wagner

Seconded by Director Fourchalk

That the agenda item summary from Stuart Larson, Manager of Protective Services, dated December 16, 2019, regarding Fire Department charge cards, be received. Further, that a reduction in spending authority from \$3,000 to \$1,500 per purchase for Fire Departments be approved. Further, that staff bring back a plan on how to manage fire department financing.

Carried Unanimously

3.2 2020 -2024 Provisional Five-Year Financial Plan Review

Director MacDonald joined the meeting.

The meeting recessed at 5:46 p.m.

The meeting reconvened at 6:00 p.m.

PRESENT:	Chair J. Glassford, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director A. Delainey, Director A. Richmond, Director M. Wagner, Director G. Kirby, Director W. MacDonald, Director B. Simpson, Director M. Campsall, Director G. Fourchalk, Alternate Director J. Sorley
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ABSENT:	Director M. LeBourdais, Director C. Mernett, Director W. Cobb
STAFF :	J. MacLean, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, K. Welsh, Manager of Financial Services, E. Epp, Manager of Communications, L. Loveng, Manager of Procurement/Acting Manager of Environmental Services, S. Larson, Manager of Protective Services, H. Surat, Manager of Development Services (for a portion of the meeting)

FB.2020-1-4

Moved by Director Massier

Seconded by Director Kirby

That the Heritage Conservation budget be increased to \$0.12/\$100,000 for an annual requisition of \$10,000.

Carried

CONTRARY TO THE MOTION: Director Forseth

FB.2020-1-5

Moved by Director Fourchalk

Seconded by Director Kirby

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated January 9, 2020, regarding a review of the 2020-2024 Provisional Five-Year Financial Plan, be received.

Carried Unanimously

FB.2020-1-6

Moved by Director Bachmeier

Seconded by Director Sjostrom

That the North Cariboo CRD office renovations remain in the budget and that staff look at the Quesnel Library space as an opportunity to create meeting space if reconfigured.

Carried Unanimously

FB.2020-1-7

Moved by Director Wagner

Seconded by Director Fourchalk

That funds for the proposed purchase of a South Cariboo office building remain in the budget and be reviewed annually.

Carried Unanimously

FB.2020-1-8

Moved by Director MacDonald

Seconded by Director Sjostrom

That staff investigate the establishment of a building procurement and maintenance capital reserve fund.

Carried Unanimously

4. ADJOURNMENT

FB.2020-1-9

Moved by Director Wagner

Seconded by Director Kirby

That the Finance/Budget Committee meeting be adjourned at 7:43 p.m., January 15, 2020.

Carried Unanimously

Chair

Manager of Corporate Services