



Grant for Assistance Application – Central Cariboo

Cariboo Regional District
File No. 1850-20

Central
SEP 27 2019

Referred To DCO

Organization Information Sheet

Name of Organization:	Riske Creek Volunteer Fire Department	
Mailing Address:	PO Box 33 Riske Creek BC V0L 1T0	
Telephone (office):	email: <u>jelvin@telus.net</u> 250-659	
Purpose of Organization (From Constitution or Incorporation Documents):	To provide fire and emergency response services to the community,	
How long has the organization operated in the community?	See attached letter	
BC Society Registration Number:	S-0071764	
Federal Charitable Registration Number: (if applicable)		
Chairperson's name:	Michael Elvin	
Telephone:	[REDACTED]	email: [REDACTED]
Treasurer or Financial Officer's name:	Susanne Peter	
Telephone:	<i>N/A</i>	email: [REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

See attached letter and other documents.

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD (if applicable) \$ 0

NOTE: A Final Report for previous year's grant **MUST** be included with this submission, if not previously submitted.

Current Grant Requested from CRD \$ 4995.68



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Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?
Burger Sales, Bottle Drives, Turrkey shoots, Gargage sales. See attached letter.
-
-

2. If your organization charges user fees/memberships/admission, attach your current fee structure: N/A

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

We want to acquire the basics of equipment for us to be able to respond to emergencies. We intend on taking First Responder training and starting our Exterior Operations Level 1 training as soon as possible. Ongoing training is part of any fire department. We hope to be able to purchase some sort of response vehicle this year.

SEE ATTACHED LETTER.

4. Who does your organization serve?
Communities of Riske Creek and Tl'lesqox

5. Does your organization receive a rental subsidy from the City and/or CRD? If so, how much?
No

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from City Tax Department)

No

7. Does your organization use City or CRD owned facilities? If so, which ones?

No

8. How will you indicate that the CRD is contributing to your organization?

We will have a sign made up that will be displayed at all of our events. We will post an acknowledgement of support on Facebook.



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Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

VOLUNTEER FIRE DEPARTMENT EQUIPMENT

First Responder Equip., Pumps & hose, Traffic Control Safety Equip.

2. How do you know there is a need for this service/project in our community?

Fires of 2017. We still have large tracts of unburnt, dead or dying forest that could become a major fire event. Highway 20 is a very busy route with a high volume of heavy industrial traffic. We have had a major logging truck incident with the probability of many more traffic incidents.

3. Is your agency applying for funds from other levels of government or other sources for this project?

We will be applying for Gaming Grants and other grants as soon as we are eligible.

4. Would you still be able to complete the project if you do not receive the other funds applied for?

Not at this time.

5. Please describe the impact of this application being denied or approval of an amount less than requested.

It would take a lot of burger sales and bottle drives to fund raise for this amount. We are just getting started as a society and need all the assistance we can get for just the most basic of supplies.



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6. Start date of the project: As soon as the grant is approved and we have the funds

End date for the project: Within two months of receipt of funds.

7. Please describe the key activities that will take place to complete the project and any associated timelines.

Order from PDC for First Responder Supplies. Pay on receipt of goods.

Purchase pumps and hose in Williams Lake. Purchase traffic control equipment. in WL

8. Please provide a detailed financial budget for the project.

ATTACHED.

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

It is hard to measure service. If we can put out one fire before it spreads that is a

success. If we can assist at one motor vehicle incident then it is a success. Hopefully

we will not have to attend often but just having a fire department or first responder team

can give the community some peace of mind so that in itself is a success.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.



President/Chairperson

SEP 27 2019

Referred To

Letter for Application of CRD Grant for Riske Creek VFD

The Riske Creek Volunteer Fire Department Society has recently formed as a legal entity but we have been working together as a group of committed volunteers towards this process since the fires of 2017. We are determined to move forward, developing into a full service Emergency Response Team for Exterior Operations on Structural Fires, Wildland Protection and First Response for both Medical and Traffic Emergencies.

We feel confident that our Department will fill a great need in our community for both Fire Protection and Emergency Health Services. Response time for BCAS from Williams Lake is 40 minutes at best and can be much longer. Highway #20 is a very busy route with heavy industrial traffic and tourist traffic as well as regular travellers between Williams Lake and Bella Coola. We have already been on the scene of a major logging truck accident. Currently there is no Fire Protection between Williams Lake and Alexis Creek. During 2017 we were able to assist BCWS with the fires in our immediate area and want to be prepared for the next fire events that are predicted with climate change.

The Department is working towards these goals by taking training in S100 & S100a Wildland courses. Two First Responder trainers from the McLeese Lake VFD have volunteered their time to train members of our team as First Responders this fall. One of the Firefighter trainers from the MLVFD has volunteered to start Firefighting training for us over the coming year, including Emergency Scene Traffic Control. Search and Rescue courses with Vehicle Extrication will follow.

We have quickly learned that starting a Volunteer Fire Department is an expensive process. To date all of our equipment has either come in the form of donations (from the United Way, Gibraltar-Taseko and the McLeese Lake VFD) or from our own personal funds. Despite everything that we have received (turnout gear, a floating pump, hose, wildland hand tools, coveralls, gloves and hardhats), we are still very limited in our capabilities for Firefighting and First Response. We only have one pump and very little hose. Our First Aid equipment is basic home or vehicle kits and Traffic Control equipment totals a few cones and two Stop signs. We would very much like to be able to purchase some of the initial equipment we know are going to need to be able to proceed as a Volunteer Fire Department.

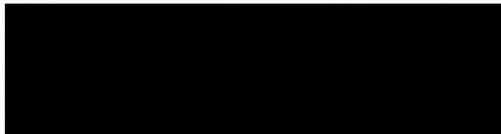
Our community is unfortunately without a central core, such as a community hall or business area, where we are able to hold visible events, thus limiting our fundraising

capabilities. However, we have plans to modify fundraising methods of other departments, to suit our community demographics. Due to our rural location, a turkey shoot is a popular activity and we are planning one for this Christmas, along with burger sales. While other departments have been able to set up bottle and can donation bins, an actual bottle drive is more appropriate for us. A community cookbook is being discussed. We are planning a community garage sale for the spring, with food sales. Hopefully, some of these events will become ongoing annual projects. We are also researching grants to see what is available for us in that type of funding stream. We hope our organization will be able to meet the requirements for a Provincial Gaming Grant during the next application intake.

Due to our newly formed society status, we do not have a copy of an AGM but are including a copy of our Society formation meeting. Similarly, we do not have a financial statement as our bank account is newly opened. However, we are including copies of our new bank statement with a balance sheet.

At this time we would appreciate any assistance possible from the CRD. Thank you for your consideration.

Yours Sincerely

A solid black rectangular box used to redact the signature of the sender.

Mike Elvin

Initial Meeting of the Riske Creek Volunteer Fire Department Society Minutes

Date: July 05 2019

Present: Mike Elvin, Jesse Stowell, Jim Peter, Susanne Peter, Dawn Gardener, Sheena Yanko.

Call to order: 7:01 PM

The purpose of this meeting is to officially form a society and elect executive and directors.

No treasurer's report.

No old business.

New business:

Mike: We are here to officially form a society so we can move forward with operating as an official society and Fire Department. We have bylaws and a constitution provided by McLeese Lake VFD to look and decide if there are any changes we would like to make before adopting them.

Discussion. The names have to be changed. Discussion on the name for the society on the society documents.

Mike: I move that the primary name submission for the society is the Riske Creek Volunteer Fire Department Society.

Sue: I second that motion.

All in favour. Motion passed.

Jesse: I move that we accept the bylaws and constitution with changes in the wording anywhere it says McLeese Lake VFD to Riske Creek VFD.

Jim: I second that motion.

All in favour. Motion passed. Bylaws and constitution accepted.

Election of Executive:

Nominations for President:

Jesse: I nominate Mike.

Any other nominations? No.

Mike accepts.

Nominations for Vice President:

Mike: I nominate Jesse.

Any other nominations? No.

Jesse accepts.

Nominations for Secretary/Treasurer:

Dawn: I nominate Sue.

Any other nominations? No.

Sue accepts.

Nominations for Directors:

Dawn Gardener. Accepts

Sheena Yanko. Accepts.

Any other new business?

Mike: We need to open a bank account as soon as the society is formed. Could we pass a motion on this?

Sue: I move we open a business account as soon as we become a society.

Sheena: I second that motion.

All in favour. Motion passed

Mike: We have filled out the society paperwork as best we can and would like to pass this off to Vanderburg and Co. to file for us. Could we pass a motion on this?

Jesse: I move that we hire Vanderburg and Co. to handle our paperwork.

Sue: I second that motion.

All in favour. Motion passed.

Any other new business? No.

Mike: I move that the meeting be adjourned.

Jesse: I second that motion.

Meeting adjourned at: 7:38 PM.



Business Account Statement

August 15, 2019 to August 30, 2019

Account number: [REDACTED]

Important Account Information

RBC Business Advisors are available 24 hours a day, 7 days a week

Our team of business advisors are available whenever you need them.

Call us at 1-800-769-2520 for:

- Business account transaction information
- Credit and debit card processing solutions
- Your nearest ATM or Night Deposit location
- Help with your personal banking needs
- And more

Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.
An asterisk (*) next to the Account Statement does not indicate that a charge has been successfully processed as of the statement date.
Please retain this statement for your records. Additional copies will be subject to a minimal fee.
The RBC logo is a registered trademark of Royal Bank of Canada.
Royal Bank of Canada (RBC) Registration Number: 8105268165

24/09/2019



ROYAL BANK OF CANADA
 111 BAY STREET, SUITE 1000
 CALGARY AB T2P 2M1

Business Account Statement

09071
RISKE CREEK VOLUNTEER FIRE DEPARTMENT SOCIETY
 PO BOX 33
 2312 HWY 20
 RISKE CREEK BC VOL 1T0

August 15, 2019 to August 30,

Account number: [REDACTED]

How to reach us
 Please contact your RBC Banking representative
 1-800-Royal
 (1-800-779-7232)
 www.royalbank.ca

Account Summary for this Period



RBC Flex Choice Business™ account package

Royal Bank of Canada
 311 BOURDAVE S, WILLIAMS LAKE BC V2G 1S1

Opening balance on August 15, 2019	\$0.00
Total deposits & credits (1)	+ 850.00
Total cheques & debits (1)	- 99.80
Closing balance on August 30, 2019	= 5750.20

Have your business needs changed? We can!

Let us help identify opportunities to take your business to the next level. Whether it's next pay cycle flow cycle or a referral for helping to set stage for future growth. Your personal manager would be pleased to help. or call an RBC Bank Advisor at 1-800-779-2520

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)
	Opening balance		850.00
25 Aug	Deposit		
21 Aug	Chq Printing Fee (HQ/DEP ORDER)	99.80	
	Closing balance		


24/09/2019

Riske Creek Volunteer Fire Department

Account Opened August 2019

Balance Sheet

Sept 15 2019

Current Assests	General Fund	Gaming Fund
Cash on Hand	\$ -	\$ -
Cash in Bank	\$ 750.20	\$ -
Sub-total	\$ 750.20	\$ -
Capital Assests		
Equipment	\$ -	
Total Assests	\$ 750.20	
Current Liabilities		
Accounts Payable and Accruals	\$ -	\$ -
Funds Balances		
Sub-total	\$ 750.20	\$ -
Total Assests, Liabilities and Fund Balances	\$ 750.20	\$ -
Approved By: 		09/27/2019
Treasurer		mm dd yr



CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

CAROL PREST

STATEMENT OF DIRECTORS AND REGISTERED OFFICE
BC Society • Societies Act

NAME OF SOCIETY: RISKE CREEK VOLUNTEER FIRE DEPARTMENT SOCIETY

Incorporation Number: S0071764
Business Number: 77847 0278 BC0001
Filed Date and Time: August 2, 2019 02:09 PM Pacific Time

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address: 5 - 123 BORLAND ST
WILLIAMS LAKE BC V2G 1R1
Mailing Address: 5 - 123 BORLAND ST
WILLIAMS LAKE BC V2G 1R1

DIRECTOR INFORMATION

Last Name, First Name Middle Name:
ELVIN, MICHAEL CORRIE

Delivery Address:
[REDACTED]
PO BOX 33
RISKE CREEK BC V0L 1T0

Last Name, First Name Middle Name:
GARDNER, DAWN LYNN

Delivery Address:
[REDACTED]
PO BOX 88
RISKE CREEK BC V0L 1T0

Last Name, First Name Middle Name:
PETER, JIM FRED

Delivery Address:
[REDACTED]
PO BOX 114
RISKE CREEK BC V0L 1T0

Last Name, First Name Middle Name:
PETER, SUSANNE

Delivery Address:
[REDACTED]
PO BOX 114
RISKE CREEK BC V0L 1T0





STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

Last Name, First Name Middle Name:

STOWELL, JESSE ELLSWORTH

Delivery Address:

PO BOX 88
RISKE CREEK BC V0L 1T0

Last Name, First Name Middle Name:

YANKO, SHEENA JOSEPHINE

Delivery Address:

PO BOX 113
LAC LA HACHE BC V0K 1T0





BRITISH
COLUMBIA

Number: S0071764

Societies Act
CERTIFICATE OF INCORPORATION

RISKE CREEK VOLUNTEER FIRE DEPARTMENT SOCIETY

I Hereby Certify that ~

RISKE CREEK VOLUNTEER FIRE DEPARTMENT SOCIETY was incorporated under the
Societies Act on August 2, 2019 at 02:09 PM Pacific Time.



*Issued under my hand at
Victoria, British Columbia*

A handwritten signature in black ink, appearing to read "Carol Prest".

CAROL PREST

REGISTRAR OF COMPANIES
PROVINCE OF BRITISH COLUMBIA
CANADA