



**Date:** 29/08/2019

## **AGENDA ITEM SUMMARY**

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**To:** South Cariboo Rural Directors Caucus

**And To:** John MacLean, Chief Administrative Officer

**From:** Darron Campbell, Manager of Community Services

**Date of Meeting:** South Cariboo Rural Directors Caucus\_Sep09\_2019

**File:** 2240-20-6750

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### **Short Summary:**

South Cariboo Visitor Information Centre – Contribution Agreement Renewal

### **Voting:**

By Consensus

### **Memorandum:**

The Cariboo Regional District, through the South Cariboo Economic Development function, has a contribution agreement with the 100 Mile Development Corporation to support operation of the South Cariboo Visitors Centre located in 100 Mile House.

The current three-year agreement will expire at the end of 2019 and is brought forward for consideration of renewal. The original agreement is from 2011 and subsequent renewals have not altered the terms and conditions contained therein.

Staff has confirmed with staff at the District of 100 Mile House that no changes to the agreement are necessary at this time.

### **Attachments:**

SC Visitors Centre original agreement (2011)

### **Financial Implications:**

The agreement has a current annual value of \$31,000 and no change is proposed to this amount. Funding to support the agreement is identified in the five-year South Cariboo Economic Development function financial plan.

Other revenue for the VIC comes from merchandise sales (\$29,000 - 2017 budget) and from the District of 100 Mile House (\$72,000 - 2017 budget). Financial summary reporting was not received from the District for 2018.

### **Policy Implications:**

None. The agreement is consistent with the established purpose of the South Cariboo Economic Development function.

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**Alignment with Strategic Plan:**

- ☒ Ensuring Sufficient and Sustainable Funding
- ☒ Building on our Relationships
- ☐ Providing Cost Effective High Quality Services
- ☐ Focusing on Being Well Governed

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**CAO Comments:**

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**Options:**

1. Endorsement of the recommendation;
2. Receipt only;
3. Deferral.

**Recommendation:**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated August 29, 2019, regarding the proposed renewal of the South Cariboo Visitors Centre contribution agreement with the 100 Mile Development Corporation, be received. Further, that the agreement be renewed for three years at the existing terms and conditions, in the amount of \$31,000 per year, from the South Cariboo Economic Development function.